



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE

## BIDS AND AWARDS COMMITTEE

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*I Bids Davao del Sur*

**ADVISORY NO. 011-A-2024**

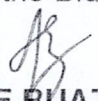
FOR: ALL SUPPLIERS & CONTRACTORS

SUBJECT: ADDITIONAL POLICY REGARDING AUTHORITY TO PURCHASE AND SUBMIT BID DOCUMENTS

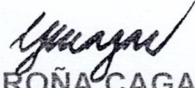
DATE: October 17, 2024

- 1.0 This is to inform all concerned that, in addition to the Special Power of Attorney (SPA) requirement, the Provincial Government will also accept an updated Notarized Corporation Secretary's Certificate for procurement related transactions.
- 2.0 Effective immediately, representatives acting on behalf of a principal may submit either a Special Power of Attorney (SPA) or a Notarized Corporation Secretary's Certificate for the purchase and submission of bidding documents.
- 3.0 Reiterating that the SPA and Notarized Corporation Secretary's Certificate must indicate the **Invitation to Bid No. and Contract Name** which the authorized representative is participating in.
- 4.0 For the information of all concerned.

Signed for the Bids and Awards Committee:

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D.**  
Provincial Budget Officer  
BAC Chairperson

Approved by:

  
**YVONNE ROÑA CAGAS**  
Governor / Head of the Procuring Entity  
Province of Davao del Sur

