



PGO - BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO BID FOR Supply of Labor & Materials for the Installation of 13 persons Modular Workstation - FABRIC

1. The Provincial Government of Davao del Sur, through the General Fund 2022 intends to apply the sum of ₱ 482,000.00 being the ABC to payments under the contract for IB No. G-090-22 (PEO). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Provincial Government of Davao del Sur now invites bids for the above Procurement Project. Delivery of the Goods is required by: 30 working days. Bidders should have completed, for the last 3 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Provincial Government of Davao del Sur and inspect the Bidding Documents at the address given below during 8:00 A.M. – 4:00 P.M., Monday to Friday:

MS. NORJANNA M. CAMAGUIN, MPA
Head of BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Capitol Matti, Digos City

5. A complete set of Bidding Documents may be acquired by interested Bidders on March 03, 2022 – March 10, 2022 at the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City and upon accomplishing a bidder's assessment slip pursuant to the latest Guidelines issued by the GPPB, in the amount of ₱ 500.00. The Provincial Government of Davao del Sur shall allow the bidder to present its proof of payment for the fees upon payment of a non-refundable fee for the Bidding Documents in the amount stated above to the Provincial Treasurer's Office. An authorization from the proprietor of the company shall be presented in case the latter opted to send representative/s in his/her behalf. Only bidders who purchased the Bidding Documents with corresponding official receipt of the bidding documents will be allowed to submit bids. Eligibility/Technical and Financial documents must be book bound and properly tab at right side. The bidder will prepare (3) sets of book bound bidding documents with corresponding proper markings (Original Copy, Copy 1 and Copy 2), respectively. Any document submitted, not book bound shall be rejected outright. For the Financial Proposals not exceeding ten (10) pages may be book bound or securely stapled.

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Rm. 4 Executive Building, Capitol Matti, Digos City
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)
Telefax: (082) 553-9579 / Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com

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6. Bids must be duly received by the Office of the BAC Secretariat Room 4, Executive Building, Capitol Matti, Digos City through manual submission on or before **March 10, 2022 at 9:00 A.M.** Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **March 10, 2022 at 10:00 A.M. via Google Meet Application through this link: meet.google.com/ajm-bxbj-yjd.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
Head, BAC Secretariat
Office of the BAC Secretariat
Rm. 4 Executive Building, Capitol Matti, Digos City
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Telefax: (082) 553-9579

11. You may visit the following websites:

Website: www.davaodelsur.gov.ph/pgo-bac

March 02, 2022

RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

170
#78



PURCHASE REQUEST

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
Matti, Digos City

PR Id.: PEO- PLANNING & PROG. DIVISION - Modular
Control No.:

P.R No.: **0276-05-22**

Date Controlled: **FEB 11 2022**

Date P.R. Prepared: **01/24/2022**

Department: PEO Section: **Planning & Programming**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	J.O.	<p>Supply of Labor & Materials for the Installation of -13- persons Modular Workstations - FABRIC</p> <p>Composition:</p> <ul style="list-style-type: none"> -10- pcs. H1200 x 1200 Fabric Partition Panel w/ glass -19- pcs. H1200 x 100 Full Fabric Partition Panel -13- pcs. W1200 x D600xT25mm Partition Table Top -13- pcs. Center Drawer -13- pcs. Mobile Pedestal 15- pcs. H1200 x 50mm Square Pole <p>SPECIFICATIONS:</p> <ul style="list-style-type: none"> 50mm Powder Coated Charcoal Gray Aluminum Profile 120mm Cable Raceway/ Wire Trunking Management Fabric Partition Panel with glass Full Fabric Partition Panel Fabric: Fire Retardant: Two Tone/ One Tone 25mm Thick Melamine Table top with PVC Edge Band With grommet for wire management With Center drawer: with lock Mobile Pedestal 3 drawers; central lock system — SEE SKETCH PLAN ATTACHED — -x- <p>Delivery Period: Thirty (30) days delivery period upon receipt of P.O.</p> <p style="text-align: center;">Charges:</p> <p style="text-align: center;">8751-1 PEO Planning & Programming Division 5-02-03-990 Other Supplies & Materials Expense</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>BIDS & AWARDS COMMITTEE (BAC) TECHNICAL WORKING GROUP</p> <p>ORIGINAL SPECS CONTROLLED</p> <p>DATE: 2022-01-24</p> </div> <div style="border: 1px solid purple; padding: 5px; margin: 10px 0; color: purple;"> <p>BIDS & AWARDS COMMITTEE (BAC) AC SECRETARIAT</p> <p>COVERED UNDER ART 20</p> <p>CONTROLLED BY: <i>[Signature]</i></p> <p>DATE: 2/10/22</p> <p><i>[Signature]</i></p> </div> <div style="border: 1px solid purple; padding: 5px; margin: 10px 0; color: purple; border-radius: 50%;"> <p>RECEIVED</p> <p>TIME: 2:16</p> <p>DATE: JAN 28 2022</p> <p>SIC: <i>[Signature]</i></p> <p>MATTI, DIGOS DAVAO DEL SUR</p> </div> <p>G-066-22 1st: 03-01-2022</p> <p>G-090-22 2nd: 03-10-2022</p>	1	482,000.00	482,000.00
Total :					P 482,000.00

Purpose: For use in the PEO- Planning & Programming Division

Requested by:	Cash Availability:	Approved by:
Signature: <i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Printed Name: LEONERL MARCH P. SUARIO	FARAH GEMMA V. BIDAN, CPA	MARC DOUGLAS IV CHAN CAGAS
Designation: Provincial Engineer	Provincial Treasurer	Governor
Date:	JAN 28 2022 #213	<i>[Signature]</i> CHRISTOPHER M. ... PGDH-PURAMD

TERMS AND CONDITIONS

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDEE, shall be responsible for the source(s) of his supplies/equipment shall be delivered in accordance with schedule, quantity and specifications of the award and purchase order. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATIVE AWARDEE.
3. AWARDEE shall be pick up purchase order(s) issued in his favor within three(3) days after receipt of notice of that effect. A telephone call or fax transmission shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for the order, he shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from the AWARDEE. The Procurement Service shall then purchase the required item(s) from such other source(s) as it may determine, with difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR-A.
5. All deliveries by suppliers shall be subject to inspection and acceptance by the PGO and PGSO and the requisitioner. All necessary laboratory tests undertaken by the Provincial Government of Davao del Sur on the item(s) shall be account of the supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) /product(s) therefore that may be discovered by the Inspectorate Team of the Provincial Government with three (3) months after acceptance of the same shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/goods purchased shall be deducted each of delay in the delivery of the product(s) /goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's accounts.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the <Name of Procuring Entity>
11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

INSTRUCTION TO THE USER:

JESSAMIE BUAT-SANCHEZ, CMA
PROVINCIAL BUDGET OFFICER

GENERAL FUND

530,000
 482,000
 48,000
 REMAINING BALANCE
 LESS THIS REQUEST

JAN 25 2022
 Provincial Budget Office

