

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)  
Telefax: (082) 553-9579

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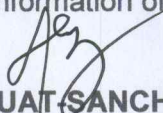
### ADVISORY NO. 002-2024

FOR: ALL END-USERS / SUPPLIERS

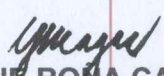
SUBJECT: BAC RESOLUTION NO. 001 SERIES OF 2024 – ANY AMENDMENT IN RELATION TO THE PURCHASE ORDER INCLUDING BUT NOT LIMITED TO CHANGE OF VENUE, TIME EXTENSION, DELIVERY PERIOD AND SPECIFICATIONS MUST COURSE THROUGH THE BIDS AND AWARDS COMMITTEE FOR PRELIMINARY ACTION

DATE: February 22, 2024

- 1.0 The Bids and Awards Committee is aware that there are still requests for amendments in the requirements stipulated in the Purchase Order despite the strict policy that no amendments in the P.O. shall be made.
- 2.0 It is with this premise that the Committee deliberated and agreed to amend the process on the submission of letter-requests that will tantamount to amendments in the Purchase Order.
- 3.0 Based on the deliberation which transpired on January 4, 2024, the following were resolved by the Bids and Awards Committee and was duly approved by the Head of the Procuring Entity / Hon. Governor YVONNE ROÑA CAGAS:
  - ✓ Supplier must submit its letter-request to the end-user
  - ✓ If the end-user is favorable to the request of the supplier, the former shall endorse its recommendation to the Bids and Awards Committee
  - ✓ The recommendation of the end-user shall be forwarded to the Bids and Awards Committee, five (5) calendar days (Goods and Consulting Services) prior to the expiration of delivery period
  - ✓ Upon receipt of the letter-recommendation from end-user, the Bids and Awards Committee through the Procurement Management Office shall schedule a conference with the end-user for deliberation of the subject matter;
  - ✓ Inaction and/or delayed action of the end-user is deemed or tantamount to denial of the request of the supplier;
  - ✓ Resolution No. 001 amends BAC Resolution No. 311 dated September 13, 2022: A Policy/Guidelines on Brand/Model Replacement and Other Similar Concerns which in all likelihood will tend to amend the Purchase Order;
- 4.0 Attachment: Resolution No. 001 Series of 2024
- 5.0 For the information of all concerned.

  
**DESSAMIE BUAT SANCHEZ, CPA, J.D.**  
Provincial Budget Officer  
BAC Chairperson

Approved by:

  
**HON. YVONNE ROMA CAGAS**  
Governor / Head of the Procuring Entity  
Province of Davao del Sur

PMO



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

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## Resolution No. 001 Series of 2024

### A RESOLUTION

RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY, **GOVERNOR YVONNE ROÑA CAGAS** FOR A PASSAGE OF RESOLUTION DECLARING THAT ANY AMENDMENT IN RELATION TO THE PURCHASE ORDER INCLUDING BUT NOT LIMITED TO CHANGE OF VENUE, TIME EXTENSION, DELIVERY PERIOD AND SPECIFICATIONS MUST COURSE THROUGH THE BIDS AND AWARDS COMMITTEE FOR PRELIMINARY ACTION ----

**WHEREAS**, BAC Member Putong presented his observations in the conduct of inspection and delivery of items and goods;

**WHEREAS**, it is of public knowledge that there have been various requests from the suppliers addressed to the Governor requesting for change of venue (place of delivery), time extension, delivery period and specifications;

**WHEREAS**, BAC Member Putong is of the considered opinion that the abovementioned concerns should be coursed through the Bids and Awards Committee as in effect it will amend the Purchase Order;

**WHEREAS**, BAC Member Milana subscribed to the recommendation of BAC Member Putong and added that since it was the Bids and Award Committee that recommended for award, it is just proper that same be referred back to the Bids and Awards Committee, and that the latter shall endorse its recommendation to the Provincial Governor;

**WHEREAS**, BAC Member Bucol subscribed to the statement of BAC Member Milana as part of the residual power of the Bids and Awards Committee;

**WHEREAS**, other BAC Members subscribed to the statements made by BAC Member Putong, BAC Member Milana, and BAC Member Bucol;

**WHEREAS**, the Bids and Awards Committee resolved the following:

- 1) Supplier must submit its letter-request to the end-user
- 2) If the end-user is favorable to the request of the supplier, the former shall endorse its recommendation to the Bids and Awards Committee
- 3) The recommendation of the end-user shall be forwarded to the Bids and Awards Committee, five (5) calendar days (Goods and Consulting Services) prior to the expiration of delivery period

*FOR ADVISORY*

**WHEREAS**, upon receipt of the letter-recommendation from end-user, the Bids and Awards Committee through the Procurement Management Office shall schedule a conference with the end-user for deliberation of the subject matter;

**WHEREAS**, inaction and/or delayed action of the end-user is deemed or tantamount to denial of the request of the supplier;

**WHEREAS**, this Resolution amends BAC Resolution No. 311 dated September 13, 2022: A Policy/Guidelines on Brand/Model Replacement and Other Similar Concerns which in all likelihood will tend to amend the Purchase Order;

**WHEREFORE**, after thorough BAC deliberations, BAC Member, Allan C. Putong, duly seconded by all BAC Members present, it was –

**RESOLVED**, as it is hereby RESOLVED, to recommend to the Head of the Procuring Entity, **Governor YVONNE ROÑA CAGAS** for a passage of resolution declaring that any amendment in relation to the Purchase Order including but not limited to change of venue, time extension, delivery period and specifications must course through the Bids and Awards Committee for preliminary action;

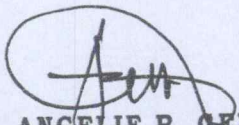
**RESOLVED FINALLY**, to furnish copies of this Resolution to the Commission on Audit, End-Users and Concerned Bidders, for their information and guidance;

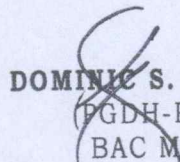
**UNANIMOUSLY APPROVED** at RALOTA Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Matti, Digos City, Davao del Sur, this 4<sup>th</sup> day of January, 2024.

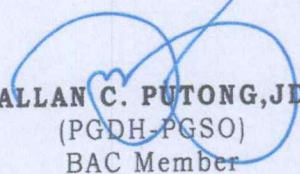
I hereby certify the correctness of the above-mentioned resolution.


  
**NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
BAC Secretary for Goods & Consulting Services H

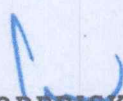
Attested by:


  
Engr. ANGELIE R. GELLA  
(APGDH-PEO)  
BAC Member

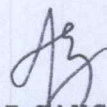
  
DOMINIC S. BUCOL, JD  
(PGDH-PCSMO)  
BAC Member

  
ALLAN C. PUTONG, JD  
(PGDH-PGSO)  
BAC Member

  
RAUL R. FUECONCILLO, LAgr, MagDEV  
(PGDH-OPAG)  
BAC Member

  
Engr. RODERICK R. MILANA, REA  
(PGDH-PASSO)  
BAC Member

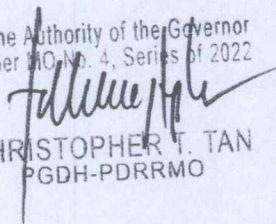
  
RAUL D. RAUT, EnP, JD  
(PGDH-PHRMO)  
BAC Vice-Chairperson

  
DESSAMIE BUAT-SANCHEZ, CPA, JD  
(PGDH-PBO)  
BAC Chairperson- PRESIDING OFFICER

Approved:

**YVONNE ROÑA CAGAS**  
Governor  
Head of the Procuring Entity

By the Authority of the Governor  
As per MC No. 4, Series of 2022

  
CHRISTOPHER T. TAN  
PGDH-PDRMO