



Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add: bac.davaodelsur@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

90 Years Davao del Sur

INVITATION TO QUOTE

Date: November 28, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
DSPH	1706-AM-23	Supply/Delivery of Medical Supplies. Please see attached RFQ.	₱ 106,179.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
3. Price Quotations must be delivered to the following at **9:00am on December 05, 2023:**
Advance Dropping (before December 05, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (December 05, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be on **November 28, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


RAUL D. RAUT, JD, ENP
(PGDH - HRMO)
BAC VICE - CHAIRPERSON

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

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B/C Chairperson
(Working hours only)

DESSAIME RUAT-SANCHEZ, CPA JD

BAC VICE - CHAIRPERSON

(BGDH - HRMO)

RAUL D. RAUT, JD, EMP

Smart 0908-335-3034, 0908-194-3321
Globe 0908-339-0251, 0916-874-1145
Mobile No.:



Telephone No. (085) 213-9213

Email: raulraut@bids.gov.ph

raulraut@bids.gov.ph

Room 4 Executive Building, Bausogan, Marikina City

Procurement Management Office

Item BAC Section

BAC-Procurement Office

MRS. NORVINE M. CARRACULIN, MBA

Email: caracul@bids.gov.ph

Procurement Office of Davao del Sur

The BAC Chairperson

The BAC Chairperson

For further information, please refer to:

Link:

10. Complete Bids such as Invitation, Bids, or by Act of the Government or upon the Approval of the Board of Procuring Management Cases such as Continuation, Bids, or by Act of the Government or upon the Approval of the Board of Procuring Management Cases shall be Swiftly Opened by the Supplier and the Purchasing Office shall be a sealed envelope in of RA No. 9184, without thereby, incurring any liability to the affected bidder or bidder.

11. The Procuring Management Office of Davao del Sur reserves the right to reject and all bids received after the closing of RA No. 9184, without thereby, incurring any liability to the affected bidder or bidder.

12. The supplier shall notify the BAC a day before the actual delivery.

13. Bids are allowed to offer maximum of two (2) items only. Grand requirement shall not be allowed.

14. If applicable, Brand Name shall be indicated in the BAC for the participating supplier. In the absence of Brand Name,

15. Use prescribed template for Quotation's form as attached. Late bid shall not be accepted.

16. Request for Quotation's opening shall be on November 28, 2023 at 9:00 a.m. at Room 104, Davao del Sur College, Provincial of Davao del Sur.
Advance Dropping (before December 02, 2023) Room 4 Procurement Management Office, Chapter 2nd Building, 10th City, Date of Opening (December 02, 2023) - 10th Hall, Davao del Sur College, Province of Davao del Sur.

17. Price Quotations must be delivered to the following at 9:00am on December 02, 2023.
Bidding: Procuring Management Office, Davao City from 8:00 a.m. - 4:00 p.m. Monday to Friday.
Interested Suppliers/bidders may obtain information from the Procurement Management Office from a Procuring

OFFICE	PKR	Description	ABR	Delivery Period	Warehouse Address	Procurement Method / Site
		Please see attached BIC				
ITEM	130-04-03	Supplies				
		Supplies/Delivery of Medical	1.10212010	10 calendar		

18. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), in full compliance

with RA No. 9184, 2023

INVITATION TO QUOTE



BIDS AND AWARDS COMMITTEE

PROCUREMENT MANAGEMENT OFFICE



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (2ND Opening)

November 28, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **December 05, 2023 @ 9:00 AM:**

Advance Dropping (before **December 05, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**December 05, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. **Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.**

PR. NO.: **1706-AM-23**

End User:

RAUL D. RAUT, JD, ENP

(PGDH - HRMO)

DESSAMIE BUAT-SANCHEZ, CPA, JD

DSPH

BAC VICE - CHAIRPERSON

PGDH-PBO / BAC CHAIRPERSON

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Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		DRUGS & MEDICINES					
1	AMP	FENTANYL 50mcg/ml, 2ml (as citrate) amp	300	13,407.00	44.69		
2	AMP	MIDAZOLAM 5mg/ml, 1ml amp	600	39,222.00	65.37		
3	AMP	NALBUPHINE 10mg/ml, 1ml amp	600	53,550.00	89.25		
		Charges: GENERAL FUND 2023		106,179.00			
		5-02-03-070					
		DRUGS & MEDICINES (PDEA REGULATED DRUGS)					
		Purpose/Remarks: FOR DSPH O.R. SECTION USE. (RLED COMPLIANCE USE)					
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFC.

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser
- Downloaded through Philgeps
- Downloaded through Davao del Sur Website
- Walk-in Supplier
- Sent through BAC Email

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)



GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQS SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQS SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQS/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.