



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Rm. 4 Executive Building, Capitol Matti, Digos City  
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
Telefax: (082) 553-9579 / Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
BFP	0231-AM-22	Supply/Delivery of 2,142.50 ltrs. Diesel	₱ 119,980.00	Until it is consumed	At source / at station	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

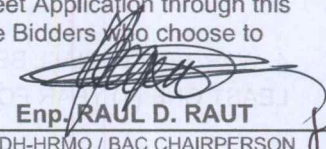
March 7, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 0231-AM-22

End User:

Dated: 02/10/2022

BFP

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Ltr/s	Diesel	2142.50	119,980.00	56.00		
		Charges: CY 2022 LGDF-GENERAL FUND, PEACE AND ORDER PROGRAM Support to the Bureau of Fire Protection-Provincial Office 1919-29 MOOE 5-02-03-090 Purpose/Remarks: For the production of input and output for the support to the Bureau of Fire Protection - Provincial Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		119,980.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

\_\_\_\_\_  
(Name & Signature or proprietor or its duly authorized representative)

\_\_\_\_\_  
Valid ID

CANVASSER:

\_\_\_\_\_  
Name & Signature of Canvasser

\_\_\_\_\_  
(Telephone, Cellphone No. Or Email Address)

Page 1 of 1

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: UNTIL IT IS CONSUMED
3. PLACE OF DELIVERY: AT SOURCE OR AT STATION
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



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## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement ([Shopping B Section 52.1 (b)])**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PLO	0258-AM-22	Supply/Delivery of Office Supplies	₱ 90,670.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
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For further information, please refer to:

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Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

March 7, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0258-AM-22**

End User:

Dated: **02/10/2022**

**PLO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Pieces	Sign Pen ( . 7 ) Black	400	18,000.00	45.00		
2	Ream	Book Paper ( Long ) 70gsm ( 216mm x 330mm )	70	20,020.00	286.00		
3	Ream	Book Paper ( A4 ) 80gsm ( 21 x 29.7cm)	30	9,450.00	315.00		
4	Pieces	White Folder ( Long )	100	850.00	8.50		
5	Pieces	Brown Folder ( Long )	100	850.00	8.50		
6	Pieces	Expanded Envelop ( Long ) with Garter	100	2,000.00	20.00		
7	Bottle	Ink Refill ( Genuine ) 003 Black for Epson Printer	20	7,300.00	365.00		
8	Bottle	Ink Refill ( Genuine ) 003 Cyan For Epson Printer	10	3,650.00	365.00		
9	Bottle	Ink Refill ( Genuine ) 003 Magenta For Epson Printer	10	3,650.00	365.00		
10	Bottle	Ink Refill ( Genuine ) 003 Yellow For Epson Printer	10	3,650.00	365.00		
11	Pieces	Correction Tape ( 8m )	100	4,200.00	42.00		
12	Box	Staple Wire Standard #35	50	3,550.00	71.00		
13	Pieces	External Hard Drive, 1 TB	3	13,500.00	4,500.00		
		Green Specification :  For Item Number 2 and 3;  - Can be recycled/can be re-used - Preferably made of recycled materials, if not, it must be sourced-out from well-manage tree plantation - Preferably at least Elemental chlorine free ( ECF ) - Packaging must be recyclable					
		<b>Charges: Charges: PGO-PLO 1131- Office Supplies Exp. (5-02-03-010)</b> Purpose/Remarks: For the use of PGO - PLO NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>90,670.00</b>			

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After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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# GENERAL CONDITION



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2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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Date: March 11, 2022

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
BFP	0393-AM-22	Supply/Delivery of Oxygen Tank and Jump Kit	₱ 50,000.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
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Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 4, 2022

(Company Name & Address)

Sir/madam:

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**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0393-AM-22**

End User:

Dated: **03/04/2022**

**BFP**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	Oxygen Tank (20 lbs) with Regulator set - O2 regulator - Nasal Cannula (Adult/Pedia) - Oxygen Mask (Adult/Pedia) - Non-rebreather Mask (Adult/Pedia) - Bag-Valve Mask with oxygen tubing (Adult/Pedia)	2	30,000.00	15,000.00		
2	set	Jump Kit - Pulse Oximeter - Thermo gun - Sphygmomanometer - Stethoscope - Neck Collar (Adult/Pedia) - 2 Weighing Scale (1 Heavy duty dial-type physician scale with height measurement and 1 Adult mechanical weighing scale) - Elastic Bandage (4 inches x 5 yards and 6 inches x 5 yards) - Triangular Bandage - Thermal Blanket	1	20,000.00	20,000.00		
		<b>Charges: CY 2022 LGDF-GENERAL FUND, PEACE AND ORDER PROGRAM</b> <b>Support to the Bureau of Fire Protection-Provincial Office</b> <b>CO 1-07-05-110</b> Purpose/Remarks: For the Production of input and output for the support to the Bureau of Fire Protection - Provincial Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>50,000.00</b>			

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After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

**CANVASSER:**

Valid ID

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-OSP	0399-AM-22	Supply of Labor and Materials for the Repair of Vehicle w/ Plate No. SGX-465	₱ 109,235.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 4, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2021 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0399-AM-22**

End User:

Dated: **03/04/2022**

**PGO-OSP**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF VEHICLE W/PLATE NO. SGX-465	1	109,235.00	109,235.00		
		6cans - Brake cleaner 1pc - Thermostat Original 2pcs - Bronze Worker 1pc - Oil pump oil seal 1pc - Crankshaft oil seal 1pc - Oil seal 1pc - Balancer Sleeve 1pc - Timing Belt Long Original 1pc - Timing Belt Short Original 1pc Tensioner Balancer Original 1pc - Tensioner Assyw/Belt Original 1pc - Tensioner Balancer Original 1pc - Rocker cones gasket Original 1pc - Valve Cones Gasket 1pc - Brake Fluid 1pc - Brake master kit 1pc - Kauta Sheet 2pcs - Flexoid Gasket 1pc - Hard Gasket Original 4pcs - Glow plug 1pc - Penetrating oil WD40 2pc - Ball Joint Corner 2pc - Ball Joint Upper 1pc - Tie Pad Card 1pc - Cross joint 1pc - Center Bearing Assy 4pcs - Upper Arm Bushing 4pcs - Lower Arm Bushing 8pcs - Rocker arm					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
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  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 4, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2021 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0399-AM-22**  
 Dated: **03/04/2022**

End User:  
**PGO-OSP**

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		Charges: <b>LGDF-GEN FUN-20</b> <b>ACCOUNT CODE: 5-02-13-060-01 (50,000)</b> <b>5-02-14-060-01 (59,235)</b> <b>TOTAL: 109,235,00</b> <b>RESPONSIBILITY CENTER: RSDP: 6918</b> <b>LIVELIHOOD: 8914</b> Purpose/Remarks: To be used in Relocation Site Development Program and Livelihood Development Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		109,235.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

# GENERAL CONDITION



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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
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Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
Telefax: (082) 553-9579 / Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-OSP	0417-AM-22	Supply/Delivery of Catering Services	₱ 99,750.00	Per schedule of activity	Place of activity	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-ujd](https://meet.google.com/ajm-bjbx-ujd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAG CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

**Small Value Procurement (Sec 53.9)**

**March 8, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0417-AM-22**

End User:

Dated: **03/07/2022**

**PGO-OSP**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	heads	Catering services : 1 meal & 2 snacks "BUFFET" to be served at Almendras Hall, Douglas Ra. Cagas Coliseum, Matti, Digos City(OSP-RSDP Meeting)  <b>March 23, 2022</b> Note: 71 heads x 1 serving = 71 x 350.00= P24,850.00 Note: Supplier must provide plates, and other utensils, with free flowing coffee and water dispenser Menu: Lunch - Rice, Mushroom Soup, Beef Steak , garlic chicken, fish fillet, Fruits (sliced in season), bottled mineral water, soft drinks 200ml in bottle AM Snacks - Chicken Clubhouse sandwich, pineapple juice in bottled PM Snacks - Cheese Burger with Ice Tea in a bottled	71	24,850.00	350.00		
2	heads	<b>MAY 15, 2022</b> Note: 71 heads x 1 serving = 71 x 350.00= P24,850.00 Note: Supplier must provide plates, and other utensils, glasses for coffee/water and water dispenser Menu: Lunch - Rice, Corn Soup, Beef Steak , garlic chicken, fish fillet, Fruits (sliced in season), bottled mineral water, soft drinks 200ml in bottle AM Snacks - Chicken Clubhouse sandwich, pineapple juice in bottled with coffee 3in1 PM Snacks - Cheese Pimiento Sandwich with Ice Tea in a bottled	71	24,850.00	350.00		
3	heads	<b>JULY 21, 2022</b> Note: 71 heads x 1 serving = 71 x 350.00= P24,850.00 Note: Pack Lunch to be serve in (PGO-OSP) RSDP Meeting Menu: Lunch - Rice, chicken Curry, fish kinilaw, Pork Humba, Fruits (sliced in season), bottled mineral water, soft drinks 200ml in bottle AM Snacks - Egg sandwich, pineapple juice in bottled PM Snacks - Puto Cheese with Orange Juice in a bottled	71	24,850.00	350.00		

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(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



# GENERAL CONDITION



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3. PLACE OF DELIVERY: PLACE OF ACTIVITY
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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

**Small Value Procurement (Sec 53.9)**

**March 8, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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Enp/ **RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0417-AM-22**

End User:

Dated: **03/07/2022**

**PGO-OSP**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
4	heads	<b>OCTOBER 7, 2022</b> Note: 72 heads x 1 serving = 72 x 350.00= P25,200.00 Note: Supplier must provide plates, and other utensils, with free flowing coffee and water dispenser Menu: Lunch - Rice, Corn Soup, Beef with broccoli, Chicken cordon blu, Sweet and Sour fish fillet, Fruits (sliced in season), bottled mineral water, soft drinks 200ml in bottle AM Snacks - Egg sandwich, pineapple juice in bottled PM Snacks - Puto Cheese with Orange Juice in a bottled	72	25,200.00	350.00		
		-use of waxed carton, instead of Styrofoam (packed meals) -use of stainless steel, wooden/bamboo spoon and fork, Instead of plastic spoon/fork -use of stainless teaspoon, wooden popsicles sticks instead of plastic stirrer -use of glass/personal tumbler instead of single use plastic bottled -use of glass bottled soft drinks instead of single use plastic bottle -use of paper straw instead of plastic straw -reduce usage of disposable containers for food, drinks & condiments					
		<b>Charges: Account Code : 5-02-99-030</b> <b>Responsibility Center : 6918</b> <b>Charges : Relocation Site Development Program L</b> <b>LGDF Gen. Fund CY 2022</b> Purpose/Remarks: To be used in Relocation Site Development Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>99,750.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

**CANVASSER:**

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2

# GENERAL CONDITION



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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement ([Shopping B Section 52.1 (b)])**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
SBAC	0421-AM-22	Supply/Delivery of 2 units Laptop	₱ 140,000.00	15 calendar days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

### The BAC Chairperson

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

### MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
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Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

March 8, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0421-AM-22**

End User:

Dated: **03/07/2022**

**SBAC**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	UNIT	<p>LAPTOP</p> <p>CORE i5 11th GEN or HIGHER            *8GB DDR4 MEMORY            *512 GB SSD + 2TB HDD            *4 6B DDR6 VIDEO CARD            *At least 15.6" SCREEN            *BACKLIT KEYBOARD            *COMPLETE WITH ACCESORIES AND CARRYING BAG            *WINDOW 10 O.S. (GENUINE)</p> <p>GREEN SPECIFICATIONS: -ICT equipment which fulfills at least ENERGY STAR 6.1, Computers and 7.0 for the monitor criteria, -In case of desktop computers; The supplier shall supply Products which memory ,hard disk and CD drive are readily Accessible and can be change easily for upgrades -with a visible ON/OFF switch -availability of replacement batteries and power supplies is Guaranteed for atleast 5 years after end of production -In recyclable packages.</p> <p>DELIVERY PERIOD: 15 CALENDAR DAYS            WARRANTY PERIOD: ONE YEAR</p>	2	140,000.00	70,000.00		
		<p><b>Charges: To Support to Financial and Management and Procurement Project (SBAC) ICT EQUIPMENT AND SOFTWARE (1-07-05-030)</b></p> <p>Purpose/Remarks: For the use for SBAC Office            NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p>		<b>140,000.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 15 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0426-AM-22	Supply/Delivery of 15 tanks LPG Refill 50 kg	₱ 70,500.00	Staggered basis	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-hjbx-yjd](https://meet.google.com/ajm-hjbx-yjd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 8, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

Enp. **RALD D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0426-AM-22**

End User:

Dated: **03/07/2022**

**PHO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	tank	LPG REFILL 50 kg	15	70,500.00	4,700.00		
		Note: Delivery of Goods will be on Staggered Basis Payment of Goods will be on Staggered Basis					
		Charges: <b>COVID-19 Related Expenses</b> <b>COVID-19 Response</b> <b>5-02-03-990</b> Purpose/Remarks: Meals for Provincial COVID-19 TTMF (Bahay Pag-asa & GSP) Employees and patients NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>70,500.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: STAGGERED BASIS
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
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  - d. SCHEDULE OF DROPPING/BID OPENING



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## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0429-AM-22	Supply/Delivery of 50,000 pcs Printing Services (Job Order)	₱ 150,000.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-ujd](https://meet.google.com/ajm-bjbx-ujd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

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Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

**Small Value Procurement (Sec 53.9)**


**March 8, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

  
**Engr. RAUL D. RAUT**  
PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0429-AM-22**

End User:

Dated: **03/08/2022**

**PHO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	piece	PRINTING SERVICES ( Job Order ) COVID-19 Vaccination Card 6 x 8.5 cm HARD PAPER Note: Please see attached sample of Vaccination Card	50000	150,000.00	3.00		
		Charges: <b>Provincial COVID -19 Vaccination Program</b> <b>CY 2022 LGDF-Gen Fund</b> <b>5-02-99-020</b> Purpose/Remarks: COVID-19 Vaccination Activity NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		150,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
SP-Legislation	0436-AM-22	1 JO Fabrication Tent	₱ 195,000.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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For further information, please refer to:

**The BAC Chairperson**

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Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 9, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 15, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0436-AM-22**

End User:

Dated: **03/09/2022**

**SP - Legislation (Lanier R. Cadungog)**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	JO	FABRICATION TENT 10ft x 12ft GI Pipes Post 1/4 dia with 1/2 dia GI Pipes Sched.#20 Steel Girt w/ 10mm dia Plain RoundBar Web Member and w/ Trapalcolor Red w/ Print: "SERBISYONG COWBOY" no. of units: 13 x 15,000.00	1	195,000.00	195,000.00		
		Charges: <b>1919-LGDF 2022 code: 5-02-99-080</b> Purpose/Remarks: For the use of various barangays of Davao Del Sur NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		195,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





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Telefax: (082) 553-9579 / Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
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## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
SP-Legislation	0437-AM-22	Supply/Delivery of 400 pcs T-shirt	₱ 100,000.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 15, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 15, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-hjbx-ujd](https://meet.google.com/ajm-hjbx-ujd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

March 11, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **March 15, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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**NORJANNA M. RAMAGUIN, MPA**  
LT00-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0437-AM-22**

End User:

**SP - Legislation (Lanier R. Cadungog)**

Dated: **03/09/2022**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Pcs	T-shirt Round Neck Color: green with print Front: Provincial logo and SP CADUNGOG Back: SERBISYONG COWBOY Black: XXL-100 XL-200 Large-100  With layout and sample cloth	400	100,000.00	250.00		
		Charges: <b>1919-LGDF 2022 code: 5-02-03-990</b> Purpose/Remarks: For the use of constituents of various barangays of Davao Del Sur NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>100,000.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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Date: March 11, 2022

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0438-AM-22	Supply/Delivery of Drugs and Medicines	₱ 499,840.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
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6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

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Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
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**Enr. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0438-AM-22**

End User:

Dated: **03/09/2022**

**PHO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	TAB	AMLODIPINE 5MG TAB	10600	21,200.00	2.00		
2	TAB	AMLODIPINE 10MG TAB	10000	35,000.00	3.50		
3	CAP	AMOXICILLIN 250MG CAP	5000	8,750.00	1.75		
4	TAB	CETIRIZINE HCl 10MG TAB	7500	22,500.00	3.00		
5	BOX	CETIRIZINE HCl 10MG/ML, 10ML ORAL DROPS X144'S	3	28,080.00	9,360.00		
6	TAB	GLICLAZIDE 80MG TAB	4500	20,250.00	4.50		
7	TAB	LOSARTAN POTASSIUM 50MG TAB	25000	100,000.00	4.00		
8	TAB	LOSARTAN POTASSIUM 100MG TAB	10000	50,000.00	5.00		
9	CAP	MEFENAMIC ACID 250MG CAP	5000	7,500.00	1.50		
10	TAB	METFORMIN 500MG TAB	4000	20,000.00	5.00		
11	BOX	PARACETAMOL 100MG/ML, 15ML DROPS X144'S	3	10,800.00	3,600.00		
12	BOX	PARACETAMOL 250MG/ML, 60ML SYRUP X144'S	19	95,760.00	5,040.00		
13	TAB	PARACETAMOL 500MG TAB	40000	80,000.00	2.00		
		Charges: <b>MEDICAL OUTREACH PROGRAM LGDF 2022 5-02-03-010</b>		<b>499,840.00</b>			
		<b>REQUISITION SHOULD BE BY LOT BIDDING</b>					
		Purpose/Remarks: FOR MEDICAL OUTREACH PROGRAM USE					
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.					

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PSWDO	0439-AM-22	Supply/Delivery of 10 units Printer	₱ 115,000.00	30 calendar days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
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**RAUL D. RAUT, ENP**

(PGDH-HRMO)  
BAC Chairperson

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Office of the BAC Secretariat





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**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

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Enp/RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 0439-AM-22

End User:

Dated: 03/09/2022

PSWDO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1.	UNIT	<b>PRINTER</b> -Ink Tank System -Print, copy and scan functions -can print up to long size paper -x-x-x-x-x-x-x-x-x-x-nothingfollows-x-x-x-x-x-x-x-x-x-x-x	10	115,000.00	11,500.00		
		-ICT equipment which fulfills at least ENERGY STAR 6.1 Computers and 7.0 for monitor criteria, -in case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades -with a visible On/Off switch -availability of replacement batteries and power supplies is guaranteed for atleast 5 years after end of production -in recyclable packages. Delivery Period: <u>30</u> calendar days Warranty Period: <u>1</u> year Warranty					
		Charges: <b>(LGDF GEN FUND) SUPPORT TO DAYCARE SERVICE PROGRAM</b> <b>Account Code</b> <b>5-02-03-990</b> Purpose/Remarks: FOR THE USE OF DAY CARE SERVICE PROGRAM NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		115,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

\_\_\_\_\_  
 (Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

\_\_\_\_\_  
 Valid ID

\_\_\_\_\_  
 Name & Signature of Canvasser

\_\_\_\_\_  
 (Telephone, Cellphone No. Or Email Address)

Page 1 of 1

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
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10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Rm. 4 Executive Building, Capitol Matti, Digos City  
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
Telefax: (082) 553-9579 / Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC) INVITATION TO QUOTE

Date: March 11, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement ([Shopping B Section 52.1 (b)])**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
OPAG	0446-AM-22	Supply/Delivery of Office Supplies	₱ 72,995.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. – 4:00 p.m. Monday to Friday**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 17, 2022 at 9:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 17, 2022 at 10:00 a.m. via Google Meet Application through this link: [meet.google.com/ajm-bjbx-ujd](https://meet.google.com/ajm-bjbx-ujd)**. Using our prescribed Request for Quotation's form. Late bid shall not be accepted.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

### The BAC Chairperson

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

### MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
RAUL D. RANT, ENP  
(PGDH-HRMO)  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

March 10, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 17, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **March 17, 2022 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0446-AM-22**  
 Dated: **03/09/2022**

End User:  
**OPAG**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	reams	Book paper 70 gsm (long)  Green Specifications: -Can be recycled/can be re-used -preferably made of recycled materials,if not ,it must be Sourced-out from a well-managed tree plantation -Preferably at least Elemental Chlorine Free(ECF) -Packaging must be recyclable.	50	15,000.00	300.00		
2	reams	Book paper 70 gsm (A4)  Green Specifications: -Can be recycled/can be re-used -preferably made of recycled materials,if not ,it must be Sourced-out from a well-managed tree plantation -Preferably at least Elemental Chlorine Free(ECF) -Packaging must be recyclable.	15	3,750.00	250.00		
3	pack	Parchment paper A4 size (20 sheets/pack)	20	3,000.00	150.00		
4	ream	Brown folder (Legal)	1	700.00	700.00		
5	pcs	Correction Tape, Roller Taper (30m)	20	1,000.00	50.00		
6	bot	Ink #664, Black, genuine for EPSON PRINTER	20	6,000.00	300.00		
7	bot	Ink #664, Yellow, genuine for EPSON PRINTER	10	3,000.00	300.00		
8	bot	Ink #664, Cyan genuine for EPSON PRINTER	10	3,000.00	300.00		
9	bot	Ink #664, Magenta, genuine for EPSON PRINTER	10	3,000.00	300.00		
10	bot	Ink #003, Black, genuine for EPSON PRINTER	5	1,500.00	300.00		
11	bot	Ink #003, Yellow, genuine for EPSON PRINTER	5	1,500.00	300.00		
12	bot	Ink #003, Cyan, genuine for EPSON PRINTER	5	1,500.00	300.00		
13	bot	Ink #003, Magenta, genuine for EPSON PRINTER	10	3,000.00	300.00		
14	pcs	Flash Drive 16GB	8	4,000.00	500.00		
15	pcs	12 Digit desktop calculator, Big Display, Battery and Solar Power, Percentage and tax calculation functions key Memory and comma markers	2	4,000.00	2,000.00		
16	pcs	External Hard Drive 1TB	2	8,000.00	4,000.00		
17	pcs	Highlighter Assorted	20	1,160.00	58.00		
18	box	Paper Clip coated (BIG) (50 pcs/box)	20	800.00	40.00		
19	pcs	Staple Wire no. 35	20	1,560.00	78.00		

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2

# GENERAL CONDITION



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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

March 10, 2022

(Company Name & Address)

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**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0446-AM-22**

End User:

Dated: **03/09/2022**

**OPAG**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
20	pcs	Masking Tape 1 inch	3	120.00	40.00		
21	pcs	White board marker pen (black & broad)	5	350.00	70.00		
22	pcs	Permanent Marker (black & broad)	9	810.00	90.00		
23	pcs	Sign pen (Black)	30	1,500.00	50.00		
24	pcs	Pencil No. 2	10	90.00	9.00		
25	pcs	Transparent Tape 2 inch	5	275.00	55.00		
26	pcs	Packing Tape 2 inch	5	300.00	60.00		
27	pcs	Ballpen (RED)	8	80.00	10.00		
28	pcs	Paper Shelves 3 layers	5	4,000.00	800.00		
		Charges: <b>FISHERY DEVELOPMENT PROGRAM CY-2022, LGDF-Gen Fund</b> <b>Account Code: MOOE 5-02-03-010</b> Purpose/Remarks: for Fisheries use. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>72,995.00</b>			

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Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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