



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Rm. 4 Executive Building, Barangay Matti, Digos City
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)
Telefax: (082) 553-9579 / Website: www.davaodelsur.gov.ph
Email Add.: bac.davaodelsur2@gmail.com

PGO - BIDS AND AWARDS COMMITTEE (BAC)

NEGOTIATED PROCUREMENT – TWO FAILED BIDDING

Date: April 13, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all suppliers to apply to bid for the following goods:

Office	IB No.	Description	ABC	Sources	Delivery Schedule
PGO-OSP Livelihood Dev't. Program	G-213-22	Supply/Delivery of Office Supplies	₱ 64,225.00	LGDF-General Fund	7 working days

2. Bidding/Negotiation is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
3. Bidders should be a Platinum PhilGEPS registered.
4. Interested bidders may obtain further information from the Provincial Government of Davao del Sur at the address given below from **8:00 am-4:00 pm, Mondays to Fridays**.

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526
Smart 0908-332-2024

5. Negotiation shall be on **April 21, 2022 at 10:00 am, via Google Meet Application through this link: meet.google.com/ajm-bjbx-ujd**.
6. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Negotiated Procurement - After 2 Failed Biddings (Sec 53.1)

April 13, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **April 21, 2022 @ 9:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **April 21, 2022 @ 10:00 AM** via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **0335-CB-22**

End User:

NORJAYNA M. CAMAGUIN, MPA
 LTCO-IV/Head-BAC Secretariat

Dated: **02/23/2022**

PGO-OSP

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Piece	Correction Tape, 8 meters, 1 piece in individual plastic	50	2,000.00	40.00		
2	Piece	Data File Box, made of chipboard, with closed ends	5	420.00	84.00		
3	Box	Clip, Back fold, 25 mm, 12 pcs per box	5	125.00	25.00		
4	Box	Paper Clip, Metal, 33 mm, 100 pcs per box	10	250.00	25.00		
5	Box	Fastener, Metal, Non-sharp edges	10	850.00	85.00		
6	Unit	Mouse, Optical, USB , Connection type	3	1,350.00	450.00		
7	Piece	Fluorescent Marker	5	150.00	30.00		
8	Piece	Stapler, #35, Standard type with remover	3	450.00	150.00		
9	Piece	Scissors, (Big) 7 inches, Stainless steel	3	450.00	150.00		
10	Unit	Calculator, Compact, Electronic, 12 digit cap	2	940.00	470.00		
11	Piece	Gelpen (black), 0.3mm	15	480.00	32.00		
12	Box	Ballpen (Black), 50 pcs per box	7	2,450.00	350.00		
13	Unit	External Hard drive, 1 TB	1	3,500.00	3,500.00		
14	Piece	Flash Drive, 16GB capacity, 1 pc in individual blister pack	6	2,040.00	340.00		
15	Btl	Ink #664, Black, Genuine, Suitable for EPSON Printer L565	5	1,300.00	260.00		
16	Btl	Ink #664, Magenta, Genuine, Suitable for EPSON Printer L565	5	1,300.00	260.00		
17	Btl	Ink #664, Cyan, Genuine, Suitable for EPSON Printer L565	5	1,300.00	260.00		
18	Btl	Ink #664, Yellow, Genuine, Suitable for EPSON Printer L565	5	1,300.00	260.00		
19	Piece	Desk Tape Dispenser, L:21.5 x W:10.3 x D:8.5 cm	2	500.00	250.00		
20	Pack	Folder with tab, Legal, 100 pcs per pack	3	1,500.00	500.00		
21	Btl	Ink #003, Black, Genuine, Suitable for EPSON Printer L3110	5	1,300.00	260.00		
22	Btl	Ink #003, Magenta, Genuine, Suitable for EPSON Printer L3110	5	1,300.00	260.00		
23	Btl	Ink #003, Cyan, Genuine, Suitable for EPSON Printer L3110	5	1,300.00	260.00		
24	Btl	Ink #003, Yellow, Genuine, Suitable for EPSON Printer L3110	5	1,300.00	260.00		
25	Piece	Puncher, Paper, Heavy duty, 2 hole	2	500.00	250.00		
26	Ream	Paper, Multi- Purpose, 70gsm A4 -Can be recycled/can be re-used -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -Preferably at least Elemental Chlorine Free (ECF) - Packaging must be recyclable	70	15,400.00	220.00		
27	Ream	Paper, Multi-Purpose, Legal 70gsm -Can be recycled/can be re-used -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -Preferably at least Elemental Chlorine Free (ECF) - Packaging must be recyclable	80	19,200.00	240.00		
28	Piece	Daily Planner notebook, size 3.75 x 6.75 inches, 150 pages	3	450.00	150.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT PROPERLY SEALED
 - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Negotiated Procurement - After 2 Failed Biddings (Sec 53.1)

April 13, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than April 21, 2022 @ 9:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on April 21, 2022 @ 10:00 AM via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 0335-CB-22

End User:

NORANNA M. CAMAGUIN, MPA
LTOO-IV/Head-BAC Secretariat

Dated: 02/23/2022

PGO-OSP

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
29	Pad	Sticky note, (small) size 1x1	5	125.00	25.00		
30	Pad	Sticky note, (small) size 2x2	5	200.00	40.00		
31	Piece	Double-sided tape, 1.5 cm	7	315.00	45.00		
32	Pack	White Mailing Envelope, Long, size 4.125 x 9.5 inches, 50 pcs per pack	4	180.00	45.00		
		Charges: LGDF- GEN FUND- CY 2022 Livelihood Development Program Account code- 5-02-03-010 Responsibility Center: 8914 Purpose/Remarks: To use in the Livelihood Development Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		64,225.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT PROPERLY SEALED
 - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING