

PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579

Website: www.davaodelsur.gov.ph/pgo-bac

Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

NEGOTIATED PROCUREMENT – TWO FAILED BIDDING

Date: May 04, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all suppliers to apply to bid for the following goods:

Office	IB No.	Description	ABC	Sources	Delivery Schedule
SP-Legislative	G-063-23	Supply/Delivery of Office Equipment (Please see attached RFQ)	₱ 485,000.00	LGDF-General Fund	30 calendar days

2. Bidding/Negotiation is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

3. Bidders should be a Platinum PhilGEPS registered.

4. Interested bidders may obtain further information from the Provincial Government of Davao del Sur at the address given below from **8:00 am-4:00 pm, Mondays to Friday:**

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Chief Administrative Officer
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph & shorturl.at/kyCK0

Email: bac.davaodelsur2@gmail.com

Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526

Smart 0908-332-2024

5. Negotiation shall be on **May 11, 2023 at 9:00 am, Ralota Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao Del Sur.**

- Advance dropping (**before May 11, 2023**) - Room 4, Procurement Management Office (Goods), Capitol Building, Matti, Digos City.
- Date of Opening (**May 11, 2023**) - Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur.

6. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


DESSAMIE BUAT-SANCHEZ, CPA, J.D.

Provincial Budget Officer
BAC Chairperson

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Negotiated Procurement - After 2 Failed Biddings (Sec 53.1)

May 4, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 11, 2023 @ 9:00 AM:**

Advance Dropping (before **May 11, 2023**) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.

Date of Opening (**May 11, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0494-CB-23**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **03/20/2023**

SP - Legislation (BAE NORMA O. RIVERA)

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	SET	LAPTOP Specs/Description: - Core i7 11th Gen Processor or faster - 8GB DDR4 RAM (minimum) - 512 SSD Storage - 1TB HDD Storage - RBG Backlit Keyboard or Manufacturer Standard Equivalent - At least 15" Full HD IPS 120Hz Display - 4GB DDRG video card - Bluetooth & Wifi Capable - Window 10 Home (64 Bit) Genuine O.S - With Laptop Bag & Wireless Mouse * 1 Year Warranty on parts and services * 30 Calendar Days Delivery	2	160,000.00	80,000.00		
2	UNIT	DESKTOP COMPUTER SET WITH PRINTER, COMPUTER TABLE AND CHAIR Description/Specs: - Core i7 11th Gen Processor or Higher - 512GB SSD Storage - ATX Casing with 600 watts power supply - at least 19" HD Led Monitor - Keyboard, mouse and speaker - UPS 650VA - Windows 10 Pro Genuine OS - Anti Virus Software Genuine - Printer 3 in 1 (Print/Copy/Scan), Colored Printer, can print up to long size paper, continuous ink tank system - with Table and Chair Green Specifications: - 1 Year Warranty on parts and services - 30 Calendar Days Delivery - ICT equipment which fulfills at least Energy Star 6.1 Computers and 7.0 for monitor criteria - In case of desktop computers, the supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrade - with a visible ON/OFF switch - availability of replacement batteries and power	5	325,000.00	65,000.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

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Dated: **03/20/2023**

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PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		- supplies is guaranteed for at least 5 years after end of production - in recyclable packages.					
		Charges: LGDF-PDF 2023 1919-03 (DONATION 5-02-99-080) Purpose/Remarks: FOR DISTRIBUTION TO VARIOUS TRIBAL GROUPS REQUESTING FOR THE ITEM NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		485,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted
CANVASSER: Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

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 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND EMAIL ADDRESS