



PGO - BIDS AND AWARDS COMMITTEE (BAC)

NEGOTIATED PROCUREMENT – TWO FAILED BIDDING

Date: March 25, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all suppliers to apply to bid for the following goods:

Office	IB No.	Description	ABC	Sources	Delivery Schedule
PGO-SEF	G-159-22	Supply/Delivery of 40 reams Bond Paper A4 70 GSM	₱ 9,600.00	Special Education Fund	7 working days

2. Bidding/Negotiation is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
3. Bidders should be a Platinum PhilGEPS registered.
4. Interested bidders may obtain further information from the Provincial Government of Davao del Sur at the address given below from **8:00 am-4:00 pm, Mondays to Fridays**.

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur@gmail.com
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526
Smart 0908-332-2024

5. Negotiation shall be on **March 31, 2022 at 10:00 am, via Google Meet Application through this link: meet.google.com/ajm-bjbx-uid**.
6. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

Valid ID

CANVASSER:

(Name & Signature or proprietor or its duly authorized representative)

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the items at prices noted

Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	reams	Bond Paper A4 70 GSM -can be recycled/can be re-used -preferably made of recycled materials, if not, it must be sourced out from well-manage tree plantation -preferably at least Elemental Chlorine-free (ECF) -packaging must be recyclable	40	9,600.00	240.00		
Charges: Special Education Fund 5-02-03-010 (Office Supplies) SEF Resolution #01 S. of 2022 # 5.52 and 5.90 Purpose/Remarks: For distribution to different public schools within the province of Davao del Sur NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.							
Approved Budget for Contract (ABC) Total: 9,600.00 Approved Budget for Contract (ABC) Unit: 240.00							

PGDH-HRMO / BAC CHAIRPERSON

Enp. RAUL D. RAUT

End User:
SEF

PR. NO.: 0337-CB-22
 Dated: 02/24/2022

attend. Thank you.

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than March 31, 2022 @ 9:00 AM. Late submission of quotation shall not be accepted. Thank you.
 Request for Quotation's opening shall be on March 31, 2022 @ 10:00 AM via Google Meet Application through this link: meet.google.com/jm-bjx-yld. Request for Quotations will be opened in the presence of the Bidders who choose to

(Company Name & Address)

Sir/madam:

March 25, 2022

Negotiated Procurement - After 2 Failed Biddings (Sec 53.1)

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Republic of the Philippines
 PROVINCE OF DAVAO DEL SUR
 Matti, Digos City



GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)

7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIERS. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.

9. IF THE SUBJECT ITEMS FOR THE BREAKING IS OF A MINIMUM AMOUNT (P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. RFQ'S/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING