



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, City of Digos  
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## OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 03  
Series of 2022

### AN ORDER CREATING THE PROVINCE OF DAVAO DEL SUR REGULATORY REFORM TEAM (RRT)

**WHEREAS**, Republic Act 11032 otherwise known as The Ease of Doing Business and Efficient Government Service Delivery (EODB-EGSD) Act of 2018 directed all LGUs and NGAs to initiate review of existing policies and operations of the city and commence with the reengineering of their systems and procedures and mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing.

**WHEREAS**, in support to the implementation of Act 11032 and in view of Philippine Development Plan 2017-2022 that ensures People-Centered, Clean and Efficient Governance through seamless SERVICE DELIVERY, the DILG issued Memorandum Circular No. 2018-214, Series of 2018, re: Reengineering of LGU Systems and Procedures on EODB-EGSD Act of 2018" enjoining LGUs to initiate reengineering of its operations and procedures;

**WHEREAS**, the Department of Interior and Local Government together with the Anti-Red Tape Authority (ARTA) issued Joint DILG-ARTA Memorandum Circular No. 2019-01, The Implementing Rules and Regulations of Republic Act No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery act of 2018" dated December 10, 2019 directing all local government units to create Regulatory Reform Team (RRT);

**WHEREAS**, in conjunction with the provision under No. 6 of DILG-ARTA Memorandum Circular No. 2019-01, the Province of Davao del Sur hereby organize and create the Davao del Sur Regulatory Reform Team (RRT) which will facilitate the activities of the city's Regulatory Reform;

**NOW THEREFORE, I, MARC DOUGLAS IV CHAN CAGAS**, the Governor of the Province of Davao del Sur, by virtue of the powers vested in me by law, do hereby create the PROVINCE OF DAVAO DEL SUR Regulatory Reform Team (DAVSUR RRT) to carry out the tasks as provided for under the DILG-ARTA Joint Memorandum Circular No. 2019-01, as follows:

**Section 1. Composition.** The Province of Davao del Sur Regulatory Reform Team shall be composed of the following:

- CHAIRMAN : Governor
- CO-CHAIRMAN : Vice Governor
- MEMBERS :
1. Three (3) SP Members (designated by the Sangunian)
  2. Provincial Administrator
  3. Provincial Planning and Development Coordinator
  4. Provincial Legal Officer
  5. Provincial Engineer
  6. Provincial Treasurer
  7. PGO Administrative Services Division
  8. Representative of Civil Society Organization (CSO)

**SECRETARIAT:**

1. SP Secretary
2. Provincial Governor Staff
3. Internal Audit Staff

**Section 2. Definition of Terms.** The following words in this Executive Order shall mean:

a. **Four-way Test.** It is a moral code for personal and business relationship which will help in determining what is "fair" and how our laws could be made to reflect and produce a "fair" outcome. This will answer the things that we think, say or do in the form of the following questions: Is it outdated/obsolete? Is it still applicable at present time? Is it redundant or inconsistent with other ordinances/issuances/resolutions? And does it create undue regulatory burden to the transacting public? (see Annex 2 of Memorandum Circular No. 2018-214, Series of 2018).

b. **Regulatory Reform.** This would mean: a. Referring to changes that improve regulatory quality that will enhance the performance, cost effectiveness, or legal quality of regulations and related government formalities; b. Revising of a single regulation, the scrapping and rebuilding of an entire regulatory regime and its institutions, or improvement of processes for making regulations and managing reform; and c. Evaluating past and current laws, local ordinances and issuances and subsequently taking the necessary policy options for each.

**Section 3. Functions of Davao del Sur-RRT.** The RRT shall perform the following functions based on the guidelines provided under DILG-ARTA Joint Memorandum Circular No. 2019-01, which include:

- a. Stocktake all existing local ordinances and issuances made by the Provincial Government solely or jointly made with other LGUS or GAs;
- b. Conduct public dialogues with stakeholders such as NGAs, CSOs, and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- c. Review/assess prioritized local ordinances, issuances and resolutions if it is redundant, outdated, or unnecessary using the Four-way Test;
- d. Recommend policy options that may be adopted by the LGU;
- e. Draft policies based on the result of the assessment;
- f. Accomplish the Regulatory Reform Technical Report (RRTR);
- g. Create a Monitoring and Evaluation System;
- h. Create and/or update the database systems and the LGU website. The website shall include, all local ordinances, issuances, and resolution with the corresponding amendments; the most current and updated Citizen's Charter with all the services offered classified as Simple, Complex, and Highly Technical. It should be business friendly and accessible.
- i. Establish regulatory management procedures and methodologies in the modification, adoption, implementation and evaluation of existing local ordinances, issuances and resolutions of LGU
- j. Conduct studies/reviews in the promotion of efficient government services and ease of doing business;
- k. Conduct quarterly meeting and as need arises with proper documentation; and
- l. Ensure regular and timely submission to DILG and ARTA. The DAVSUR-RRT shall conduct regular stocktaking, monitoring and recommendation of policy options using the same process and forms.

**Section 4. The Secretariat.** It is responsible in keeping records and taking the minutes of every Team meeting and prepares the schedule of meetings and other activities of the Team. The RRT Secretariat shall also furnish a copy of approved local ordinances, issuances and resolutions to the University of the Philippines (UP) Office of the National Administrative Registry (ONAR), pursuant to the Administrative Code of the Philippines.

**Section 5. Stocktaking.** Refers to the conduct of inventory of all existing issuances, ordinances, or resolutions implemented by the LGU using the Regulatory Map template.

**Section 6. Review of Local Ordinances, Issuances, and Resolutions.** The DAVSUR-RRT may create a regulatory map (Annex 4, Memorandum Circular No. 2018-214, Series of 2018) which will provide an overview of the regulatory environment through identifying the correlation between and among the regulations. In addition to the Four-way Test provided herein, the Regulatory map may also assist the RRT in assessing whether the policy is cumbersome, unnecessary, outdated and/or redundant.

**Section 7. Policy Option.** Based on its review and assessment, the DAVSUR-RRT shall recommend the repeal, amendment, consolidation, or retention of the regulation/s submitted for review and submit its recommendation/s to the

Governor for executive issuances and the Vice-Governor as well as the Sangunian for appropriate legislative action/s.

**Section 8. Monitoring and Evaluation (M&E) System.** M&E on policy review must be undertaken for all local ordinances, issuances, and resolutions to analyze whether the policy has achieved its desired objectives. The RRT may use the M&E to develop recommendations for future policy improvement.

**Section 9. Capacity Building.** The RRT must attend related trainings especially on EODB like regulatory impact analysis and others to strengthen their skills and understanding on the issuance, review and formulation of policies and regulations for their constituents.

**Section 10. Submission of Recommendation.** The RRT shall submit its report and recommendation to the Governor for his appropriate action. Likewise, the recommended action/s must also be submitted to the Vice-Governor and considered by the Sanguniang Panlalawigan for any appropriate legislative action/s.

**Section 11. Use and Submission of Standard Forms.** The DAVSUR-RRT shall use the forms available for their activities, such as, but not limited to: Stakeholder Analysis, Four-way Test, Regulatory Reform Technical Report, Regulatory Map and new Issuances. The forms can be downloaded in the "Regulatory Reforms for Information System for LGUs or Regulatory Reforms for LGUs (RR4LGUS)." Soft copies of accomplished forms shall be submitted to the respective DILG Field Offices and hard copies of accomplished forms directly to ARTA and copy furnish the respective DILG Field offices. Hard copies must be duly signed by the Governor for Administrative issuances or Vice-Governor in case of ordinances and resolutions

**Section 12. Separability Clause.** If any part or provision of this Executive Order is held invalid or unconstitutional, the other parts or provisions not affected shall remain valid and effective.

**Section 13. Effectivity.** This Executive Order shall take effect immediately upon signing.

Done this JANUARY 11, 2022 at the Provincial Capitol, Mati, Digos City, Davao del Sur.



**MARC DOUGLAS IV CHAN CAGAS**  
Provincial Governor



E.O NO. 03 S. 2022

CREATING THE PROVINCE OF DAVAO DEL SUR REGULATORY REFORM TEAM

NO.	OFFICE	NAME	SIGNATURE & DATE
1	EXEC. <i>Mercedita T. Sombilon</i>	<i>1/13/22</i>	<i>[Signature]</i>
2	VICE GOV.	<i>[Signature]</i>	
3	SP		
4	SP-SEC		
5	ADMINISTRATOR	<i>[Signature]</i> <i>01/12/22</i>	
6	PPDO	<i>[Signature]</i>	<i>[Signature]</i> <i>01/15/22</i>
7	PLO	<i>Ermin</i>	<i>[Signature]</i> <i>1-13-2022</i>
8	PEO	<i>W. Astor</i>	<i>[Signature]</i> <i>1/13/2022</i>
9	PTO	<i>C. SERRA</i>	<i>[Signature]</i> <i>1/13/22</i>
10	PGO-ADMIN.	<i>- ok</i>	
11	CSO- REPRESENTATIVE	<i>Ellah Christine May Villabeta</i>	<i>[Signature]</i> <i>01/13/22</i>
12	INTERNAL AUDIT	<i>[Signature]</i> <i>VILLABETA</i>	<i>[Signature]</i> <i>1/13/2022</i>
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