



INVITATION TO QUOTE

Date: April 14, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTO	0577-AM-23	Supply/Delivery of Catering Services. Please see attached RFQ.	₱ 81,655.00	Per Schedule of Activity	Place of Activity	Small Value Procurement
PCO	0578-AM-23	Supply/Delivery of Catering Services. Please see attached RFQ.	₱ 11,250.00	April 26, 2023	Place of Activity	Small Value Procurement
OPAG	0579-AM-23	Supply/Delivery of Catering Services. Please see attached RFQ.	₱ 83,700.00	Per Schedule of Activity	Place of Activity	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on April 20, 2023**:
Advance Dropping (before April 20, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (April 20, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on April 20, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
 Provincial Government of Davao del Sur
 Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
 PMO-Chief Administrative Officer
 Head BAC Secretariat
 Procurement Management Office
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 Globe 0905-229-0526; 0966-974-7142
 Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT-SANCHEZ, CPA, J.D.
 (Provincial Budget Officer)
 BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

April 14, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than April 20, 2023 @ 9:00 AM:

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PR. NO.: **0577-AM-23**
 Dated: **04/14/2023**

End User:
PTO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		CATERING SERVICES: MEALS & SNACKS(BUFFET) RE: LFC DELIBERATION/CONFERENCE FOR CY 2024 PROPOSAL FOR INCLUSION IN THE CY 2024 AIP.(PROCESSING OF PAYMENT SHALL BE MADE UPON DELIVERY OF GOODS AND SERVICES)					
1	PAX	<p>APRIL 26,2023(RALOTA HALL) GOOD FOR 25 PAX ONLY AM SNACKS: BINGKA,BOTTLED DRINKS 200ML,COFFEE LUNCH:CHICKEN FILLET,SWEET & SOUR(FISH),RICE BOTTLED DRINKS 200 ML PM SNACKS:JELLY ROLL, BOTTLED DRINKS 200ML</p> <p>APRIL 28,2023(RALOTA HALL) GOOD FOR 25 PAX ONLY AM SNACKS:TUNA SANDWICH,BOTTLED DRINKS 200ML,COFFEE LUNCH:TINOLANG MANOK(NATIVE),FISH FILLET,RICE,BOTTLED DRINKS 200ML PM SNACKS:TSOKOLATE,PUTO MAYA</p> <p>MAY 03,2023 (RALOTA HALL) GOOD FOR 15 PAX ONLY AM SNACKS:BINGKA,BOTTLED DRINKS 200ML,COFFEE LUNCH:BUTTERED CHICKEN,SWEET & SOUR(FISH),RICE,BOTTLED DRINKS 200ML PM SNACKS: EMPANADA(CHICKEN/TUNA),BOTTLED DRINKS 200ML</p> <p>MAY 05,2023 (OPAG NURCERY/OPAG OFFICE) GOOD FOR 25 PAX ONLY AM SNACKS:SUMAN,BOTTLED DRINKS 200ML,COFFEE LUNCH:ADOBONG MANOK (NATIVE),PRITO ISDA,RICE,BOTTLED DRINKS 200ML PM SNACKS:JELLY ROLL,BOTTLED DRINKS 200ML</p> <p>MAY 10,2023 (RALOTA HALL) GOOD FOR 20 PAX ONLY AM SNACKS:BINGKA,BOTTLED DRINKS 200ML,COFFEE LUNCH:TINULANG ISDA(BARILIS),CHICKEN FILLET,RICE,BOTTLED DRINKS 200ML PM SNACKS: JELLY ROLL, BOTTLED DRINKS 200ML</p> <p>MAY 12,2023 (PPDO CONFERENCE ROOM) GOOD FOR 15 PAX ONLY</p>	195	77,805.00	399.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
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Valid ID

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		AM SNACKS:SUMAN,COFFEE,BOTTLED DRINKS 200ML LUNCH:LAW-OY,ADOBONG MANOK(NATIVE),BOTTLED DRINKS 200ML,RICE PM SNACKS: JELLY ROLL,BOTTLED DRINKS 200ML MAY 17,2023 (RALOTA HALL) GOOD FOR 20 PAX ONLY AM SNACKS:BINGKA,COFFEE,BOTTLED DRINKS 200ML LUNCH:SWEET & SOUR(FISH),CHICKEN FILLET,BOTTLED DRINKS 200ML,RICE PM SNACKS:JELLY ROLL,BOTTLED DRINKS 200ML MAY 19,2023(RALOTA HALL) GOOD FOR 20 PAX ONLY AM SNACKS:EGG SANDWICH,COFFEE,BOTTLED DRINKS 200ML LUNCH:BUFFALO WINGS,TINULA ISDA(BARILIS),BOTTLED DRINKS 200ML PM SNACKS: JELLY ROLL,BOTTLED DRINKS 200ML MAY 24,2023(PPDO CONFERENCE ROOM) GOOD FOR 15 PAX ONLY AM SNACKS:SPECIAL MAMON,COFFEE, BOTTLED DRINKS 200ML LUNCH:CHICKEN CURRY,FISH FILLET,RICE,BOTTLED DRINKS 200ML PM SNACKS:TUNA SANDWICH, BOTTLED DRINKS 200ML MAY 26,2023 (PPDO CONFERENCE ROOM) GOOD FOR 15 PAX ONLY AM SNACKS:HAWAIAN SANDWICH,COFFEE, BOTTLED DRINKS 200ML LUNCH:CHICKEN FILLET,SWEET & SOUR,(FISH),RICE,BOTTLED DRINKS 200ML PM SNACKS:JELLY ROLL,BOTTLED DRINKS 200ML					
2	PAX	MAY 8,2023 (PPDO CONFERENCE ROOM) GOOD FOR 15 PAX PM SNACKS:EMPANADA(CHICKEN/TUNA),BOTTLED DRINKS 200ML MAY 15,2023 (PPDO CONFERENCE ROOM) GOOD FOR 20 PAX PM SNACKS: BAM-E (CHICKEN) WITH BREAD, BOTTLED DRINKS 200ML	35	3,850.00	110.00		

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DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **04/14/2023**

PTO

PGDH-PBO / BAC CHAIRPERSON

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		GREEN SPECIFICATION -USE OF WAXED CARTON INSTEAD OF STYROFOAM(PACKED MEALS) -USE OF STAINLESS STEEL,WOODEN/BAMBO SPOON AND FORK INSTEAD OF PLASTIC SPOON/FORK -USE OF GLASS, DISPOSABLE PAPER CUP INSTEAD OF DISPOSABLE PLASTIC CUP -USE OF STAINLESS TEASPOON,WOODEN POPSICLES STICKS INSTEAD OF PLASTIC STIRRER -USE OF GLASS/PERSONAL TUMBLER INSTEAD OF SINGLE-USE PLASTIC SOFTDRINKS BOTTLE -USE OF PAPER STRAW INSTEAD OF PLASTIC STRAW -REDUCE USAGE OF DISPOSABLE CONTAINER FOR FOOD, DRINK & CONDIMENTS					
		Charges: 1999-25 SUPPORT TO LOCAL FINANCE COMMITTEE CY 2023 REPRESENTATION EXPENSES 5-02-99-030 Purpose/Remarks: LFC DELIBERATION/CONFERENCE FOR CY 2024 PROPOSAL FOR INCLUSION IN THE CY 2024 AIP NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		81,655.00			

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PR. NO.: **0578-AM-23**

End User:
PCO

Dated: **04/14/2023**


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 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pax	Coordination Meeting of Model Cooperative Network (MCN), OPAG, Phil CAFFEE, DSSC, LGU-Bansalan, PCO and DTI on April 26, 2023 at Almendras Hall, Coliseum Davao del Sur. Catering Services (1 Meal and 2 snacks) Am Snack: Torta and Calamansi Juice in a bottle Lunch (Menu): Rice, Grilled Barilis, Battered Chicken, Native Chicken Tinola and Softdrinks (8oz) with Fresh Fruits. PM Snack: Buko pie and Calamansi Juice in a bottle. *** with free Flowing Arabica Coffee*** GREEN PROCUREMENT -use of waxed carton instead of Styrofoam (packed meals) - use of stainless steel, wooden/bamboo spoon and fork instead of plastic spoon/fork use of glass, disposable paper cup instead of disposable plastic cup - use of stainless teaspoon, wooden popsicles sticks instead of plastic stirrer - use of glass/personal tumble instead of single -use plastic bottled water - use of glass bottled soft drinks instead of single -use plastic soft drinks bottle - use of paper straw instead of plastic straw - reduce usage of disposable containers for food, drink & condiments	25	11,250.00	450.00		
		Charges: Cooperative Development (8761)/Account Code: 5-02-99-030 Purpose/Remarks: For the use during the Coordination Meeting of Model Cooperative Network (MCN), OPAG, Phil CAFFEE, DSSC, LGU-Bansalan, PCO and DTI on April 26, 2023 at Almendras Hall, Coliseum Davao del Sur. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		11,250.00			

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PR. NO.: **0579-AM-23**
 Dated: **04/14/2023**

End User:
OPAG

DESSAMIE BUAT-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
	head	Catering Services (Buffet) 1 meal and 2 snacks to be serve during the Staff Development on Provincial-led agriculture and fisheries extension system (PAFES) / Collaborative Provincial and Agriculture and Fisheries Extension Program (CPAFEP) Date: April 26, 2023 Venue: OPAG Training Center, OPAG Compound Digos City Snacks: A.M.: Egg Sandwich and Canned juice and Mineral Water P.M.: Cheese Burger and Canned juice Lunch: Plain Rice, Chicken chopsuey, beef nilaga with veggies, Bam-I Guisado, fish fillet (individually slice), Fresh fruits and Macaroni Salad, Mineral Water 500 ml and Softdrinks (237 ml) Free Flowing Coffee with available water dispenser for hot and Cold x-x Green Procurement Technical Specification - use of waxed carton instead of styrofoam (packed meals). - use of stainless steel, wooden bamboo spoon and fork instead of plastic spoon/fork. - use of glass, disposable paper cup instead of a disposable plastic cup	37	16,650.00	450.00		
	head	Catering Services (Buffet) 1 meal and 2 snacks during the 1 day first monthly meeting of Fits section on April 18, 2023. Date: May 03, 2023 Snacks: AM: Tortang Beringka with Buko toppings with Canned Juice PM: Chicken Empanada with bottled iced tea Lunch: Rice, porkchop adobo, chicken Curry, Calamares, Fish Fillet, Buko pandan, and Softdrinks (8 oz.) x-x Green Procurement Technical Specification	31	13,950.00	450.00		

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OPAG

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		<ul style="list-style-type: none"> - use of waxed carton instead of styrofoam (packed meals) - use of stainless steel, wooden/bamboo spoon and fork instead plastic spoon or fork - use of glass bottled softdrinks instead of single - use plastic softdrinks bottle - use of paper straw instead of plastic straw - reduce usage of disposable containers for food, drink & condiments 					
	head	Catering Services (Buffet) 1 meal and 2 snacks to be serve during the Counter parting convergence on the scheme of agriculture and fisheries extension system programs and projects. Date: May 03, 2023 Venue: OPAG Training Center, OPAG compound Digos City Snacks: A.M.: Chicken Sandwich and Canned juice and mineral water (500 ml) P.M.: Chicken Empanada and Canned juice Lunch: Rice, Fried Chicken, Fish and shrimp sinigang, fish fillet, pork humba, fresh fruit salad, mineral water(500 ml) and Softdrinks (237 ml) X-X Green Procurement Technical Specification <ul style="list-style-type: none"> - use of waxed carton instead of styrofoam (packed meals). - use of stainless steel, wooden bamboo spoon and fork instead of plastic spoon/fork. - use of glass, disposable paper cup instead of a disposable plastic cup 	40	18,000.00	450.00		
	head	Catering Services (Buffet) 2 meals and 4 snacks to be serve during the BFT KADIWA TRADE FAIR on May 11-12, 2023 Date: May 11, 2023 Snacks: A.M.: Bibingka and Soft drinks (237 ml) P.M.: Biko and Softdrinks (237 ml)	78	35,100.00	450.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and Email Address)



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

**BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
Small Value Procurement (Sec 53.9)**

April 14, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **April 20, 2023 @ 9:00 AM:**

Advance Dropping (before April 20, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (April 20, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0579-AM-23**
Dated: **04/14/2023**

End User:
OPAG

DESSAMIE BUAT-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Lunch: Rice, Beef steak, Tuna belly in Japanese Sauce, Sotanghon Soup, Fruits and Softdrinks (237 ml) Date: May 12, 2023 Snacks: A.M.: Bibingka and Soft drinks (237 ml) P.M.: Biko and Softdrinks (237 ml) Lunch: Rice, Beef steak, Tuna belly in Japanese Sauce, Sotanghon Soup, Fruits and Softdrinks (237 ml) x-x Green Procurement Technical Specification - use of waxed carton instead of styrofoam (packed meals). - use of stainless steel, wooden bamboo spoon and fork instead of plastic spoon/fork. - use of glass, disposable paper cup instead of a disposable plastic cup					
		Charges: 8911-1Z Other Agricultural Development Program Account Code: 5-02-99-030 Account Name: Representation Expenses Purpose/Remarks: for the Catering services of different programs. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		83,700.00			

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