



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Brgy. Matti, Digos City

## **OFFICE OF THE GOVERNOR**

### **EXECUTIVE ORDER NO. 04 Series of 2022**

#### **AMENDING EXECUTIVE ORDER NO. 04 - 2019, REORGANIZING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE PROVINCIAL GOVERNMENT OF DAVAO DEL SUR**

**WHEREAS**, Section 36(b) of RA 9720, otherwise known as the Magna Carta of Women, mandates the creation and/or strengthening of the Gender and Development (GAD) Focal Point System (GFPS) or similar mechanism in all departments including their attached agencies, offices, bureaus, state universities, colleges, government units and other government instrumentalities to catalyze and accelerate gender mainstreaming within the agency or local government unit;

**WHEREAS**, Rules VI, Section 37 C of the Implementing Rules and Regulations of RA 9710 provides for the composition and functions of the GAD Focal Points;

**WHEREAS**, Joint Memorandum Circular No. 2013-01 of the Department of the Interior and Local Government, the Philippine Commission on Women, the Department of Budget and Management and the National Economic Development Authority provides for the creation, strengthening and institutionalization of the GAD Focal Point System (GFPS) in all government units;

**NOW THEREFORE, I, MARC DOUGLAS IV C. CAGAS**, by virtue of the power vested in me by law, in capacity as Provincial Governor do hereby order and ordain:

**SECTION I. CREATION AND COMPOSITION OF THE LGU- GAD FOCAL POINT SYSTEM.** The Gender and Development Focal Point System (GFPS) of the Provincial Government of Davao del Sur, is hereby created, to be comprised of the Executive Committee and the Technical Working Group, and composed of the following:

#### **EXECUTIVE COMMITTEE:**

- Chairperson:** **MARC DOUGLAS IV C. CAGAS**  
Governor
- Vice-Chairperson:** **ATTY. ANNA MARGARITA A. RAZONABLE**  
SP Chairperson, Committee on Women and Family
- Members:** **ATTY. LANI M. GABUTERO**  
SP Chairperson, Committee on Budget, Appropriations,  
Finance & Ways and Means
- INDALESIO L. DIANO**  
NCIP Provincial Officer
- PSMS JOVELYN NIÑORIA**  
PNP Women's and Children Desk Officer
- PSMS MARIA PAZ DEMETRIA**  
FJGAD- PNP Non- Commissioned Officer

**ROBERT CASES, JR.**

Persons with Disabilities Provincial Federation President

**MELANIE MANIAPAO**

Provl RIC President

**MARIBEL GUERRA, RSW**

Cor Jesu College-Brother Polycarp Development Foundation

**ALL DEPARTMENT HEADS AND CHIEFS OF OFFICES**

**TECHNICAL WORKING GROUP:**

Chairperson:

**FORAMEL A. SABIO**

PGADH – Provincial Planning and Development Office

Members:

**PETER JOEL P. PELARION**

Admin Officer IV - PPDO GAD Focal Person

**LEMUEL R. GACANG**

CDA I – PENRO GAD Focal Person

**JIMMY S. LAGRIMAS**

CDA I- PENRO GAD Focal Person

**LUZREY M. CARAG**

HRMO II – HRMO GAD Focal Person

**BENZ ANDRIEVON M. BAJAO**

Admin Aide IV - HRMO GAD Focal Person

**KERVIN JOSEPH ELIJAY**

Supervising Tourism Operations Officer – PTPCDO GAD Focal Person

**NOEMI M. VILLACARLOS**

Admin Officer V – PTO GAD Focal Person

**CHRISTINE N. SABDULA**

Admin Aide VI- PTO GAD Focal person

**JENEFER D. ALVIOLA**

Agricultural Technologist- OPAG GAD Focal Person

**GENEVIEVE DALUMPINES**

Agriculturist II – OPAG GAD Focal Person

**RIZA R. DACALOS**

HEPO II- PHO GAD Focal Person

**BERNADETTE B. MENDOZA**

Statistician- PHO GAD Focal Person

**DIXIE CARIQUITAN**

Admin Officer I - PEO GAD Focal Person

**MARY FLOR F. LIBANAN**

Engineer I – PEO GAD Focal Person

**MABEL ROXANNE D. BAJO**

Supply Officer I – PGSO GAD Focal Person

**BHENGIE MARK C. TUBIANO, CPA**  
Budget Officer II – PBO GAD Focal Person

**IVY ROSALES, CPA**  
Fiscal Examiner III – PIASU GAD Focal Person

**DARLENE MAE T. NOLASCO**  
Accounting Clerk III – PACCO GAD Focal Person

**KRISNA IRENEE MAEGAN C. FRANCO**  
Senior Bookkeeper – PACCO GAD Focal Person

**JOHN RODEL I. MANGUBAT**  
LAOO II – PASSO GAD Focal Person

**REUEL D. RAUT**  
Admin Officer IV - PGO Admin GAD Focal Person

**ROWENA R. PABLEO**  
Comm. Equipment. Operator II (AA VI) - PGO Admin GAD Focal Person

**HANNAH D. CABAÑA**  
Admin Aide VI – PGO-Exec Services GAD Focal Person

**ALLAN FUENTES**  
Security Guard II – PGO-CSU GAD Focal Person

**ANALYN DEPALUBOS**  
Prison Guard I – Provl Warden's Office GAD Focal Person

**BRYAN TAPANAN**  
Admin Officer I – Provl Warden's Office GAD Focal Person

**MICHELLE CABABAT**  
Board Secretary II - SP Secretariat GAD Focal Person

**ANGELA CARLA DE JESUS**  
LSSO III – SP Secretariat GAD Focal Person

**ROMMEL GOMEZ**  
Admin Aide VI – ProVet GAD Focal Person

**JEALYNE SOLATORIO, RN**  
Nurse I – GMDH GAD Focal Person

**JOSEFINA M. LUMANOG**  
PPO III- PSWDO GAD Focal Person

**RIZALDY C. MANIO**  
PPO I – PPO GAD Focal Person

**FIDEL FRANCO**  
Security Agent I – PGO OSP GAD Focal Person

**EMELY T. LOGRONIO**  
Nursing Attendant I – PGO PESO GAD Focal Person

**JULIUS BAJENTING**  
Admin Aide III – BAC GAD Focal Person

**LITO ROQUE**  
Admin Aide I - PDRRMO GAD Focal Person



**MIRALUNA PANTOJAN**

LDRRMO Assistant - PDRRMO GAD Focal Person

**MAYLIN REPONTE**

Admin Aide IV - Provl Legal Office GAD Focal Person

Secretariat:

**MAE KRISTINE SETIAR**

Admin Aide IV - PPDO

**SECTION II. DUTIES AND FUNCTIONS.** The GAD Focal Point shall have the following duties and responsibilities:

- a. General Functions- The GAD Focal Point shall ensure and sustain the LGU's critical consciousness and support on women and gender issues. It shall take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspective in the LGU programs, projects, activities, and processes.
- b. Specific Functions- The GAD Focal Point shall:
  1. Lead the assessment of the gender-responsiveness of policies, strategies, programs, activities, and projects of the LGU based on the priority needs and concern of its constituency, and the formulation of recommendations and ensure their implementation;
  2. Assist in the formulation of new policies such as the GAD code in advancing Women's status in the provincial government;
  3. Lead in setting up appropriate systems and mechanism to ensure the generation, processing, review and updating of sex-disaggregated data GAD database to serve as basis in performance-based, gender-responsive planning;
  4. Coordinate effort of the different departments/offices/units of the LGU and advocate for the integration of GAD perspective in all their systems and processes;
  5. Spearhead the preparation of the LGU's annual performance-based GAD plans, programs and budgets following the format and procedure prescribed by the PCW;
  6. Lead in the monitoring of the effective implementation of the GAD Code and any other related policies, and the Annual GAD plans, Programs and Budget
  7. Lead in the preparation of the Annual LGU GAD Accomplishment Report and other GAD Reports that may be required by relevant laws and issuances
  8. Promote the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle,
  9. Ensure that all personnel are capacitated on GAD and shall recommend and plan appropriate capacity development programs on Gender and Development for its employees,
  10. Perform other functions as may be required by law, ordinances and other issuances.

**SECTION III. DESIGNATION OF A GAD FOCAL PERSON.** The GAD Focal Person is also the Chairperson of the Technical Working Group.

**SECTION IV. ROLES AND RESPONSIBILITIES OF THE GAD FOCAL PERSON.** The Provincial GAD Focal Person shall:

- a. Spearhead the mainstreaming of GAD initiatives and perspective into the Provincial Planning and decision-making.
- b. Act as the mobilizer of the provincial formulation of the LGU's GAD Plan and Budget and its corresponding GAD accomplishment report.

- c. Ensure that all Department and Offices shall have their annual GAD plans and budgets.
- d. Lead in the formulation and institutionalization of other GAD mechanisms like the GAD database, VAWC and LCAT within the jurisdiction of the province.
- e. Lead in the formulation of the GAD Code and its amendments;
- f. Monitor the effective implementation of GAD related policies;
- g. Perform other functions as may be required by law, ordinances and other related issuances;

#### **SECTION V: ROLES AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE.**

The Executive Committee Shall:

- a. Provide direction and policy advice to the Chairperson to support and strengthen the GAD Focal Point System and the LGU's GAD mainstreaming activities;
- b. Direct the identification of GAD strategies, programs, activities, and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the LGU in response to the gender issues faced its clients and employees;
- c. Ensure the timely submission of the LGU GAD Plan and Budget, LGU GAD Accomplishment report and other GAD related reports to the DILG, PCW and DBM;
- d. Ensure the effective implementation of the LGU GAD Programs, projects, activities and the judicious utilization of the GAD Budget;
- e. Build and strengthen the partnership of the LGU with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
- f. Recommend approval of LGU GAD Plans and Budget and GAD accomplishment reports; and
- g. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects, and/or GAD Focal Point Members.

#### **SECTION VI: ROLES AND RESPONSIBILITIES OF THE TECHNICAL WORKING GROUP.** The Technical Working Group shall:

- a. Facilitate the mainstreaming of the LGU GAD efforts through GAD planning and budgeting process;
- b. Formulate LGU GAD Plans, Programs and budget in response to the gender gaps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex-disaggregated data;
- c. Assist in the capacity development of and provide technical assistance to the LGU, and as needed, to officers in other offices or units. In this regard, the TWG shall work with the Municipal Resource Development Office on the development and implementation of an appropriate capacity development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary, for other offices under the LGU, as the case may be;
- d. Lead the conduct of an advocacy activities and the development of IEC materials to ensure critical support of LGU officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstream activities;
- e. Monitor of GAD-related programs, activities and projects in their respective offices and suggests corrective measures to improve implementation of GAD PPAs and GFPS activities;

#### **SECTION VII. CONDUCT OF REGULAR MEETINGS.**

The Executive Committee shall meet bi-annually at the start and end of the calendar year. The committee, upon the call of the Chairperson, may meet as often as necessary.

The Technical Working Group shall have a regular quarterly meeting. The Group, upon the call of the Chairperson, may meet as often as necessary.

**SECTION VIII. EFFECTIVITY.** This Executive Order shall take effect upon approval.

**SECTION IX. REPEALING CLAUSE.** All Executive Order and/or Memorandum Orders which are inconsistent or contrary to the provisions of this Executive Order are hereby modified or repealed accordingly.

Done at Provincial Capitol, Barangay Matti, Digos City, this 12<sup>th</sup> day of January 2022.

  
**MARC DOUGLAS IV C. CAGAS**  
Governor  
  

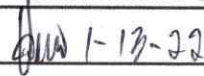

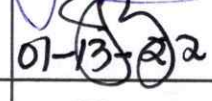
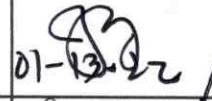
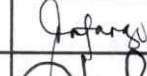
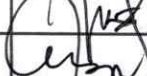
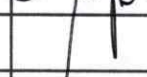

*"We ♥ Davao del Sur"*



**E.O NO. 04 S. 2022**  
**REORGANIZING THE GFPS**

NO.	OFFICE	NAME	SIGNATURE & DATE
1	EXEC.	Majoray A. Gonzales	<i>[Signature]</i> 01/13/22
2	P.A	JASPER T. TAGSALA	<i>[Signature]</i> 1/13/22
3	ADMIN	- ol -	
4	PPDO	Noel Saplagin	<i>[Signature]</i> 01/13/22
5	PENRO	DENNIS P. DUMDUM	<i>[Signature]</i> 1/13/22
6	HRMO	RUBEN WILSON	<i>[Signature]</i> 1/13/22
7	TOURISM	Morgan John L. Cagbanan	<i>[Signature]</i> 1/13/22
8	PTO	REMOTIGU JORDAN	<i>[Signature]</i> 1/13/22
9	OPAG	ROSE DRAAN	<i>[Signature]</i> 1/13/22
10	PHO	<i>[Signature]</i>	1-13-22
11	PEO		<i>[Signature]</i> 1/14/22
12	PGSO	Mabel Roxanne Brij	<i>[Signature]</i> 1/13/22
13	PBO	Janet Borsay	<i>[Signature]</i> 1/13/22
14	PIASU	Rejane R. Baken	<i>[Signature]</i> 1/13/22
15	PACCO	JHELA MAE P. DALAGUANA	<i>[Signature]</i> 1/13/22
16	PASSO	B. R. CAMMAM	<i>[Signature]</i> 1/13/22
17	CSU	ANALYN V. ESTIMADA	<i>[Signature]</i> 1/13/22
18	JAIL	Anahyn Depalatas	<i>[Signature]</i> 1-13-22
19	PROVET	ALGER BAROT	<i>[Signature]</i> 1/13/22
20	GMDH	<i>[Signature]</i>	<i>[Signature]</i> 1/13/22
21	PSWDO	Romeo J. Desario	<i>[Signature]</i> 1-13-22
22	PPO	MARENA DECAÑA	<i>[Signature]</i> 1/13/22
23	PESO	JENNY CRISTINA	<i>[Signature]</i> 1/13/22
24	OSP	Relativo Regeno	<i>[Signature]</i> 1/13/22
25	BAC	VINCE J. PARENTING	<i>[Signature]</i> 1/13/22
26	PDRMO	Mary Grace Acangan	<i>[Signature]</i> 1/13/2022
27	PLO	<i>[Signature]</i>	1/13/22
28			
29			

**E.O NO. 04    S. 2022**  
**REORGANIZING THE GFPS**

NO.	OFFICE	NAME	SIGNATURE & DATE
1	SP- SEC.	Victoria S. Reyes	 1-13-22
2	SP- RAZONABLE		
3	SP- GABUTERO		
4	NCIP	Ruperto Despuerto	 1-13-22
5	PSMS JOVELYN NIÑORIA PNP- WOMEN'S AND CHILDREN DESK OFFICER	psms Jovelyn Y Niñoria	 01-13-22
6	PSMS MARIA PAZ DEMETRIA FJGAD-PNP- NON COMMISSIONED OFFICER	psms Jovelyn Y Niñoria	 01-13-22 / 11:10 AM
7	ROBERT CASES, JR.	ZIRA DALE DATANAGAN	 1-13-22
8	MELANIE MANIAPAO	DR. MENCHIE NAVAT	 1-13-22
9	MARIBEL GUERRA - CJC	FOR. JOSE CASTRO	 1-13-22
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			