



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| PEO    | 1332 | Supply/delivery of Office Supplies | P103,149.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1332-AM-21**  
 Dated: **10/01/2021**

End User:  
**PEO**

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | pck  | Battery AA, Alkaline, 2 pcs / pack   | 36  | 2,700.00                                 | 75.00                                   |                                 |            |
| 2        | pck  | Battery AAA, 3 pcs / pack  | 24  | 3,240.00                                 | 135.00                                  |                                 |            |
| 3        | book | Record Book, 300 pages   | 48  | 4,704.00                                 | 98.00                                   |                                 |            |
| 4        | pcs  | Philippine National Flag, standard size  | 12  | 3,840.00                                 | 320.00                                  |                                 |            |
| 5        | ream | Paper, multicopy, legal size, 70-80 gsm  | 150 | 46,500.00                                | 310.00                                  |                                 |            |
| 6        | ream | Paper, multicopy, A4 size, 70-80 gsm   | 90  | 26,100.00                                | 290.00                                  |                                 |            |
| 7        | roll | Tape Masking, 24mm (1") width  | 33  | 2,145.00                                 | 65.00                                   |                                 |            |
| 8        | bxes | Diskettes, 10pcs / box   | 24  | 13,920.00                                | 580.00                                  |                                 |            |
|          |      | x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x<br>GREEN SPECS for item No. 5 & 6:<br>-can be recycled/ can be re-used<br>-preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>-preferably at least Elemental Chlorine Free (ECF)<br>-packaging must be recyclable<br>x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x<br>For use in the PEO. |     |  |   |                                 |            |
|          |      | <b>Charges: Charges:</b><br><b>PEO Admin.Division - 8751</b><br><b>5-02-03-010 Office Supplies Expenses</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.   |     | <b>103,149.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD 7 WORKING DAYS UPON THE RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

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INVITATION TO QUOTE

Date: October 23, 2021

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| OFFICE  | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|---------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| PGO-SEF | 1347 | Supply/delivery of Office Supplies | P100,000.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

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For further information, please refer to:

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NORJANNA M. CAMAGUIN, MPA  
 LTOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1347-AM-21**  
 Dated: **10/01/2021**

End User:  
**SEF**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
|          |       | Office Supplies:  |     |  |   |                                 |            |
| 1        | piece | Correction Tape (30 meters)   | 20  | 1,300.00                                 | 65.00                                   |                                 |            |
| 2        | piece | Flash Drive 16GB capacity   | 5   | 2,000.00                                 | 400.00                                  |                                 |            |
| 3        | pack  | Folder, tag board legal 100's   | 1   | 600.00                                   | 600.00                                  |                                 |            |
| 4        | piece | Marking pen permanent black   | 3   | 135.00                                   | 45.00                                   |                                 |            |
| 5        | ream  | Paper Multi-Purpose A4 size (70 gsm)  | 175 | 40,250.00                                | 230.00                                  |                                 |            |
| 6        | ream  | Paper Multi-Purpose Legal Size (70 gsm)   | 150 | 39,000.00                                | 260.00                                  |                                 |            |
| 7        | pc    | Record Book 300 pages   | 10  | 900.00                                   | 90.00                                   |                                 |            |
| 8        | pc    | Record Book 500 pages   | 8   | 960.00                                   | 120.00                                  |                                 |            |
|          |       | Items No. 5-8<br>-can be recycled/ can be re-used<br>-preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>-preferably at least Elemental Chlorine Free (ECF)<br>-packaging must be recyclable |     |  |   |                                 |            |
| 9        | piece | Sign Pen-black 0.5mm needle tip   | 25  | 750.00                                   | 30.00                                   |                                 |            |
| 10       | piece | Sign Pen-blue 0.5mm needle tip  | 6   | 180.00                                   | 30.00                                   |                                 |            |
| 11       | roll  | Tape Transparent 24mm   | 5   | 175.00                                   | 35.00                                   |                                 |            |
| 12       | cart  | Toner HP Laserjet P2035 (05A) (genuine)   | 2   | 13,000.00                                | 6,500.00                                |                                 |            |
| 13       | pcs   | Stapler #35   | 3   | 750.00                                   | 250.00                                  |                                 |            |
|          |       | <b>Charges: Charges: SEF Resolution No. 01 S-2021</b><br><b>Support to PSB Secretariat</b><br><b>Office Supplies 5-02-03-010</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.                             |     | <b>100,000.00</b>                        |   |                                 |            |

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Valid ID

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| OFFICE | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| OPAG   | 1387 | Supply/delivery of Office Supplies | P149,905.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

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**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

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**CANVASS/REQUEST FOR QUOTATION**  
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October 22, 2021

(Company Name & Address)

Sir/madam:

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*NORANNA M. CAMAGUIN, MPA*  
 CGO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1387-AM-21**  
 Dated: **10/05/2021**

End User:  
**OPAG**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1        | reams | Book Paper 70 gsm (Long)  | 50  | 13,000.00                                | 260.00                                  |                                 |            |
| 2        | reams | Book Paper 70 gsm (A4)  | 30  | 6,600.00                                 | 220.00                                  |                                 |            |
| 3        | reams | Book Paper 70 gsm (A3)  | 8   | 4,240.00                                 | 530.00                                  |                                 |            |
| 4        | reams | Construction paper  | 10  | 3,900.00                                 | 390.00                                  |                                 |            |
| 5        | pack  | Parchment paper A4 size (20 sheets/pack)  | 10  | 850.00                                   | 85.00                                   |                                 |            |
| 6        | pack  | White Mailing Envelop long size (500pcs/pack)   | 1   | 390.00                                   | 390.00                                  |                                 |            |
| 7        | pack  | Photo paper A4 size (20 sheets/pack)  | 10  | 1,200.00                                 | 120.00                                  |                                 |            |
| 8        | pcs   | Cartolina Assorted Color  | 20  | 300.00                                   | 15.00                                   |                                 |            |
| 9        | pcs   | Brown Folder (long size)  | 100 | 1,000.00                                 | 10.00                                   |                                 |            |
| 10       | pcs   | Brown Envelop Kraft Material (long size)  | 100 | 1,000.00                                 | 10.00                                   |                                 |            |
|          |       | GREEN SPECIFICATIONS:<br>-can be recycled/ can be re-used<br>-preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>-preferably at least Elemental Chlorine Free (ECF)<br>-packaging must be recyclable |     |  |   |                                 |            |
| 11       | pcs   | Printer Ink - Magenta (for Epson L360) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 12       | pcs   | Printer Ink - Yellow (for Epson L360) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 13       | pcs   | Printer Ink - Blue (for Epson L360) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 14       | pcs   | Printer Ink - Black (for Epson L360) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 15       | pcs   | Printer Ink - Magenta (for Epson L I 300) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 16       | pcs   | Printer Ink - Yellow (for Epson L I 300) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 17       | pcs   | Printer Ink - Blue (for Epson L I 300) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 18       | pcs   | Printer Ink - Black (for Epson L I 300) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 19       | pcs   | Printer Ink - Magenta (for Epson L5190) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 20       | pcs   | Printer Ink - Yellow (for Epson L5190) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 21       | pcs   | Printer Ink - Blue (for Epson L5190) genuine  | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 22       | pcs   | Printer Ink - Black (for Epson L5190) genuine   | 20  | 6,600.00                                 | 330.00                                  |                                 |            |
| 23       | boxes | Paper Fastener 50 sets/box (metal)  | 10  | 1,200.00                                 | 120.00                                  |                                 |            |
| 24       | pcs   | Flash Drive 16GB  | 10  | 4,000.00                                 | 400.00                                  |                                 |            |
| 25       | pcs   | External Hard Drive 1000 GB   | 2   | 8,000.00                                 | 4,000.00                                |                                 |            |
| 26       | pcs   | 12 Digit Desktop Calculator, Big Display, Battery & Solar Power, Percentage and Tax Calculation Functions, Key Memory and Comma Markers<br>Charges: FISHERY DEVELOPMENT PROGRAM<br>SUPPLEMENTAL BUDGET NO. 2 AIP CY-2021<br>MOOE - 5-02-03-010              | 2   | 3,480.00                                 | 1,740.00                                |                                 |            |
| 27       | box   | Paper clip (big) coated   | 10  | 380.00                                   | 38.00                                   |                                 |            |
| 28       | box   | Binder clip 2 inches (12 pcs/box)   | 10  | 1,250.00                                 | 125.00                                  |                                 |            |
| 29       | box   | Staple wire no.35   | 20  | 960.00                                   | 48.00                                   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORJANNA M. CAMAGUIN, MPA  
 LTOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1387-AM-21

End User:

Dated: 10/05/2021

OPAG

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 30       | box  | Push pin, size 3cm (50pcs/box)  | 5   | 1,200.00                                 | 240.00                                  |                                 |            |
| 31       | box  | Thump tacks   | 5   | 75.00                                    | 15.00                                   |                                 |            |
| 32       | pcs  | Correction Tape   | 10  | 350.00                                   | 35.00                                   |                                 |            |
| 33       | pcs  | Highlighter (COLOR: orange, yellow, green & pink)   | 20  | 900.00                                   | 45.00                                   |                                 |            |
| 34       | pcs  | Heavy Duty Safety Cutter Knife with Snap-off Blade (big)  | 2   | 500.00                                   | 250.00                                  |                                 |            |
| 35       | pcs  | Paper clamp 2 inches  | 10  | 150.00                                   | 15.00                                   |                                 |            |
| 36       | pcs  | Masking tape 1 inches size  | 5   | 190.00                                   | 38.00                                   |                                 |            |
| 37       | pcs  | White board Marker pen (black & broad)  | 5   | 300.00                                   | 60.00                                   |                                 |            |
| 38       | pcs  | Permanent Marker pen (black & broad)  | 10  | 850.00                                   | 85.00                                   |                                 |            |
| 39       | pcs  | Ball Pen  | 100 | 800.00                                   | 8.00                                    |                                 |            |
| 40       | pcs  | Pencil  | 30  | 240.00                                   | 8.00                                    |                                 |            |
| 41       | pcs  | Mechanical Pen  | 8   | 600.00                                   | 75.00                                   |                                 |            |
| 42       | pcs  | Eraser  | 10  | 70.00                                    | 7.00                                    |                                 |            |
| 43       | pcs  | Sharpener   | 10  | 70.00                                    | 7.00                                    |                                 |            |
| 44       | pcs  | Scotch tape   | 5   | 200.00                                   | 40.00                                   |                                 |            |
| 45       | pcs  | Packing tape  | 5   | 275.00                                   | 55.00                                   |                                 |            |
| 46       | pcs  | Paper Shelves (4 layers)  | 4   | 3,160.00                                 | 790.00                                  |                                 |            |
| 47       | pcs  | Paper organizer (box filter)  | 5   | 1,075.00                                 | 215.00                                  |                                 |            |
| 48       | pcs  | White board 4x8 with steel frame with stand   | 1   | 3,600.00                                 | 3,600.00                                |                                 |            |
| 49       | pcs  | Solid Stainless Steel Scissor, 8 inches, heavy duty   | 3   | 1,650.00                                 | 550.00                                  |                                 |            |
|          |      | Charges: FISHERY DEVELOPMENT PROGRAM<br>SUPPLEMENTAL BUDGET NO. 2 AIP CY-2021<br>MOOE - 5-02-03-010                               |     |  |   |                                 |            |
|          |      | Charges: <b>Charges: FISHERY DEVELOPMENT PROGRAM</b><br><b>SUPPLEMENTAL BUDGET NO. 2 AIP CY-2021</b><br><b>MOOE - 5-02-03-010</b> |     | <b>149,905.00</b>                        |   |                                 |            |
|          |      | NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.   |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE              | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|---------------------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| SP – De Los Cientos | 1472 | Supply/delivery of Monobloc Chairs | P105,750.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORIANNA M. CAMAGUIN, MPA

Enp. RAUL D. RAUT

PR. NO.: 1472-AM-21

End User:

100-IV/Head-BAC Secretariat

PGDH-HRMO / BAC CHAIRPERSON

Dated: 10/12/2021

SP - Legislation (ATTY. CARMELO R. DELOS CIENTOS III)

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | pcs. | <p>MONOBLOC CHAIRS</p> <p>Description:<br/>                     WHITE with Backrest (High Quality)<br/>                     LOAD CAPACITY: 150-200kg.</p> <p>**preferably products made of plastic material, which do not contain toxic chemicals, including but not limited to chromium, cadmium, mercury, phthaletes and halogenated organic substance)<br/>                     **the chairs shall be marked for recycling according to ISO Certification of Philippine Standards of equivalent laws, rules and regulations</p> <p><b>NOTE: Agency procurement is required to submit Certificate of Philippine National Standard</b></p> <p>**Attached picture</p> <p>Charges: 2021 PROVINCEWIDE DEVELOPMENT FUND<br/>                     CODE DONATIONS: 5-02-99-080<br/>                     NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p> | 235 | 105,750.00                               | 450.00                                  |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                          | ABC        | Delivery Period          | Place of Delivery | Mode of Procurement     |
|--------|------|--------------------------------------|------------|--------------------------|-------------------|-------------------------|
| PSWDO  | 1397 | Supply/delivery of Catering Services | P70,000.00 | Per schedule of activity | Place of activity | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORJANNA M. CAMAGUIN, MPA  
 LTOB-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1397-AM-21**  
 Dated: **10/07/2021**

End User:  
**PSWDO**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1        | heads | <p><b>IN CELEBRATION OF LINGGO NG KABATAAN ON OCTOBER 27, 2021 AT DIGOS CITY</b></p> <p><b>1 Meal &amp; 2 Snacks (Packed Meals)</b></p> <p>-Fried Chicken, Beef Steak, Rice w/ Juice in can (240ml), mineral water (350ml)</p> <p><b>A.M. SNACKS:</b></p> <p>-burger w/ Softdrinks (8 onz.)</p> <p><b>P.M. SNACKS:</b></p> <p>-Sandwich w/ Softdrinks (8onz.)</p> <p>x-x-x-x-x-x-nothing follows-x-x-x-x-x-x</p> <p>To be distributed in a GIDAS COMMUNITY</p> <p>*Use of waxed carton instead of Styrofoam (packed meals),</p> <p>*Use of stainless steel, wooden/bamboo spoon and fork instead of plastic spoon/fork</p> <p>*Use of glass, Disposable paper cup instead of disposable plastic cups,</p> <p>*Use of stainless teaspoon, wooden popsicles sticks instead of plastic stirrer,</p> <p>*Use of glass for water/personal tumbler instead of single-use plastic bottled water,</p> <p>*Use of glass bottle softdrinks instead of single-use plastic softdrinks,</p> <p>*Use of paper straw instead of plastic straw,</p> <p>*Reduce usage of disposable containers for food, drinks, and condiments</p> <p><b>Charges: (LGDF-GEN. FUND) YOUTH PROGRAM</b></p> <p><b>Account Code: 5-02-99-0d0</b></p> <p>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p> | 200 | 70,000.00                                | 350.00                                  |                                 |            |
|          |       |   |     | 70,000.00                                |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the Item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD PER SCHEDULE OF ACTIVITY
3. PLACE OF DELIVERY PLACE OF ACTIVITY
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                            | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| PACCO  | 1423 | Supply/delivery of Janitorial Supplies | P103,500.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
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7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
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Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1423-AM-21**  
 Dated: **10/08/2021**

End User:  
**PACCO**

*NORJANNA M. CAMAGUIN, MBA*  
 LTCO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No.  | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|---|------|---|-----|--|---|---------------------------------|------------|
| 1   | pc.  | Voucher Crates (solid plastic) dimension: L-11.2", W-19.6x14"       | 150 | 67,500.00                                | 450.00                                  |                                 |            |
| 2   | PC.  | 70% ISOPROPHYL aLCOHOL sPRAY 330ML                                  | 80  | 12,000.00                                | 150.00                                  |                                 |            |
| 3   | pc.  | Disinfectant Spray that can kill 99.9% of viruses and bacteria 510g | 30  | 19,500.00                                | 650.00                                  |                                 |            |
| 4   | pc.  | Toilet Bowl Cleaner 500ml   | 30  | 4,500.00                                 | 150.00                                  |                                 |            |
| Charges: <b>GENERAL FUND</b>  |      |   |     | <b>103,500.00</b>                        |   |                                 |            |
| NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |      |   |     |  |   |                                 |            |

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ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



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5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

## BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE  | PR   | DESCRIPTION   | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|---------|------|---|-------------|-----------------|-------------------|-------------------------|
| PGO-BAC | 1445 | Supply/delivery of 5 units Computer Printer and 15 units Branded Wireless Bluetooth Earphones | P105,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

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NORJANNA M. CAMAGUIN, MPA  
 LTCO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1445-AM-21**  
 Dated: **10/12/2021**

End User:  
**BAC**

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 1        | Unit | Computer Printer<br>Specs:<br>-Print, Copy & Scan Functions<br>-Color Printer (4 colors)<br>-Can print up to long paper size<br>-With 1 paper tray/ Fiction feed<br>-Print speed: color 15ppm or higher<br>black 30ppm or higher<br>-x-x-x-x-x-x-x-x-x-x-<br>For the use of BAC Office Operations   | 5   | 60,000.00                                | 12,000.00                               |                                 |            |
| 2        | Unit | Branded Wireless Bluetooth Earphones<br>Specs:<br>-active noise cancellation<br>-at least 25 hrs. total playback<br>-dual mic noise cancellation for calls<br>-10mm Dynamic Bass Boost Driver<br>-Bluetooth Version: Bluetooth 5.2<br>-Wireless Range: at least 10 M (30ft)<br>-Battery Capacity: earphones?at least 40mAh<br>-Charging Box?at least 400mAh | 15  | 45,000.00                                | 3,000.00                                |                                 |            |
|          |      | Charges: <b>Account Code: 5-02-03-990</b><br><b>Other Supplies Expense</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.   |     | <b>105,000.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

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| OFFICE | PR   | DESCRIPTION                     | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|---------------------------------|-------------|-----------------|-------------------|-------------------------|
| PDRRMO | 1475 | Supply/delivery of 1 unit Drone | P115,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

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Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

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**RAUL D. RAUT, ENP**  
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**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
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**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

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PR. NO.: **1475-AM-21**  
 Dated: **10/12/2021**

End User:  
**PGO - PDRRMO**

**NORIANNA M. CAMAGUIN, MPA**  
 PGO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 1        | unit | <p>DRONE</p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>-at least 1 inch CMOS Sensor</li> <li>-20mp stills or up to 5.4k video</li> <li>-4 antenna remote with 12km 1080p transmission</li> <li>-Obstacle avoidance sensing in 4 direction</li> </ul> <p>Includes:</p> <ul style="list-style-type: none"> <li>-2 battery packs</li> <li>- 1 carrying bag</li> <li>- 2 sets Propellers</li> <li>-1 charging hub</li> <li>-1 adapter</li> <li>-remote control</li> </ul> <p>Charges: <b>PGO-5% Provincial Diaster Risk Reduction &amp; Management Fund</b><br/> <b>(CF)-70% C.O.-Preparedness and Mitigation Fund (9943) Technical &amp; Scientific Equipment 1-07-05-140</b><br/>                     NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p> | 1   | 115,000.00                               | 115,000.00                              |                                 |            |
|          |      |   |     | 115,000.00                               |   |                                 |            |

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Republic of the Philippines  
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|--------|------|--|------------|-----------------|-------------------|-------------------------|
| PHO    | 1531 | Supply/delivery of 30 pieces Medical Oxygen Regulator (heavy duty) | P75,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

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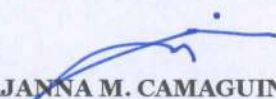
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BAC Chairperson

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Head BAC Secretariat  
Office of the BAC Secretariat



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**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

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**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

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 LTOG-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1531-AM-21**  
 Dated: **10/13/2021**

End User:  
**PHO**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1        | PIECE | MEDICAL OXYGEN REGULATOR (HEAVY DUTY)   | 30  | 75,000.00                                | 2,500.00                                |                                 |            |
|          |       | *****   |     |  |   |                                 |            |
|          |       | Charges: <b>GENERAL FUND</b><br><b>5-02-03-080</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>75,000.00</b>                         |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

**CANVASSER:**

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

## BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION  | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| PHO    | 1532 | Supply/delivery of 300 rolls Hospital Gauze mesh: 28x24 36"X 100 yards 2 ply | P382,500.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
**Small Value Procurement (Sec 53.9)**

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV / Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PR. NO.: **1532-AM-21**  
 Dated: **10/14/2021**

End User:  
**PHO**

PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | ROLL | HOSPITAL GAUZE mesh: 28x24 36"X 100 yards 2 ply  | 300 | 382,500.00                               | 1,275.00                                |                                 |            |
|          |      | *****  |     |  |   |                                 |            |
|          |      | Charges: <b>GENERAL FUND 2021</b><br><b>5-02-03-080</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>382,500.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
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  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                                      | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| GMDH   | 1534 | Supply/delivery of 18 pcs. Hospital Bed Mattress | P112,842.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTCO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1534-AM-21**  
 Dated: **10/14/2021**

End User:  
**GMDH**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | Pcs  | HOSPITAL BED MATTRESS<br>Specification:<br>1. Should have pressure relief capability.<br>2. At least 4 inches thick minimum.<br>3. Double layer system with slow rebound and quick rebound urethane foam.<br>4. Mattress base width range 32-39 inches.<br>5. Mattress base length range 76-79 inches.<br>6. Covered with leatherette. | 18  | 112,842.00                               | 6,269.00                                |                                 |            |
|          |      | Charges: <b>Other Supplies and Material Expenses</b><br><b>5-02-03-990</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.  |     | 112,842.00                               |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the Item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

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2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                                  | ABC         | Delivery Period          | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|--------------------------|-------------------|-------------------------|
| PHO    | 1546 | Supply/delivery of 500 kgs. Chicken, dressed | P100,000.00 | Staggered basis delivery | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**


Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

  
**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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**NORMANA M. CAMAGUIN, MPA**  
 ITOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1546-AM-21**  
 Dated: **10/15/2021**

End User:  
**PHO**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | kg   | CHICKEN, dressed<br>Charges: <b>FOOD STUFF</b><br><b>5-02-03-050</b><br><b>Note: STAGGERED BASIS DELIVERY</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | 500 | 100,000.00<br><b>100,000.00</b>          | 200.00                                  |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

**CANVASSER:**

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD STAGGERED BASIS DELIVERY
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

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INVITATION TO QUOTE

Date: October 23, 2021

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| OFFICE | PR   | DESCRIPTION                                      | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| PHO    | 1550 | Supply/delivery of Hardware Materials & Supplies | P114,400.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
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Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORIANNA M. CAMAGUIN, MPA** Enp. **RAUL D. RAUT**  
 PGO-IV/Head-BAC Secretariat PGO-IV/HRMO / BAC CHAIRPERSON

PR. NO.: **1550-AM-21**  
 Dated: **10/15/2021**

End User:  
**PHO**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | set  | T8 LED tube 24Watts (Assy)   | 50  | 40,000.00                                | 800.00                                  |                                 |            |
| 2        | set  | T8 LED tube 9Watts (Assy)  | 50  | 30,000.00                                | 600.00                                  |                                 |            |
| 3        | pcs  | 10Watts LED BULB   | 75  | 22,500.00                                | 300.00                                  |                                 |            |
| 4        | pcs  | CONVENIENCE OUTLET (3 Gang)  | 40  | 2,600.00                                 | 65.00                                   |                                 |            |
| 5        | pcs  | MALE PLUG (heavy duty)   | 40  | 2,200.00                                 | 55.00                                   |                                 |            |
| 6        | roll | Wall surface mounted Switch  | 20  | 1,100.00                                 | 55.00                                   |                                 |            |
| 7        | roll | # 14 FLAT CORD wire (150 meters/roll)  | 1   | 5,500.00                                 | 5,500.00                                |                                 |            |
| 8        | unit | Angle Grinder 800 Watts (or higher) 100mm (4")   | 1   | 5,000.00                                 | 5,000.00                                |                                 |            |
| 9        | unit | Electric Hammer Drill 5/8" (16mm) 700 Watts or higher  | 1   | 5,500.00                                 | 5,500.00                                |                                 |            |
|          |      | Charges: <b>GENERAL FUND 2021</b><br><b>5-02-03-990</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>114,400.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                                      | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| GMDH   | 1555 | Supply/delivery of Hospital Materials & Supplies | P114,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
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For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

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PR. NO.: **1555-AM-21**  
 Dated: **10/15/2021**

End User:  
**GMDH**

**NORJANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat  
**Enp. RAUL D. RAUT**  
 GMDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1        | UNIT  | STAND FAN<br>Specification:<br>Power: At least 60 watts<br>Blade: 457MM (Plastic)   | 20  | 50,000.00                                | 2,500.00                                |                                 |            |
| 2        | UNIT  | EMERGENCY LIGHT<br>Specification:<br>Light Source: 2x 1W LED<br>Voltage: 220-240V<br>Beam Angle: 45 Degree<br>Battery: Sealed Lead Acid                           | 15  | 52,500.00                                | 3,500.00                                |                                 |            |
| 3        | Packs | Resealable plastic bag with two part strip (Small Size) 10's/pack   | 30  | 4,500.00                                 | 150.00                                  |                                 |            |
| 4        | Packs | Tissue Paper 2 ply 4 rolls per pack<br>Specification:<br>2 ply x 150 pulls= 300 sheets<br>Approximate sheet size: 100mm x 100mm                                   | 10  | 1,000.00                                 | 100.00                                  |                                 |            |
| 5        | Pcs   | Ice Chest Box Styrofoam (Small Size)<br>Specification:<br>26cm x 18cm x 28cm  | 20  | 6,000.00                                 | 300.00                                  |                                 |            |
|          |       | <b>Charges: Other supplies and material expenses</b><br><b>5-02-03-990</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>114,000.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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Name & Signature of Canvasser

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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

## BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: October 23, 2021

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| OFFICE          | PR   | DESCRIPTION                                      | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|-----------------|------|--|-------------|-----------------|-------------------|-------------------------|
| PGO - Executive | 1566 | Supply/delivery of Painting Materials & Supplies | P199,232.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
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**NORJANNA M. CAMAGUIN, MPA**  
 ITCO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1566-AM-21

End User:

Dated: 10/15/2021

PGO - Local Chief Executive

| Item No. | Unit    | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|---------|---|-----|--|---|---------------------------------|------------|
| 1        | gallons | Flat Latex - Gray   | 153 | 50,490.00                                | 330.00                                  |                                 |            |
| 2        | gallons | Gloss Latex - Gray  | 207 | 93,150.00                                | 450.00                                  |                                 |            |
| 3        | gallons | Semi-Gloss Quick Dry Enamel - White   | 48  | 27,792.00                                | 579.00                                  |                                 |            |
| 4        | gallons | Paint Thinner   | 24  | 6,240.00                                 | 260.00                                  |                                 |            |
| 5        | pcs     | Paint Roller #7   | 20  | 1,700.00                                 | 85.00                                   |                                 |            |
| 6        | pcs     | Paint Roller #4   | 21  | 1,575.00                                 | 75.00                                   |                                 |            |
| 7        | meters  | Sand paper #80 (before primer) by meters  | 47  | 8,695.00                                 | 185.00                                  |                                 |            |
| 8        | pcs     | Sand paper #120 (after primer)  | 100 | 1,600.00                                 | 16.00                                   |                                 |            |
| 9        | gallons | Skim Coat (liquid)  | 20  | 6,800.00                                 | 340.00                                  |                                 |            |
| 10       | bag     | Portland Cement - 40kg  | 2   | 390.00                                   | 195.00                                  |                                 |            |
| 11       | pcs     | Paint Tray  | 20  | 800.00                                   | 40.00                                   |                                 |            |
|          |         | Charges: <b>CY 2021 DISCRETIONARY FUND</b><br><b>5-02-03-990</b><br><b>1999-56</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>199,232.00</b>                        |   |                                 |            |

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PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

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| OFFICE | PR   | DESCRIPTION                                     | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|---|-------------|-----------------|-------------------|-------------------------|
| PTDPO  | 1572 | 1 J.O. for Audio Visual Presentation Production | P150,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

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**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**Enp. RAUL D. RAUT**

PR. NO.: **1572-AM-21**  
 Dated: **10/15/2021**

End User:  
 PTDPO

**NORJANNA M. CAMAGUIN, MPA** PGDH-HRMO / BAC CHAIRPERSON  
 LTCO-IV/Head-BAC Secretariat

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | J.O  | AUDIO VISUAL PRESENTATION PRODUCTION<br><br><i>OBJECTIVE</i><br><br>To produce an audio-visual material for the promotion of the tourism attractions of Davao del Sur<br><br><i>SCOPE OF WORKS</i><br><br>1. Includes video conceptualization, scriptwriting, video editing, and production during the project implementation<br><br>2. Service provider shall produce its own equipment for underwater shots, drone shots, still photos, action photos, raw and edited photo and video clips of the attractions/site during the production<br><br>3. Files must be endorsed to the end-user after the production, placed in a compatible external drive, and labelled accordingly<br><br>4. Video script shall be prepared by the service provider with the guidance of the end-user, in actual video plates and concept<br><br>5. The service provider shall be composed of production director, video editor, wardrobe consultant/ designers, scriptwriter/ creative, and equipment operators available during the production<br><br>6. Video editing software must be licensed including the musical scoring of the video which will be considered under the end-user's property<br><br>7. Materials to be used including the wardrobe of the models shall be produced by the service provider.<br><br><i>DELIVERABLES</i><br><br>The service provider must submit the following output: | 1   | 150,000.00                               | 150,000.00                              |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
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**NORJANNA M. CAMAGUIN, MPA** Enp. RAUL D. RAUT  
 LTDD-IV/Head-BAC Secretariat BGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1572-AM-21  
 Dated: 10/15/2021

End User:  
 PTDPO

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
|          |      | 1. One (1) Audio Visual Presentation in Full High-Definition video format with a duration of Three (3) minutes.<br><br>2. Four (4) Audio Visual Presentation "teasers" in Full High-Definition video format with a duration of One (1) minute.<br><br>All video formats must be suitable for social media platform postings and widescreen viewing without distortions in video graphics quality.<br><br><b>SERVICE PROVIDER QUALIFICATIONS</b><br><br>1. Service provider must have been operating as a film/media production outfit for at least 5 years, complete with eligibility documents.<br><br>2. Service provider must have previous experience in the production of infomercials both for the government and the private sector.<br><br><b>PROJECT TIMETABLE</b><br><br>The project must be completed in Thirty (30) calendar days. The production team shall submit a timetable of activities for production and post-production works.<br><br>Charges: <b>Charges: LGDF- CY2021<br/>                     Tourism Development and Promotion Program<br/>                     8912 5-02-99-010</b><br><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | 150,000.00                               |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.  
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: 7 WORKING DAYS
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE        | PR   | DESCRIPTION                                 | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|---------------|------|---|-------------|-----------------|-------------------|-------------------------|
| Vice Governor | 1584 | Supply/delivery of Customized Mugs Printing | P700,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
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**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
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**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 23, 2021

(Company Name & Address)

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NORJANNA M. CAMAGUIN, MPA **Enp. RAUL D. RAUT**  
 LTOO-IV/Head-BAC Secretariat PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1584-AM-21**  
 Dated: **10/15/2021**

End User:  
**VGO**

| Item No. | Unit | Item and Description   | Qty  | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|------|--|---|---------------------------------|------------|
| 1        | J.O  | CUSTOMIZED MUGS PRINTING<br>Dimension and capacity:<br>12.7cm x 10.2cm, 340ml<br>Printable 3.5x7 inches<br><br>Charges: <b>CHARGES: 1919-03 LDGF-PDF-2021 DONATIONS</b><br><b>ACCOUNT CODE: 5-02-99-080</b><br><b>VICE GOVERNOR ATTY. JOHN TRACY F. CAGAS</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | 7000 | 700,000.00<br><br>700,000.00             | 100.00                                  |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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Valid ID

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Page 1 of 1



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Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

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### INVITATION TO QUOTE

Date: October 23, 2021

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| OFFICE | PR   | DESCRIPTION                        | ABC        | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|------------------------------------|------------|-----------------|-------------------|-----------------------------|
| PSWDO  | 1412 | Supply/delivery of Office Supplies | P80,986.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
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**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

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PR. NO.: 1412-AM-21  
 Dated: 10/23/2021

End User:  
 PSWDO

*NORWINNA M. CAMAGUIN, MPA*  
 T100-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

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|----------|--------|--|-----|--|---|---------------------------------|------------|
| 1        | ream   | PAPER, MULTI-COPY, 70GSM, A4 SIZE<br>-can be recycled/can be re-used<br>-preferably made of recycled materials, if not, it must be sourced-out from a we--managed tree plantation<br>-preferably atleast Elemental Chlorine Free (ECF)<br>-packaging must be recyclable    | 29  | 6,090.00                                 | 210.00                                  |                                 |            |
| 2        | ream   | PAPER, MULTI-COPY, 70GSM, LEGAL SIZE<br>-can be recycled/can be re-used<br>-preferably made of recycled materials, if not, it must be sourced-out from a we--managed tree plantation<br>-preferably atleast Elemental Chlorine Free (ECF)<br>-packaging must be recyclable | 25  | 6,250.00                                 | 250.00                                  |                                 |            |
| 3        | piece  | Stapler, heavy duty, good quality no. 35   | 5   | 2,475.00                                 | 495.00                                  |                                 |            |
| 4        | pcs.   | Flash Drive, 16GB  | 10  | 3,900.00                                 | 390.00                                  |                                 |            |
| 5        | pcs.   | Sign Pen, black, 0.7 mm, gel   | 60  | 3,900.00                                 | 65.00                                   |                                 |            |
| 6        | pack   | Photo Paper, long, 10 sheets/pack  | 10  | 1,250.00                                 | 125.00                                  |                                 |            |
| 7        | pcs.   | USB, 8GB   | 10  | 2,900.00                                 | 290.00                                  |                                 |            |
| 8        | BOX    | Laid Board Paper, short 500 pcs./box   | 1   | 850.00                                   | 850.00                                  |                                 |            |
| 9        | pcs.   | Mailing white envelope, ordinary, long   | 500 | 1,000.00                                 | 2.00                                    |                                 |            |
| 10       | bot.   | Ink #BT5000, BROTHER PRINTER, DCP-T710W2 Black, genuine  | 2   | 780.00                                   | 390.00                                  |                                 |            |
| 11       | bot.   | Ink #BT5000, BROTHER PRINTER, DCP-T710W2 Cyan, genuine   | 1   | 390.00                                   | 390.00                                  |                                 |            |
| 12       | bot.   | Ink #BT5000, BROTHER PRINTER, DCP-T710W2 Magenta, genuine  | 1   | 390.00                                   | 390.00                                  |                                 |            |
| 13       | bot.   | Ink #BT5000, BROTHER PRINTER, DCP-T710W2 yellow, genuine   | 1   | 390.00                                   | 390.00                                  |                                 |            |
| 14       | bottle | Ink #003, EPSON PRINTER, L3110, Black, genuine   | 5   | 1,650.00                                 | 330.00                                  |                                 |            |
| 15       | bottle | Ink #003, EPSON PRINTER, L3110, Cyan, genuine  | 2   | 660.00                                   | 330.00                                  |                                 |            |
| 16       | bottle | Ink #003, EPSON PRINTER, L3110, Yellow, genuine  | 2   | 660.00                                   | 330.00                                  |                                 |            |
| 17       | bottle | Ink #003, EPSON PRINTER, L3110, Magenta, genuine   | 2   | 660.00                                   | 330.00                                  |                                 |            |
| 18       | pcs.   | MAGAZINE HOLDER, black (250mmx90mmx295mm)  | 5   | 1,250.00                                 | 250.00                                  |                                 |            |
| 19       | pcs.   | CLEAR BOOK, Long   | 10  | 2,350.00                                 | 235.00                                  |                                 |            |
| 20       | pc.    | External Hard Drive, 1 terabyte  | 2   | 7,500.00                                 | 3,750.00                                |                                 |            |
| 21       | box    | Pencil, #2, 12 pcs./box  | 2   | 216.00                                   | 108.00                                  |                                 |            |
| 22       | bottle | Stamp Pad Ink, violet, at least 900ml  | 2   | 420.00                                   | 210.00                                  |                                 |            |
| 23       | pieces | Tabletop sharpener, heavy-duty   | 2   | 770.00                                   | 385.00                                  |                                 |            |
| 24       | pieces | White Board Marker, black  | 24  | 1,080.00                                 | 45.00                                   |                                 |            |
| 25       | pieces | White Board Eraser, heavy-duty, lint material for smooth erasing   | 5   | 350.00                                   | 70.00                                   |                                 |            |
| 26       | pcs.   | FOLDER EXPANDABLE, LONG  | 200 | 4,400.00                                 | 22.00                                   |                                 |            |
| 27       | pieces | Scissors, symmetrical blade length 65mm, heavy-duty  | 20  | 1,700.00                                 | 85.00                                   |                                 |            |
| 28       | unit   | Electronic Calculator, 12 digits, KK-1200T, good quality   | 2   | 970.00                                   | 485.00                                  |                                 |            |
| 29       | pcs.   | Stick Glue, big  | 20  | 140.00                                   | 7.00                                    |                                 |            |
| 30       | set    | Marker Fluorescent, 3 colors/set   | 3   | 135.00                                   | 45.00                                   |                                 |            |

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

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Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

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 Dated: 10/23/2021

End User:  
 PSWDO

*NORHANA M. CAMAGUIN, MPA*  
 TGO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No.  | Unit   | Item and Description                                      | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|---|--------|---|-----|--|---|---------------------------------|------------|
| 31  | pcs.   | Double-Sided Tape, 48mm (2"), Width, Usable Length of 50m | 5   | 325.00                                   | 65.00                                   |                                 |            |
| 32  | pcs.   | MASKING TAPE, 48mm(2") Width, Usable Length of 50m        | 5   | 325.00                                   | 65.00                                   |                                 |            |
| 33  | pcs.   | MARKER, (broad) color black, refillable                   | 10  | 550.00                                   | 55.00                                   |                                 |            |
| 34  | pad    | NOTEPAD 76mmx76mm (3"x3")                                 | 20  | 700.00                                   | 35.00                                   |                                 |            |
| 35  | pcs.   | Stamp pad, good quality No. 2                             | 5   | 550.00                                   | 110.00                                  |                                 |            |
| 36  | pcs.   | Puncher, heavy-duty, w/ 2 hole guide                      | 5   | 1,325.00                                 | 265.00                                  |                                 |            |
| 37  | pcs.   | Staple remover, plier type                                | 10  | 420.00                                   | 42.00                                   |                                 |            |
| 38  | paco   | STICKER PAPER long, assorted color 10 sheets/pack         | 30  | 1,650.00                                 | 55.00                                   |                                 |            |
| 39  | pieces | Correction Tape, (8mm) single pack                        | 50  | 2,750.00                                 | 55.00                                   |                                 |            |
| 40  | box    | PAPER FASTENER NON-RUST METAL, Jumbo 50 sets/BOX          | 50  | 4,600.00                                 | 92.00                                   |                                 |            |
| 41  | book   | Columnar Notebook, 24-columns, maroon cover               | 15  | 1,800.00                                 | 120.00                                  |                                 |            |
| 42  | box    | Paper Clip, big   | 60  | 2,400.00                                 | 40.00                                   |                                 |            |
| 43  | box    | Paper Clip, small   | 20  | 500.00                                   | 25.00                                   |                                 |            |
| 44  | box    | STAPLE WIRE standard #35, 5000's/box                      | 50  | 2,750.00                                 | 55.00                                   |                                 |            |
| 45  | bot.   | Multi-Purpose Glue 240g                                   | 7   | 665.00                                   | 95.00                                   |                                 |            |
| 46  | pieces | Storage Box w/ drawers 13"x30" color blue                 | 2   | 3,300.00                                 | 1,650.00                                |                                 |            |
| 47  | pieces | Gel Pen, Black, 0.5mm                                     | 100 | 900.00                                   | 9.00                                    |                                 |            |
| Charges: 7611 (GEN. FUND)   |        |   |     | <b>80,986.00</b>                         |   |                                 |            |
| Account Code: 5-02-03-010   |        |   |     |  |   |                                 |            |
| NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |        |   |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| PHO    | 1419 | Supply/delivery of Office Supplies | P216,761.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-ujd](https://meet.google.com/ajm-bjbx-ujd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTGO-IV/Head-BAC Secretary

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1419-AM-21**  
 Dated: **10/08/2021**

End User:  
**PHO**

| Item No. | Unit   | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|--------|--|-----|--|---|---------------------------------|------------|
| 1        | bot.   | PADDING GLUE 1 KG.   | 2   | 520.00                                   | 260.00                                  |                                 |            |
| 2        | ream   | PAPER, MULTI-COPY, 70GSM, A4 SIZE<br>-can be recycled/can be re-used<br>-preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation<br>-preferably at least Elemental Chlorine Free (ECF)<br>-packaging must be recyclable    | 100 | 24,000.00                                | 240.00                                  |                                 |            |
| 3        | ream   | paper, multi-copy, 70gsm, legal-size<br>-can be recycled/can be re-used<br>-preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation<br>-preferably at least Elemental Chlorine Free (ECF)<br>-packaging must be recyclable | 250 | 70,000.00                                | 280.00                                  |                                 |            |
| 4        | book   | RECORD BOOK 500 PAGES, 215mm x 275mm width   | 30  | 3,900.00                                 | 130.00                                  |                                 |            |
| 5        | pieces | SIGN PEN high tech pen, black, gel, 0.5  | 150 | 4,500.00                                 | 30.00                                   |                                 |            |
| 6        | roll   | Tape packaging, 48mm width, approx. 50M length   | 10  | 600.00                                   | 60.00                                   |                                 |            |
| 7        | roll   | Tape Transparent, 48mm("2") width, usable length of 50M  | 10  | 600.00                                   | 60.00                                   |                                 |            |
| 8        | pieces | Ball point pen Black   | 200 | 1,800.00                                 | 9.00                                    |                                 |            |
| 9        | pieces | Ballpoint pen Blue   | 100 | 900.00                                   | 9.00                                    |                                 |            |
| 10       | pieces | Stapler heavy-duty   | 10  | 4,950.00                                 | 495.00                                  |                                 |            |
| 11       | box    | STAPLE WIRE Standard #35, 500's/box  | 80  | 4,400.00                                 | 55.00                                   |                                 |            |
| 12       | pieces | USB 32GB   | 5   | 2,475.00                                 | 495.00                                  |                                 |            |
| 13       | pieces | Folder, Brown Long   | 300 | 2,250.00                                 | 7.50                                    |                                 |            |
| 14       | pieces | Scissors, symmetrical blade length 65mm  | 10  | 850.00                                   | 85.00                                   |                                 |            |
| 15       | pieces | Plastic Envelope (long) ordinary   | 50  | 375.00                                   | 7.50                                    |                                 |            |
| 16       | pieces | Note Pad (3x3inch)   | 20  | 1,100.00                                 | 55.00                                   |                                 |            |
| 17       | bot.   | Multi-Purpose Glue 240g  | 7   | 665.00                                   | 95.00                                   |                                 |            |
| 18       | box    | PAPER FASTENER NON-RUST METAL, Jumbo 50sets/BOX  | 100 | 9,200.00                                 | 92.00                                   |                                 |            |
| 19       | Book   | Columnar Notebook, 24 columns, maroon cover  | 20  | 3,700.00                                 | 185.00                                  |                                 |            |
| 20       | pieces | Correction Tape, (8mm) single/pack   | 150 | 6,750.00                                 | 45.00                                   |                                 |            |
| 21       | pieces | Stamp Pad, good quality No. 2  | 20  | 2,200.00                                 | 110.00                                  |                                 |            |
| 22       | pieces | Puncher, heavy-duty, w/ 2 hole guide   | 5   | 1,325.00                                 | 265.00                                  |                                 |            |
| 23       | pieces | Stapler remover, plier type  | 10  | 420.00                                   | 42.00                                   |                                 |            |
| 24       | bottle | Ink #003, EPSON PRINTER, L3110, black, genuine   | 20  | 7,000.00                                 | 350.00                                  |                                 |            |
| 25       | bottle | Ink #003, EPSON PRINTER, L3110, cyan, genuine  | 3   | 1,050.00                                 | 350.00                                  |                                 |            |
| 26       | bottle | Ink #003, EPSON PRINTER, L3110, yellow, genuine  | 3   | 1,050.00                                 | 350.00                                  |                                 |            |
| 27       | bottle | Ink #003, EPSON PRINTER, L3110, magenta, genuine   | 3   | 1,050.00                                 | 350.00                                  |                                 |            |
| 28       | bottle | Ink #664, EPSON PRINTER, L120, black, genuine  | 20  | 7,900.00                                 | 395.00                                  |                                 |            |
| 29       | bottle | Ink #664, EPSON PRINTER, L120, cyan, genuine   | 3   | 1,185.00                                 | 395.00                                  |                                 |            |
| 30       | bottle | Ink #664, EPSON PRINTER, L120, yellow, genuine   | 3   | 1,185.00                                 | 395.00                                  |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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PR. NO.: **1419-AM-21**  
 Dated: **10/08/2021**

End User:  
**PHO**

**NORIMNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No.  | Unit   | Item and Description                            | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|---|--------|---|-----|--|---|---------------------------------|------------|
| 31  | bottle | Ink #664, EPSON PRINTER, L120, magenta, genuine | 3   | 1,185.00                                 | 395.00                                  |                                 |            |
| 32  | box    | push Pin, 50pcs./box                            | 20  | 1,400.00                                 | 70.00                                   |                                 |            |
| 33  | box    | Paper Clip, big                                 | 50  | 4,000.00                                 | 80.00                                   |                                 |            |
| 34  | box    | Paper clip, small                               | 50  | 3,000.00                                 | 60.00                                   |                                 |            |
| 35  | piece  | Double-sided Tape, 1inch                        | 5   | 475.00                                   | 95.00                                   |                                 |            |
| 36  | unit   | Calculator, 12 digits                           | 2   | 900.00                                   | 450.00                                  |                                 |            |
| 37  | pieces | Expanded Envelope                               | 200 | 3,600.00                                 | 18.00                                   |                                 |            |
| 38  | pieces | Folder Brown, short                             | 200 | 1,200.00                                 | 6.00                                    |                                 |            |
| 39  | set    | High Lighter pen, 3 colors/set                  | 5   | 425.00                                   | 85.00                                   |                                 |            |
| 40  | pieces | Paper cutter, heavy-duty                        | 10  | 1,100.00                                 | 110.00                                  |                                 |            |
| 41  | box    | Paper binder clip, 12pcs./box                   | 20  | 2,000.00                                 | 100.00                                  |                                 |            |
| 42  | pieces | White Board Marker, black                       | 24  | 1,320.00                                 | 55.00                                   |                                 |            |
| 43  | pieces | White Board Eraser, heavy-duty                  | 5   | 550.00                                   | 110.00                                  |                                 |            |
| 44  | pieces | Marker, permanent, black                        | 24  | 1,320.00                                 | 55.00                                   |                                 |            |
| 45  | box    | Pencil, #2, 12pcs./box                          | 2   | 216.00                                   | 108.00                                  |                                 |            |
| 46  | bottle | Stamp Pad Ink, violet, at least 900ml           | 10  | 2,100.00                                 | 210.00                                  |                                 |            |
| 47  | pieces | Table Top Sharpener, heavy-duty                 | 2   | 770.00                                   | 385.00                                  |                                 |            |
| 48  | pad    | Yellow Pad Paper                                | 20  | 2,200.00                                 | 110.00                                  |                                 |            |
| 49  | unit   | External Hard Drive, IT                         | 2   | 7,500.00                                 | 3,750.00                                |                                 |            |
| 50  | piece  | White Board (4x6 m")                            | 1   | 4,700.00                                 | 4,700.00                                |                                 |            |
| 51  | piece  | Court Board (2x3m")                             | 1   | 2,400.00                                 | 2,400.00                                |                                 |            |
| 52  | pack   | Moods, 10 pcs./pack                             | 20  | 1,300.00                                 | 65.00                                   |                                 |            |
| 53  | pack   | Photo paper, 10 sheets/pack                     | 20  | 2,400.00                                 | 120.00                                  |                                 |            |
| 54  | ream   | Colored Paper, long                             | 10  | 2,800.00                                 | 280.00                                  |                                 |            |
| Charges: <b>LGDF - GEN. FUND</b>  |        |   |     | <b>216,761.00</b>                        |   |                                 |            |
| Account Code: <b>5-02-03-010</b>  |        |   |     |  |   |                                 |            |
| NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |        |   |     |  |   |                                 |            |

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  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| PACCO  | 1443 | Supply/delivery of Office Supplies | P110,350.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
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For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

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Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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NORJANNA M. CAMAGUIN, MPA  
 LTOC-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1443-AM-21**

End User:

Dated: **10/08/2021**

**PACCO**

| Item No.  | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|---|------|--|-----|--|---|---------------------------------|------------|
| 1   | box  | Ball pen (black) good quality 50pcs./box                           | 10  | 5,000.00                                 | 500.00                                  |                                 |            |
| 2   | box  | Ball pen (red) good quality 50pcs./box                             | 2   | 1,000.00                                 | 500.00                                  |                                 |            |
| 3   | pc.  | Scissors (big)   | 10  | 1,200.00                                 | 120.00                                  |                                 |            |
| 4   | box  | Staple wire no. 35 (per box)                                       | 100 | 8,000.00                                 | 80.00                                   |                                 |            |
| 5   | pc.  | Puncher two holes  | 5   | 1,250.00                                 | 250.00                                  |                                 |            |
| 6   | pad  | Yellow pad   | 20  | 1,600.00                                 | 80.00                                   |                                 |            |
| 7   | pc.  | Pencil Sharpener   | 5   | 1,250.00                                 | 250.00                                  |                                 |            |
| 8   | box  | Highlighter Pen -Multiple color (12pcs./box)                       | 10  | 7,200.00                                 | 720.00                                  |                                 |            |
| 9   | pc.  | Expandable folder (texture: glossy) (color: green) (size: Legal)   | 100 | 2,500.00                                 | 25.00                                   |                                 |            |
| 10  | pc.  | Expandable folder (texture: glossy) (color: green) (size: Legal)   | 100 | 2,500.00                                 | 25.00                                   |                                 |            |
| 11  | pc.  | Calculator (display: 12 digits green color light)                  | 10  | 13,000.00                                | 1,300.00                                |                                 |            |
| 12  | pad  | Note Paper with a gluey top (dimension: 3x5 inc) (color: assorted) | 50  | 4,000.00                                 | 80.00                                   |                                 |            |
| 13  | pad  | Note Paper with a gluey top (dimension: 3x3 inc) (color: assorted) | 50  | 3,000.00                                 | 60.00                                   |                                 |            |
| 14  | pad  | Note Paper with a gluey top (dimension: 2x3 inc) (color: assorted) | 50  | 2,000.00                                 | 40.00                                   |                                 |            |
| 15  | pc.  | Marker Permanent, bullet type (color: black)                       | 50  | 4,000.00                                 | 80.00                                   |                                 |            |
| 16  | box  | Sign Pen .8 (color: blue) good quality 12pcs./box                  | 5   | 3,000.00                                 | 600.00                                  |                                 |            |
| 17  | box  | Sign Pen .8 (color: black) good quality 12pcs./box                 | 5   | 3,000.00                                 | 600.00                                  |                                 |            |
| 18  | pc.  | Cartridge #678 genuine (color: black) for HP Printer               | 20  | 17,000.00                                | 850.00                                  |                                 |            |
| 19  | pc.  | Record Book 500 leaves   | 50  | 9,000.00                                 | 180.00                                  |                                 |            |
| 20  | pc.  | Adding Machine (display: 12 digits green color light)              | 2   | 11,600.00                                | 5,800.00                                |                                 |            |
| 21  | pc.  | Expanded Envelope (color: brown) (size: legal)                     | 100 | 2,500.00                                 | 25.00                                   |                                 |            |
| 22  | bot. | Stamp pad ink 950 ml per bottle violet/purple                      | 30  | 6,750.00                                 | 225.00                                  |                                 |            |
| Charges: <b>PROVINCIAL ACCOUNTANT'S OFFICE</b>                                      |      |  |     | <b>110,350.00</b>                        |   |                                 |            |
| <b>5-02-03-010 - Office Supplies Expenses</b>                                       |      |  |     |  |   |                                 |            |
| NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |      |  |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE  | PR   | DESCRIPTION                        | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|---------|------|------------------------------------|-------------|-----------------|-------------------|-----------------------------|
| PGO-BAC | 1444 | Supply/delivery of Office Supplies | P101,400.00 | 7 working days  | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-ujd](https://meet.google.com/ajm-bjbx-ujd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City  
**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1444-AM-21**  
 Dated: **10/12/2021**

End User:  
**BAC**

NORJANNA M. CAMAGUIN, MPA  
 LTOC-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 1        | pack | Envelope, Expanding, Legal size 100 pcs./ pack  | 1   | 1,500.00                                 | 1,500.00                                |                                 |            |
| 2        | pack | Envelope, Ordinary, Brown, Legal size 100 pcs./pack   | 1   | 890.00                                   | 890.00                                  |                                 |            |
| 3        | pcs. | Highlighter, assorted colors  | 15  | 600.00                                   | 40.00                                   |                                 |            |
| 4        | pack | Sign Pen (0.5mm) Black, 12 pcs./ pack   | 5   | 2,000.00                                 | 400.00                                  |                                 |            |
| 5        | pack | Sign Pen (0.7mm) Blue, 12 pcs./ pack  | 5   | 2,000.00                                 | 400.00                                  |                                 |            |
| 6        | pcs. | 2-Hole Puncher, Heavy Duty  | 2   | 700.00                                   | 350.00                                  |                                 |            |
| 7        | pcs. | Blank Book, 300 pages, Black and Red Color, Thick Cover, Heavy Duty<br>*can be recycled/ can be re-used<br>*preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>*preferably at least Elemental Chlorine Free (ECF)<br>*packaging must be recyclable | 15  | 3,750.00                                 | 250.00                                  |                                 |            |
| 8        | ream | Bond Paper, Color: blue, long size, 500 sheets/ ream<br>*can be recycled/ can be re-used<br>*preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>*preferably at least Elemental Chlorine Free (ECF)<br>*packaging must be recyclable                | 4   | 1,160.00                                 | 290.00                                  |                                 |            |
| 9        | ream | Bond Paper, Ordinary, Legal Size<br>*can be recycled/ can be re-used<br>*preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>*preferably at least Elemental Chlorine Free (ECF)<br>*packaging must be recyclable                                    | 10  | 2,000.00                                 | 200.00                                  |                                 |            |
| 10       | ream | Paper, Multi-copy, 70gsm, legal size<br>*can be recycled/ can be re-used<br>*preferably made of recycled materials, if not, it must be source-out from well-managed tree plantation<br>*preferably at least Elemental Chlorine Free (ECF)<br>*packaging must be recyclable                                | 200 | 52,000.00                                | 260.00                                  |                                 |            |
| 11       | unit | Flash Drive, 16GB   | 5   | 2,000.00                                 | 400.00                                  |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 22, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

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NORJANNA M. CAMAGUIN, MPA  
 LTCO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT  
 PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1444-AM-21**  
 Dated: **10/12/2021**

End User:  
**BAC**

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 12       | unit | Paper Fastener (Metal), long size, 50pcs./box   | 5   | 400.00                                   | 80.00                                   |                                 |            |
| 13       | pad  | Sticky Notes (3x3) 100pcs./pad, Color: Pink & Green   | 20  | 700.00                                   | 35.00                                   |                                 |            |
| 14       | bot  | Computer Ink 003, Black genuine for EPSON Printer   | 25  | 9,000.00                                 | 360.00                                  |                                 |            |
| 15       | bot  | Computer Ink 003, Magenta genuine for EPSON Printer   | 20  | 7,200.00                                 | 360.00                                  |                                 |            |
| 16       | bot  | Computer Ink 003, Yellow genuine for EPSON Printer  | 20  | 7,200.00                                 | 360.00                                  |                                 |            |
| 17       | bot  | Computer Ink 003, Blue genuine for EPSON Printer  | 20  | 7,200.00                                 | 360.00                                  |                                 |            |
| 18       | pcs. | Correction Tape   | 20  | 700.00                                   | 35.00                                   |                                 |            |
| 19       | pcs. | Fingertip Moistener Wax, 10g  | 4   | 400.00                                   | 100.00                                  |                                 |            |
|          |      | Charges: <b>Support to Financial Management and Procurement Program</b><br><b>5-02-03-010 -Office Supplies Expense</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | <b>101,400.00</b>                        |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 24, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION  | ABC        | Delivery Period          | Place of Delivery | Mode of Procurement         |
|--------|------|--|------------|--------------------------|-------------------|-----------------------------|
| PPDO   | 1495 | Supply/delivery of 1 unit Laptop<br>Warranty: 1 year | P60,000.00 | 30 working calendar days | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NORJANNA M. CAMAGUIN, MPA**  
 LTOD-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1495-AM-21**  
 Dated: **10/13/2021**

End User:  
**PPDO**

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | unit | <p><b>Laptop</b><br/>                     Specifications<br/>                     processor: core i5, 10th gen<br/>                     Memory: at least 8GB RAM<br/>                     Hard Disk: at least 1 TB HDD<br/>                     Monitor/Display: at least 15"<br/>                     with built-in camera<br/>                     with carrying bag<br/>                     with free optical mouse (usb3.0)<br/>                     delivery period: 30 working calendar days<br/>                     Warranty: 1 year</p> <p>Note: Green Procurement<br/>                     - ICT equipment which fulfills at least ENERGY STAR 6.1 Computers and 7.0 for monitor criteria,<br/>                     -In case of desktop computers: The supplier shall supply product which memory, hard disk and CD drive are readily accesible and can be changed easily for upgrades<br/>                     -Availability of replacement batteries and power supplies is guaranteed at least 5 years after end of production<br/>                     -in recyclable packages</p> <p><b>Charges: CY 2020 - LGDF Support to Philippine Rural Development Project</b><br/> <b>C.O. - 1-07-05-020</b><br/>                     NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p> | 1   | 60,000.00                                | 60,000.00                               |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

**CANVASSER:**

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 30 WORKING CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 23, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION                                | ABC        | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|------------|-----------------|-------------------|-------------------------|
| BFP    | 1421 | Supply/delivery of Communication Equipment | P50,000.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORIANNA M. CAMAGUIN, MPA  
 ITOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PR. NO.: 1421-AM-21  
 Dated: 10/08/2021

End User:  
**Bureau of Fire Protection**

PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|---|-----|--|---|---------------------------------|------------|
| 1        | LOT  | <b>COMMUNICATION EQUIPMENT</b>  | 1   | 50,000.00                                | 50,000.00                               |                                 |            |
| 1.1      | set  | Radio Base<br>Specifications:<br>Frequency Range: TX: range 144-150MHz; RX: range 136-175MHz<br>Channel Capacity: 758-800 Channels<br>Phase-locked loop Channel Spacing: 12.5/20/25 KHz or its equivalent<br>Operating Voltage: at least 11.5V AC/13.5V DC<br>Antenna Impedance: 50? or higher<br>Frequency Stab;otu: ± 2.5ppm<br><b>1 year warranty on maintenance and repair - with license</b> | 1   |  |   |                                 |            |
| 1.2      | roll | Coax Cable (RGB)<br>Specifications:<br>Type: RF Coaxial Cable; Cable: RGB; Inner Conductor: Solid Copper; Jacket: Black PVC or Polyethylene<br>Length: 50 meters  | 1   |  |   |                                 |            |
| 1.3      | pc.  | Antenna (F2H)<br>Specifications: Maximum Power Input: 200w; Frequency: range 136-470MHz<br>Gain: 7.8dBi/11.8dBi (VHF)/22.7dBi (UHF) or equivalent; VSWR: <1.5;<br>Antenna Impedance: 50? or higher; Terminal: PL 259; Connector: SL 16-K<br>Horizontal Beam Width: 360°; Material: Fiber Glass  | 1   |  |   |                                 |            |
| 1.4      | unit | Power Supply<br>Specifications:<br>Output: 13.8 VDC VOLT; Input: 220-230 VAC/50-50Hz; Output Current: 15A;<br>Cigarette Plug Terminal: 10A max; Fuse: 5A; Ripple: <80mVp-p at rated load  | 1   |  |   |                                 |            |
| 1.5      | unit | Handheld Radio<br>Specifications: Frequency VHF - range 136-175MHz - 7W output power<br>UHF - range 400-470MHz - 7W output power<br>Channel Capacity: 128-200 channels;<br>Phase-locked loop Channel Spacing: 2.5/5/6.25/10/12.5/20/25 KHz or its equivalent  |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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PR. NO.: **1421-AM-21**  
 Dated: **10/08/2021**

End User:  
**Bureau of Fire Protection**

**NORJANNA M. CAMAGUIN, MPA**  
 LTO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**  
 PGDH-HRMO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
|          |      | Battery Voltage: at least 7.4V; Antenna Impedance: 50?<br>Frequency Stability: ± 2.5ppm<br><b>1-year warranty on maintenance and repair - with license</b><br><br>Charges: <b>CY 2021 AIP LGDF - GENERAL FUND, PEACE AND ORDER PROGRAM</b><br><b>SUPPORT TO THE PROVINCIAL OFFICE, BUREAU OF FIRE PROTECTION</b><br><b>Communication Equipment: 1-07-05-070</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |     | 50,000.00                                |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 2



# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Barangay Matti, Digos City, Davao del Sur

**BIDS AND AWARDS COMMITTEE (BAC)**

INVITATION TO QUOTE

Date: October 24, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION  | ABC         | Delivery Period | Place of Delivery | Mode of Procurement     |
|--------|------|--|-------------|-----------------|-------------------|-------------------------|
| OPAG   | 1430 | Supply/delivery of Hardware and Construction Materials | P239,820.00 | 7 working days  | PGSO Warehouse    | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 24, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

*NOBUJANNA M. CAMAGUIN, MPA*  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1430-AM-21

End User:

Dated: 10/08/2021

**OPAG**

| Item No. | Unit   | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|--------|---|-----|--|---|---------------------------------|------------|
| 1        | bundle | Polyethylene Net CC size (Double width), 100 meters/roll  | 2   | 16,000.00                                | 8,000.00                                |                                 |            |
| 2        | bundle | Fine Mesh Net, color-Blue, 2.5 meters width, 100 meters/roll                                    | 3   | 16,500.00                                | 5,500.00                                |                                 |            |
| 3        | meter  | PVC Screen Net Green 1"x3", mesh size 1/8"  | 10  | 2,600.00                                 | 260.00                                  |                                 |            |
| 4        | meter  | PVC Screen Net Green 1"x3", mesh size 3/4"  | 10  | 2,400.00                                 | 240.00                                  |                                 |            |
| 5        | meter  | PVC Screen Net Green 1"x3", mesh size 1/2"  | 10  | 2,280.00                                 | 228.00                                  |                                 |            |
| 6        | cones  | Nylon Twine (PAMO), 210/18, 60 grams  | 20  | 2,000.00                                 | 100.00                                  |                                 |            |
| 7        | cones  | Nylon Twine, 210D/6, 100 grams  | 20  | 5,000.00                                 | 250.00                                  |                                 |            |
| 8        | spools | Polycord #4 (2mm)   | 10  | 2,100.00                                 | 210.00                                  |                                 |            |
| 9        | kilos  | Mono-nylon #200lbs.   | 15  | 8,250.00                                 | 550.00                                  |                                 |            |
| 10       | kilos  | Mono-nylon #300 lbs.  | 15  | 8,250.00                                 | 550.00                                  |                                 |            |
| 11       | packs  | Polyethylene Bags (20x30x0.003), 100 pcs./pack  | 5   | 6,500.00                                 | 1,300.00                                |                                 |            |
| 12       | pcs.   | Rack Ruler tape Durable Aluminum Alloy Measurement, at least 50 meters length                   | 2   | 1,200.00                                 | 600.00                                  |                                 |            |
| 13       | pcs.   | Weighing Scale (10 kgs. Capacity)   | 2   | 3,600.00                                 | 1,800.00                                |                                 |            |
| 14       | pcs.   | Weighing Scale (500 grams Capacity)   | 2   | 2,160.00                                 | 1,080.00                                |                                 |            |
| 15       | pcs.   | Fingerling Counter (Stainless with Handle)  | 2   | 1,000.00                                 | 500.00                                  |                                 |            |
| 16       | pcs.   | Plastic Basin (color-White) at least 30 liters capacity, 23' Diameter, Heavy-Duty               | 12  | 5,760.00                                 | 480.00                                  |                                 |            |
| 17       | pcs.   | Plastic Pale, Color-White at least 25 liters capacity, Heavy-Duty                               | 12  | 3,600.00                                 | 300.00                                  |                                 |            |
| 18       | pcs.   | Plastic Container Drum, at least 60 liters capacity, heavy-duty                                 | 5   | 5,000.00                                 | 1,000.00                                |                                 |            |
| 19       | pcs    | Rubber Boots, 14" Tall, Size 10, Heavy Duty   | 6   | 2,520.00                                 | 420.00                                  |                                 |            |
| 20       | pcs    | Rubber Palm Construction Gloves, Heavy Duty   | 12  | 1,800.00                                 | 150.00                                  |                                 |            |
| 21       | pcs    | Retractable Tape Measure, 7.5 meters, Slide lock, Heavy Duty                                    | 2   | 360.00                                   | 180.00                                  |                                 |            |
| 22       | pcs    | Claw Hammer (Made of Steel), 450g/10oz, Rubber handle, Drop-forged hammerhead, Heavy Duty       | 2   | 600.00                                   | 300.00                                  |                                 |            |
| 23       | pcs    | Wood Handle Handsaw, Size 18 inches, Heavy Duty   | 2   | 720.00                                   | 360.00                                  |                                 |            |
| 24       | pcs    | Hacksaw Frame w/ Blade, Size 12", 300mm, Heavy Duty   | 2   | 840.00                                   | 420.00                                  |                                 |            |
| 25       | pcs    | Locking Pliers Vise Grip Round, Length 10", Wgt. 16oz, Max. opening 50mm, Heavy Duty            | 2   | 600.00                                   | 300.00                                  |                                 |            |
| 26       | pcs    | Pliers, Rubber handle, Size 8 inches, Heavy Duty  | 2   | 720.00                                   | 360.00                                  |                                 |            |
| 27       | pcs    | Pipe Wrench, Size 8 inches, Heavy Duty  | 2   | 1,440.00                                 | 720.00                                  |                                 |            |
| 28       | pcs    | Adjustable Wrench, Length 8 inches, Heavy Duty  | 2   | 960.00                                   | 480.00                                  |                                 |            |
| 29       | pcs    | Magnetic Screwdriver (Type: Flat & Star), Rubber handle, Size 8 inches, Heavy Duty              | 2   | 360.00                                   | 180.00                                  |                                 |            |
| 30       | pcs    | Shovel, Steel Handle (Square and Pointed), Heavy Duty   | 6   | 1,800.00                                 | 300.00                                  |                                 |            |
| 31       | pcs    | Agricultural/Farm Bolo, Large Blade with PVC Blade Cover, At least 18 inches length, Heavy Duty | 2   | 2,400.00                                 | 1,200.00                                |                                 |            |
| 32       | pcs    | Steel Filing Cabinet 4 Drawer, Color: Wrinkle Gray  | 1   | 9,000.00                                 | 9,000.00                                |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 3



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 24, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

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**NORHANNA M. CAMAGUIN, MPA**  
 LTOO-IV/Head-BAC Secretariat

**Enp. RAUL D. RAUT**

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1430-AM-21**  
 Dated: **10/08/2021**

End User:  
**OPAG**

| Item No. | Unit  | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 33       | pcs   | (Specs: Height-52", Width-18", Depth-28" or Manufacturer's dimension equivalent)<br>LPG Tank & Refill, 11 kgs with content and with regulator   | 1   | 5,500.00                                 | 5,500.00                                |                                 |            |
| 34       | pcs   | Weatherproof Padlock (100% Stainless Steel), Heavy Duty   | 4   | 7,200.00                                 | 1,800.00                                |                                 |            |
| 35       | pcs   | Vinyl Venetian Window Blinds, Color Light Gray, Width: 24" inches x Height: 64 inches   | 12  | 14,400.00                                | 1,200.00                                |                                 |            |
| 36       | kilos | C.W. Nails # 4  | 5   | 450.00                                   | 90.00                                   |                                 |            |
| 37       | kilos | C.W. Nails # 3  | 5   | 450.00                                   | 90.00                                   |                                 |            |
| 38       | box   | PDX Wire Electrical Solid 14/2 Duplex, at least 75 meters Length, Heavy Duty  | 2   | 12,800.00                                | 6,400.00                                |                                 |            |
| 39       | pcs   | Universal Adapter with Switch 4 Gang, Heavy Duty  | 4   | 1,440.00                                 | 360.00                                  |                                 |            |
| 40       | pcs   | Rubber Plug 15A 250V , Heavy Duty   | 5   | 400.00                                   | 80.00                                   |                                 |            |
| 41       | pcs   | LED Bulb (Cool White) 10 Watts, Heavy Duty  | 5   | 1,250.00                                 | 250.00                                  |                                 |            |
| 42       | pcs   | Surface Mounted Snap Switch, 10A, 250V, Heavy Duty  | 5   | 325.00                                   | 65.00                                   |                                 |            |
| 43       | pcs   | PVC Utility Box 2 x 4, Heavy Duty   | 2   | 360.00                                   | 180.00                                  |                                 |            |
| 44       | pcs   | Surface Electrical PVC Box, Heavy duty  | 2   | 300.00                                   | 150.00                                  |                                 |            |
| 45       | rolls | Vinyl Electrical Tape 16 Meters (0.16mm x 19mm x 16m)   | 5   | 325.00                                   | 65.00                                   |                                 |            |
| 46       | pcs   | Powered Portable Trolley Speaker with Microphone<br>Specification:<br>- LED Lights; 2 Wireless Michophone; Built-in-Battery; USB Type<br>- Bluetooth/NFC; FM; Line-in Guitar INput/Mic; Remote Control;<br>- Rechargeable Battery;Frequency<br>- Response: 50Hz - 20kHz; S/N Ratio: 71 dB; Power: 500 watts                   | 1   | 12,000.00                                | 12,000.00                               |                                 |            |
| 47       | pcs   | UPS 700VA-360W Uninterruptible Power Supply<br>Specification:<br>- Output Capacity: 700VA/360W;<br>- Output (on battery): 220V-240V<br>- Input Power: 220V-240V<br>- Surge 273 J; Battery Recharge time: 8 hours (min)<br>- No. of outlets: 2-2 universal, 1 USB Charging Port<br>-Battery Type: Lead Acid with Audible alarm | 1   | 10,900.00                                | 10,900.00                               |                                 |            |
| 48       | pcs   | pH Pen P80 Waterproof<br>Specification:<br>- Testing range: 0.0ph to 14.0ph; Accuracy: ±0.1pH<br>- Ambient temp: 0-50°; Water resistant - IP67 rating<br>- Battery powered; replaceable electrode   | 4   | 19,200.00                                | 4,800.00                                |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 2 of 3



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

October 24, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Mati, Digos City not later than October 28, 2021 @ 09:00 AM. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on October 28, 2021 @ 10:00 AM via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**NOBRIANNA M. CAMAGUIN, MPA** **Enp. RAUL D. RAUT**  
 LTOO-IV/Head-BAC Secretariat PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: **1430-AM-21**  
 Dated: **10/08/2021**

End User:  
**OPAG**

| Item No.   | Unit | Item and Description  | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|--|------|---|-----|--|---|---------------------------------|------------|
| 49   | pcs  | 4in1 Water Quality Tester Set/Calorimetry - includes:<br>D.O. test kit, NH3/NH4 test kit, NO2 test kit & pH test kit            | 4   | 19,200.00                                | 4,800.00                                |                                 |            |
| 50   | pcs. | Soil pH Meter and Moisture Tester<br>Specifications:<br>-pH range - 3pH to 8pH; pH resolution - 0.2pH; Humidity range - 1 - 8%; | 2   | 13,200.00                                | 6,600.00                                |                                 |            |
| 51   | can  | Red Floor Wax, Waterproof, 900 grams<br>x-x-x-x-x-x-x-x   | 4   | 1,800.00                                 | 450.00                                  |                                 |            |
|  |      |   |     | <b>239,820.00</b>                        |   |                                 |            |
| <b>Charges: FISHERY DEVELOPMENT PROGRAM</b><br><b>SUPPLEMENTAL BUDGET NO. 1-AIP CY 2021</b><br><b>MOOE: 5-02-03-990</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. |      |   |     |  |   |                                 |            |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Barangay Matti, Digos City, Davao del Sur

## BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: October 24, 2021

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all interested bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Small Value Procurement).

| OFFICE | PR   | DESCRIPTION  | ABC         | Delivery Period | Place of Delivery | Mode of Procurement         |
|--------|------|--|-------------|-----------------|-------------------|-----------------------------|
| OPAG   | 1381 | Supply/delivery of Office Equipment<br>Warranty: 1 year warranty on major parts and services | P105,000.00 | 30 working days | PGSO Warehouse    | Shopping B Section 52.1 (b) |

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City** from **8:00 a.m. - 4:00 p.m. Mondays to Fridays**.
3. Price Quotations must be delivered to the Office of the BAC Secretariat, Room 4, Executive Building, Capitol Matti, Digos City on or before **October 28, 2021 at 09:00 a.m.** using our prescribed Request for Quotation's form. Late bid shall not be accepted.
4. Request for Quotation's opening shall be **on October 28, 2021 at 10:00 a.m. via Google Meet Application through this link [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd)**. Request for Quotations will be opened in the presence of the Bidders who choose to attend.
5. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
6. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
7. The Provincial Government of Davao del Sur, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Capitol Matti, Digos City  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526  
Smart 0908-332-2024

**RAUL D. RAUT, ENP**  
(PGDH-HRMO)  
BAC Chairperson

BY AUTHORITY OF THE BAC CHAIRPERSON:

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

October 23, 2021

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at Room 4, Capitol Building, Matti, Digos City not later than **October 28, 2021 @ 09:00 AM**. Late submission of quotation shall not be accepted. Thank you.

Request for Quotation's opening shall be on **October 28, 2021 @ 10:00 AM** via Google Meet Application through this link: [meet.google.com/ajm-bjbx-yjd](https://meet.google.com/ajm-bjbx-yjd). Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

NORJAWANA M. CAMAGUIN, MPA  
 ITOO-IV/Head-BAC Secretariat

Enp. RAUL D. RAUT

PGDH-HRMO / BAC CHAIRPERSON

PR. NO.: 1381-AM-21

End User:

Dated: 10/04/2021

OPAG

| Item No. | Unit | Item and Description   | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1        | pc   | LAPTOP<br><br>Specification:<br>- i3 processor or higher<br>- atleast 240 GB SSD<br>- atleast 8GB DDR4 RAM<br>- 2GB Video Card<br>- 14". FULL HD (minimum) and carrying bag  | 1   | 45,000.00                                | 45,000.00                               |                                 |            |
| 2        | pc   | LAPTOP<br>- i5 processor or higher<br>- atleast 120 GB SSD<br>- atleast 1000 GB HDD<br>- atleast 8GB DDR4 RAM<br>- 2GB Video Card<br>- 14". FULL HD (minimum) and carrying bag<br>GREEN SPECIFICATION (For all items)<br>-ICT equipment which fulfils at least ENERGY STAR 6.1 computer and 7.0 for monitor criteria,<br>-In case of desktop computers: The Supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades,<br>-with a visible On/Off switch<br>-availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production<br>-in recyclable packages.<br><br>Charges: <b>CHARGES:</b><br><b>Capital Outlay</b><br><b>1-07-05-030</b><br><b>Agricultural Services - Admin (2018) P103,680.00</b><br><b>Agricultural Services - Admin (2020) P1,320.00</b><br><b>TOTAL</b><br><b>WARRANTY: 1 Year Warranty on Major parts and services</b><br><b>DELIVERY PERIOD: 30 working days</b><br>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | 1   | 60,000.00                                | 60,000.00                               |                                 |            |
|          |      |  |     | <b>105,000.00</b>                        |   |                                 |            |

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(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



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