

PURCHASE ORDER



Matti, Digos City

G-053-23CB
APR 12 2023

Supplier: MOOKING ENTERPRISE
Address: BIK21 lot II Paradise Subd. Tres de Mayo, Digos City
P.O. No.:

Email/Te# : momiz_28@yahoo.com / 09301345421
Mode of Procurement : Competitive Bidding

T.I.N : 928-759-435-000
End-User : PMO-GOODS

P.R. No./Date : 0169-CB-23-A 02/20/2023

Gentlemen :

Place of Delivery : PGSO Warehouse
Delivery Term :

Date of Delivery : 10 calendar days
Payment Term : Credit Basis

Please furnish this office the following articles subject to the terms and conditions contained herein:

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
5	Box	Fastener, metal 50's	TM	15	100.00	1,500.00
7	Box	Push Pin, 50 per box	TM/MGK	5	55.00	275.00
14	Bottle	Ink for EPSON Printer #001, black, genuine	EPSON	14	350.00	4,900.00
24	Piece	Multipurpose Desk Office Supply Organizer - White	TM	6	720.00	4,320.00
25	Piece	File Sorter/holder/organizer, 4 layers	TM	6	1,500.00	9,000.00
26	Piece	Paper Cutter A3 / A4 / A5 / B4 Size (Metal Base / Wood Base)	TRIO/QUAFF	1	1,500.00	1,500.00
27	Pack	BROWN FOLDER LONG THICK 14 PTS	BONUS/KRAFT	5	700.00	3,500.00
30	Piece	Metal Twist Ballpoint Pens (Black Ink Replaceable Refills)	IMPACT	1	200.00	200.00
33	Piece	3 Drawer Mobile File Cabinet Under Desk Small Drawer Cabinet	ACURA/DACURA	1	7,000.00	7,000.00
38	Piece	Puncher, Heavy Duty with 2 holes Guide	KING/GOLD	1	250.00	250.00
41	Box	Binder Clip 12pc/box 51mm	BOSS	15	100.00	1,500.00
42	Box	Binder Clip 12pc/box 41mm	BOSS	15	80.00	1,200.00
43	Box	Binder Clip 12pc/box 25mm	BOSS	15	60.00	900.00
44	Box	Paper clips no. 50mm Paper	SMART/TM	5	80.00	400.00
45	Box	clips no. 33mm	TM/MGK	5	60.00	300.00
47	Piece	Glue Stick Big for Glue Gun	MGK	5	20.00	100.00
48	Piece	Hot Melt Glue Gun 40W 7mm	MGK	2	150.00	300.00
51	Ream	Photo Paper A4 Size	QUAFF/TM	8	248.00	1,984.00
55	Ream	Certificate Paper	WORX/ELIT	5	120.00	600.00
57	Piece	Fingertip - moisturener / 40grms	HBW	6	100.00	600.00
58	Pack	Employees Leave Card	VECO/ELIT	50	220.00	11,000.00
60	Ream	Mailing Envelope (White) - 500pcs/box Dimension: L= 21.5 cm and W= 28cm (Please see attach copy of Employee's Leave Card)	CLASSIC	3	200.00	600.00
63	Piece	Self-Inking Rubber stamp		3	350.00	1,050.00

Reminder : Delivery shall be made not later than 12:00 noon
Total Amount in words:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours

MOOKING ENTERPRISE
SUZETTE A. COSTA

Signature over Printed Name / Date
Date: 4/24/23

CAFOA No. 2419-4-22-01
2409-4-22-101
2405-4-22-01-1

Funds Available

By Authority of the Governor
YVONNE BONA CAGAS
CHRISTOPHER T. TAN
PDDH-PDRRMO

PURCHASE ORDER
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
 Mati, Digos City



Supplier: **MOOKING ENTERPRISE** P.O. No.: G-053-23CB
 Address: BIK21 lot II Paradise Subd. Tres de Mayo, Digos City
 Date: APR 12 2023

Email/Te# : momiz_28@yahoo.com / 09301345421
 Mode of Procurement : **Competitive Bidding**

T.I.N : 928-759-435-000
 End-User : **PMO-GOODS**

PR. No./Date : **0169-CB-23-A 02/20/2023**

Place of Delivery : **PGSO Warehouse**
 Date of Delivery : **10 calendar days**

Payment Term : **Credit Basis**

Delivery Term : **FOB Destination**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
		GREEN SPECIFICATIONS: -can be recycled/ can be re-used -preferably made of recycled materials, if not, it must be source -out from well-managed tree plantation -preferably at least Elemental Chlorine Free (ECF) -packaging must be recyclable Staggered Delivery (2 Deliveries) 1st Delivery - 15 Calendar days from receipt of PO - Item # 1 - 22, 26 - 30, 31, 33 - 44, 45-53, 55-61 2nd Delivery - 15 Calendar days upon receipt of written notice from the End-User - Item # 24, 25, 30, 31, 32 & 54				
		For the use of PMO-Goods Office. 1999-08 Support to Financial Management and Procurement Program 5-02-03-010 Office Supplies CY 2022 The Supplier shall notify the PGSO a day before the actual delivery.				
					SUBTOTAL	52,979.00

Covered Under APP 20
 Controlled by: _____
 Date: _____

Reminder :	Total Amount in words:
Delivery shall be made not later than 12:00 noon	Seventy Thousand Eight Hundred Twenty Nine Pesos
	TOTAL
	70,829.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours
YVONNE RONA CAGAS
 Governor
 By Authority of the Governor,
 Signature over Printed Name / Date
 Date: 4/12/23
MOOKING ENTERPRISE
 SUSETE A. COSTA

CAFOA No. **8US-4-2M-D1-1**
2419-4-2M-01
2009-4-2M-D1
 CHRISTOPHER T. TAN
 As per MO No. 4, Series of 2022

Funds Available