



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Barangay Matti, Digos City, Davao del Sur

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: March 13, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** ([Shopping B Section 52.1 (b)]).

OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEO	0045	Supply/Delivery of 1 unit Desktop Computer w/ Printer & 3 units Laptop	P148,000.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 12:00 noon, 1:00 p.m. - 5:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 17, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 17, 2021 at 10:00 a.m. Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Capitol Matti, Digos City
Email: bac.davaodelsur2@gmail.com
Tel/Fax: (082) 553-9579
Mobile:
Globe 0905-229-0526
Smart 0908-332-2024

RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY THE AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

Republic of the Philippines
 PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
 CANVASS/REQUEST FOR QUOTATION
 For Shopping & Small Value Procurement

03/13/2021

Date

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than March 17, 2021@09:00 A.M. Late submission of quotation shall not be accepted.

Request for Quotation's opening shall be on March 17, 2021 at 10:00 AM Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. No.: **0045-AM-21**

Dated: **01/04/2021**

NORJANNA M. CAMAGUIN, MPA
 ITOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT
 PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	Desktop Computer with Printer CPU: i3 8th GEN processor or higher 8GB DDR4 at least 240 GB SSD; 500GB HDD 500 watts psu at least 21" monitor with keyboard and mouse Printer: Multi-function wi-fi color printer ink tank Print, copy & scan	1	40,000.00	40,000.00		
2	units	Laptop i3 10th GEN processor or higher 8GB RAM 240 GB SSD for OS 1TB HDD for files with carry bag at least 14" screen size Green Specifications: *ICT equipment which fulfills at least Energy Star 6.1 Computers & 7.0 for monitor criteria *In case of desktop computers, the supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades *with visible on/off switch *availability of replacement batteries & power supplies is guaranteed for at least 5 years after end of production *In recyclable packages Green Specifications for Printer: *Compliant Energy Star requirements (currently version 2.0 for imaging equipment *with user instructions for green performance management Charges: Support to Conditional Matching Grant to Provinces (CMGP) LGDF-General Fund 2021 1-07-05-030- Information & Communication Tech. Equipment For the use of PEO in connection to CMGP projects Seven (7) working days delivery period upon receipt of P.O. ***** NOTE: KINDLY SEE THE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT PAGE 1	3	108,000.00	36,000.00		
				148,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
 : ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of canvasser

(Telephone, Cellphone No. Or E-mail Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY).
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/ BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Barangay Matti, Digos City, Davao del Sur

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: March 12, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0286	Supply / Delivery of 8 sets Office Table with Mobile Drawer and Office Chair	P148,680.00	7 working days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 12:00 noon, 1:00 p.m. - 5:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 17, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 17, 2021 at 10:00 a.m. Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
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RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY THE AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Matti, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
For Shopping & Small Value Procurement

03/09/2021

Date

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than March 17, 2021 at 09:00 AM. Late submission of quotation shall not be accepted.

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PR. No.: 0286-AM-21

Dated: 03/01/2021

NORJANNA M. CAMAGUIN, MPA
 LTOO-IV/Head-BAC Secretariat

RAUL D. RAUT, ENP IV

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Sset	OFFICE TABLE WITH MOBLIE DRAWER AND OFFICE CHAIR OFFICE TABLE 1200L X 600D X 750H or its equivalent material made of Medium Density Fiber MOBILE DRAWER 400x450x650mm or its equivalent 3 drawer and metal OFFICE CHAIR with arm rest, mesh type back rest, gaslift *Please see attached picture* Charges: LGDF 2021 CAPITAL OUTLAY FURNITURE AMD FIXTURE 2021 OTHER PUBLIC HEALTH PROGRAM 1-07-07-010	8	148,680.00	18,585.00		
		***** Other Public Health Office Use NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		148,680.00			

PAGE 1

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 (Name & Signature or proprietor or its duly authorized representative)

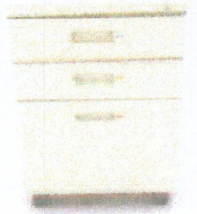
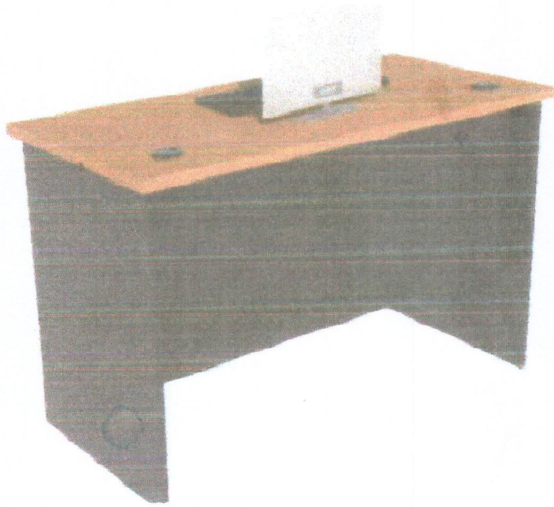
CANVASSER:

 Valid ID

 Name & Signature of canvasser

 (Telephone, Cellphone No. Or E-mail Address)

OFFICE TABLE WITH CHAIR WITH DRAWER (MOBILE DRAWER)
TABLE MODEL : ABM FST 60 120 - Office Table 1200L X 600D X 750H
CHAIR : SC 602M NYLON BASE
M.DRAWER :
P 18,585.00



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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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Date: March 13, 2021

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OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
COA-PAO	0288	Supply/Delivery of Office Supplies	P72,562.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 12:00 noon, 1:00 p.m. - 5:00 p.m. Mondays to Fridays**.
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RAUL D. RAUT, ENP
(PGDH-HRMO)
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MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

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BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
For Shopping & Small Value Procurement

03/13/2021

Date

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than March 17, 2021 at 09:00 AM. Late submission of quotation shall not be accepted.

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PR. No.: 0288-AM-21

Dated: 03/01/2021

NORJANNA M. CAMAGUIN, MPA
 LTOO-IV/Head-BAC Secretariat

RAUL D. RAUT, ENP

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Box	Bond Paper (5 Reams/box) *Size: A4 (210x297 mm) 80gsm *Color: White	3	3,900.00	1,300.00		
2	Box	Bond Paper (5 Reams/box) *Size: A3 (11.7" x 16.5") 80gsm *Color: White	2	5,100.00	2,550.00		
3	Box	Gel-pen 0.5 (Black) 12pcs/Box	5	1,320.00	264.00		
4	Box	Gel-pen 0.5 (Red) 12pcs/Box	5	1,320.00	264.00		
5	Box	Gel-pen 0.5 (Blue) 12pcs/Box	5	1,320.00	264.00		
6	pcs	Correction Tape (Size: 5mmx8m)	25	600.00	24.00		
7	pcs	Stainless Steel Office Scissors	7	1,155.00	165.00		
8	pcs	Sticky Notes 3x3 inches	20	500.00	25.00		
9	Box	White Letter Envelope (Long)	3	870.00	290.00		
10	Box	Neon Highlighter (Assorted 12pcs/Box)	2	600.00	300.00		
11	Box	Original Battery AA (12pck/Box)	1	1,680.00	1,680.00		
12	Box	Pencil No. 2 (Medium Size) 12pcs/Box	2	192.00	96.00		
13	pcs	Rubber Eraser (White)	15	225.00	15.00		
14	pcs	Desktop Table Pencil Sharpener, Heavy Duty	2	700.00	350.00		
15	pcs	Heavy Duty Stapler with Staple Remover No. 35	5	2,200.00	440.00		
16	Box	Staples No. 35 Standard Staples	10	610.00	61.00		
17	pcs	Heavy Duty Puncher (2 holes)	5	2,375.00	475.00		
18	Box	Safety-Paper Plastic Fastener (50pcs/box)	5	990.00	198.00		
19	pcs	Calculator 16 Digits Heavy Duty	5	3,450.00	690.00		
20	pcs	Clear Scotch Tape 1x100m	15	390.00	26.00		
21	pcs	Xerox Toner Cartridge *Fuji Xerox Toner Cartridge *Docucentre S2011 S2320 S2520 *CT 202384	3	16,500.00	5,500.00		
22	pcs	Xerox Toner Cartridge (Gestetner) *Toner DSm615/DSm618/DSm618d	3	11,055.00	3,685.00		
23	pcs	EPSON Refill Ink 664 (Black)	15	4,950.00	330.00		
24	pcs	EPSON Refill Ink 664 (Yellow)	10	3,520.00	352.00		
25	pcs	EPSON Refill Ink 664 (Magenta)	10	3,520.00	352.00		

PAGE 1 OF 2

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of canvasser

(Telephone, Cellphone No. Or E-mail Address)

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PR. No.: 0288-AM-21

Dated: 03/01/2021

NORJANNA M. CAMAGUIN, MPA
 LTOO IV/Head-BAC Secretariat

RAUL D. RAUT, ENP

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
26	pcs	EPSON Refill Ink 664 (Cyan) Charges: COA Auditing Services	10	3,520.00	352.00		
		***** For the use of Provincial Auditor Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		72,562.00			

PAGE 2 OF 2

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
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 Name & Signature of canvasser

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Date: March 12, 2021

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OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
COA-PAO	0292	Supply / Delivery of 1 pc Laptop Computer Warranty: 1 year warranty on major parts	P165,795.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 12:00 noon, 1:00 p.m. - 5:00 p.m. Mondays to Fridays.**
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PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
For Shopping & Small Value Procurement

03/12/2021

Date

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **March 17, 2021 at 09:00 AM**. Late submission of quotation shall not be accepted.

Request for Quotation's opening shall be on **March 17, 2021 at 10:00 AM** Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you

PR. No.: 0292-AM-21

Dated: 03/01/2021

NORJANNA M. CAMAGUIN, MPA
 X100-IV/Head-BAC Secretariat

RAUL D. RAUT, ENP

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pc	Laptop Computer *OS: Windows 10 (64bit) *Display: 15.6 inch FHD (1920x1080) *Processor: Core i5 or Higher *Memory 8GB DDR4 RAM *Storage: 1TB HDD *GPU: 2GB GDDR5 Green Specifications ..ICT equipment which fulfills at least ENERGY STAR 6.1 computers and 7.0 for monitor criteria ..In case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be change easily for upgrades ..with a visible ON/OFF Switch ..availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production ..In recyclable packages Warranty: 1 year Warranty on Major Parts Charges: COA Auditing Services	1	42,400.00	42,400.00		
2	pcs	Laptop Computer *Windows 10 Home Single Language *Core i3 or Higher *Display: 13.3 inch FHD (1920x1080) *4GB RAM, 64-bit OS *Storage: 256GB HDD Green Specifications ..ICT equipment which fulfills at least ENERGY STAR 6.1 computers and 7.0 for monitor criteria ..In case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be change easily for upgrades ..with a visible ON/OFF Switch ..availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production ..In recyclable packages Warranty: 1 year Warranty on Major Parts Charges: COA Auditing Services	2	68,900.00	34,450.00		
3	pc	Printer *Multifunction Inkjet Printer (Print/Copy/Scan/Wifi)	3	42,930.00	14,310.00		

PAGE 1 OF 2

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After having carefully read and accepted your General Conditions at the back, I/We quote you on the item/s at prices noted

(Name & Signature of proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of canvasser

(Telephone, Cellphone No. Or E-mail Address)

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 Matti, Digos City
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 LTOO-IV/Head-BAC Secretariat

RAUL D. RAUT, ENP

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		*Print Resolution of 5760x1440 dpi *Printer Type: Inkjet Color *Standard Connectivity: High Speed USB 2.0 Green Specifications ..ICT equipment which fulfills at least ENERGY STAR 6.1 computers and 7.0 for monitor criteria ..In case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be change easily for upgrades ..with a visible ON/OFF Switch ..availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production ..In recyclable packages Warranty: 1 year Warranty on Major Parts Charges: COA Auditing Services					
4	pc	Cellphone *32GB Ram+2GB Ram *atleast 6.5 inch Screen Size *5000mah or Higher *NTC Registered *Android 10 or latest O.S. *Installed Google Play	1	7,795.00	7,795.00		
5	pcs	FlashDrive 16GB	6	1,530.00	255.00		
6	pcs	Wired Mouse (Optical)	4	920.00	230.00		
7	pcs	Wireless Mouse (Optical)	3	1,320.00	440.00		
		Charges: COA Auditing Services ***** For the use of Provincial Auditor Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		165,795.00			

PAGE 2 OF 2

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 (Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

 Valid ID

 Name & Signature of canvasser

 (Telephone, Cellphone No. Or E-mail Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY).
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/ BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Barangay Matti, Digos City, Davao del Sur

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: March 12, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** ([Shopping B Section 52.1 (b)]).

OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0295	Supply / Delivery of Office Supplies	P80,000.00	7 working days	PGSO Warehouse	Shopping B Section 52.1 (b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 12:00 noon, 1:00 p.m. - 5:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **March 17, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on March 17, 2021 at 10:00 a.m. Ralota Hall Davao del Sur Coliseum, Province of Davao del Sur**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Capitol Matti, Digos City
Email: bac.davaodelsur2@gmail.com
Tel/Fax: (082) 553-9579
Mobile:
Globe 0905-229-0526
Smart 0908-332-2024

RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY THE AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

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PR. No.: 0295-AM-21

NORJANNA M. CAMAGUIN, MPA
 LTOO-IV/Head-BAC Secretariat

RAUL D. RAUT, ENP

Dated: 03/01/2021

PGDH-HRMO / BAC CHAIRPERSON

Item No	Unit	ITEM AND DESCRIPTION	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	piece	BALLPEN, black	50	400.00	8.00		
2	piece	BALLPEN, blue	50	400.00	8.00		
3	unit	Calculator 12digits, heavy duty	10	4,200.00	420.00		
4	box	CLIP, BACKFOLD, 32MM, 12's	20	800.00	40.00		
5	piece	CLIP BOARD LEGAL SIZE	20	1,300.00	65.00		
6	piece	CORRECTION TAPE 5mmx8m	30	900.00	30.00		
7	pc.	DATA FILE BOX, made of chipboard, with closed ends	12	2,460.00	205.00		
8	piece	for Epson L3150 ink, T003,Magenta Genuine	15	4,950.00	330.00		
9	piece	for Epson L3150 Ink, T003,Cyan Genuine	15	4,950.00	330.00		
10	piece	for Epson L3150 Ink, T003,Black Genuine	20	6,600.00	330.00		
11	piece	for Epson L3150 Ink, T003,Yellow Genuine	15	4,950.00	330.00		
12	piece	FLASHDRIVE 16GB	15	6,750.00	450.00		
13	pack	FOLDER, with TAB, LEGAL, 100's	1	600.00	600.00		
14	pack	FOLDER, with TAB, A4, 100's	1	500.00	500.00		
15	set	MARKER, FLOURESCENT, 3 assorted colors/set	5	375.00	75.00		
16	piece	MARKER, PERMANENT, Refillable black (BROAD)	8	360.00	45.00		
17	pack	PHOTO PAPER glossy A4, 10's	30	3,900.00	130.00		
18	box	PENCIL, LEAD WITH ERASER, 12 dozens per box	5	500.00	100.00		
19	piece	PUNCHER,paper,heavy duty,with two hole guide	5	1,250.00	250.00		
20	piece	RULER plastic big	5	50.00	10.00		
21	pair	SCISSORS(Heavy Duty)	10	700.00	70.00		
22	piece	SIGN PEN BLACK, liquid/gel ink, 0.5mm needle tip	50	1,250.00	25.00		
23	piece	SIGN PEN Blue, liquid/gel ink, 0.5mm needle tip	50	1,250.00	25.00		
24	box	STAPLE WIRE, STANDARD, #35, 5000'S/box	15	735.00	49.00		
25	roll	TAPE, MASKING, 2inch	15	825.00	55.00		
26	roll	TAPE, PACKAGING, width: 48mm	25	1,250.00	50.00		
27	roll	TAPE, TRANSPARENT,1inch	25	750.00	30.00		
28	roll	TAPE, TRANSPARENT,2inch	15	975.00	65.00		
29	pad	STICKY NOTES 3X4	19	570.00	30.00		
30	ream	PAPER, MULTICOPY, Legal,80 gsm, size:216mm330mm	50	13,500.00	270.00		
31	ream	PAPER, MULTICOPY, A4, 80 gsm, size:210mmx297mm Multi-copy Paper -Can be recycled/can be re-used preferably made of recycled materials,if not,it must be sourced -out from a well-managed tree plantation	50	12,000.00	240.00		

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		Preferably at least Elemental Chlorine Free(ECF) Packaging must be recyclable Charges: LGDF 2021 Public Health Program (5-02-03-010) OTHER PUBLIC HEALTH PROGRAM					
		***** Other Public Health Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		80,000.00			

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