



**INVITATION TO QUOTE**

**Date: December 02, 2022**

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PMO	2172-AM-22	Supply/Delivery of Laptop Computer. Please see attached RFQ.	P 75,000.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on December 06, 2022**:
- Advance Dropping (before December 06, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (December 06, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation’s opening shall be **on December 06, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation’s form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of “Brand Name” offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
 Provincial Government of Davao del Sur  
 Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
 Head BAC Secretariat  
 Office of the BAC Secretariat  
 Room 4, Executive Building, Barangay Matti, Digos City  
 Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
 Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
 Telephone No.: (082) 553-9579  
 Mobile Nos.:  
 Globe 0905-229-0526; 0966-974-7142  
 Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D** *γ*  
 (Provincial Budget Officer)  
 BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

December 2, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than December 06, 2022 @ 9:00 AM:

Advance Dropping (before December 06, 2022) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.  
 Date of Opening (December 06, 2022 @ 9:00 AM) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 2172-AM-22

End User:

**DESSAMIE BUAT SANCHEZ, CPA, JD**

Dated: 12/01/2022

PMO

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	Laptop Computer Specs: - Core i5 10th generation processor or higher - at least 15" Full HD Widescreen IPS - at least 8Gb RAM with 4GB DDR6 VRAM - 1TB HDD + 256 SSD Storage - Bluetooth, LAN and Wireless Network Capable - Wireless Mouse and Carrying Bag - Window 10 OS (Genuine) - With complete accessories - 1 year warranty on parts and services	1	75,000.00	75,000.00		
		Charges: 1999-08 - Support to Financial Management Program 1-07-05-030- ICT Equipment Purpose/Remarks: For Office Use. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		75,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



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**Date: December 02, 2022**

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEDIPO	2174-AM-22	Supply/Delivery of Desktop Computer with Printer (Branded).  Please see attached RFQ.	P 176,500.00	30 Working Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
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5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
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7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
 Provincial Government of Davao del Sur  
 Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

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**DESSAMIE BUAT SANCHEZ, CPA, J.D** 8  
*(Provincial Budget Officer)*  
 BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City  
**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

December 2, 2022

(Company Name & Address)

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Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than December 06, 2022 @ 9:00 AM:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 2174-AM-22  
 Dated: 12/01/2022

End User:  
 PEDIPO

  
**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	<b>DESKTOP COMPUTER WITH PRINTER (BRANDED)</b> Specifications: -Processor: Core i7 11th Gen. or Higher -Memory: 8 GB DDR4 RAM -SSD: At least 256GB + 1 TB Hard Disk Drive -Graphics: 2 GB video card -Power Supply: At least 750 Watts -Monitor: At least 21.5" HD LED -AVR: At least 450W 230V -UPS: at least 650VA -Wireless Keyboard and Mouse -Operating System: Windows 10 Pro (64 bit) - with License -with Licensed Microsoft Office 2016 (64 bit) or higher -with Licensed Antivirus at least 1-2 year validity  <b>PRINTER ( 3 in 1 )</b> -Print - Scan - Copy -Printing speed: 15pages/min colour, 33pages/min monochrome -Color: Black, Cyan, Yellow, Magenta  Warranty: 1 year of parts and services Delivery: 30 working days  Green Specifications: -ICT equipment which fulfills at least Energy Star 6.1 Computer and 7.0 for monitor criteria -In case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades -with a visible on/off switch -availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production -in recyclable packages	1	110,000.00	110,000.00		
2	set	<b>DESKTOP COMPUTER WITH PRINTER</b> Specifications: -Processor: Core i5 10th Gen. or Higher -Memory: 8 GB DDR4 RAM -SSD: At least 256GB SSD + 1 TB Hard Disk Drive -Graphics: 2 GB video card	1	66,500.00	66,500.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 2



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 Mati, Digos City  
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PR. NO.: 2174-AM-22  
 Dated: 12/01/2022

End User:  
**PEDIPO**

  
**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		-Power Supply: At least 750 Watts -Monitor: At least 18.5" HD LED -AVR: At least 450W 230V -UPS: at least 650VA -Wireless Keyboard and Mouse -Operating System: Windows 10 Home 64 Bit (Licensed) -with accessories: Keyboard, Mouse  <b>PRINTER ( 3 in 1 )</b> -Print - Scan - Copy -Printing speed: 15pages/min colour, 33pages/min monochrome -Color: Black, Cyan, Yellow, Magenta  Warranty: 1 year of parts and services Delivery: 30 working days  Green Specifications: -ICT equipment which fulfills at least Energy Star 6.1 Computer and 7.0 for monitor criteria -In case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades -with a visible on/off switch - availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production -in recyclable packages  x.x.x.x.x.x.x.x.x For the use of Provincial Economic Development and Investment Promotions Office. RESPONSIBILITY CENTER: 8771					
		<b>Charges: CAPITAL OUTLAY-ICT EQUIPMENT (1-07-05-030)</b> Purpose/Remarks: For the use of Provincial Economic Development and Investment Promotions Office. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		176,500.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

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