



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Matti, Digos City  
Tele/Fax No. (082) 553-9579  
Mobile Nos. 0908 332 2024 (Smart), 0905 229 0526 (Globe)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO-BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: February 03, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

| Office | PR         | Description                                | ABC        | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------------|--|------------|-----------------|-------------------|-------------------------|
| PPDO   | 0095-AM-22 | Supply/Delivery of 170 pcs. Cellcards @300 | P59,500.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **February 08, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on February 08, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

#### The BAC Chairperson

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

#### MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

February 3, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **February 08, 2022 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **February 08, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTOB-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0095-AM-22**

End User:

Dated: **01/18/2022**

**PPDO**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | pcs  | Cellcards @300<br>For the 1st and 2nd Quarter<br><br>1. IMELDA P. REBUYON, EnP, MDM - 50 pcs<br>PGDH - Planning and Development Coordinator<br>2. FORAMEL A. SABIO, EnP, MPA-GA - 40 pcs<br>PGADH-Planning and Development<br>3. ROSALINDA G. QUINTANA - 20 pcs<br>Planning Officer IV<br>4. LEOFER C. ALVIOLA, CE - 20 pcs<br>Project Evaluation Officer IV<br>5. JUPITER M. LABAJO - 20 pcs<br>Project Development Officer IV<br>6. PETER JOEL P. PELARION - 20 pcs<br>Administrative Officer IV | 170 | 59,500.00                                | 350.00                                  |                                 |            |
|          |      | <b>Charges: CY 2022 - PPDO Regular 1041 - 5-02-05-020</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.   |     | <b>59,500.00</b>                         |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



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|--------------|------------|--|------------|-----------------|-------------------|-------------------------|
| PGO-Coliseum | 0163-AM-22 | Supply/Delivery of 1 set Power Spray and 1 unit Chainsaw | P89,900.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
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#### The BAC Chairperson

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Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

February 3, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **February 08, 2022 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **February 08, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

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 L100-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0163-AM-22**

End User:

Dated: **01/26/2022**

**PGO-Coliseum**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | Set  | Power Spray<br>- Hose 1 roll 100 meters w/ nozzle<br>- Electric Motor 6hp  | 1   | 39,900.00                                | 39,900.00                               |                                 |            |
| 2        | Unit | Chainsaw<br>- 2 stroke<br>- 22" guide bar<br>- Sprocket nose<br>- 2.4KW output power<br>- 11,000 rpm/min max speed                     | 1   | 50,000.00                                | 50,000.00                               |                                 |            |
|          |      | Charges: <b>Gend-Fund</b><br><b>1-07-05-990</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>89,900.00</b>                         |   |                                 |            |

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ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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## PGO-BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: February 04, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

| Office | PR         | Description                          | ABC         | Delivery Period                              | Place of Delivery | Mode of Procurement     |
|--------|------------|--------------------------------------|-------------|--|-------------------|-------------------------|
| PDRRMO | 0169-AM-22 | Supply/Delivery of Catering Services | P120,000.00 | Per schedule of activity indicated in the PR | Place of activity | Small Value Procurement |

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **February 08, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

#### The BAC Chairperson

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#### MS. NORJANNA M. CAMAGUIN, MPA

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

February 4, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than February 08, 2022 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

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**NORIANNA M. SAMAGUIN, MPA**  
 L100-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0169-AM-22**

End User:

Dated: **02/04/2022**

**PDRRMO**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1        | heads | Catering Services<br>Three (3) meals & Two (2) snacks @ 50 pax/day  | 150 | 120,000.00                               | 800.00                                  |                                 |            |
|          |       | Day 1-February 16, 2022<br>Breakfast:<br>Rice, fried egg, hotdog with hot beverages<br>AM Snack:<br>Special bibingka with coffee<br>Lunch:<br>Rice, beef steak, buttered chicken, fresh fruits, juice & mineral water in glass<br>PM Snack:<br>Tuna sandwich, juice in glass<br>Dinner:<br>Rice, tinolang manok (native), fish fillet sweet & sour, juice & mineral water in glass                                    |     |  |   |                                 |            |
|          |       | Day 2-February 17, 2022<br>Breakfast:<br>Rice, chorizo, tortang talong with hot beverages<br>AM Snack:<br>Egg sandwich with choco milk in glass<br>Lunch:<br>Rice, grilled tuna belly, fisherman soup (imbao, shrimp & fish), fresh fruits, juice & mineral in glass<br>PM Snack:<br>Siopao (chicken) & softdrinks in glass<br>Dinner:<br>Rice, adobong manok, chopseuy, fresh fruits, juice & mineral water in glass |     |  |   |                                 |            |
|          |       | Day 3-February 18, 2022<br>Breakfast:<br>Rice, scrambled egg, corned beef & juice in glass<br>AM Snack:<br>Suman with sliced mango & juice in glass<br>Lunch:<br>Rice, chicken curry, humba (belly), fresh fruits, juice & mineral water in glass<br>PM Snack:<br>Hamburger & softdrinks in glass<br>Dinner:  |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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February 4, 2022

(Company Name & Address)

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 T100-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0169-AM-22**

End User:

Dated: **02/04/2022**

**PDRRMO**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
|          |      | Rice, beef afritada, fish fillet tuna, fresh fruits, juice & mineral water in glass  |     |  |   |                                 |            |
|          |      | Green Procurement:<br>Food & Catering Services (buffet and packed meals)<br>-use of waxed carton instead of styrofoam ( packed meals)<br>-use of stainless steel, wooden/bamboo spoon and fork instead of plastic spoon/fork<br>-use of glass, disposable paper cup instead of disposable plastic cup<br>-use of stainless teaspoon, wooden popsicles sticks instead of plastic stirrer<br>-use of glass/personal tumbler instead of single-use plastic bottled water<br>-use of glass bottled softdrinks instead of single-use plastic softdrinks bottle<br>-use of paper straw instead of plastic straw<br>-reduce usage of disposable containers for food, drink & condiments |     |  |   |                                 |            |
|          |      | Charges: <b>5%-Provincial Disaster Risk Reduction Management Fund (CF)</b><br><b>70% of MOOE Preparedness Mitigation Fund (9942)</b><br><b>Training Expense 5-02-02-010</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.   |     | <b>120,000.00</b>                        |   |                                 |            |

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Valid ID

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3. PLACE OF DELIVERY: PLACE OF ACTIVITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING