#### INVITATION TO QUOTE

Date: March 25, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PVET	0523-AM-24	Supply/Delivery of Dry Ration, Kid Ration, Chick Booster et. al.	₱ 149,868.00	Staggered Delivery Basis	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on April 02, 2024:

Advance Dropping (before April 02, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (April 02, 2024) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on April 02, 2024 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: <a href="https://www.davaodelsur.gov.ph">www.davaodelsur.gov.ph</a>
Email: <a href="mailto:bac.davaodelsur2@gmail.com">bac.davaodelsur2@gmail.com</a>

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT/SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

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- Introduct suppliers bidders may chain deformation from the Procurement Menagement Office Boom 1, to engage Building, fortungly Marth, Digo-City from 2005 a.m. +5:00 p.m., Plandaysto Friday
  - 3. Frice Occidents must be derivered to the following at 9:00mm on April 02, 2024

Advance Deopping (helom April 32, 1924) Room 4. Productment Managemen Conc.,Captur Bert sing ideal, 1.2. - 1.4.

Sake of Opening (April 62, 2024) - Rabas Hall, Davale del Surf Colligans, Legender of Davale der Surje

1. September Quotation's opening should be on April 02, 2024 at 9:00 at mt. at Relote Hall Cover declar to College to 1 applied of Dayno del Sun.

- 5. U. S. P. S. To but Request for Countrion's form as an effect I are bid shall not be accepted.
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    - The Sugmentian fourly the PCSC and an Information agrees delicered.
- The Provincial Covernment of Davin dei sur reserve, the right to reject any and all buts, neclary a traum or reserve, and as asserting provide contract award to accordance with Sections 33.5 and at an one 20 to a section of the No. VIST, without thereby meaning any liability to the affected budgetor budgetor budgets.

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OESSAMIE BUAYÊANCHOZ. CPA. LU

(Percincial Padger Office)

(Percincial Padger Office)



## Republic of the Philippines PROVINCE OF DAVAO DEL SUR

Matti, Digos City

### **BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

March 25, 2024

Company	Name	& Ac	ldress)	
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#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than April 02, 2024 @ 9:00 AM:

Advance Dropping (before April 02, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti. Digos City. Date of Opening (April 02, 2024) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0523-AM-24

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Dated: 03/25/2024

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	sack	DRY RATION- 50 kls/sack	82	96,842.00	1,181.00	our or or	minada
2	sack	KID RATION- 50 kls/sack	4	5,040.00	1,260.00		1
3	sack	CHICK BOOSTER - 50 kls/sack	10	14,180.00	1,418.00	A 1 1/2 (3) (3)	elenier a
4	sack	CHICK GROWER MASH - 50 kls/sack	16	22,256.00	1,391.00		
5	sack	Corn Bran - 50 kls/sack	7	5,950.00	850.00	IJA BB 1 DI	4 J.IAdis
6	sack	SOYA MEAL - 50 kls/sack	2	4,200.00	2,100.00		
7	bag	MINERAL LICK- 10kls/bag	5	1,400.00	280.00	Delaua -	JH 1 -4 . B
	Tai	NOTE: Delivery will be in staggered basis as per demand of the end user	DJAS	E LOWEST (	HT OT HEV	9 38 3.IIV	DAWARID
		Charges: 2024 LGDF-Gen. Fund – 8911-21		149,868.00	DAV VALGIVIED I	110 303	JANUA
		Livestock & Poultry Development Program	8)/CA	TION (REQU	FOR QUOTA	REQUEST	10. ALL
		Provincial Animal Production Center and Extension Services = P150,00.00	97 FO	(ED (EXCE	D AND MAR	SUM SEALE	PROPE
		Under Animal/Zoological Expenses	d JA	B HOUGHT	LINE COOL OF	A VTI HOLDI	ADD 11
		Account Code: 5-02-03-040	01 8	A Y HUHBATP	UUUUA UN	A Y I LINE IS	Lagan
		Purpose/Remarks: For use of Provincial Animal Production Center	M J	BAC EMA	THROUGH	SENT	12. RFQ
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	T CHE	IDIII TAHT I	ND VALID II	A MOITAND	RDHTUA
		POLICE DE DE CENTRAL MANAGEMENT DE L'ABIT POLICE DE L'ABI	DUAS	19 10/131/4	10 ONIAU1	IONS EXIS	TIGNOO
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		LLOWING DETAILS:	DR BI	T HTIW 03)	ST DE MARI	UM BRODE	MUB.N
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		DETAILS IN THE REQ (FRONT PAGE) SHALL MEAN	SARY	SEOBN BHI	LIA TUO-LI	URE TO FIL	15, FAIL
		9	300I	N OF THE E	IALIFICATIO	ALC DISCL	MUTTUA

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

CA	NV	ASS	ER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

☐ Sent through BAC Email □ Downloaded through Philgeps ☐ Downloaded through Davao del Sur Website

(Telephone, Cellphone No. and/or Email Address)

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Page 1 of 1

# **GENERAL CONDITION**

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: STAGGERED DELIVERY BASIS (AS PER DEMAND OF THE END-USER)
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

#### INVITATION TO QUOTE

ac.davaodelsur2@gmail.co

Date: March 25, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHDMO	0529-AM-24	Supply/Delivery of Labor & Materials for the Repair & Replacement of Worn-out Parts of Vehicle w/ Plate # SAA-4418.  Please see attached RFQ.	₱ 68,900.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on April 02, 2024:

Advance Dropping (before April 02, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (April 02, 2024) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on April 02, 2024 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281 RAUL D. RAUT, JD, ENP

(PGDH HRMO) AC VICE CHAIRPERSON

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson



#### INVITABILITY OF QUOTE

Dates Number 15, 2024

The Provincial Government of Dayso del Sur, through as Bids and Awards Comminee, (BAC), he has a back-intelligence of the following goods under Alternative Methods of Programmen (Small Value Programment Committee).

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- Intrivided Supplicashidden may chain information from the Froeurement Management Office, Room 1, 2 courses
  Building, Samuegy Marti, Digo City from 8:00 a.m. 5:00 p.m., Monday or Friday.
  - 3 Pole Conditions must be defivered to the following at 9:00mg on April 02, 2020
- Administration Dropping (belong April 17, 2024) Room 4, Procurement Management Office Capital Railding Mark, Paper Clay
  Date of Opening (April 02, 2014) Kelete Hall, Davin del Sur Collecum, Province of Davin del Sunf
- 4. Request for Quotation's opening shall be on April 02, 2024 at 9:00 april delete Hall Daving del Sur Crisseum. Devinged of Juna so del Sur.
  - 3. Use presenbed Request for Opplation's form as attached. Late hid shall not be account.
- If applicable, Brand Maine shall be indicated in the RPO by the participating Suppliant In the location of the participating complice budget.
  Officer shall be sufficient ground for disquelification of the participating complice budget.
  - 7. Bidder is allowed to offer maximum of two (2) beinds only. Brand replacement short not be allowed
    - 8 Ting Surprise half north, the POSO a car to loculity along derivory.
- The <u>Provincial Covernment of Dayne del Sur</u> rescores the right to reject any and all bids, declars a foliage artifact, and on tweet the contract at any line prior to contract award to accordance with Sections 33.6 and 4, of the British and a fine prior and to the artifact of bids are selected by the provincial and therefore in the artifact of bids are selected by the province and the artifact of bids are selected by the province and the artifact of bids are selected by the provinces.
- 10. Complexe Delivery Shall be Suicity Observed by the Supplier and no Parint Delivery that he Adom to Success in Managery and Transport of the Covernment of Loses Such as I decreased at the steel of the steel of the steel of the San Such as Such as I decreased at the steel of the steel of

For further information, please refer to:

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PEON PHONE

CHAIR COOK-229-0526; 0961-974-714

RAULD RAUT, ID, ENF (PGC) HRMO, AC, VIC & CHAMPERSON

DESSAMIE BILAT-SANCHEZ, CPA, 3,D
, The smelet Sudget Officer)
, SA's Chalmerson



## Republic of the Philippines PROVINCE OF DAVAO DEL SUR

Matti, Digos City

### **BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

March 25, 2024

(Company	Name &	Address)
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#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than April 02, 2024 @ 9:00 AM:

Advance Dropping (before April 02, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (April 02, 2024) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0529-AM-24 Dated: 03/25/2024

End User:

. RAUT, JD, ENP

DESSAMIE BUAT-SANCHEZ, CPA, JD

(PGDH - HRMO) **PHDMO** BAC VICE - CHAIRPERSON

PGDH-PBO / BAC CHAIRPERSON

em lo.	Unit	EMPAGEMENT Item and Description ADMIN SELECTION OF THE PROPERTY OF THE PROPERT	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	SUPPLY OF MATERIALS FOR THE REPAIR AND REPLACEMENT	1	68,900.00	68,900.00	WELLY, U.S.	nuche
		OF WORN-OUT PARTS OF VEHICLE WITH PLATE # SAA-4418	THO	AUMIXAM 93		IN IS ALLOV	gola a
		1 CAN PENETRATING OIL 2 PCS LOWER BALL JOINT (LEFT AND RIGHT)				OT DE ALLO	SHALL
		2 PCS SHOCK BUSHING METAL 2 PCS CV BOOTS (LEFT AND RIGHT)	b 818	TE BREAKIN		SUBJECT :	HT FL C
		1 PC FUEL FLOAT	LJUD.	OWEST OF		MITT BE CIV	GRAWA -
		1 PC CROSS JOINT		.03	EMS AWARI	THE OF IT	JATOT
		2 PCS SUSPENSION BUSHING BIG 2 PCS SUSPENSION LOWER BUSHING SMALL	WMAC	ON REGISY	TATOUR SU	REQUESTR	10. AU
		1 PC TIMING BELT (TOYOTA D4D 3.0) 1 SET BRAKE PAD FRONT (TOYOTA HILUX 4X4) 1 SET BRAKE SHOE	FOR	7930X3) G		DBLASS FA	13HOR9
		6 PCS WHEEL BOLT WITH NUT	A DA	8 HOUGH		UB ecri	BOS NI
		2 PCS WIPER LONG AND SHORT BLADE (24 % 18) 2 PCS UPPER BALL JOINT	19 01	ABILITY AS	DACCOUN	MA YTILLIGI	HO443X
+	ACT	1 PC LOWER BALL JOINT	99	21M HAME	DAS FEUO	HELL IVE	1000
		Charges: Repair & Maintenance-Motor Vehicles - 6511 ACCOUNT CODE - 5-02-13-060-01	VITAT	68,900.00	MIT GEEGIN	TARLUID.	av gna
		Purpose/Remarks: Repair of Vehicle (HILUX - SAA 4418) NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF	43.30	A RELEVIL	Mine civino-	DIS EXIST	TICHOS
		THE RFQ AS PART OF THE CONTRACT.		990 IBV	D IN AN EN	RO JONE TO	ИВ
					T SEALED	VELORE NO	la d
					VELOPE	MPERED E	(T )
		DWING DETAILS:	FOLL	ант нтім с	F BE MARKE	SUM 3001	14_ENV
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		TAILS IN THE REQ (FRONT PAGE) SHAIL MEAN	10 Y.9	ENECESSA	TT JJA TUO-	JE TO FILL	15, PAIL
			(SER)	OF THE BIDI	LIFICATION	TID DISCOU	MOTUA
				RESS	ME AND AD	AN YUESW	3. C

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

#### Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

□ Downloaded through Philgeps

☐ Sent through BAC Email

□ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Page 1 of 1

# **GENERAL CONDITION**

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/QANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

### INVITATION TO QUOTE

Date: March 26, 2024

The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHRMO	0533-AM-24	Supply/Delivery of Desktop Computer w/ Printer.	₱ 200,000.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on April 02, 2024:

Advance Dropping (before April 02, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (April 02, 2024) - Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on April 02, 2024 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- The Supplier shall notify the PGSO a day before the actual delivery.
- The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142

Smart 0908-332-2024; 0946-194-2281

RAULO, RAUT, JD, ENP

(PGDH - HRMO)

**BAC VICE - CHAIRPERSON** 

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer) **BAC** Chairperson



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- Interested Suppliers/hidden may obtain information from the Procurement Mark-genient



## Republic of the Philippines PROVINCE OF DAVAO DEL SUR

Matti, Digos City

### **BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

March 26, 2024

(Company	Name of	& Address)
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#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than April 02, 2024 @ 9:00 AM:

Advance Dropping (before April 02, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (April 02, 2024) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0533-AM-24 Dated: 03/26/2024

End User:

RAUL DIRAUT, JD, ENP

DESSAMIE BUAT-SANCHEZ, CPA,

(PGDH - HRMO) **PHRMO** BAC VICE - CHAIRPERSON

PGDH-PBO / BAC CHAIRPERSON

em No.	Unit	OMITAGIOTE Item and Description ADIGMED IN	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	Desktop Computer with Printer	4	200,000.00	50,000.00	BAID NOT D	MUUMO
		- Core i5, 11th Gen or Higher Processor	ran l	ALIMIN AND GO	ago ot og	NOTES ALL ON	nora e
		- atleast 8GB, DDR4 RAM - 1TB Hard Disk Drive + 8GB SSD - ATX Casing w/ Power Supply,	1 101	NOME AND ALL	daw	107 BE ALLO	SHALL
		- at least 19" or higher LED Color Monitor	o at a	NE BREAKIN	TEMS FOR	TOBUSUE B	ATTE B
		- windows 10 Home (Genuine License) - with mouse and keyboard	JUD	LOWEST CA	ENTOTHE	WEL BEIGH	ONAVIA
		- One(1) year warranty on parts and services Printer:(BRAND New)		ED.	EMS AWARE	TI SO EUDAV	JATOT
		- Multifunction: print, scan and copy	VMAS	ON (REO'S)/	TATOUO 90	REQUESTR	JUA 01
		- Color Printer, black, cyan, yellow & Magenta - can print & Copy up to legal size paper	FOR	EXCEPT	AND MARK	OBJASS Y D	PROPE
+	UИ	- Wifi direct & fax  GREEN SPECIFICATIONS:	3 0/4	G HOUGAN	T 05171M0	00 8011	TOT H
		- ICT equipment which fulfills at least ENERGY STAR 6.1 Computers and 7.0 monitor criteria.	79 OT	ABILITY AS	D ACCOUNT	NS BILLITY AN	PESPO
		- in case of desktop computers: The Supplier shall supply products	BE	EMAIL MUS	OUGH BAC	выт тиза в	12. RFC
		which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades  - with a visible On/Off Switch	VITAT	REPRESEN	NDEED THE	TAHT OF OLD	AVIDIVA
		- availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production - in recyclable packages	COE	<u>4 38 TOM JJ</u>	AHE SMROT	SIGNIVASS TONS EXIST	TO NEO
		Charges: PHRMO - GENERAL FUND		200,000.00	DE NA MI G.	SOTONFLIC	M B
		Account Code: 5-02-03-990			GELALED TO	M BEO IBAN	5 .0
		Purpose/Remarks: For PHRMO Use.			BROJEV	N PERED EI	7 .0
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	FOLL	BHT HTIW O	F BE MARKE	ELLOPE MUS	14 ENV
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		TAILS IN THE REG (FRONT PAGE) SHAIL MEAN	0 Y 9	IE NECESSA	T LIA TUO	UIT OT BILL	
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ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser (Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX: ☐ Through a Canvasser

☐ Downloaded through Philgeps □ Downloaded through Davao del Sur Website

□ Walk-in Supplier ☐ Sent through BAC Email

(Telephone, Cellphone No. and/or Email Address)

Valid ID

Page 1 of 1

# **GENERAL CONDITION**



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER'S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.