

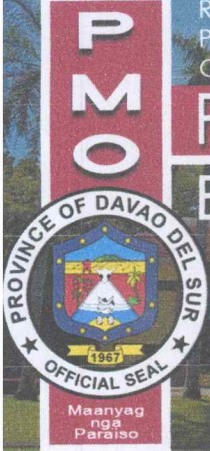
Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)  
Telefax: (082) 553-9579

Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)

Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)/[sbacdavaodelsur@gmail.com](mailto:sbacdavaodelsur@gmail.com)



*I Love Davao del Sur*

## BIDDING DOCUMENTS

### *Supply/Delivery of Office Supplies*

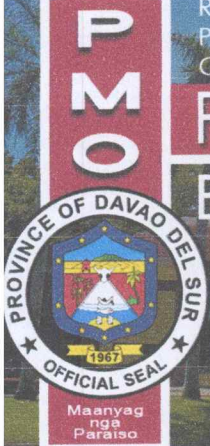
**PUBLIC BIDDING IB NO. G-386-22C  
(2<sup>nd</sup> opening)**

**November 14, 2022**

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***Section I.***  
***Invitation to Bid***



## INVITATION TO BID FOR G-386-22C (2<sup>nd</sup> opening)

### Supply/Delivery of Office Supplies

1. The Provincial Government of Davao del Sur, through the General Fund (PGO-Tourism, PHRMO, PGSO, PHO PR 2054-CB-22) and LGDF-General Fund (PSWDO, PHO PR 2055-CB-22) to apply the sum of **₱ 591,354.00** being the ABC to payments under the contract for **IB No. G-386-22C 2<sup>nd</sup> opening (PGO-Tourism, PHRMO, PGSO, PHO PR 2054-CB-22, PSWDO, PHO PR 2055-CB-22)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Provincial Government of Davao del Sur now invites bids for the above Procurement Project. Delivery of the Goods is required by **10 calendar days**. Bidders should have completed, **for the last 3 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Provincial Government of Davao del Sur and inspect the Bidding Documents at the address given below during **8:00 A.M. – 4:00 P.M., Monday to Friday**:

**MS. NORJANNA M. CAMAGUIN, MPA**  
**Chief Administrative Officer**  
**Procurement Management Office**  
**Room 4, Executive Building, Barangay Matti, Digos City**

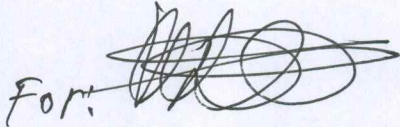
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 15, 2022 – November 22, 2022** at the Office of the BAC Secretariat Room 4, Executive Building, Capitol Matti, Digos City **upon accomplishing a bidder's assessment slip** pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱ 1,000.00**. The Provincial Government of Davao del Sur shall allow the bidder to present its proof of payment for the fees **upon payment of a non-refundable fee for the Bidding Documents in the amount stated above to the Provincial Treasurer's Office. An authorization from the proprietor of the company shall be presented in case the latter opted to send representative/s in his/her behalf. Only bidders who purchased the Bidding Documents with corresponding official receipt of the bidding documents will be allowed to submit bids. Eligibility/Technical and Financial documents must be book bound and properly tab at right side. The bidder will prepare (3) sets of book bound bidding documents with corresponding proper markings (Original Copy, Copy 1 and Copy 2), respectively. Any document submitted, not book bound shall be rejected outright. For the Financial Proposals not exceeding ten (10) pages may be book bound or securely stapled.**

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6. Bids must be duly received at the following through manual submission. Late bids shall not be accepted:
- Advance dropping (before **November 22, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Mati, Digos City.
  - Date of Opening (**November 22, 2022**) - Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **November 22, 2022 at 9:00 A.M. Ralota Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao Del Sur.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:
- The BAC Chairperson**  
**Provincial Government of Davao del Sur**  
**Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)**
- MS. NORJANNA M. CAMAGUIN, MPA**  
**Chief Administrative Officer**  
**Procurement Management Office**  
**Rm. 4 Executive Building, Barangay Mati, Digos City**  
**Email Address: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)**  
**Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)**  
**Telefax: (082) 553-9579**
11. You may visit the following website:
- For downloading of Bidding Documents : [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)**

**November 14, 2022**

For:   
**DESSAMIE BUAT-SANCHEZ, CPA, J.D.**  
Provincial Budget Officer  
BAC Chairperson

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***Section II.***  
***Instructions to***  
***Bidders***

## 1. Scope of Bid

The **Provincial Government of Davao del Sur** wishes to receive Bids for the **Supply/Delivery of Office Supplies** with identification number **G-386-22C (2<sup>nd</sup> opening)**.

The Procurement Project (referred to herein as “**Supply/Delivery of Office Supplies**”) is composed of **By Item**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2022** in the amount of **P 591,354.00**.

2.2. The source of funding is **General Fund and LGDF-General Fund 2022**:

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. *[Select one, delete other/s]*

a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;

ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant

reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;

- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

b. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

*[Select one, delete the other/s]*

- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
- c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: *[Select either failure or monopoly of bidding based on market research conducted]*
  - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
  - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## **6. Origin of Goods**

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## **7. Subcontracts**

**7.1. Subcontracting is not allowed.**

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[insert if applicable]}* and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB Clause 5.3** should have been completed within *[state relevant period as provided in paragraph 2 of the IB]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.



## 12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
  - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

## 13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in: **Philippine Pesos**.

## 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **March 22, 2023**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

## 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

- 16.1. Bids must be delivered to the Office of the BAC Secretariat Room 4, Executive Building, Capitol Matti, Digos City on or before **November 22, 2022 at 9:00 A.M.** Late bids shall not be accepted. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

## 17. Opening and Preliminary Examination of Bids

- 17.1. Bid Opening shall be on **November 22, 2022 at 9:00 A.M., Ralota Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao Del Sur**. Bids will be opened in the presence of bidders' representatives who choose to attend the activity.
- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as:  
  
One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## 20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HOPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,*}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]* For

every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.}

***Section III. Bid Data  
Sheet***

## *Bid Data Sheet*

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid for the <b>last 3 years</b>, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC. However, in the case of Expendable Supplies, said SLCC must be at least twenty five percent (25%) of the ABC. Other conditions set forth under Section 23.4.1.3 of the 2016 Revised IRR of R.A. 9184 shall also be observed.</p>
7.1	<b><i>Subcontracting is not allowed.</i></b>
12	The price of the Goods shall be quoted DDP [ <i>state place of destination</i> ] or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b>P 11,827.08</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b>P 29,567.70</b> if bid security is in Surety Bond.</p>
19.3	<p><i>Please see Purchase Request Nos.:</i></p> <p><b>2050-CB-22 dated October 28, 2022</b></p> <p><b>2051-CB-22 dated October 28, 2022</b></p> <p><b>2052-CB-22 dated October 28, 2022</b></p> <p><b>2053-CB-22 dated October 28, 2022</b></p> <p><b>2054-CB-22 dated October 28, 2022</b></p> <p><b>2055-CB-22 dated October 28, 2022</b></p>
20.2	<i>Post-Qualification Requirements</i>
21.2	<p><b>1. Envelope 1 (Eligibility/Technical Documents)</b></p> <p>One (1) <b>ORIGINAL COPY</b>, another copy for <b>COPY 1</b>, and another copy for <b>COPY 2</b>.</p> <p><b>2. Envelope 2 (Financial Proposal)</b></p> <p>One (1) <b>ORIGINAL COPY</b>, another copy for <b>COPY 1</b>, and another copy for <b>COPY 2</b></p> <p>Such documents shall be duly signed by the bidders or its duly authorized representative/s.</p> <p>Eligibility/Technical and Financial Proposal must be book bound and properly tab at the right side. <b>Any documents submitted not book bound shall be rejected outright.</b> For the Financial Proposal not exceeding ten (10) pages maybe book bound or securely stapled.</p> <p>All copies must be properly marked (<b>ORIGINAL COPY, COPY 1 AND COPY 2</b>)</p>

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**Envelope 1 and Envelope 2 must be properly sealed. Envelope 1 and Envelope 2 will be placed in one sealed mother envelope.**

2.

# 1775  
A-1882



**PURCHASE REQUEST**  
**PROVINCIAL GOVERNMENT OF DAVAO DEL SUR**  
 Mati, Digos City

PR Id.: hp printer

Date Submitted/Published: 10/12/2022

Department: PGO-TOURISM

P.R No. **2050-CB**

Date: **OCT 28 2022**

Section:

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	BOTTLE	Ink GT53 ,90ml, BLACK , for HP printer	15	275.00	4,125.00
2	BOTTLE	Ink GT52, 70ml,CYAN, for HP Printer	10	275.00	2,750.00
3	BOTTLE	Ink GT52, 70ml, MAGENTA , for HP Printer	10	275.00	2,750.00
4	BOTTLE	Ink GT52, 70ml, YELLOW, for HP Printer	10	275.00	2,750.00
5	BOX	Plastic paper fastener ( 50 pieces )	20	45.00	900.00
6	BOX	Permanent Marker Black ( 10 )	10	50.00	500.00
7	PIECES	Stapler no.35 w/remover, heavy duty	10	150.00	1,500.00

**Charges:**  
 Support to Passig Economic Enterprise 1999-39 C.Y.2022 OFFICE  
 SUPPLIES EXPENSES 5-02-03-010

**BIDS & AWARDS COMMITTEE (BAC)  
 TECHNICAL WORKING GROUP**

DATE: **2022-10-20**

**BIDS & AWARDS COMMITTEE (BAC)  
 BAC SECRETARIAT**  
 COVERED UNDER AFP 20  
 CONTROLLED BY: **[Signature]**  
 DATE: **[Signature]**

**CERTIFICATION**

This is to certify that the ABC set is the prevailing market price based on the precavass/market survey conducted by this office as of **10.06.2022**

**KERVIN JOSEPH D. ELIJAY, LPT, MPA**  
 PGDH-Provincial Tourism

**G-386-22C**  
 Total: **591,354.00**  
 1st: **11-10-22**  
 2nd: **11-22-22**

**PROVINCIAL TREASURER'S OFFICE**  
 RECEIVED  
 DATE: **OCT 21 2022**  
 MATI DIGOS DAVAO DEL SUR

Total : **P 15,275.00**

Purpose: **For the use for the office of Passig Islet**

Requested by:	Cash Availability:	Approved by:
Signature: <b>[Signature]</b>	Signature: <b>[Signature]</b>	Signature: <b>[Signature]</b>
Printed Name: <b>KERVIN JOSEPH D. ELIJAY, LPT, MPA</b>	Printed Name: <b>FARAH GEMMA V. BIDAN, CPA</b>	Printed Name: <b>YVONNE RONA CAGAS</b>
Designation: <b>PGDH-Provincial Tourism</b>	Designation: <b>Provincial Treasurer</b>	Designation: <b>By Authority of the Governor Governor</b>
Date:	Date: <b>OCT 21 2022</b> # <b>7069</b>	Date: <b>As per MOA Series of 2022</b> <b>CHARLES RYAN V. CABARAT</b> Supervising Accountant



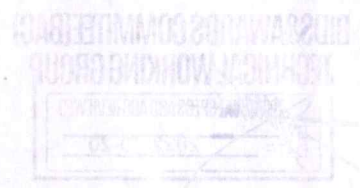
**PURCHASE REQUEST**  
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
 Malinao, Digos City



Procurement No. 101-2022  
 Date of Issuance: 10/12/2022

Item No.	Item Description	Qty	Unit Cost	Total Cost
1	1000g	10	20.00	200.00
2	500g	10	40.00	400.00
3	250g	10	80.00	800.00
4	125g	10	160.00	1600.00
5	62.5g	10	320.00	3200.00
6	31.25g	10	640.00	6400.00
7	15.625g	10	1280.00	12800.00
8	7.8125g	10	2560.00	25600.00
9	3.90625g	10	5120.00	51200.00
10	1.953125g	10	10240.00	102400.00

Support to Basic Economic Enterprise 1999-20 C.Y. 2022 OFFICE  
 SUPPLIES EXPENSE 1999-20



CERTIFICATION  
 This is to certify that the AEC set is the true and correct one based on  
 the purchase order issued and received by the office of [Name]

NETWORK JOSEPH B. BUAYALTA, CPA  
 Provincial Government of Davao del Sur

*[Signature]*  
 JESSAMIE BUAT-SANCHEZ, CPA  
 PROVINCIAL BUDGET OFFICER

**GENERAL FUND**

*[Signature]*

ALLOTMENT AVAILABLE: ₱ 50,000.00
LESS THIS REQUEST: 15,275.00
REMAINING BALANCE: ₱ 34,725.00

OCT 2 12022

B216

Provincial Budget Office

FARAH GEMMA V. BIDAN, CPA

WYNNE ROMA GAGAS

CHARLES RYAN CARBON  
 ASST. DIR. & CHIEF OF STAFF  
 E. Arroyo, Sr. Director

1768 A-1881



**PURCHASE REQUEST**  
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
 Mati, Digos City

PR Id.: PGSO OFFICE SUPPLIES 5  
 Date Submitted/Published: 10/07/2022

Department: PGSO P.R No.: **2051-OB-n** Date: **OCT 28 2022**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1.	PCS	INK GENUINE # 003 FOR EPSON PRINTER L3210	25	360.00	9,000.00
		BLACK -10, CYAN -5, YELLOW -5, MAGENTA-5			
2	PCS	COMPUTER MOUSE	4	380.00	1,520.00
3	PCS	COMPUTER KEYBOARD	4	600.00	2,400.00
4	PACK	ACETATE FILM LEGAL SIZE 100 PCS / PACK	1	1,148.00	1,148.00
5	PCS	STAPLER NO. 35 HEAVY DUTY KNOWN BRAND	5	260.00	1,300.00
6	PCS	RING BINDER 1/2 " X 1m	15	75.00	1,125.00
7	PCS	INK FOR BROTHER PRINTER BT 5000 ( M C Y ), BT 6000 BK	10	385.00	3,850.00
		BLACK -4, CYAN-2, MAGENTA-2, YELLOW-2			
8	PCS	SIGNPEN 0.7 INKGEL, BLACK - 24, BLUE 36	60	32.00	1,920.00
9	PCS	CORRECTION TAPE 8M	36	35.00	1,260.00
10	PCS	SCOTCH TAPE 1"	12	31.00	372.00
11	PCS	FLOUESCENT MARKER / HIGHLIGHTER NEONGREEN	24	32.00	768.00
12	PCS	SELF INKING STAMP SMALL	2	600.00	1,200.00
		FOR THE USE OF PGSO 4TH QUARTER 2022			

Charges:  
 1061 MOOE OFFICE SUPPLIES 5-02-03-010

**BIDS & AWARDS COMMITTEE (BAC)**  
**TECHNICAL WORKING GROUP**  
 TECHNICAL SPECS AND ABC REVIEWED  
 BY: *[Signature]* 2022-10-11

**BIDS & AWARDS COMMITTEE (BAC)**  
**BAC SECRETARIAT**  
 COVERED UNDER APED  
 CONTROLLED BY: *[Signature]*  
 DATE: *[Signature]*

**CERTIFICATION**

This is to certify that the ABC set is the prevailing market price based on the precanvass/market survey conducted by this office as of 10/12/22 *2051 OB. Jr.*

ALLAN C. PUTONG  
 PGDH-PGSO  
*[Signature]*  
 URYE G. ANABIEZA  
 ADMIN OFFICER III

Total : P 25,863.00

Purpose: FOR THE USE OF PGSO

Requested by:	Cash Availability:	Approved by:
Signature: <i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Printed Name: ALLAN C. PUTONG	FARAH GEMMA V. BIDAN, CPA	YVONNE ROÑA CAGAS
Designation: PGDH-PGSO	Provincial Treasurer	By Authority of the Governor As per MO No. 3 Series of 2022
Date: 10-12-22	OCT 21 2022	CHARLES RYAN D. CABABAT Supervisor, Admin Officer, PGSO

# 2099



**PURCHASE REQUEST**  
 MUNICIPAL GOVERNMENT OF DAVAO DEL SUR  
 JALIL DAKE CM



Form P-300 OF RICE SUPPLIES  
 Date of Purchase: 10/13/2022

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	PCS	FOR THE USE OF P-300 (TH QUARTER 2022)	1	0.00	0.00
2	PCS	SELF-INKING STAMP PAPER	2	600.00	1200.00
3	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
4	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
5	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
6	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
7	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
8	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
9	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
10	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
11	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
12	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
13	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
14	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
15	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
16	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
17	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
18	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
19	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
20	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
21	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
22	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
23	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
24	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
25	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
26	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
27	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
28	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
29	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
30	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
31	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
32	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
33	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
34	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
35	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
36	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
37	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
38	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
39	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
40	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
41	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
42	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
43	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
44	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
45	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
46	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
47	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
48	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
49	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00
50	PCS	PROOF COPY PAPER (100% RECYCLED)	24	21.00	504.00

10-10-22

MUNICIPAL GOVERNMENT OF DAVAO DEL SUR  
 BUDGET WORKING GROUP  
 BUDGET COMMITTEE

CERTIFICATION  
 I hereby certify that the above is a true and correct copy of the original document.  
 DATE: 10/13/2022  
 BY: [Signature]  
 TITLE: [Title]

**GENERAL FUND**

JESSAMIE BUAJ-SANCHEZ, CPA  
 PROVINCIAL BUDGET OFFICER

[Signature]

CONTROL NO. **13028**  
 DATE: **OCT 13 2022**  
 ALLIANCE: **26,138.40**  
 LESS THIS REQUEST: **25,813**  
 REMAINING BUDGET: **875.40**





**PURCHASE REQUEST**  
**PROVINCIAL GOVERNMENT OF DAVAO DEL SUR**  
 Mati, Digos City

PR Id.: JAT-2022-55

Date Submitted/Published: 10/13/2022

Department: PHRMO

PR No.:

2052-00-00

Date:

OCT 28 2022

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	btl	Computer Ink # 664, for EPSON L120 printer, black, genuine	6	395.00	2,370.00
2	btl	Computer Ink # 664, for EPSON L120 printer cyan, genuine	4	395.00	1,580.00
3	btl	Computer Ink # 664, for EPSON L120 printer yellow, genuine	4	395.00	1,580.00
4	btl	Computer Ink # 664, for EPSON L120 printer, magenta, genuine	4	395.00	1,580.00
5	pcs	sign pen, .5mm, gel type, black/blue, superior writing quality	24	30.00	720.00
6	pcs	sign pen, gel ink, refill, .5mm, blue	50	20.00	1,000.00
7	pcs.	Ballpen, fine, .5/7, black/blue, 50pcs/box, superior writing quality	2	360.00	720.00
8	pcs	Correction Tape, 8m good quality	25	25.00	625.00
9	box	Staple wire # 35, 5000	6	40.00	240.00
10	pcs	pocket notebook, 80 leaves, 3.5"x5"	50	27.00	1,350.00
11	pair	Book ends, beige-pair, 5"x8"	22	250.00	5,500.00
12	box	White Envelop, mailing, 9 1/2"x4 1/8", 500/box	1	390.00	390.00
13	pack	cartolina, asstd color, 20 pcs/pack	3	180.00	540.00
14	pack	parchment paper, A4 size, 120gsm, 20sheets/pack	10	170.00	1,700.00
15	cart	Ink, #682, genuine, tri color	4	645.00	2,580.00
16	cart	Ink, #682, genuine, black	4	645.00	2,580.00
17	pad	paper, yellow pad, 80 leaves	12	38.00	456.00
18	pcs	id card case, transparent with zip lock, 85mmx100mm w/ cord	300	12.00	3,600.00
19	pcs	marker, permanent, broad, black, blue, red	12	45.00	540.00
20	pcs	USB, 128 gb	4	600.00	2,400.00
21	reams	Multicopy paper, A4 size, 80gsm	50	258.00	12,900.00
22	reams	Multicopy paper, Legal, 80 gsm	50	278.00	13,900.00

**Green Specs:**  
 Can be recycled / can be re-used \* Preferably made of recycled materials, if not, it must be sourced- out from a well- manage tree plantation. \* Preferably at least element chlorine tree (ECF) \* Packaging must be recycled.

**Charges:**

Item No. 1 to 12 PGO - HRMO GEN FUND Account Code: 5-02-03-010 = P 17,665.00-

Item No. 13 to 22 Account Code: 5-02-02-010 = P 41,196.00

**BIDS & AWARDS COMMITTEE (BAC)**  
**TECHNICAL WORKING GROUP**  
 TECHNICAL SPECS AND ABC REVIEWED  
 BY: [Signature]  
 2022-10-14

**BIDS & AWARDS COMMITTEE (BAC)**  
**BAC SECRETARIAT**  
 COVERED UNDER ANT-20  
 CONTROLLED  
 DATE: 10/28/22

**CERTIFICATION**

This is to certify that the ABC set is the prevailing market price based on the precavass/market survey conducted by this office as of 10-13-22

[Signature]  
**RAUL D. RAUT, EnP, JD**  
 PHRMO

**Total :** P 58,851.00

**Purpose:** For PHRMO Use.

<b>Requested by:</b>	<b>Cash Availability:</b>	<b>Approved by:</b>
Signature: [Signature]	[Signature]	[Signature]
Printed Name: <b>RAUL D. RAUT, EnP, JD</b>	<b>FARAH GEMMA V. BIDAN, CPA</b>	<b>YVONNE ROÑA CAGAS</b>
Designation: <b>PHRMO</b>	<b>Provincial Treasurer</b>	<b>By Authority of the Governor</b>
Date: 10/13/22	OCT 20 2022	As per MJ No. 5, 2022 of 2022
		<b>CHARLES RYAN Y. CABABAT</b> Supervising Admin. Officer, PGO





Provincial Budget Office

CONTROL No. 9102

DATE: 10-30-22

ALLOTMENT BALANCE ₱ 97,532.00

LESS THIS REQUEST: 41,196.60

REMAINING BALANCE: 56,336.00

*[Handwritten signature]*

DESSAMIE BUAT-SANCHEZ, CPA  
PROVINCIAL BUDGET OFFICER

*[Handwritten signature]*

GENERAL FUND

Provincial Budget Office

CONTROL No. 3093

DATE: OCT 18 2022

ALLOTMENT BALANCE ₱ 20,000.00

LESS THIS REQUEST: 17,665.00

REMAINING BALANCE: 2,335.00

*[Handwritten signature]*

Training Design on Process.



38 A-1837



# PURCHASE REQUEST

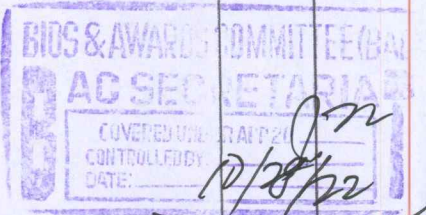
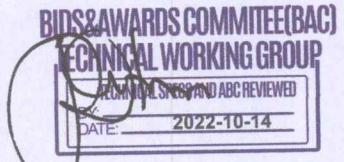
PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

PR Id.: pscb office supplies  
Date Submitted/Published: 10/14/2022

Department: PSWDO P.R No.: **2053-UB-N** Date: **OCT 28 2022**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1.	bottle	Ink #003,EPSON PRINTER, L5190, black, genuine	4	395.00	1,580.00
2.	bottle	Ink #003,EPSON PRINTER, L5190, cyan, genuine	2	395.00	790.00
3.	bottle	Ink #003,EPSON PRINTER, L5190, magenta, genuine	2	395.00	790.00
4.	bottle	Ink #003,EPSON PRINTER, L5190, yellow, genuine	2	395.00	790.00
5.	pack	Parchment Paper, A4 size, 100pcs./pack	15	450.00	6,750.00
6.	ream	<b>PAPER , MULTI-COPY, 70GSM., A4 SIZE</b>	12	240.00	2,880.00
7.	ream	-can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well- managed tree plantation - preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable <b>PAPER , MULTI-COPY, 70GSM., LEGAL SIZE</b>	10	260.00	2,600.00
8.	pieces	Ruler, plastic 12inch.	30	12.00	360.00
9.	sheet	Chipboard	100	12.00	1,200.00
10.	pieces	Pencil, #2	100	10.00	1,000.00
11.	pieces	Ballpen, black, .07	40	10.00	400.00
12.	pieces	White Board pen, black	8	75.00	600.00
13.	bottle	Glue All purpose, atleast 130 ml	2	130.00	260.00

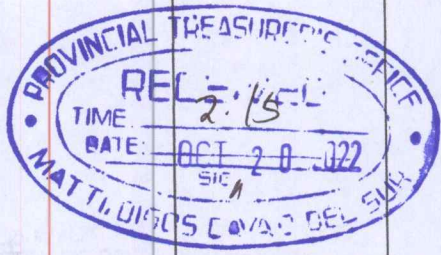
**Charges:**  
(LGDF GEN FUND) SUPPORT TO PSCB OFFICE SUPPLIES EXPENSE  
ACCOUNT CODE:5-02-03-010



**CERTIFICATION**

This is to certify that the ABC set is the prevailing market price based on the precavass/market survey conducted by this office as of **10/14/2022**

**GERALDINE S. LANO, RSW, MPA**  
Provincial Social Welfare & Development Officer



Total : P 20,000.00

**Purpose: FOR THE USE OF PSCB**

Requested by:	Cash Availability:	Approved by:
Signature: <i>[Signature]</i>		
Printed Name: <b>GERALDINE S. LANO, RSW, MPA</b>	<b>FARAH GEMMA V. BIDAN, CPA</b>	<b>YVONNE ROÑA CAGAS</b>
Designation: <b>Provincial Social Welfare &amp; Development Officer</b>	<b>Provincial Treasurer</b>	<b>By Authority of the Governor</b>
Date: <b>OCT 18 2022</b>	<b>OCT 20 2022</b>	<b>As per EO No. 1 Series of 2022</b>
		<b>Atty. HERBERT R. GONZALES</b> Provincial Administrator

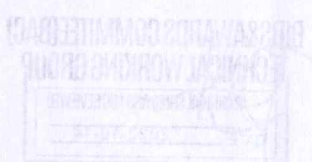
**PURCHASE REQUEST**  
 PROVINCIAL GOVERNMENT OF BAYAN LEBU SUR  
 MALDEN, QUEBEC



Date of purchase request: 10/20/22  
 Request No: 10-20-22

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	ream	PAPER, MULTICOPIY, 70GSM, A4 SIZE	100	2.50	250.00
2	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
3	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
4	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
5	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
6	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
7	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
8	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
9	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
10	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
11	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
12	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
13	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
14	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
15	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
16	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
17	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
18	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
19	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00
20	ream	PAPER, MULTICOPIY, 70GSM, LEGAL SIZE	100	2.50	250.00

FOR THE FURTHER SUPPORT TO THE OFFICE SUPPLIES EXPENSE  
 ACCOUNT CODE: 20-010



**CERTIFICATION**

I hereby certify that the above items are required for the office and are in accordance with the approved budget for the year 2022.

Signature: \_\_\_\_\_  
 Position: Provincial Treasurer

**LGDF-GENERAL FUND**

*[Handwritten signature]*



PROVINCIAL TREASURER  
 JESSAMIE BUAT-SANCHEZ, CPA

Request No: 10-20-22  
 Requested Amount: 20,000.00  
 Available Balance: 0.00

Provincial Treasurer: \_\_\_\_\_  
 Date: OCT 20 2022

Approved by: \_\_\_\_\_  
 Provincial Treasurer

#1770  
A-1881



# PURCHASE REQUEST

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

Form Id.: PH(CDP) - PAPER, MULTICOPY, Legal, 80 gsm, size: 216mmx330mm  
Date Submitted/Published: 10/13/2022

Department: PHO P.R No.: **2054-UB-N** Date: **OCT 28 2022**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	ream	PAPER, MULTICOPY, Legal, 80 gsm, size: 216mmx330mm	265	270.00	71,550.00
2	ream	PAPER, MULTICOPY, A4, 80 gsm, size: 210mmx297mm	265	250.00	66,250.00
3	bottle	COMPUTER REFILL INK, :EPSON L3110 genuine; 65ml /bottle, color: Black(003)	65	340.00	22,100.00
4	bottle	COMPUTER REFILL INK, :EPSON L3110 genuine; 65ml /bottle color: Magenta (003)	42	340.00	14,280.00
5	bottle	COMPUTER REFILL INK, :EPSON L3110 genuine; 65ml /bottle color: Cyan(003)	42	340.00	14,280.00
6	bottle	COMPUTER REFILL INK, :EPSON L3110 genuine; 65ml /bottle color: Yellow (003)	42	340.00	14,280.00
7	ream	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Pink	40	430.00	17,200.00
8	ream	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Green	40	430.00	17,200.00
9	ream	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Blue	40	430.00	17,200.00
	ream	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Yellow	40	430.00	17,200.00

**Charges:**  
**COVID-19 Related Expenses Provincial Disaster & Risk Reduction & Response Management-70% Preparedness Mitigation & Response Office Supplies Expenses (5-02-03-010)**

**BIDS & AWARDS COMMITTEE (BAC) TECHNICAL WORKING GROUP**  
 TECHNICAL SPECS AND ABC REVIEWED  
 BY: *[Signature]*  
 2022-10-20

**BIDS & AWARDS COMMITTEE (BAC) BAC SECRETARIAT**  
 COVERED UNDER APP 20  
 CONTROLLED BY: *[Signature]*  
 DATE: *[Signature]*

**CERTIFICATION** *2054 UB N*  
 This is to certify that the ABC set is the prevailing market price based on the precavass/market survey conducted by this office as of 10/13/2022

**CHRISTOPHER T. TAN**  
 PGDH-PDRMO  
*[Signature]*  
 Hanie B. Flores, RSW  
 LDRRM Assistant  
 License No. 0030579

**PROVINCIAL TREASURER'S OFFICE RECEIVED**  
 TIME: 11:05  
 DATE: 21 2022  
 MATTI DIGOS DAVAO DEL SUR

**Total : P 271,540.00**

**Purpose: To be used in COVID-19 Vaccination Post & COVID-19 Vaccination Program**

<b>Requested by:</b>	<b>Cash Availability:</b>	<b>Approved by:</b>
Signature:		
Printed Name: <b>CHRISTOPHER T. TAN</b>	<i>[Signature]</i> <b>FARAH GEMMA V. BIDAN, CPA</b>	<b>YVONNE ROÑA CAGAS</b>
Designation: <b>PGDH-PDRMO</b>	<b>Provincial Treasurer</b>	<b>By Authority of the Governor</b> Governor <b>As per Memo No. 2 in Series of 2022</b>
Date: <i>[Signature]</i> Hanie B. Flores, RSW LDRRM Assistant License No. 0030579	<b>OCT 21 2022</b>	<b>CHARIE MARASAY TABARATI</b> Supervisor, Admin. Offices, P&SO



**PURCHASE REQUEST**

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR

Matig, Digos City

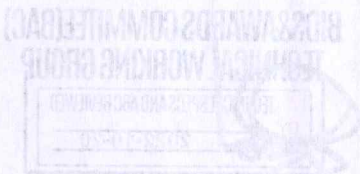


R. K. PHCOPY PAPER MULTICOLORED 80 gram size 216mm x 330mm  
 are submitted for approval on 10/12/22

Assessment: P.H.O. P.R. No. \_\_\_\_\_ Date: \_\_\_\_\_

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	ream	PAPER MULTICOLORED Local 80 gram size 216mm x 330mm	200	370.00	74,000.00
2	ream	PAPER MULTICOLORED 44 80 gram size 216mm x 330mm	200	280.00	56,000.00
3	ream	COMPUTER PAPER 100% RECYCLED 80 gram size 216mm x 330mm	50	360.00	18,000.00
4	ream	COMPUTER PAPER 100% RECYCLED 70 gram size 216mm x 330mm	42	340.00	14,280.00
5	ream	COMPUTER PAPER 100% RECYCLED 60 gram size 216mm x 330mm	42	350.00	14,700.00
6	ream	COMPUTER PAPER 100% RECYCLED 50 gram size 216mm x 330mm	42	340.00	14,280.00
7	ream	COMPUTER PAPER 100% RECYCLED 40 gram size 216mm x 330mm	42	340.00	14,280.00
8	ream	COMPUTER PAPER 100% RECYCLED 30 gram size 216mm x 330mm	42	340.00	14,280.00
9	ream	COMPUTER PAPER 100% RECYCLED 20 gram size 216mm x 330mm	42	340.00	14,280.00
10	ream	COMPUTER PAPER 100% RECYCLED 10 gram size 216mm x 330mm	42	340.00	14,280.00
11	ream	COMPUTER PAPER 100% RECYCLED 5 gram size 216mm x 330mm	42	340.00	14,280.00
12	ream	COMPUTER PAPER 100% RECYCLED 2 gram size 216mm x 330mm	42	340.00	14,280.00
13	ream	COMPUTER PAPER 100% RECYCLED 1 gram size 216mm x 330mm	42	340.00	14,280.00

COVID-19 Related Expenses Provincial Disaster Risk Reduction & Response Management-100 Preparedness Mitigation & Response Office Expense (6-02-03-010)



**CERTIFICATION**

The undersigned hereby certifies that the above items are necessary for the procurement of goods and services for the purpose of the project mentioned above.

CHRISTOPHER T. TAN  
 BAC FORMER

*[Signature]*  
 JESSAMIE BUA-SANCHEZ  
 PROVINCIAL BUDGET OFFICER

**GENERAL FINING**

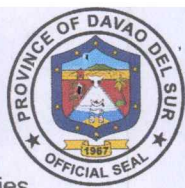
REMAINING BALANCE: 910  
 LESS THIS REQUEST: 271,540  
 ATTENTION: 272,450

**OCT 2 12 2022**

PROVINCIAL BUDGET OFFICE  
 (BRI)

Approved by: \_\_\_\_\_  
 YVONNE RONA CAGAS  
 Provincial Treasurer

1747 A-1912



# PURCHASE REQUEST

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

P.R Id.: PH(CDP) - Office Supplies  
Date Submitted/Published: 10/13/2022

Department: PHO P.R No.: **NO 2055-OB-V** Date: **OCT 28 2022**

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	pc	BALLPEN, black	300	7.00	2,100.00
2	pack	Board Certificate Paper 200gsm A4 Size White 10 sheets / pack	80	145.00	11,600.00
3	pc	CERTIFICATE HOLDER, A4 Size 8.27" x 11.69", Clear Transparency; assorted color	60	45.00	2,700.00
4	pc	CLEAR BOOK FILE HOLDER; spiral; Long Size 35 x 24 cm ; 20 pages	60	130.00	7,800.00
5	pc	CLIPBOARD, Hard Acrylic Plastic; Long Size	80	125.00	10,000.00
6	pc	CORRECTION TAPE; size: 5mm length : 8 meters Length : 8Meters	80	26.00	2,080.00
7	box	CRAYONS, 8 colors, non toxic	150	35.00	5,250.00
8	pc	DESK TRAY, metal, 4 Layer Desk File Organizer Document Paper Tray; size: 35cm x 30cm x 32cm	12	490.00	5,880.00
9	box	DOUBLE BINDER CLIP, 25mm. 12s	40	35.00	1,400.00
10	box	DOUBLE BINDER CLIP, 51mm. 12s	40	75.00	3,000.00
11	roll	DUCT TAPE, 48MM X 8M, heavy duty, color : yellow(10) & gray(20)	70	160.00	11,200.00
12	pc	ENVELOP, plastic, transparent, size : long ; dimension : 39 cm x 29 m x 5 cm; with handle	100	105.00	10,500.00
13	unit	"EXTERNAL HARD DRIVE, 1TB Port Type : USB 3.0 Micro-B connector "	3	3,600.00	10,800.00
14	pc	FILE BOX, Open box type ; Size: Long (15 1/2" x 9 3/8" x 7 1/8"); with plastic cover for label assorted color	30	550.00	16,500.00
15	unit	FLASHDRIVE, USB 32GB	9	600.00	5,400.00
16	pc	FOLDER, brown kraft , Legal Size	150	10.00	1,500.00
17	pc	GLUE GUN; 60W/20W	2	360.00	720.00
18	pc	GLUE STICK, hot melt, big	100	12.00	1,200.00
19	pc	HIGHLIGHTER MARKER, pink	14	50.00	700.00
20	pc	HIGHLIGHTER MARKER, orange	14	50.00	700.00
21	unit	LAMINATING MACHINE; Heavy Duty ( Hot and Cold / Reverse ) for A3 and A4 Size Document ; Product dimension: 50 x 20x 11 cm; Voltage frequency: AC220V 50/60Hz; Power: 620W	1	4,500.00	4,500.00
22	box	LAMINATING FILMS; 100 Sheets - A4 Bond Paper Size 216mm x 303mm, 125 microns	15	1,500.00	22,500.00
23	pc	MARKER, PERMANENT, bullet type, black	40	42.00	1,680.00
24	pc	MARKER, white board, black	15	55.00	825.00
25	roll	MASKING TAPE; 1/2" 12MMX23M	50	55.00	2,750.00
26	pc	"MULTI-TRAY 4 Drawers; with hole each drawer Size: 14 1/4 x 8 3/4 x 10 7/8" (L x H x W); covers: Arlin type(semi-rough texture)"	8	1,350.00	10,800.00
27	pack	NOTEBOOK FILLER ; -16 leaves per filler; 5" x 7" Mini Size; 25pcs filler/pack; assorted color	20	320.00	6,400.00
28	pc	PACKING TAPE , DISPENSER, PLASTIC 2"	4	210.00	840.00
29	roll	PACKAGING BROWN TAPE, 2" x 100 yards	100	75.00	7,500.00
30	roll	PACKAGING TRANSPARENT TAPE 2 inches x 100m	100	310.00	31,000.00

4919-11 Charges:  
**COVID 19 RESPONSE CY-2022 LOCAL GOVERNMENT DEVELOPMENT FUND - GENERAL FUND Office Supplies Expense (5-02-03-010)**

**PROV'L. PLANNING & DEVELOPMENT**  
**CONTROLLED**  
 LGDF GENERAL FUND  
 DATE: 2022-10-20

**BIDS & AWARDS COMMITTEE (BAC)**  
**TECHNICAL WORKING GROUP**  
 TECHNICAL SPECS AND ABC REVIEWED  
 DATE: 2022-10-20

**BIDS & AWARDS COMMITTEE (BAC)**  
**AC SECRETARIA**  
 COVERED UNDER APP  
 CONTROLLED BY: [Signature]  
 DATE: 10/28/22

**PROVINCIAL TREASURER'S OFFICE**  
**RECEIVED**  
 TIME: 11:11  
 DATE: OCT 21 2022  
 MATTI, DIGOS, DAVAO DEL SUR

**Total : P 199,825.00**

**Purpose: To be used in Provincial COVID-19 Isolation Units & COVID-19 program**

Requested by:	Cash Availability:	Approved by:
Signature:	Signature:	Signature:
Printed Name: <b>JONNA A. MASONGSONG, MD, FPSMS, MAHA,</b>	Printed Name: <b>FARAH GEMMA V. BIDAN, CPA</b>	Printed Name: <b>YVONNE ROÑA CAGAS</b>
Designation: <b>MPH</b> <b>Provincial Health Officer II</b>	Designation: <b>Provincial Treasurer</b>	Designation: <b>By Authority of the Governor</b> <b>As per MO No. 3, Series of 2022</b>
Date:	Date: <b>OCT 21 2022</b>	Date: <b>CHARLES RYAN V. CABABAT</b> <b>Supervising Admin. Officer, PGO</b>

# 7112

**PURCHASE REQUEST**  
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
 Main, Digos City



Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
1	box	PACKAGING TRAYS - WHITE TABLE 2 inches x 10 inches	100	1.00	100.00
2	box	PACKAGING BROWN TABLE 2 inches x 10 inches	100	1.00	100.00
3	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
4	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
5	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
6	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
7	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
8	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
9	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
10	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
11	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
12	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
13	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
14	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
15	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
16	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
17	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
18	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
19	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
20	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
21	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
22	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
23	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
24	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
25	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
26	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
27	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
28	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
29	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
30	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
31	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
32	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
33	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
34	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
35	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
36	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
37	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
38	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
39	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
40	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
41	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
42	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
43	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
44	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
45	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
46	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
47	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
48	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
49	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00
50	box	PACKAGING TAPE DISPENSER PASTEL	4	20.00	80.00

**OESSAME BUNT-SANCHEZ, CPA**  
 PROVINCIAL BUDGET OFFICER

*[Handwritten mark]*

**GENERAL FUND**

<b>REMAINING BALANCE</b> 100,532.00	
<b>LESS THIS PURCHASE</b> 199,835.00	
<b>ALTTN BALANCE</b> 309,357.00	
<b>OCT 21 2022</b>	
<b>Provincial Budget Office</b> B196	

**CHARLES RYAN V. CARABAT**  
 Provincial Treasurer



**PURCHASE REQUEST**  
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
 Mati, Digos City

P.R Id.: PH(CDP) - Office Supplies  
 Date Submitted/Published: 10/13/2022

Department: PHO P.R No.: **2055-*Ab-n*** Date: **OCT 28 2022**  
 Section:

ItemNo.	Unit	Item and Description	Qty	Unit Cost	Total Cost
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**CERTIFICATION**  
 This is to certify that the ABC set is the prevailing market price based on the precanvass/market survey conducted by this office as of **10-17-22**

**JONNA A. MASONGSONG, MD, FPSMS, MAHA, MPH**  
 Provincial Health Officer II



Total : P 199,825.00

Purpose: To be used in Provincial COVID-19 Isolation Units & COVID-19 program

Requested by:	Cash Availability:	Approved by:
Signature:		
Printed Name: <b>JONNA A. MASONGSONG, MD, FPSMS, MAHA, MPH</b> Provincial Health Officer II	<b>FARAH GEMMA V. BIDAN, CPA</b> Provincial Treasurer	<b>YVONNE ROÑA CAGAS</b> Governor
Date:	<b>OCT 21 2022</b>	<b>By Authority of the Governor</b> As per MO No. 3, Series of 2022 <b>CHARLES RYAN V. CABABAT</b> Supervising Administrative Officer, PGO

**PURCHASE REQUEST**  
 MUNICIPAL GOVERNMENT OF DAVAO DEL SUR  
 Main Office City



Form No. PR-1 (GPR) - Office Supplies  
 Date Submitted: 10/11/2022

Item No.	Unit	Item and Description	Qty	Unit Cost	Total Cost
<p><b>CERTIFICATION</b></p> <p>This is to certify that the ABC for the Provincial Government of Davao del Sur is correct and true. It is hereby certified by the undersigned.</p> <p><b>JONIA A. MASONGONG, MD, FPM, MHA, MPH</b>                      Provincial Health Officer</p>					
					P 140,000.00

To be used in Provincial COVID-19 Isolation Unit & COVID-19 Hospital

Requested by:	JONIA A. MASONGONG, MD, FPM, MHA, MPH Provincial Health Officer
Cash Availability:	YES
Approved by:	JESSAMIE BINAL-SANCHEZ, CPA Provincial Budget Officer

***Section IV. General  
Conditions of  
Contract***

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

*[Include the following clauses if Framework Agreement will be used:]*

- 2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.
- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring

Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity



***Section V. Special  
Conditions of  
Contract***

## *Special Conditions of Contract*

GCC Clause	
1	<p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity's Representative at the Project Site is <b>PGSO Warehouse</b>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>e. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>f. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>g. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>h. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul> <ul style="list-style-type: none"> <li>i. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>j. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

h

**Spare Parts –**

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

*Select appropriate requirements and delete the rest.*

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
  - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
  - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

**Packaging –**

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier
- Contract Description

	<p>Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	The terms of payment shall be <b>Credit Basis.</b>
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

n

***Section VI. Schedule  
of Requirements***

PGO - BIDS AND AWARDS COMMITTEE

Schedule of Requirements

The delivery schedule as per IB NO.: G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2050-CB-22 (PGO-TOURISM)				
1	Ink GT53 ,90ml, BLACK , for HP printer	15	BOTTLE		
2	Ink GT52, 70ml,CYAN, for HP Printer	10	BOTTLE		
3	Ink GT52, 70ml, MAGENTA , for HP Printer	10	BOTTLE		
4	Ink GT52, 70ml, YELLOW, for HP Printer	10	BOTTLE		
5	Plastic paper fastener ( 50 pieces )	20	BOX		
6	Permanent Marker Black ( 10 )	10	BOX		
7	Stapler no.35 w/remover, heavy duty	10	PIECES		
	*****				

2

PGO - BIDS AND AWARDS COMMITTEE

Schedule of Requirements

The delivery schedule as per IB NO.: G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2051-CB-22(PGSO)				
1.	INK GENUINE # 003 FOR EPSON PRINTER L3210 BLACK -10, CYAN -5 , YELLOW -5, MAGENTA-5	25	PCS		
2	COMPUTER MOUSE	4	PCS		
3	COMPUTER KEYBOARD	4	PCS		
4	ACETATE FILM LEGAL SIZE 100 PCS / PACK	1	PACK		
5	STAPLER NO. 35 HEAVY DUTY KNOWN BRAND	5	PCS		
6	RING BINDER 1/2 " X 1m	15	PCS		
7	INK FOR BROTHER PRINTER BT 5000 ( M C Y ) , BT 6000 BK BLACK -4, CYAN-2 , MAGENTA-2 , YELLOW-2	10	PCS		
8	SIGNPEN 0.7 INKGEL , BLACK - 24 , BLUE 36	60	PCS		
9	CORRECTION TAPE 8M	36	PCS		
10	SCOTCH TAPE 1"	12	PCS		
11	FLOUESCENT MARKER / HIGHLIGHTER NEONGREEN	24	PCS		
12	SELF INKING STAMP SMALL	2	PCS		
	FOR THE USE OF PGSO 4TH QUARTER 2022				
	*****				

**PGO - BIDS AND AWARDS COMMITTEE**

**Schedule of Requirements**

The delivery schedule as per IB NO.:G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2052-CB-22(PHRMO)				
1	Computer Ink # 664, for EPSON L120 printer, black, genuine	6	btl		
2	Computer Ink # 664, for EPSON L120 printer cyan, genuine	4	btl		
3	Computer Ink # 664, for EPSON L120 printer yellow, genuine	4	btl		
4	Computer Ink # 664, for EPSON L120 printer, magenta, genuine	4	btl		
5	sign pen, .5mm, gel type, black/blue, superior writing quality	24	pcs		
6	sign pen, gel ink, refill, .5mm, blue	50	pcs		
7	Ballpen, fine, .5/7, ,black/blue, 50pcs/box, superior writing quality	2	pcs.		
8	Correction Tape, 8m good quality	25	pcs		
9	Staple wire # 35, 5000	6	box		
10	pocket notebook, 80 leaves, 3.5"x5"	50	pcs		
11	Book ends, beige-pair,5"x8"	22	pair		
12	White Envelop, mailing, 91/2"x41/8", 500/box	1	box		
13	cartolina, asstd color, 20 pcs/pack	3	pack		
14	parchment paper, A4 size, 120gsm, 20sheets/pack	10	pack		
15	Ink, #682, genuine, tri color	4	cart		
16	Ink, #682, genuine, black	4	cart		
17	paper, yellow pad, 80 leaves	12	pad		
18	id card case, transparent with zip lock, 85mmx100mm w/ cord	300	pcs		
19	marker, permanent, broad, black, blue, red	12	pcs		
20	USB, 128 gb	4	pcs		
21	Multicopy paper, A4 size, 80gsm	50	reams		
22	Multicopy paper, Legal, 80 gsm	50	reams		
	Green Specs: Can be recycled / can be re-used * Preferably made of recycled materials, if not, it must be sourced- out from a well- manage tree plantation. * Preferably at least element chlorine tree (ECF) * Packaging must be recycled.				
	*****				



**PGO - BIDS AND AWARDS COMMITTEE**

**Schedule of Requirements**

The delivery schedule as per IB NO .G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2053-CB-22 (PSWDO)				
1.	Ink #003,EPSON PRINTER, L5190, black, genuine	4	bottle		
2.	Ink #003,EPSON PRINTER, L5190, cyan, genuine	2	bottle		
3	Ink #003,EPSON PRINTER, L5190, magenta, genuine	2	bottle		
4.	Ink #003,EPSON PRINTER, L5190, yellow, genuine	2	bottle		
5.	Parchment Paper, A4 size, 100pcs./pack	15	pack		
6.	PAPER , MULTI-COPY, 70GSM., A4 SIZE -can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well- managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable	12	ream		
7.	PAPER , MULTI-COPY, 70GSM., LEGAL SIZE - can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well- managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable	10	ream		
8.	Ruler, plastic 12inch.	30	pieces		
9.	Chipboard	100	sheet		
10.	Pencil, #2	100	pieces		
11.	Ballpen, black, .07	40	pieces		
12.	White Board pen, black	8	pieces		
13.	Glue All purpose, atleast 130 ml	2	bottle		
	-x-x-x-x-x-x-x-x-nothingfollows-x-x-x-x-x-x-x				
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					2

Republic of the Philippines  
 PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City

**PGO - BIDS AND AWARDS COMMITTEE**

**Schedule of Requirements**

The delivery schedule as per IB NO.:G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2054-CB-22(PHO)				
1	PAPER, MULTICOPY, Legal,80 gsm, size:216mm330mm	265	ream		
2	PAPER, MULTICOPY, A4, 80 gsm, size:210mmx297mm	265	ream		
3	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle, color: Black(003)	65	bottle		
4	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Magenta (003)	42	bottle		
5	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Cyan(003)	42	bottle		
6	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Yellow (003)	42	bottle		
7	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Pink	40	ream		
8	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Green	40	ream		
9	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Blue	40	ream		
10	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Yellow	40	ream		
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Republic of the Philippines  
 PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City

**PGO - BIDS AND AWARDS COMMITTEE**

**Schedule of Requirements**

The delivery schedule as per IB NO.: G-386-22C (2<sup>nd</sup> opening) is 10 calendar days

Item No.	Item and Description	Qty	Unit	Delivered	
				Weeks	Months
	PR# 2055-CB-22(PHO)				
1	BALLPEN, black	300	pc		
2	Board Certificate Paper 200gsm A4 Size White 10 sheets / pack	80	pack		
3	CERTIFICATE HOLDER, A4 Size 8.27" x 11.69", Clear Transparency; assorted color	60	pc		
4	CLEAR BOOK FILE HOLDER; spiral; Long Size 35 x 24 cm ; 20 pages	60	pc		
5	CLIPBOARD, Hard Acrylic Plastic; Long Size	80	pc		
6	CORRECTION TAPE; size: 5mm length : 8 meters Length : 8Meters	80	pc		
7	CRAYONS, 8 colors, non toxic	150	box		
8	DESK TRAY, metal, 4 Layer Desk File Organizer Document Paper Tray; size: 35cm x 30cm x 32cm	12	pc		
9	DOUBLE BINDER CLIP, 25mm. 12s	40	box		
10	DOUBLE BINDER CLIP, 51mm. 12s	40	box		
11	DUCT TAPE, 48MM X 8M, heavy duty, color : yellow(10) & gray(20)	70	roll		
12	ENVELOP, plastic, transparent, size : long ; dimension : 39 cm x 29 cm x 5 cm; with handle	100	pc		
13	"EXTERNAL HARD DRIVE, 1TB Port Type : USB 3.0 Micro-B connector "	3	unit		
14	FILE BOX, Open box type ; Size: Long (15 1/2" x 9 3/8" x 7 1/8"); with plastic cover for label assorted color	30	pc		
15	FLASHDRIVE, USB 32GB	9	unit		
16	FOLDER, brown kraft , Legal Size	150	pc		
17	GLUE GUN; 60W/20W	2	pc		
18	GLUE STICK, hot melt, big	100	pc		
19	HIGHLIGHTER MARKER, pink	14	pc		
20	HIGHLIGHTER MARKER, orange	14	pc		
21	LAMINATING MACHINE; Heavy Duty ( Hot and Cold / Reverse ) for A3 and A4 Size Document ; Product dimension: 50 x 20 x 11 cm; Voltage frequency: AC220V 50/60Hz; Power: 620W	1	unit		
22	LAMINATING FILMS; 100 Sheets - A4 Bond Paper Size 216mm x 303mm, 125 microns	15	box		
23	MARKER, PERMANENT, bullet type, black	40	pc		
24	MARKER, white board, black	15	pc		
25	MASKING TAPE; 1/2" 12MMX23M	50	roll		
26	"MULTI-TRAY 4 Drawers; with hole each drawer Size: 14 1/4 x 8 3/4 x 10 7/8" (L x H x W); covers: Arlin type (semi-rough texture)"	8	pc		
27	NOTEBOOK FILLER ; -16 leaves per filler; 5" x 7" Mini Size; 25pcs filler/pack; assorted color	20	pack		
28	PACKING TAPE , DISPENSER, PLASTIC 2"	4	pc		
29	PACKAGING BROWN TAPE, 2" x 100 yards	100	roll		
30	PACKAGING TRANSPARENT TAPE 2 inches x 100m	100	roll		
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7

***Section VII. Technical  
Specifications***

PGO - BIDS AND AWARDS COMMITTEE

Technical Specifications

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2050-CB-22 (PGO-TOURISM)				
1	Ink GT53 ,90ml, BLACK , for HP printer		15		
2	Ink GT52, 70ml,CYAN, for HP Printer		10		
3	Ink GT52, 70ml, MAGENTA , for HP Printer		10		
4	Ink GT52, 70ml, YELLOW, for HP Printer		10		
5	Plastic paper fastener ( 50 pieces )		20	BOX	
6	Permanent Marker Black ( 10 )		10	BOX	
7	Stapler no.35 w/remover, heavy duty		10	PIECE	
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PGO - BIDS AND AWARDS COMMITTEE

Technical Specifications

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2051-CB-22 (PGSO)				
1.	INK GENUINE # 003 FOR EPSON PRINTER L3210 BLACK -10, CYAN -5, YELLOW -5, MAGENTA-5		25	PCS	
2	COMPUTER MOUSE		4	PCS	
3	COMPUTER KEYBOARD		4	PCS	
4	ACETATE FILM LEGAL SIZE 100 PCS / PACK		1	PACK	
5	STAPLER NO. 35 HEAVY DUTY KNOWN BRAND		5	PCS	
6	RING BINDER 1/2 " X 1m		15	PCS	
7	INK FOR BROTHER PRINTER BT 5000 ( M C Y ), BT 6000 BK BLACK -4, CYAN-2, MAGENTA-2, YELLOW-2		10	PCS	
8	SIGNPEN 0.7 INKGEL, BLACK - 24, BLUE 36		60	PCS	
9	CORRECTION TAPE 8M		36	PCS	
10	SCOTCH TAPE 1"		12	PCS	
11	FLOUESCENT MARKER / HIGHLIGHTER NEONGREEN		24	PCS	
12	SELF INKING STAMP SMALL		2	PCS	
	FOR THE USE OF PGSO 4TH QUARTER 2022				
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**PGO - BIDS AND AWARDS COMMITTEE**

**Technical Specifications**

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2052-CB-22(PHRMO)				
1	Computer Ink # 664, for EPSON L120 printer, black, genuine		6	btl	
2	Computer Ink # 664, for EPSON L120 printer cyan, genuine		4	btl	
3	Computer Ink # 664, for EPSON L120 printer yellow, genuine		4	btl	
4	Computer Ink # 664, for EPSON L120 printer, magenta, genuine		4	btl	
5	sign pen, .5mm, gel type, black/blue, superior writing quality		24	pcs	
6	sign pen, gel ink, refill, .5mm, blue		50	pcs	
7	Ballpen, fine, .5/.7, ,black/blue, 50pcs/box, superior writing quality		2	pcs.	
8	Correction Tape, 8m good quality		25	pcs	
9	Staple wire # 35, 5000		6	box	
10	pocket notebook, 80 leaves, 3.5"x5"		50	pcs	
11	Book ends, beige-pair,5"x8"		22	pair	
12	White Envelop, mailing, 91/2"x41/8", 500/box		1	box	
13	cartolina, asstd color, 20 pcs/pack		3	pack	
14	parchment paper, A4 size, 120gsm, 20sheets/pack		10	pack	
15	Ink, #682, genuine, tri color		4	cart	
16	Ink, #682, genuine, black		4	cart	
17	paper, yellow pad, 80 leaves		12	pad	
18	id card case, transparent with zip lock, 85mmx100mm w/ cord		300	pcs	
19	marker, permanent, broad, black, blue, red		12	pcs	
20	USB, 128 gb		4	pcs	
21	Multicopy paper, A4 size, 80gsm		50	reams	
22	Multicopy paper, Legal, 80 gsm		50	reams	
	Green Specs: Can be recycled / can be re-used * Preferably made of recycled materials, if not, it must be sourced- out from a well-manage tree plantation. * Preferably at least element chlorine tree (ECF) * Packaging must be recycled.				
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Republic of the Philippines  
 PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City

PGO - BIDS AND AWARDS COMMITTEE

Technical Specifications

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2053-CB-22 (PSWDO)				
1.	Ink #003, EPSON PRINTER, L5190, black, genuine		4	bottle	
2.	Ink #003, EPSON PRINTER, L5190, cyan, genuine		2	bottle	
3.	Ink #003, EPSON PRINTER, L5190, magenta, genuine		2	bottle	
4.	Ink #003, EPSON PRINTER, L5190, yellow, genuine		2	bottle	
5.	Parchment Paper, A4 size, 100pcs./pack		15	pack	
6.	PAPER , MULTI-COPY, 70GSM., A4 SIZE -can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well- managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		12	ream	
7.	PAPER , MULTI-COPY, 70GSM., LEGAL SIZE - can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well- managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		10	ream	
8.	Ruler, plastic 12inch.		30	pieces	
9.	Chipboard		100	sheet	
10.	Pencil, #2		100	pieces	
11.	Ballpen, black, .07		40	pieces	
12.	White Board pen, black		8	pieces	
13.	Glue All purpose, atleast 130 ml		2	bottle	
	***** -x-x-x-x-x-x-x-nothingfollows-x-x-x-x-x-x-x				

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**PGO - BIDS AND AWARDS COMMITTEE**

**Technical Specifications**

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2054-CB-22(PHO)				
1	PAPER, MULTICOPY, Legal,80 gsm, size:216mm330mm		265	ream	
2	PAPER, MULTICOPY, A4, 80 gsm, size:210mmx297mm		265	ream	
3	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle, color: Black(003)		65	bottle	
4	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Magenta (003)		42	bottle	
5	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Cyan(003)		42	bottle	
6	COMPUTER REFILL INK,:EPSON L3110 genuine; 65ml /bottle color: Yellow (003)		42	bottle	
7	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Pink		40	ream	
8	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Green		40	ream	
9	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Blue		40	ream	
10	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Yellow		40	ream	
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7

Republic of the Philippines  
 PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City

PGO - BIDS AND AWARDS COMMITTEE

Technical Specifications

AEB NO.:

Date of Opening: November 22, 2022

Quotation: By Item

Item No.	Item and Description	Brand Name (Mandatory) Maximum of two (2) Brands	Qty	Unit	Statement of Compliance
	PR# 2055-CB-22(PHO)				
1	BALLPEN, black		300	pc	
2	Board Certificate Paper 200gsm A4 Size White 10 sheets / pack		80	pack	
3	CERTIFICATE HOLDER, A4 Size 8.27" x 11.69", Clear Transparency; assorted color		60	pc	
4	CLEAR BOOK FILE HOLDER; spiral; Long Size 35 x 24 cm ; 20 pages		60	pc	
5	CLIPBOARD, Hard Acrylic Plastic; Long Size		80	pc	
6	CORRECTION TAPE; size: 5mm length : 8 meters Length : 8Meters		80	pc	
7	CRAYONS, 8 colors, non toxic		150	box	
8	DESK TRAY, metal, 4 Layer Desk File Organizer Document Paper Tray; size: 35cm x 30cm x 32cm		12	pc	
9	DOUBLE BINDER CLIP, 25mm. 12s		40	box	
10	DOUBLE BINDER CLIP, 51mm. 12s		40	box	
11	DUCT TAPE, 48MM X 8M, heavy duty, color : yellow(10) & gray(20)		70	roll	
12	ENVELOP, plastic, transparent, size : long ; dimension : 39 cm x 29 cm x 5 cm; with handle		100	pc	
13	"EXTERNAL HARD DRIVE, 1TB Port Type : USB 3.0 Micro-B connector "		3	unit	
14	FILE BOX, Open box type ; Size: Long (15 1/2" x 9 3/8" x 7 1/8"); with plastic cover for label assorted color		30	pc	
15	FLASHDRIVE, USB 32GB		9	unit	
16	FOLDER, brown kraft , Legal Size		150	pc	
17	GLUE GUN; 60W/20W		2	pc	
18	GLUE STICK, hot melt, big		100	pc	
19	HIGHLIGHTER MARKER, pink		14	pc	
20	HIGHLIGHTER MARKER, orange		14	pc	
21	LAMINATING MACHINE; Heavy Duty ( Hot and Cold / Reverse ) for A3 and A4 Size Document ; Product dimension: 50 x 20 x 11 cm; Voltage frequency: AC220V 50/60Hz; Power: 620W		1	unit	
22	LAMINATING FILMS; 100 Sheets - A4 Bond Paper Size 216mm x 303mm, 125 microns		15	box	
23	MARKER, PERMANENT, bullet type, black		40	pc	
24	MARKER, white board, black		15	pc	
25	MASKING TAPE; 1/2" 12MMX23M		50	roll	
26	"MULTI-TRAY 4 Drawers; with hole each drawer Size: 14 1/4 x 8 3/4 x 10 7/8" (L x H x W); covers: Arlin type (semi-rough texture)"		8	pc	
27	NOTEBOOK FILLER ; -16 leaves per filler; 5" x 7" Mini Size; 25pcs filler/pack; assorted color		20	pack	
28	PACKING TAPE , DISPENSER, PLASTIC 2"		4	pc	
29	PACKAGING BROWN TAPE, 2" x 100 yards		100	roll	
30	PACKAGING TRANSPARENT TAPE 2 inches x 100m		100	roll	
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7

***Section VIII.***  
***Checklist of Technical***  
***and Financial***  
***Documents***

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	<b>PR# (PGO-TOURISM)</b>								
1	Ink GT53 ,90ml, BLACK , for HP printer		15						
2	Ink GT52, 70ml,CYAN, for HP Printer		10						
3	Ink GT52, 70ml, MAGENTA , for HP Printer		10						
4	Ink GT52, 70ml, YELLOW, for HP Printer		10						
5	Plastic paper fastener ( 50 pieces )		20						
6	Permanent Marker Black ( 10 )		10						
7	Stapler no.35 w/remover, heavy duty		10						
	Charges: Support to Passig Economic Enterprise 1999-39 C.Y.2022 OFFICE SUPPLIES EXPENSES 5-02-03-010 Purpose: For the use for the office of Passig Islet								

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 4) x (col 9)
	<b>PR# (PGSO)</b>								
1.	INK GENUINE # 003 FOR EPSON PRINTER L3210 BLACK -10, CYAN -5, YELLOW -5, MAGENTA-5		25						
2	COMPUTER MOUSE		4						
3	COMPUTER KEYBOARD		4						
4	ACETATE FILM LEGAL SIZE 100 PCS / PACK		1						
5	STAPLER NO. 35 HEAVY DUTY KNOWN BRAND		5						
6	RING BINDER 1/2" X 1m		15						
7	INK FOR BROTHER PRINTER BT 5000 (M C Y), BT 6000 BK BLACK -4, CYAN-2, MAGENTA-2, YELLOW-2		10						
8	SIGNPEN 0.7 INKGEL, BLACK - 24, BLUE 36		60						
9	CORRECTION TAPE 8M		36						
10	SCOTCH TAPE 1"		12						
11	FLOUESCEN T MARKER / HIGHLIGHTER NEONGREEN		24						
12	SELF INKING STAMP SMALL		2						
	FOR THE USE OF PGSO 4TH QUARTER 2022								

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)
	Charges: 1061 MOOE OFFICE SUPPLIES 5-02-03-010 Purpose: FOR THE USE OF PGSO								

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## Price Schedule for Goods Offered from Within the Philippines

*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	<b>PR# (PHRMO)</b>								
1	Computer Ink # 664, for EPSON L120 printer, black, genuine		6						
2	Computer Ink # 664, for EPSON L120 printer cyan, genuine		4						
3	Computer Ink # 664, for EPSON L120 printer yellow, genuine		4						
4	Computer Ink # 664, for EPSON L120 printer, magenta, genuine		4						
5	sign pen, .5mm, gel type, black/blue, superior writing quality		24						
6	sign pen, gel ink, refill, .5mm, blue		50						
7	Ballpen, fine, .5/.7, black/blue, 50pcs/box, superior writing quality		2						
8	Correction Tape, 8m good quality		25						
9	Staple wire # 35, 5000		6						
10	pocket notebook, 80 leaves, 3.5"x5"		50						
11	Book ends, beige-pair, 5"x8"		22						
12	White Envelop, mailing, 9 1/2"x4 1/8", 500/box		1						
13	cartolina, asstid color, 20 pcs/pack		3						

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)
14	parchment paper, A4 size, 120gsm, 20sheets/pack		10						
15	Ink, #682, genuine, tri color		4						
16	Ink, #682, genuine, black		4						
17	paper, yellow pad, 80 leaves		12						
18	id card case, transparent with zip lock, 85mmx100mm w/ cord		300						
19	marker, permanent, broad, black, blue, red		12						
20	USB, 128 gb		4						
21	Multicopy paper, A4 size, 80gsm		50						
22	Multicopy paper, Legal, 80 gsm		50						
<p><b>Green Specs:</b>            Can be recycled / can be re-used * Preferably made of recycled materials, if not, it must be sourced- out from a well-manage tree plantation. * Preferably at least element chlorine tree (ECF) * Packaging must be recycled.</p> <p>Charges: Item No. 1 to 12 PGO - HRMO GEN FUND            Account Code: 5-02-03-010 Item No. 13 to 22 Account Code: 5-02-02-010            Purpose: For PHRMO Use.</p>									



**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

2

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

2

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	<b>PR# (PSWDO)</b>								
1.	Ink #003,EPSON PRINTER, L5190, black, genuine		4						
2.	Ink #003,EPSON PRINTER, L5190, cyan, genuine		2						
3	Ink #003,EPSON PRINTER, L5190, magenta, genuine		2						
4.	Ink #003,EPSON PRINTER, L5190, yellow, genuine		2						
5.	Parchment Paper, A4 size, 100pcs./pack		15						
6.	<b>PAPER , MULTI-COPY, 70GSM, A4 SIZE</b> -can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		12						
7.	<b>PAPER , MULTI-COPY, 70GSM, LEGAL SIZE</b> - can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		10						
8.	Ruler, plastic 12inch.		30						
9.	Chipboard		100						
10.	Pencil, #2		100						

## Price Schedule for Goods Offered from Within the Philippines

*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)
11.	Ballpen, black, .07		40						
12.	White Board pen, black		8						
13.	Glue All purpose, atleast 130 ml		2						
	-x-x-x-x-x-x-x-nothingfollows-x-x-x-x-x-x-x								
	Charges: (LGDF GEN FUND) SUPPORT TO PSCB OFFICE SUPPLIES EXPENSE ACCOUNT CODE:5-02-03-010 Purpose: FOR THE USE OF PSCB								

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	<b>PR# (PHO)</b>								
1	PAPER, MULTICOPY, Legal, 80 gsm, size:216mmx330mm		265						
2	PAPER, MULTICOPY, A4, 80 gsm, size:210mmx297mm		265						
3	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle, color: Black(003)		65						
4	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Magenta (003)		42						
5	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Cyan(003)		42						
6	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Yellow (003)		42						
7	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Pink		40						
8	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Green		40						
9	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Blue		40						
10	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Yellow		40						

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)
	Charges: COVID-19 Related Expenses Provincial Disaster & Risk Reduction & Response Management-70% Preparedness Mitigation & Response Office Supplies Expenses (5-02-03-010) Purpose: To be used in COVID-19 Vaccination Post & COVID-19 Vaccination Program								

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

2

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

2

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
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	<b>PR# (PHO)</b>								
1	BALLPEN, black		300						
2	Board Certificate Paper 200gsm A4 Size White 10 sheets / pack		80						
3	CERTIFICATE HOLDER, A4 Size 8.27" x 11.69", Clear Transparency; assorted color		60						
4	CLEAR BOOK FILE HOLDER; spiral; Long Size 35 x 24 cm ; 20 pages		60						
5	CLIPBOARD, Hard Acrylic Plastic; Long Size		80						
6	CORRECTION TAPE; size: 5mm length : 8 meters Length : 8Meters		80						
7	CRAYONS, 8 colors,non toxic		150						
8	DESK TRAY ,metal ,4 Layer Desk File Organizer Document Paper Tray; size:35cmx30cmx32cm		12						
9	DOUBLE BINDER CLIP, 25mm. 12s		40						
10	DOUBLE BINDER CLIP, 51mm. 12s		40						
11	DUCT TAPE, 48MM X 8M,heavy duty, color : yellow(10) & gray(20)		70						
12	ENVELOP ,plastic, transparent, size : long ; dimension : 39 cm x 29 m x 5 cm;with handle		100						
13	"EXTERNAL HARD DRIVE,1TB Port Type : USB 3.0 Micro-B connector."		3						

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Pricedelivered FinalDestination (col 9) x(col 4)
14	FILE BOX, Open box type ; Size: Long (15 1/2" x 9 3/8" x 7 1/8");with plastic cover for label assorted color		30						
15	FLASHDRIVE, USB 32GB		9						
16	FOLDER,brown kraft , Legal Size		150						
17	GLUE GUN; 60W/20W		2						
18	GLUE STICK, hot melt, big		100						
19	HIGHLIGHTER MARKER, pink		14						
20	HIGHLIGHTER MARKER, orange		14						
21	LAMINATING MACHINE: Heavy Duty ( Hot and Cold / Reverse ) for A3 and A4 Size Document ;Product dimension: 50 x 20x 11 cm;Voltage frequency: AC220V 50/60Hz; Power: 620W		1						
22	LAMINATING FILMS: 100 Sheets - A4 Bond Paper Size 216mm x 303mm, 125 microns		15						
23	MARKER, PERMANENT , bullet type, black		40						
24	MARKER, white board,black		15						
25	MASKING TAPE; 1/2" 12MMX23M		50						
26	"MULTI-TRAY 4 Drawers: with hole each drawer Size: 14 1/4 x 8 3/4 x 10 7/8" (L x H x W);covers: Arlin type(semi-rough texture)"		8						
27	NOTEBOOK FILLER ;-16 leaves per filler; 5" x 7" Mini Size;25pcs filler/pack;assorted color		20						

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

2

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
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28	PACKING TAPE ,DISPENSER, PLASTIC 2"		4						
29	PACKAGING BROWN TAPE,2" x 100 yards		100						
30	PACKAGING TRANSPARENT TAPE 2 inches x 100m		100						
	Charges: COVID 19 RESPONSE CY-2022 LOCAL GOVERNMENT DEVELOPMENT FUND -GENERAL FUND Office Supplies Expense (5-02-03-010) Purpose: To be used in Provincial COVID-19 Isolation Units & COVID-19 program								

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
	<b>PR# (PGO-TOURISM)</b>							
1	Ink GT53 ,90ml, BLACK , for HP printer		15					
2	Ink GT52, 70ml,CYAN, for HP Printer		10					
3	Ink GT52, 70ml, MAGENTA , for HP Printer		10					
4	Ink GT52, 70ml, YELLOW, for HP Printer		10					
5	Plastic paper fastener ( 50 pieces )		20					
6	Permanent Marker Black ( 10 )		10					
7	Stapler no.35 w/remover, heavy duty		10					
	Charges: Support to Passig Economic Enterprise 1999-39 C.Y. 2022 OFFICE SUPPLIES EXPENSES 5-02-03-010 Purpose: For the use for the office of Passig Islet							

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
	<b>PR# (PGSO)</b>							
1.	INK GENUINE # 003 FOR EPSON PRINTER L3210 BLACK -10, CYAN-5, YELLOW -5, MAGENTA-5		25					
2	COMPUTER MOUSE		4					
3	COMPUTER KEYBOARD		4					
4	ACETATE FILM LEGAL SIZE 100 PCS / PACK		1					
5	STAPLER NO.35 HEAVY DUTY KNOWN BRAND		5					
6	RING BINDER 1/2" X 1m		15					
7	INK FOR BROTHER PRINTER BT 5000 (M C Y), BT 6000 BK BLACK -4, CYAN-2, MAGENTA-2, YELLOW-2		10					
8	SIGNPEN 0.7 INKGEL, BLACK - 24, BLUE 36		60					
9	CORRECTION TAPE 8M		36					
10	SCOTCH TAPE 1"		12					
11	FLOUDESCENT MARKER / HIGHLIGHTER NEONGREEN		24					

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
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12	SELF INKING STAMP SMALL FOR THE USE OF PGSO 4TH QUARTER 2022 Charges: 1061 MOOE OFFICE SUPPLIES 5-02-03-010 Purpose: FOR THE USE OF PGSO		2					

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

2

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)	
	<b>PR# (PHRMO)</b>								
1	Computer Ink # 664, for EPSON L120 printer, black, genuine		6						
2	Computer Ink # 664, for EPSON L120 printer cyan, genuine		4						
3	Computer Ink # 664, for EPSON L120 printer yellow, genuine		4						
4	Computer Ink # 664, for EPSON L120 printer, magenta, genuine		4						
5	sign pen, .5mm, gel type, black/blue, superior writing quality		24						
6	sign pen, gel ink, refill, .5mm, blue		50						
7	Ballpen, fine, .5/.7, black/blue, 50pcs/box, superior writing quality		2						
8	Correction Tape, 8m good quality		25						
9	Staple wire # 35, 5000		6						
10	pocket notebook, 80 leaves, 3.5"x5"		50						
11	Book ends, beige-pair, 5"x8"		22						
12	White Envelop, mailing, 9 1/2"x4 1/8", 500/box		1						

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

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13	cartolina, asstd color, 20 pcs/pack		3					
14	parchment paper, A4 size, 120gsm, 20sheets/pack		10					
15	Ink, #682, genuine, tri color		4					
16	Ink, #682, genuine, black		4					
17	paper, yellow pad, 80 leaves		12					
18	id card case, transparent with zip lock, 85mmx100mm w/ cord		300					
19	marker, permanent, broad, black, blue, red		12					
20	USB, 128 gb		4					
21	Multicopy paper, A4 size, 80gsm		50					
22	Multicopy paper, Legal, 80 gsm		50					
<b>Green Specs:</b> Can be recycled / can be re-used * Preferably made of recycled materials, if not, it must be sourced- out from a well- manage tree plantation. * Preferably at least element chlorine tree (ECF) * Packaging must be recycled.								

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP/named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Pricedelivered DDP (col 4 x 8)
	Charges: Item No. 1 to 12 PGO - HRMO GEN FUND Account Code: 5-02-03-010 Item No. 13 to 22 Account Code: 5-02-02-010 Purpose: For PHRMO Use.							

Name: \_\_\_\_\_  
 Legal Capacity: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

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**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

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	<b>PR# (PSWDO)</b>							
1.	Ink #003,EPSON PRINTER, L5190, black, genuine		4					
2.	Ink #003,EPSON PRINTER, L5190, cyan, genuine		2					
3	Ink #003,EPSON PRINTER, L5190, magenta, genuine		2					
4.	Ink #003,EPSON PRINTER, L5190, yellow, genuine		2					
5.	Parchment Paper, A4 size, 100pcs./pack		15					
6.	<b>PAPER , MULTI-COPY, 70GSM,, A4 SIZE</b> -can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		12					
7.	<b>PAPER , MULTI-COPY, 70GSM,, LEGAL SIZE</b> - can be recycled/can be reused -preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation -preferably atleast Elemental Chlorine Free (ECF) -packaging must be recyclable		10					
8.	Ruler, plastic 12inch.		30					
9.	Chipboard		100					

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

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**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

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10.	Pencil, #2		100					
11.	Ballpen, black, .07		40					
12.	White Board pen, black		8					
13.	Glue All purpose, atleast 130 ml		2					
	-x-x-x-x-x-x-x-nothingfollows-x-x-x-x-x-x-x-x							
	Charges: (LGDF GEN FUND) SUPPORT TO PSCB OFFICE SUPPLIES EXPENSE ACCOUNT CODE:5-02-03-010 Purpose: FOR THE USE OF PSCB							

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

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**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
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	<b>PR# (PHO)</b>							
1	PAPER, MULTICOPY, Legal,80 gsm, size:216mmx330mm		265					
2	PAPER, MULTICOPY, A4, 80 gsm, size:210mmx297mm		265					
3	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle, color: Black(003)		65					
4	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Magenta (003)		42					
5	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Cyan(003)		42					
6	COMPUTER REFILL INK.:EPSON L3110 genuine: 65ml /bottle color: Yellow (003)		42					
7	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Pink		40					
8	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Green		40					
9	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Blue		40					
10	COLORED PAPER, A4, subs. 24, 500sheets./ream Color: Yellow		40					

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify place (specify border point or place of destination)) or CIP/named place (specify border point or place of destination))	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Pricedelivered DDP (col 4 x 8)
	Charges: COVID-19 Related Expenses Provincial Disaster & Risk Reduction & Response Management-70% Preparedness Mitigation & Response Office Supplies Expenses (5-02-03-010) Purpose: To be used in COVID-19 Vaccination Post & COVID-19 Vaccination Program							

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price-Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
	<b>PR# (PHO)</b>							
1	BALLPEN, black		300					
2	Board Certificate Paper 200gsm A4 Size White 10 sheets / pack		80					
3	CERTIFICATE HOLDER, A4 Size 8.27" x 11.69", Clear Transparency, assorted color		60					
4	CLEAR BOOK FILE HOLDER; spiral; Long Size 35 x 24 cm ; 20 pages		60					
5	CLIPBOARD, Hard Acrylic Plastic; Long Size		80					
6	CORRECTION TAPE; size: 5mm length : 8 meters Length : 8Meters		80					
7	CRAYONS, 8 colors, non toxic		150					
8	DESK TRAY, metal, 4 Layer Desk File Organizer Document Paper Tray; size:35cmx30cmx32cm		12					
9	DOUBLE BINDER CLIP, 25mm. 12s		40					
10	DOUBLE BINDER CLIP, 51mm. 12s		40					
11	DUCT TAPE, 48MM X 8M,heavy duty, color : yellow(10) & gray(20)		70					
12	ENVELOP,plastic, transparent, size : long ; dimension : 39 cm x 29 m x 5 cm;with handle		100					

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Project ID No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP/named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Pricedelivered DDP (col 4 x 8)
13	"EXTERNAL HARD DRIVE, 1TB Port Type : USB 3.0 Micro-B connector "		3					
14	FILE BOX, Open box type ; Size: Long (15 1/2" x 9 3/8" x 7 1/8");with plastic cover for label assorted color		30					
15	FLASHDRIVE, USB 32GB		9					
16	FOLDER,brown kraft , Legal Size		150					
17	GLUE GUN: 60W/20W		2					
18	GLUE STICK, hot melt, big		100					
19	HIGHLIGHTER MARKER, pink		14					
20	HIGHLIGHTER MARKER, orange		14					
21	LAMINATING MACHINE: Heavy Duty ( Hot and Cold / Reverse ) for A3 and A4 Size Document ;Product dimension: 50 x 20x 11 cm;Voltage frequency: AC220V 50/60Hz; Power: 620W		1					
22	LAMINATING FILMS: 100 Sheets - A4 Bond Paper Size 216mm x 303mm, 125 microns		15					
23	MARKER, PERMANENT , bullet type, black		40					
24	MARKER, white board,black		15					
25	MASKING TAPE: 1/2" 12MMX23M		50					

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

2

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Pricedelivered DDP (col 4 x 8)
26	"MULTI-TRAY 4 Drawers; with hole each drawer Size: 14 1/4 x 8 3/4 x 10 7/8" (L x H x W);covers: Arlin type(semi-rough texture)"		8					
27	NOTEBOOK FILLER :-16 leaves per filler; 5" x 7" Mini Size;25pcs filler/back;assorted color		20					
28	PACKING TAPE ,DISPENSER,PLASTIC 2"		4					
29	PACKAGING BROWN TAPE,2" x 100 yards		100					
30	PACKAGING TRANSPARENT TAPE 2 inches x 100m		100					
	Charges: COVID 19 RESPONSE CY-2022 LOCAL GOVERNMENT DEVELOPMENT FUND –GENERAL FUND Office Supplies Expense (5-02-03-010) Purpose: To be used in Provincial COVID-19 Isolation Units & COVID-19 program							

Name: \_\_\_\_\_  
 Legal Capacity: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_