



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Barangay Matti, Digos City, Davao del Sur

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: October 22, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
Provincial Governor's Office	1328	Supply/delivery of Catering Services	P99,960.00	Per schedule of activity	Place of activity	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 26, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 26, 2021 at 10:00 a.m. via Google Meet Application through this link meet.google.com/ajm-bjbx-ujd**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Capitol Matti, Digos City
Email: bac.davaodelsur2@gmail.com
Telephone No: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526
Smart 0908-332-2024

RAUL D. RAUT, ENP
(PGDH-HRMO)
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 26, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 26, 2021 @ 10:00 AM via Google Meet Application through this link: meet.google.com/ajm-bjbx-yjd. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORIANNA M. CAMAGUIN, MPA
 LTOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1328-AM-21**

End User:

Dated: **10/01/2021**

PGO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pax	Includes: Breakfast, Lunch, Dinner November 1-2, 2021 (2 Days) or UNTIL CONSUMED Catering Services (Packed meals for COVID-19 FRONTLINERS and PATIENTS) Meal Choices:	714	99,960.00	140.00		
		Breakfast: 2 vians + 1 1/2 Rice/Fried Rice + Fruits + Drinks					
		Daing na Bangus Sunny side up egg Banana Refillable Mineral container Tapa Bioled egg Watermelon Hot choco Tocino Fried egg Pineapple Coffee Chorizo Eggplant Omelet Papaya Hotdog Corned Beef with Potato Chicken Ham					
		Lunch: 1 main dish + 1 vegetable dish + 1 Rice + Fruits + Drinks					
		Crispy Chicken Adobong Kangkong Banana Refillable Mineral container Chicken fillet with gravy Ginataang gulay Watermelon Chicken Curry Lumpiang Shanghai Pineapple Pork Humba Mixed Veggies Papaya Garlic Tuna Chopsuey Garlic Chicken Pinakbet (fish) Pork Adobo Pancit Bam-i Buttered Chicken Ginisa Gulay					
		Dinner: 1 main dish + 1 vegetable dish + 1 rice + fruits + drinks					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 26, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

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NORJANNA M. CAMAGUIN, MPA
 LTCO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1328-AM-21

End User:

Dated: 10/01/2021

PGO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		Escabeche Matambaka Ampalaya ginisa Banana Refillable Mineral Container Fish steak Chopsuey (chicken Watermelon BBQ Chicken Ginisa gulay Pineapple Chicken Adobo Ginataang gulay Papaya Sweet & sour fish fillet Ginisang Upo Grilled Tuna Belly Guso with Pipino Salad Beef Steak Chopsuey (chicken) Sticky ribs Pinakbit (fish) Pork Adobo Mixed veggies Fish Tinola Adobong kangkong Chciken sweet and sour					
		Charges: Charges : 1011 PGO-LOCAL CHIEF EXECUTIVE 5-02-99-030 REPRESENTATION EXPENSE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		99,960.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellophone No. Or Email Address)

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GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: PER SCHEDULE OF ACTIVITY
3. PLACE OF DELIVERY: PLACE OF ACTIVITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT PROPERLY SEALED
 - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Barangay Matti, Digos City, Davao del Sur

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: October 22, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

OFFICE	PR	DESCRIPTION	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGSO	1335	Supply/delivery of Catering Services	P72,000.00	Per schedule of activity	Place of activity	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
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For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

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BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

MS. NORJANNA M. CAMAGUIN, MPA
Head BAC Secretariat
Office of the BAC Secretariat

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

October 21, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 26, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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NORJANNA M. CAMAGUIN, MPA
 LTO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1335-AM-21
 Dated: 10/21/2021

End User:
 PGSO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pax	Catering Services for PGSO Quarterly Meeting on November 19, 2021 at PGSO Building, Mati, Digos City (Admin, Inventory, Disposal, Warehouse, Inspection and Electricians QUARTERLY report)	60	36,000.00	600.00		
2	pax	Catering Services for PGSO Quarterly Meeting on November 19, 2021 at PGSO Building, Mati, Digos City (Admin, Inventory, Disposal, Warehouse, Inspection and Electricians QUARTERLY report) BREAKFAST (Packed) Cooked rice, Beef Steak, Buttered Chicken Fruits, Juice in can, Bottled water LUNCH (Packed) Menu: Cooked Rice, Pork Afritada, Grilled Panga, Native Chicken Tinola, Buko Salad and Softdrinks PM Snacks: Burger, softdrinks	60	36,000.00	600.00		
		- use of waxed carton instead of Styrofoam (packed meals) - use of stainless steel, wooden/bamboo spoon and fork instead of plastic - use of glass/tumbler - use of glass bottled softdrinks - reduce usage of disposable containers for food, drink & condiments.					
		Charges: Charges: 1061 Representation Expense Account Code: 5-02-99-030 NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		72,000.00			

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

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GENERAL CONDITION

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12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
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 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING