

Matti, Digos City Tele/Fax No. (082) 553-9579

Mobile Nos. 0908 332 2024 (Smart), 0905 229 0526 (Globe)

Email: bac.davaodelsur2@gmail.com

### **PGO-BIDS AND AWARDS COMMITTEE (BAC)**

### INVITATION TO QUOTE

Date: February 03, 2022

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PPDO	0095-AM-22	Supply/Delivery of 170 pcs. Cellcards @300	P59,500.00	7 working days	PGSO Warehouse	Small Value Procurement

- Interested Suppliers/bidders may obtain from the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City from 8:00 a.m. – 4:00 p.m. Monday to Friday.
- Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before February 08, 2022 at 9:00 a.m. using our prescribed Request for Quotation's form. Late bid shall not be accepted.
- Request for Quotation's opening shall be on February 08, 2022 at 10:00 a.m. via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
- 5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
- 7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat

Room 4, Executive Building, Capitol Matti, Digos City

Email: <u>bac.davaodelsur2@gmail.com</u> Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

> RAUL D. RAUT, ENP (PGDH-HRMO) BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat

Office of the BAC Secretariat



## Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

## BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

February 3, 2022

(Company	Name 8	& Address)
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than February 08, 2022 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on February 08, 2022 @ 10:00 AM via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Request for Quotations will be opened in the presence of the Bidders who choose to

attend. Thank you.

NORJANDA M. CAMAGUIN, MPA

Enp. RAUL D. RAUT

PR. NO.: 0095-AM-22

End User:

LTOO-IV/Head-BAC Secretariat PGDH-HRMO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pcs	Cellcards @300 For the 1st and 2nd Quarter	170	59,500.00	350.00	BUS YAV	Production
		1. IMELDA P. REBUYON,EnP,MDM - 50 pcs PGDH - Planning and Development Coordinator 2.FORAMEL A. SABIO, EnP, MPA-GA - 40 pcs PGADH-Planning and Development		aa uvha	EMALI ČV	ASMISTORIAL SERIES	
		3. ROSALINDA G. QUINTANA - 20 pcs Planning Officer IV 4. LEOFER C. ALVIOLA,CE - 20 pcs Project Evaluation Officer IV 5. JUPITER M. LABAJO - 20 pcs Project Development Officer IV	B OB.	PARTO PAN	an daada aharahar	ENCE OF CATION O	
		6. PETER JOEL P. PELARION - 20 pcs Administrative Officer IV		IJ. BAYOTUA	710 US US	30015 GIA	ANDS.
		Charges: CY 2022 - PPDO Regular 1041 - 5-02-05-020 NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	St Di	59,500.00	MIS FORT I V TO THE US AWARS	DEJECT IN	
		ASS FORMS MUST BE PUT HISIDER'N ENVEHO	1.40	2019,45	i Afouca	озтавыс	
		DEFOYS SURMITTED THROUGHT BAC EMAIL	IOI.	PEDICIPO	SIRAM ON	a Cabade	
		PYEDEOR OR OR OPPRING WHEN ANY OF THEFELD	000	38,104,3	ALLE SMR	B SEAVAN Tarsasi	
				ELOPE N	SAS VA NI	ENDLOSE!	
					930.19	018 C298B1	
		LOWING DETAILS	o (E	HT HTW C	BARAM SE	T30W 990	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

A STATE OF THE PROPERTY OF THE

NVASSER:	(Name & Signature or proprietor or its duly authorized representative)
CANVASSER:	Valid ID
Name & Signature of Canvasser	(Talaphaga, Callabaga No. Or Email Address). Page 1 of 1

## **GENERAL CONDITION**

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS. FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
- 7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
- 12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



Matti, Digos City Tele/Fax No. (082) 553-9579

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### **PGO-BIDS AND AWARDS COMMITTEE (BAC)**

#### INVITATION TO QUOTE

Date: February 03, 2022

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO- Coliseum	0163-AM-22	Supply/Delivery of 1 set Power Spray and 1 unit Chainsaw	P89,900.00	7 working days	PGSO Warehouse	Small Value Procurement

- Interested Suppliers/bidders may obtain from the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City from 8:00 a.m. – 4:00 p.m. Monday to Friday.
- Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before February 08, 2022 at 9:00 a.m. using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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- 7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat

Room 4, Executive Building, Capitol Matti, Digos City

Email: <u>bac.davaodelsur2@gmail.com</u> Telephone No.: (082) 553-9579

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> RAUL D. RAUT, ENP (PGDH-HRMO) BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJAKINA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat



# Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

					F	ebruary 3, 20	)22
	(Comp-	ny Name & Address)					
horte 022	Plea Plea est time @ 09:0 Requ	se quote your price on items listed below, subject to Gere of delivery and submit your quotation at Room 4, Capito No. AM. Late submission of quotation shall not be accepted uest for Quotation's opening shall be on February 08, 20 at.google.com/ajm-bjbx-yjd. Request for Quotations will be	ol Builded. Tha	ding, Matti, Di ank you. 10:00 AM via	igos City not Google Mee	later than Fe	bruary 08, through
			RIAANA OO-IV/H	M. CAMAGUIN, Nead-BAC Secretari		o. RAUL D. R	
	O.: 010 : 01/26	63-AM-22 End User:			PGDH-HI	RMO / BAC CHA	IRPERSON
em No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Set	Power Spray	1	39,900.00	39,900.00		
		- Hose 1 roll 100 meters w/ nozzle - Electric Motor 6hp	BRU	HOURS	HOWG T	EUE YAIA	
2	Unit	Chainsaw - 2 stroke - 22" guide bar - Sprocket nose	1	50,000.00	50,000.00	ABAKANO.	FEREDY F
		- 2.4KW output power - 11,000 rpm/min max speed	B CE	RE 180 SEL	AIA DIAARE	HOLDON	
		Charges: Gend-Fund 1-07-05-990	FIDS.	89,900.00	MAS SHIT	O MEMAO	REASON
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	ASS	CTAMORA	PEO OPIG BB, LINV	PAIDC 38 8 ISOS 9 CHA	
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-		of tie quotation between suppliers, the BAC is hereby authorized to do the					1025
IR/B		Omnibus sworn statement shall be submitted prior to the release of payr After having carefully read and accepted your General Conditions at the				The second second second second second second second	7741.9
		(Nar	ne & Sig	nature or proprie	etor or its duly au	thorized represe	ntative)
	SSER:				Valid ID		

## **GENERAL CONDITION**

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### **PGO-BIDS AND AWARDS COMMITTEE (BAC)**

### INVITATION TO QUOTE

Date: February 04, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0169-AM-22	Supply/Delivery of Catering Services	P120,000.00	Per schedule of activity indicated in the PR	Place of activity	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain from the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City from 8:00 a.m. 4:00 p.m. Monday to Friday.
- Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before February 08, 2022 at 9:00 a.m. using our prescribed Request for Quotation's form. Late bid shall not be accepted.
- 4. Request for Quotation's opening shall be on February 08, 2022 at 10:00 a.m. via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
- 5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
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- 7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat

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> RAUL D. RAUT, ENP (PGDH-HRMO) BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat



Matti, Digos City

### **BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

February 4, 2022

(Company	Name	&	Address	)
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than February 08, 2022 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on February 08, 2022 @ 10:00 AM via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Request for Quotations will be opened in the presence of the Bidders who choose to

attend. Thank you.

NOBLANNA M. SAMAGUIN, MPA 100-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PR. NO.: 0169-AM-22 Dated: 02/04/2022

End User: **PDRRMO**  PGDH-HRMO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	heads	Catering Services Three (3) meals & Two (2) snacks @ 50 pax/day	150	120,000.00	800.00	SUS-YAW S	Paggia.
	)E).19	Day 1-February 16, 2022 Breakfast: Rice, fried egg, hotdog with hot beverages AM Snack:		ES LIA-JO	BMAN CINA	AR SJRAS	
		Special bibingka with coffee Lunch: Rice, beef steak, buttered chicken, fresh fruits, juice & mineral water in glass		ALCO LEWY	ERAND NA E L'HE PAR	D HOLIVION	
	PITA	PM Snack: Tuna sandwich, juice in glass	ARG,	t)PHO BE	HOOTS	Alucania	
		Dinner: Rice, tinolang manok (native), fish fillet sweet & sour, juice & mineral water in glass		TAMOTUA	38 38 14 7	EGO & OIA	
	SHIT	Day 2-February 17, 2022 Breakfast:	61.8	RABARE, SI	CACAR D	FL FOGLSU	eath and
		Rice, chorizo, tortang talong with hot beverages AM Snack: Egg sandwich with choco milk in glass		LOWESTA DE	SHI OT M SAWAR!	DE OF THE	
	-34	Lunch: Rice, grilled tuna belly, fisherman soup (imbao, shrimp & fish), fresh	ACN	2019100	na Toud R	OFFICE US	
		fruits, juice & mineral in glass PM Snack: Siopao (chicken) & softdrinks in glass Dinner:	FO	HEREX EXER	DOTAN ON	SEAUER	
	100	Rice, adobong manok, chopseuy, fresh fruits, juice & mineral water in glass	0.01	39 30433	A BOURT	4 SHAVVIA	
		Day 3-February 18, 2022 Breakfast: Rice, scrambled egg, corned beef & juice in glass				STOLY ON	un lune.
		AM Snack: Suman with sliced mango & juice in glass		CHARANY STANSON	PERIORS.	ON THOSE	
		Lunch: Rice, chicken curry, humba (belly), fresh fruits, juice & mineral water in glass			<b>3</b> 9015	ME CEREN	
		PM Snack: Hamburger & softdrinks in glass Dinner:	03 3	TT PTIVE G	A., MAPIKE	tebw and	
						MAIN YMAS	

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement. After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)
Valid ID

Name & Signature of Canvasser

CANVASSER:

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



# Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE

CANVASS/REQUEST FOR QUOTATION Small Value Procurement (Sec 53.9)

February 4, 2022

(Company Name & Address)				

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than February 08, 2022 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

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attend. Thank you.

NORJANNA M. CAMAGUIN, MPA

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0169-AM-22** Dated: **02/04/2022** 

End User: PDRRMO

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		Rice, beef afritada, fish fillet tuna, fresh fruits, juice & mineral water in glass	Baur	IOCAS JA	BORD TAN	BUZYAN B KANDUPNE	83008 03937
	ABI S	Green Procurement: Food & Catering Services (buffet and packed meals) -use of waxed carton instead of styrofoam ( packed meals) -use of stainless steel, wooden/bamboo spoon and fork instead of plastic spoon/fork -use of glass, disposable paper cup instead of disposable plastic cup -use of stainless teaspoon, wooden popsicles sticks instead of plastic	10v8	BOULARS BTAO BMA WITASIOT	MAN GRA M GRANG N MAREFAL	OARLE, BE SEMER OF NOATION O	LICHA BIT BA BITTI KLAUDET
		stirrer -use of glass/personal tumbler instead of single-use plastic bottled water -use of glass bottled softdrinks instead of single-use plastic softdrinks bottle -use of paper straw instead of plastic straw	KRE I	BR ONE (1	EQ TO OFF R WILLIAM SANS SANS	REQUIR	вірова Вумура,
	85Ha	-reduce usage of disposable containers for food, drink & condiments  Charges: 5%-Provincial Disaster Risk Reduction	DJA	120,000.00	SHTOTA	V.039.11	W-CHAW
	39	Management Fund (CF) 70% of MOOE Preparedness Mitigation Fund (9942) Training Expense 5-02-010 NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF	ADN OR T	PERALINO REDXEX DE	FATOUQ R	OUEST FO	
	awo.	THE RFQ AS PART OF THE CONTRACT.	20%	18 TOW LI	IRS SMAD	RESMANAS	Per 48 . 1
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					35013)	43 0.1939	V/AT 1.0
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						PAN YIAARI	8 (00) 100 14

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

	(Name & Signature or proprietor or its duly authorized representative)
CANVASSER:	Valid ID
Name & Signature of Canvasser	(Telephone, Cellphone No. Or Email Address) Page 2 of 2

## **GENERAL CONDITION**

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: PER SCHEDULE OF ACTIVITY
- 3. PLACE OF DELIVERY: PLACE OF ACTIVITY
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
- 7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
- 12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING