

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

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*Ng Inang Davao del Sur*

## BIDDING DOCUMENTS

### One Job Order for the **CONSTRUCTION OF COVERED SPACE WITH STAGE located at MALINAO NATIONAL HIGH SCHOOL, MALINAO, PADADA, DAVAO DEL SUR**

all in accordance to plans, specifications and scope of work and the Green  
Procurement Policy as adopted by Executive Order No. 30 series of 2019

**IB No. C-058-23**

**Date of Opening of Bids: May 30, 2023 at 09:00 A.M.  
Start Date for Issuance of Bidding Documents: May 8, 2023**

Sixth Edition  
July 2020

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**SECTION I.**  
**INVITATION TO BID**

## Invitation to Bid for C-058-23

### CONSTRUCTION OF COVERED SPACE WITH STAGE located at MALINAO NATIONAL HIGH SCHOOL, MALINAO, PADADA, DAVAO DEL SUR

all in accordance to plans, specifications and scope of work and the Green Procurement Policy as adopted by Executive Order No. 30 series of 2019


1. The Provincial Government of Davao del Sur, through the CY 2023 – SPECIAL EDUC. FUND intends to apply the sum of P1,300,000.00 being the Approved Budget for the Contract (ABC) to payments under the contract for IB No. C-058-23. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Provincial Government of Davao del Sur now invites bids for the above Procurement Project. Completion of the Works is required 75 Calendar Days Contract Duration. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from Provincial Government of Davao del Sur and inspect the Bidding Documents at the address given below during 8:00 A.M. – 4:00 P.M., Monday to Friday:  

**Engr. SHIELA MAE A. ZAPANTA, MPA**  
**Administrative Officer IV**  
**Head, BAC Secretariat for Infrastructure Projects**
5. A complete set of Bidding Documents may be acquired by interested bidders on May 8 - 30, 2023, at the Office of the BAC Secretariat Room 16, Executive Building, Capitol Compound, Brgy. Matti, Digos City upon accomplishing a bidder’s assessment slip pursuant to the latest Guidelines issued by GPPB, in the amount of P5,000.00. The Provincial Government of Davao del Sur shall allow the bidder to present its proof of payment for the fees upon payment of a non-refundable fee for the Bidding Documents in the amount stated above, to the Provincial Treasurer’s Office. An authorization from the proprietor of the company shall be presented in case the latter opted to send representative/s in his/her behalf. Only bidders who purchased the Bidding Documents with corresponding official receipt of the bidding documents will be allowed to submit bids. Eligibility/Technical and Financial documents must be book bound and properly tabbed at right side. The bidder will prepare (3) sets of book bound bidding documents with corresponding proper markings (Original Copy, Copy 1 and Copy 2), respectively. Any documents submitted, not book bound shall be rejected outright. For the Financial Proposals not exceeding ten (10) pages may be book bound or securely stapled.
6. The Provincial Government of Davao del Sur will hold a Pre-Bid Conference on May 16, 2023 at Ralota Hall, Gov. Douglas Ra. Cagas Cultural, Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur, which shall be open to prospective bidders.

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7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before 9:00 A.M. of May 30, 2023. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
9. Bid opening shall be on May 30, 2023 at 9:00 A.M., Ralota Hall, Gov. Douglas Ra. Cagas Cultural, Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
**The BAC CHAIRPERSON**  
Provincial Government of Davao del Sur  
Contact No: 09487685848  
**Email Address: [shacdavaodelsur@gmail.com](mailto:shacdavaodelsur@gmail.com)**  
  
**Engr. SHIELA MAE A. ZAPANTA, MPA**  
Head, BAC Secretariat for Infrastructure Projects  
PGO – Procurement Management Office  
Office of BAC Secretariat for Infrastructure Projects  
Room 16, Provincial Capitol Building, Matti, Digos City, Davao del Sur  
Contact No: 09487685848; Email Address: [shacdavaodelsur@gmail.com](mailto:shacdavaodelsur@gmail.com)
12. You may visit the website, [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph), for downloading of Bidding Documents.

May 5, 2023

  
**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
Provincial Budget Officer  
BAC Chairperson

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