#### INVITATION TO QUOTE

Date: June 29, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PCO	0800-AM-23	Supply/Delivery of Diesel	₱ 30,000.00	Until it is Consumed	At Source or at Station	Small Value Procurement
		Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on July 04, 2023:

Advance Dropping (before July 04, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on July 04, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: <a href="https://www.davaodelsur.gov.ph">www.davaodelsur.gov.ph</a> Email: <a href="https://bac.davaodelsur2@gmail.com">bac.davaodelsur2@gmail.com</a> Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

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## DEL CHELLE HOW WATER MELLINE CHELLE

TAVITATION TO QUOTE

Dayer June 24, 2023

The Provincial Government of Daviso del Sur, through its Bids and Awards Congruence (PAC), inclus ad present bidder stapphers to quote for the following goods under Atermatica Methods of Practic calculations (Small Value Presentence)

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- Interested Suppliers bidders may closin information from the Procurement Changement Office, Room 4, Executive Studding, flarangay Matte, Digos City from 8:90 s.m. 4:00 c.m., Mouday to Friday
  - Frice Constrous must be delivered to the following at 0:00mm ancience O soir!

Advance Dropping (before July 04, 2023) Room J. Procurainent Management Office, Capitol Building, Marti, Dugos City, Bare of Opening (July 04, 2023) - Ralota Harl, Davas del Sur Coliscum, Province of Consecutor Sur &

- Request for Operation's opening shall be on July 04, 2023 at 9:00 a.m. at Ratem Half Daylo del Sur Colission. Provincial of Hayran del Sur.
  - 5. Use prescribed Request for Quotation's form as attached, Late bid shall not be accorded.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier 1, the algebra of Thand Name offered shall be sufficient ground for disqualification of the participating supplier bidder.
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The BAC Chairperson Provincial Government of Davao del Sur Email: her dovandelsur Zu'enail.com

MS. NORJANNA M. CAMAGUIN, MPA

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Procusement Managament Office

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Email: bac.davaalelsur Taxmall.

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Provinced Bildrey Officer

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## Republic of the Philippines PROVINCE OF DAVAO DEL SUR

Matti, Digos City

#### **BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9) Recanvass Item/s (3RD Opening)

June	29,	2023	
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(Company Name & Address)

#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than July 04, 2023 @ 9:00 AM:

Advance Dropping (before July 04, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0800-AM-23 Dated: 06/02/2023

End User:

DESSAMIE BUA SANCHEZ, CPA, JD

PCO

CHAIRPERSON

tem No.	Unit	DANG TO Item and Description (48 (5) OVT 30	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Liter	Note:  1. Latest fuel pump price  2. Delivery: Until consumed agraph to the state of the state o		30,000.00 THE LOWES COMMODITION OF THE LOWES	00.00 TEMALE OF THE OFFICE OF THE OFFICE OF THE OFFICE OFFI	TOTAL VALIS  TO ALL RIES  TO ALL RIES  TO ALL RIES  TO ALL RIES	
		Charges: Cooperative Services 8761/Account Code: 5-02-03-090 Purpose/Remarks: For the use of Provincial Cooperative Office.  NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	VC EMA VAS TO VST BI DBED	OO.000,000 THOUGH BILLTS COUNTABILLTS BAC ENAIL M	AS SUBMITTED ILLIY AND AC NT THROUGH TION AND VAL	11. FOR KEURES PRESENTAL PROPERTY ALL RECORDS SEE ALL RECORDS PROPERTY A	
		SEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING	BE AC	S SHALL NOT  N ENVELOPE  LED  PE	NCLOSED IN A NCLOSED IN A OPE NOT SE ERED ENVELD	CONDITION a NOTE b. ENVE	
		DÉLOVING DETAILS:	THE FL	ARKED WITH T NO. 8 DATE PENGIBLO OP	PE MUST BE M MAY NAME NOT NUMBER HASE REQUES JULE OF DRO	14. ENVELO a. COMP b. CONT c. PURC d. BCHE	
		PRETAILS IN THE REQ (FRONT PAGE) SHALL MEAN R.  TOR OR ITS DULY AUTHORIZED REPRESENTATIVE	ISSARI BIDDE KOPRII	ALL THE NECE TION OF THE DADDRESS RE OF THE PL	TO RILL-OUT DISOLIALIFIC ANY NAME AN AND SIGNATI ID	15. FAILURE AUTOMATIC 8. COMP b. NAME c VALID	
		IAILAODRESS	10R E	ONE NO AND	HONE/CEULP	ABLET b	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement. carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

/ titor riaving darorany road area acce	P
CANVASSER:	Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name	č	Signature	OT	Canvasser	

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

Downloaded through Philgeps ☐ Sent through BAC Email Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

### **GENERAL CONDITION**



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: UNTIL IT IS CONSUMED

#### : STAGGERED PAYMENT

- 3. PLACE OF DELIVERY: AT SOURCE OR AT STATION
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

#### INVITATION TO QUOTE

Date: June 29, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHRMO	0956-AM-23	Supply/Delivery of Diesel & Gasoline.	₱ 111,870.00	Until it is Consumed	At Source or at Station	Small Value Procurement
		Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on July 04, 2023:

Advance Dropping (before July 04, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on July 04, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

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#### INVITATION TO QUOTE

Dates June 29, 2623

 Fire Provincial Government of David del Sun timough its Bids and Awards Committee (BAC), invites all potential bidders appliers to quote for the following goods under Afternative Methods of Procurement (Small Value Procurement).

		Description	
THE PERSON E			

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Mattl, Digos City from 8:00 a.m. - 4:00 p.m., Manday to Friday.
  - 3. Price Querations must be delivered to the following at 9:00am on July 04, 2023:

Advance Dropping (before July 94, 2023) Room 4, Procurement Management Office, Capitol Building, Matri, Digns Cipc. Date of Opening (July 94, 2023) - Raiota Hall, Daygo del Sur Coliscum, Province of Daygo del Sur 6

- Request for Gueration's opening shall be on July 04, 2023 at 9:00 a.m. at Enlota Hall Dayso del Sur Coliseum. Provincial
  of Dayso del Sur.
  - Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted
- If applicable, Brand Name shall be indicated in the RFQ by the participating Suppliers. In the absonce of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier hidder.
  - Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
    - 8. The Supplier shall notify the PGSO a day before the actual delivery.
- The Provincial Government of Daying del Sur reserves the right to reject any and all bids, declare a follower of billing, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the JOIn trace at IRR of RA No. 9184, without thereby incurring any liability to the adjusted bidden or bidges or bidges.

or further order order of refer to

The BAC Chairperson
Provincial Covernment of Dayso del Su
Email: http://downdelsur/Paymall.com

MS. NORJANNA M. CAMAGUIN, MPA

A A Charle

Procurement Vancourant Office

Room & Executive Building, Burangay Marri, Digos City

Websites area dayoutelsur.gov.ph

Eastest: puc\_dayaadalsur2(a'gmall.

Lefebrure No.: (082) 553-95

Moolls No

Globe 0905-229-0316; 0966-974-7142

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DESSAMUE BUNG-BANCHEZ, CPA, J.D.
Travincial Bildger (Cerest)
BAG Chalmerson



#### Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

**BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

June 29, 2023

(Company	Name	&	Address)
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#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than July 04, 2023 @ 9:00 AM:

Advance Dropping (before July 04, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0956-AM-23

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated	1: 06/29	0/2023 PHRMO		NAME AND M	PGDH-PBO / B	AC CHAIRPERS	ON /
Item No.	Unit	ME AND MODEL OFFERRED SHALL BE A SUPPLICIENT THORPATHIC STRONG PROPERTY SHALL THE TWO (2) BRANDS ONLY BRAND REPLACEMENT SHALL	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	ltr	Diesoline	1832	109,920.00	60.00	JUN DE TUN	
2	Itr	Gasoline	30	1,950.00	65.00	THE WO	
		x-x-x-x Conditions:  1. Latest fuel pump price.  2. Delivery: Until it is consumed.	T CALL	O THE LOWES WARDED	L BE GIVEN T DE OF ITEMS A DEST FOR OI	AWARD WILL TOTAL ALL TO ALL REC	
		3. Staggered Payment Charges: Account Code: 5-02-03-090	7 148	111,870.00	MEACED MAD	73/12 FICA	

SB #1 - P50,000.00 Total: P 121,350.00

PHRMO GEN FUND: MAKE TAKE

P71,350.00

Purpose/Remarks: For PHRMO vehicle use.

NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF

THE RFQ AS PART OF THE CONTRACT.			TEXIST	MONTHORNO	
		SAN BANNET OBE	NCLOSED IN	a TOM is	
		· 080/	BR TON BRO.	BWME 6	
		199	RED ENVELO	C TAMP	
FDLLOWING DETAILS:	3H7	MRKED WITH	M BE TOUN BEIN	OJEVNE NI	
			ANY NAME	ямоіз н	
			NOT NUMBER	TH00 U	
		TAG & OUT	BUDBA BRAH	PURC	
		are rate outline	man do a li d	alena e	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots. ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHAPPROPRIATE BOX:	HECK THE

☐ Through a Canvasser ☐ Downloaded through Philgeps ☐ Sent through BAC Email Downloaded through Davao del Sur Website

Q/CANVASS	FORM?	KINDLY	CHECK	THE
□ Wal	k-in Suppl	ier		

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Page 1 of 1

(Telephone	Cellphone	No.	and/or	Email	Address

### **GENERAL CONDITION**



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: UNTIL IT IS CONSUMED

#### : STAGGERED PAYMENT

- 3. PLACE OF DELIVERY: AT SOURCE OR AT STATION
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS. FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
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- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
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- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

#### INVITATION TO QUOTE

Date: June 29, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0958-AM-23	Supply/Delivery of Food Stuff.	₱ 213,000.00	Upon Requested by End-User	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.			•	

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on July 04, 2023:

Advance Dropping (before July 04, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on July 04, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <a href="mailto:bac.davaodelsur2@gmail.com">bac.davaodelsur2@gmail.com</a>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: <a href="www.davaodelsur.gov.ph">www.davaodelsur.gov.ph</a> Email: <a href="mailto:bac.davaodelsur2@gmail.com">bac.davaodelsur2@gmail.com</a> Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)

**BAC** Chairperson



# PROCUREMENT MANACEMENTORISE

#### INVITATION TO QUOTE

Date: June 29, 2023

 The Provincial Covernment of Dayao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders suppliers to quote for the following goods under Alternative Methods of Productment (Small Value Productment).

Small Value Procurement	PUSO Warehouse		SupplyDelivery of Food	
			Please see attached RPQ.	

- Interested Suppliers bidders may obtain information from the Procurement Management Office, Room 4 Executive Building, Barangay Matri, Digos City from 8:00 a.u. - 4:00 p.m., Monday to Eriday
  - 3. Price Quorations must be delivered to the following at 9:00am on July 04, 2023:

Advance Propping (before July 04, 2023) Room 4, Procurement Management Office, Capitol Building, Mauti, Dagos City, Dago of Opening (July 04, 2023) - Ralota Hall, Dayao del Sur Colissum, Province of Dayao del Sur 6

- Request for Quotation's opening shall be on July 04, 2023 at 9:00 a.m. at Ralpta Hall Davao del Sur Celiscum. Provincial
  of Davao del Sur.
  - 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFO by the participating Supplierts. In the absence of Brand Name offered shall be sufficient ground for disqualification of the participating supplier bidder.
  - 7. Bidder is allowed to offer muximum of two (2) brands only. Brand replacement shall not be silrowed.
    - 8. The Supplier shall notify the PCSO a day before the actual delivery
- The Provincial Government of Day and del Sur reserves the right to reject may and all bids, declare a failure of ollding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised 183.
   of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chair person
Provincial Government of Davao del St
Email, but davadolsur/Govadl com

AND MADELLAND TO A MACHINE AND A

PMO-Chief Administrative Officer

Head BAC Semetarian

rocurement Vanagement Office

Room & Executive Building Rayangay Marri Digos C

WG COSHC, BARN THANDAGARITE BONDO

Email: buc davaodelsur 2(argmatt.c

Letebhoure No.t (082) 553-951

Mobile Ness

Globe 0905-220-0526; 0966-974-7140

Smart 0908-32-2024: 0946-194-228

DESSAME BUAT-SANCHEZ, CPA, J.D.

Provincial Budger Office



## Republic of the Philippines PROVINCE OF DAVAO DEL SUR

Matti, Digos City

#### **BIDS AND AWARDS COMMITTEE** CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

June 29, 2023

(Company	Name	&	Address)
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#### Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than July 04, 2023 @ 9:00 AM:

Advance Dropping (before July 04, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 04, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0958-AM-23

Fnd User:

DESSAMIE BUAT-SANCHEZ, CPA,

PGDH-PBO / BAC CHAIRPERSON

Dated: 06/29/2023

PHO

Approved Approved Supplier's Brand **Budget for Budget for** Item Item and Description Quotation Qty Unit Contract Contract Name No. **Unit Price** (ABC) Total (ABC) Unit Fortified Rice Porridge with maximum of 22 Vitamins and Minerals for 50,400.00 28 00 1 pack Pregnant and Lactating Women, Chicken Flavor, 100grams/pack Expiry date: At least 6 months from delivery date Fortified Macaroni Pasta/Soup with maximum of 22 Vitamins and 28.00 1800 50.400.00 2 pack Minerals for Pregnant and Lactating Women, Chicken Flavor, 100grams/pack Expiry date: At least 6 months from delivery date 22 00 Fortified Rice Porridge, Ready-to-Cook Single-serve Sachet with 5100 112,200.00 3 pack maximum of 22 Vitamins and Minerals, Chicken Flavor, 50 grams/pack Expiry date: At least 6 months from delivery date NOTE: Delivery of nutrition is upon request by end user Nutrition Program- 4919-02 LGDF-General Fund CY 2023 Food Supplies Expenses 5-02-03-050 Amount: Php 213,000.00 213,000.00 Charges: Nutrition Program- 4919-02 LGDF-General Fund CY 2023 Food Supplies Expenses 5-02-03-050 Purpose/Remarks: Dietary supplementation for nutritionally at-risk pregnant women and stunted 6-23 months old children NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

 11	-0	Cinnatina	-	Camillana
Name	· Č	Signature	OI	Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

CANVASSER:

☐ Through a Canvasser ☐ Walk-in Supplier Downloaded through Philgeps ☐ Sent through BAC Email

☐ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

## **GENERAL CONDITION**



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: UPON REQUEST BY END-USER
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS