



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

**INVITATION TO BID**

Date: January 07, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/ suppliers to apply to bid for the following goods. Bids received in excess of the ABC shall be automatically rejected at bid opening:

IB NO.	Description	End User	ABC	Sources	Quotation	Delivery period / Contract duration	Bid Docs
G-003-22	Supply / Delivery of Fuel, Oil and Lubricant	PEO	P3,207,900.00	General Fund	By Item	Withdrawal to the Gasoline Station until P.O. is consumed for item #1  <b>Diesel Fuel Delivery Schedule:</b>  <b>1<sup>st</sup> delivery:</b> delivery of item #2 will depend on the Available Capacity of fuel tank @ PEO  <b>2<sup>nd</sup> delivery:</b> the balance will be delivered upon 50% consumed from the 1 <sup>st</sup> delivery (supplier will be notified by the end user)	P5,000.00

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. The documents required in the eligibility documents shall be submitted as part of the technical documents of the bidders as provided in the Instructions to Bidders. **Eligibility/Technical and Financial documents must be book bound and properly tab at right side. The bidder will prepare (3) sets of book bound bidding documents with corresponding proper markings (Original Copy, Copy 1 and Copy 2), respectively. Any document submitted, not book bound shall be rejected outright.** For the Financial Proposals not exceeding ten (10) pages may be book bound or securely stapled.
5. Interested bidders may obtain further information from the **Provincial Government of Davao del Sur** and inspect the Bidding Documents at the address given below from **8:00 a.m. - 4:00 p.m., Mondays to Fridays:**

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head of BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City

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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

## BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO BID

- Complete set of Bidding Documents may be acquired by interested Bidders on **January 10, 2022–February 01, 2022** at the Office of the BAC Secretariat Room 4, Executive Building, Capitol Matti, Digos City upon accomplishing a bidder's assessment slip and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above to the Provincial Treasurer's Office. An authorization from the proprietor of the company shall be presented in case the latter opted to send representative/s in his/her behalf. Only bidders who purchased the Bidding Documents with corresponding official receipt of the bidding documents will be allowed to submit bids (ITB 6.8).
- The **Provincial Government of Davao del Sur will hold a Pre-Bid Conference on January 18, 2022 at 10:00 AM via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**, which shall open to all interested parties.
- Bids must be delivered to the Office of the BAC Secretariat Room 4, Executive Building, Capitol Matti, Digos City on or before **February 01, 2022 at 09:00 a.m.** Late bids shall not be accepted. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
- Bid opening shall be **on February 01, 2022 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Bids will be opened in the presence of the Bidders' representatives who choose to attend.
- The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur

Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat

Office of the BAC Secretariat

Room 4, Executive Building, Capitol Matti, Digos City

Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

Telephone No.: (082) 553-9579

Mobile Nos.:

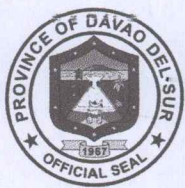
Globe 0905-229-0526; 0966-974-7142

Smart 0908-332-2024; 0946-194-2281

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

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# PURCHASE REQUEST

ROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

PR Id.: PEO-PR2 (edit)  
Control No.:

Department: PEO      P.R No.: **0003-CB-22-A**      Date Controlled: **JAN 04 2022**      Date P.R. Prepared: **01/03/2022**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	liters	Special Gasoline	1048	62.00	64,976.00
2	liters	Diesoline	47450	55.00	2,609,750.00
3	drums	Oil, #15W40 at least 200 ltrs per drum	3	49,500.00	148,500.00
4	pail	Coolant, at least 18 ltrs per pail	20	4,500.00	90,000.00
5	drum	Oil, #10 at least 200 ltrs per drum	3	39,700.00	119,100.00
6	drum	Oil, #30 at least 200 ltrs per drum	1	39,900.00	39,900.00
7	pail	Grease, at least 18 kls per pail	10	5,900.00	59,000.00
8	drum	ATF, at least 200 ltrs per drum	1	51,174.00	51,174.00
9	box	Brake Fluid, 250ml per bottle (24 btl per box)	2	3,600.00	7,200.00
10	btl	2T Motor Oil, 1 ltr per bottle ( for chainsaw)	10	330.00	3,300.00
11	btl	SAE 10W30, 1 ltr per btl ( for brushcutter)	25	600.00	15,000.00
		-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-			
		For use of Various Equipments & Vehicles in connection to the Maintenance of Roads & Bridges.			
		Delivery Period: Withdrawal to the Gasoline Station until P.O. is consumed for item #1			
		Diesel Fuel Delivery Schedule:			
		1st delivery: delivery of item #2 will depend on the Available Capacity of fuel tank @ PEO.			
		2nd delivery: the balance will be deliver upon 50% consumed from the 1st delivery (supplier will be notified by the end user).			
		Charges:			
		8753-PEO Maintenance Division			
		5-02-03-090 Fuel, Oil & Lubricants Expense			
		Charges:			
		8753- PEO Maintenance Division 5-02-03-090- Feul, Oil & Lubricants Expense			
		<b>BIDS &amp; AWARDS COMMITTEE (BAC)</b>			
		<b>TECHNICAL WORKING GROUP</b>			
		<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>TECHNICAL SPECS CONTROLLED</small>            DATE: <b>2022-01-03</b> </div>			
		<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>BIDS &amp; AWARDS COMMITTEE (BAC)</small>  <b>AG SECRET</b>  <small>COVERED UNDER</small>  <small>CONFIDENTIALITY</small>            DATE: <b>1/4/22</b> </div>	22		
		<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;"> <b>PROVINCIAL TREASURER'S OFFICE</b>  <b>RECEIVED</b>            TIME: <b>07:29</b>            DATE: <b>JAN 03 2022</b>            SIG: <b>S.</b> </div>			
		<b>G-003-22</b> preproc: 12-28-2021 prebid: 01-18-2022 1st opening: 02-01-2022			
<b>Total :</b>					<b>P 3,207,900.00</b>

**Purpose:** For use of various Equipments & Vehicles in connection to the Maintenance of Roads & Bridges.

<b>Requested by:</b>	<b>Cash Availability:</b>	<b>Approved by:</b>
Signature:	Signature:	Signature:
Printed Name: <b>LEONERL MARCH P. SUARIO</b>	Printed Name: <b>FARAH GEMMA V. BIDAN, CPA</b>	Printed Name: <b>MARC DOUGLAS IV CHAN CAGAS</b>
Designation: <b>Provincial Engineer</b>	Designation: <b>Provincial Treasurer</b>	Designation: <b>Governor</b>
Date:	<b>JAN 03 2022</b> <b># 3469</b>	by Authority of the Governor <b>HARLES RYAN V. CABA</b> Supervising Admin. Officer



Provincial Budget Office

early procurement

CONTROL NO: 0/1

DATE: JAN 03 2022

ALLOTMENT	9,000,000
LESS THE	3,207,900
REMAINING	5,792,100

*Jr* *SS*  
**JESSAMIE BUAT - SANCHEZ, CPA**  
 PROVINCIAL BUDGET OFFICER

**GENERAL FUND**

INSTRUCTION TO THE USER:

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDER, shall be responsible for the source(s) of his supplier/equipment; shall be delivers in accordance with schedule, quantity and specifications of the award and purchase order. Failure by the AWARDER to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDER and for re-awarding the item(s) to the ALTERNATIVE AWARDER.
3. AWARDER shall be pick up purchase order(s) issued in his favor within three(3) days after receipt of notice of that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDER. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messenger/agency service to the AWARDER at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDERS shall be provided from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDER has accepted a purchase order but fails to deliver the required product(s) within the time called for the order, he shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter, if AWARDER has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from the AWARDER. The Procurement Service shall then purchase the required item(s) from such other source(s) as it may determine, with difference in price to be charged against the DEFAULTING AWARDER. Refusal by the DEFAULTING AWARDER to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.
5. All deliveries by suppliers shall be subject to inspection and acceptance by the PGO and PGSO and the requisitioner. All necessary laboratory tests undertaken by the Provincial Government of Davao del Sur on the item(s) shall be account of the supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereto.
7. Supplier shall guarantee his deliveries to be free from defect. Any defective item(s)/product(s) therefore that may be discovered by the Inspectorate Team of the Provincial Government within three (3) months after acceptance of the same shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/goods purchased shall be deducted each of delay in the delivery of the product(s)/goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's accounts.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the <Name of Procuring Entity>
11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

TERMS AND CONDITIONS

