



INVITATION TO QUOTE

Date: April 20, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b))**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-Local Chief Executive	0411-AM-23-A	Supply/Delivery of Desktop Computer with Printer WIFI ready. Please see attached RFQ.	P 55,000.00	7 Working Days	PGSO Warehouse	Shopping (Sec 52.1.b)


2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on April 27, 2023**:

Advance Dropping (before April 27, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (April 27, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation’s opening shall be **on April 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum. Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation’s form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of “Brand Name” offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT-SANCHEZ, CPA, J.D
 (Provincial Budget Officer)
 BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Shopping (Sec 52.1.b)
 Recanvass Item/s (2ND Opening)

April 20, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **April 27, 2023 @ 9:00 AM:**

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0411-AM-23-A**
 Dated: **03/08/2023**

End User:
PGO - Local Chief Executive


DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
2	unit	Desktop Computer with Printer WIFI Ready Specifications: COMPUTER: Ryzen 3 2200G 3.7 GHZ Processor or Higher Motherboard AM4 8GB DDR4 2400Mhz RAM Mid-Tower Casing 650WATTS PSU black 1 TB 7200RPM SATA HARD Black Windows 10 OS (genuine) LED Monitor Black Mouse and Pad, Keyboard, UPS PRINTER: Print, Scan, Copy, FAX with ADF Inkjet-High Capacity ink tank system-up to 215.9 x 330mm (8.5 x 13") paper size 10ppm Fast Print Speed (minimum) Ink: Cyan, Magenta, Yellow & Black Computer, Monitor & Laptop	1	55,000.00	55,000.00		
		Warranty for all units: at least one year warranty Delivery Period: 7 working days -ICT equipment which fulfills at least Energy Star 6.1 Computers & 7.0 for monitor criteria -In case of desktop computer: the supplier shall supply products which memory, hard easily for upgrades -With visible on/off switch -Availability of replacement batteries & power supplies is guaranteed for at least 5 years after end of production -In recyclable packages					
		Charges: PGO-Local Chief Executive CY-2022 ICT Equipment 1-07-05-030 Purpose/Remarks: For the use of PGO-Executive Office. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		55,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

 Name & Signature of Canvasser

 (Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0521-AM-23-A	Supply/Delivery of Office Supplies. Please see attached RFQ.	₱ 500.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PGSO	0532-AM-23-A	Supply/Delivery of Office Supplies. Please see attached RFQ.	₱ 3,783.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
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7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
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 (Provincial Budget Officer)
 BAC Chairperson



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BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)
 Recanvass Item/s (2ND Opening)

April 20, 2023

(Company Name & Address)

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PR. NO.: **0521-AM-23-A**
 Dated: **03/31/2023**

End User:
PTDPO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
11	piece	Blade cutters, 6.5 inches	10	500.00	50.00		
		Charges: SUPPORT TO BAT CAVE TOURISM BUILDING AND ESTABLISHMENT AND OPERATION OF BAT CAVE 1999-77, C.Y. 2023 OFFICE SUPPLIES EXPENSE 5-02-03-010 Purpose/Remarks: FOR THE USE FOR THE OFFICE OF BAT CAVE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		500.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

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2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
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BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)
 Recanvass Item/s (2ND Opening)

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PR. NO.: **0532-AM-23-A**
 Dated: **03/31/2023**

End User:
PGSO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
5	PCS	ALL PURPOSE GLUE 240G	6	288.00	48.00		
13	PCS	TAPE DISPENSER FOR 1" TAPE - HEAVY DUTY	3	435.00	145.00		
17	BOX	PAPER FASTENER METAL 8"	12	540.00	45.00		
18	BOX	PAPER FASTENER PLASTIC 8"	12	540.00	45.00		
23	PCS	MEGA STORAGE BOX - WHITE 75L	2	1,600.00	800.00		
24	PACK	PAPER BOARD , A4 220 GSM	10	380.00	38.00		
		Charges: 1061 MOOE OFFICE SUPPLIES 5-02-03-010 Purpose/Remarks: FOR THE USE OF PGSO NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		3,783.00			

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-Admin	0547-AM-23-A	Supply/Delivery of Gasoline. Please see attached RFQ.	P 10,500.00	Until it is Consumed	At source or At station	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
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 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3RD Opening)

April 20, 2023

(Company Name & Address)

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PR. NO.: **0547-AM-23-A**
 Dated: **04/03/2023**

End User:
PGO - Administrative Services

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
2	liter	Gasoline	150	10,500.00	70.00		
		Charges: PGO-ADMIN/1031 Fuel, oil and lubricants exp. 5-02-03-090 Purpose/Remarks: For the use of PGO-Admin NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		10,500.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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