



PURCHASE ORDER

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
Matti, Digos City

Supplier : COPYLANDIA OFFICE SYSTEMS CORP.	P.O. No. : G-197-23	Date : NOV 20 2023
Address : J.P. Laurel Ave., Bajada, Davao City		
Email/Tel# : (082) 224-0793/davao@copylandia.com	Mode of Procurement : Negotiated Procurement - After 2 Failed Biddings (Sec 53.1)	
T.I.N : 002-332-000-000	End-User : PBO	
PR. No./Date : 1316-CB-23 09/19/2023		

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**

Date of Delivery : **Within 10 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
1	PC	TONER TN228C GENUINE-DEVELOP INEO+226I	DEVELOP	1	18,000.00	18,000.00
2	PC	TONER TN228M GENUINE-DEVELOP INEO+226I	DEVELOP	1	18,000.00	18,000.00
3	PC	TONER TN228Y GENUINE-DEVELOP INEO+226I	DEVELOP	1	18,000.00	18,000.00
4	PC	TONER TN228K GENUINE-DEVELOP INEO+226I	DEVELOP	1	11,000.00	11,000.00
5	PC	DRUM DR218K GENUINE-DEVELOP INEO+226I	DEVELOP	1	18,000.00	18,000.00
						83,000.00
<p>*****</p> <p>FOR PBO USE</p> <p>PBO 1071 CY 2023 OFFCIE SUPPLIES EXPENSES 5-02-03-010</p> <p>The Supplier shall notify the PGSO a day before the actual delivery.</p> <p>*****</p> <p>Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.</p>						

Reminder : Delivery shall be made not later than 12:00 noon

Total Amount in words: **Eighty Three Thousand Pesos** TOTAL **83,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours

Conforme ROBERT LUNA
COPYLANDIA OFFICE SYSTEMS CORP.
 Signature over Printed Name / Date
 Date **11/23/23**

VONNE ROÑA CAGAS
 Governor
 As per **11/15/23**
CHRISTOPHER T. TAN
 PGDH-PDRMO

Funds Available CAFOA No. **9841-11-23-101 11/15/23**