



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)  
Telefax: (082) 553-9579  
Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)/[sbacdavaodelsur@gmail.com](mailto:sbacdavaodelsur@gmail.com)

*I Davao Davao del Sur*

## INVITATION TO QUOTE

Date: July 21, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.


Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0876-AM-23-A	Supply/Delivery of (Tool Box, Trash Can, Folding Wheel Chair, etc.) Please see attached RFQ.	₱ 54,800.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
**Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**RAUL D. RAUT, JD, ENP**  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
(Provincial Budget Officer)  
BAC Chairperson



INVITATION TO QUOTE

Date: July 21, 2023

The Provincial Government of Davao del Sur through its Bids and Awards Committee (BAC) invites all interested bidders to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement):

Other	PK	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PL100	02-P-0023-A	Supply/Delivery of (Foot Lock, Trash Can, Folding Wheel Chair, etc.) Please see attached RFO.	₱ 24,500.00	In Calendar Days	Workshop	Small Value Procurement

Interested bidders may obtain information from the Procurement Management Office, Room 4 Executive Building, Harganay Mart, Digos City from 8:00 a.m. - 4:00 p.m. Monday to Friday.

First Quotation must be submitted to the following at 9:00am on July 27, 2023.

Address: Shipping (before July 27, 2023) Room 4 Procurement Management Office, Capital Building Mart, Digos City, Davao del Sur (July 27, 2023) - Katola Hall, Davao del Sur, Cotabato, Province of Davao del Sur.

Request for Quotation's opening shall be on July 27, 2023 at 9:00 a.m. at Katola Hall, Davao del Sur, Cotabato, Province of Davao del Sur.

The provided Request for Quotation's form is attached. Late bids shall not be accepted.

The applicant's Brand Name shall be indicated in the RFO by the participating supplier. In the absence of Brand Name, a bid shall be sufficient ground for disqualification of the participating supplier.

Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

The supplier shall notify the PGO a day before the actual delivery.

The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or award the contract at any time prior to contract award in accordance with Section 37.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson  
Provincial Government of Davao del Sur  
Email: [bac@pgo.davao.gov.ph](mailto:bac@pgo.davao.gov.ph)  
Phone: [+63905332024](tel:+63905332024)

MR. NORIYAMA M. CAMAGUIN, MBA  
TMO-Cost Administrative Officer  
Head BAC Secretariat

Procurement Management Office  
Room 4 Executive Building, Harganay Mart, Digos City

Website: [www.davao.gov.ph](http://www.davao.gov.ph)  
Email: [bac@pgo.davao.gov.ph](mailto:bac@pgo.davao.gov.ph)  
Telephone No: (085) 221-8279

Mobile No: 0905-332-0224, 0905-974-7142  
Class: 0905-332-0224, 0905-194-3281  
Fax: 0905-332-0224, 0905-194-3281

RAULY RAUT, JD, ENP  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

DESSAMIE BIAT-RANCHER, CPA, JD  
Provincial Budget Officer  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3<sup>RD</sup> Opening)

July 21, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.

Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
 BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0876-AM-23-A**

End User:

Dated: **06/14/2023**

**PTDPO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
8	SET	TOOL BOX , heavy duty , 85pcs./set * 85 piece kit combines popular sleeves * Wrenches, screwdriver and head pliers	1	5,300.00	5,300.00		
9	PIECE	TRASH CAN WITH WHEELS 120 liter * size: H-86"x L-46" x W-54"	6	12,000.00	2,000.00		
12	PIECE	ADULT FOLDING WHEELCHAIR (Heavy duty)	1	6,000.00	6,000.00		
14	PIECE	BATHROOM TOWEL RACK, (Hanging holder stainless)	7	7,000.00	1,000.00		
16	PIECE	WALL FAN * plastic 3 blades	1	4,500.00	4,500.00		
17	PIECE	ORBIT CEILING FAN * 3 blades stainless	1	5,500.00	5,500.00		
18	PIECE	Gas Stove Double burner	1	4,000.00	4,000.00		
20	PIECE	DISH RATTAN CABINET * 5 LAYER * 3 DRAWERS * L- 61 cm x W- 33cm x H- 161cm	1	10,500.00	10,500.00		
		Charges: <b>OPERATION TO PASSIG AQUA ECO PARK 1999-1 C.Y. 2023</b> <b>OTHER SUPPLIES AND MATERIALS EXPENSE 5-02-03-990</b> Purpose/Remarks: FOR THE USE FOR THE PASSIG ISLET NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>54,800.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Matti, Digos City

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

CANVASSER:

After having carefully read and accepted your General Conditions at the back, I/We have made you in the terms of prices noted FIRST and Omitting a sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement. Note in case of the quotation between supplier, the BAC is hereby authorized to do the final award.

HOW DID YOU GET THE PROCANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

Downloaded from Procurement Website

Downloaded from BAC Email

Downloaded from BAC Portal

Other (Specify):

Name & Signature of Proprietor or its duly authorized representative: \_\_\_\_\_

Name & Signature of Canvasser: \_\_\_\_\_

(Telephone, Cellphone No. and/or Email Address): \_\_\_\_\_



**INVITATION TO QUOTE**

**Date: July 20, 2023**

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEO-Maintenance	0928-AM-23-A	Supply/Delivery of Automatic Door Closer.  Please see attached RFQ.	₱ 24,600.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
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4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
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Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Telephone No.: (082) 553-9579  
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Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
(Provincial Budget Officer)  
BAC Chairperson

  
**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
**BAC VICE - CHAIRPERSON**





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)  
 Recanvass Item/s (3<sup>RD</sup> Opening)

**July 20, 2023**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

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 Date of Opening (**July 27, 2023**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)

PR. NO.: **0928-AM-23-A**  
 Dated: **06/21/2023**

End User: **BAC VICE - CHAIRPERSON**  
**PEO - Maintenance**

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
5	unit	AUTOMATIC DOOR CLOSER, (Hydraulic Spring Closer) Specifications: - Applicable Door Weight: at least 60kg capacity - Applicable Door width: 700-900mm - Material: Aluminum	2	7,600.00	3,800.00		
7	bottle	OIL 10W30, 1.0 liters per bottle (oil for brush cutter)	20	17,000.00	850.00		
		Charges: <b>8753 PEO Maintenance Division 5-02-03-990</b> <b>Other Supplies &amp; Materials Expense</b> Purpose/Remarks: For use in the PEO- Maintenance Division NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>24,600.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

\_\_\_\_\_  
 Name & Signature of Canvasser

\_\_\_\_\_  
 (Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

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\_\_\_\_\_  
 Valid ID

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# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0929-AM-23-A	Supply/Delivery of Air Compressor Dust Duster Trigger & Tire Inflator w/ Gauge.  Please see attached RFQ.	<b>₱ 3,900.00</b>	10 Calendar Days	PGSO Warehouse	Small Value Procurement


2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
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For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
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Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
*(Provincial Budget Officer)*  
BAC Chairperson

  
**RAUL E. RAUT, JR. ENP**  
 (PGSO - HELMUT)  
 BAC VICE-CHAIRPERSON





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3<sup>RD</sup> Opening)

July 20, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.  
 Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. PAUT, JR.**  
 (PGDH - HRP)

PR. NO.: **0929-AM-23-A**  
 Dated: **06/21/2023**

End User:  
**PDRRMO**

BAC VICE - Chairperson

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	Air Compressor Dust Duster Trigger - handle 1/4 compressed alloy	1	1,700.00	1,700.00		
2	unit	Tire Inflator with Gauge - MP600000AV	1	2,200.00	2,200.00		
		Charges: <b>Trust Fund CY 2021</b> <b>Other Supplies 5-02-03-990</b> Purpose/Remarks: For use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		3,900.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Mati, Digos City

# GENERAL CONDITION

CANVASS REQUEST FOR QUOTATION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATIONS/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)

Telefax: (082) 553-9579

Website: [www.davaodelsur.gov.ph/pggo-bac](http://www.davaodelsur.gov.ph/pggo-bac)

Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)/[sbacdavaodelsur@gmail.com](mailto:sbacdavaodelsur@gmail.com)

*I Davao Davao del Sur*

## INVITATION TO QUOTE

Date: July 20, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PCSMO-CSU	0988-AM-23	Supply/Delivery of Diesel, Gasoline & Engine Oil.  Please see attached RFQ.	₱ 80,000.00	: Latest Fuel Pump Price (for item 1 & 2) : Until it is Consumed (for item 1 & 2) : 7 Working Days (for item 3) : Staggered Payment (for item 1 & 2)	At Source or at Station	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
**Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

### The BAC Chairperson

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

### MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**RAUL D. BAUT, JD, ENP**  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
(Provincial Budget Officer)  
BAC Chairperson



# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

## INVITATION TO QUOTE

Date: July 28, 2023

The Provincial Government of Davao del Sur through its Bids and Awards Committee (BAC) invites all potential bidders to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement):

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PCMO-CSD	0088-AM-13	Supply/Delivery of Diesel Generator & Engine Oil. Please see attached RFP.	1,86,000.00	Item 1 (a) : 1 Week Item 1 (b) : 1 Week Item 1 (c) : 1 Week Item 1 (d) : 1 Week Item 1 (e) : 1 Week Item 1 (f) : 1 Week Item 1 (g) : 1 Week Item 1 (h) : 1 Week Item 1 (i) : 1 Week Item 1 (j) : 1 Week Item 1 (k) : 1 Week Item 1 (l) : 1 Week Item 1 (m) : 1 Week Item 1 (n) : 1 Week Item 1 (o) : 1 Week Item 1 (p) : 1 Week Item 1 (q) : 1 Week Item 1 (r) : 1 Week Item 1 (s) : 1 Week Item 1 (t) : 1 Week Item 1 (u) : 1 Week Item 1 (v) : 1 Week Item 1 (w) : 1 Week Item 1 (x) : 1 Week Item 1 (y) : 1 Week Item 1 (z) : 1 Week	At Source or Station	Small Value Procurement

- Interested bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Bantayan Matit, Digos City from 8:00 a.m. to 4:00 p.m., Monday to Friday.
- Bids/Questions must be delivered to the following in person on July 27, 2023:  
Advance Bidding (Before July 27, 2023) Room 4, Procurement Management Office, Capitol Building, Matit, Digos City. Date of Opening (July 27, 2023) - Raffles Hall, Davao del Sur Coliseum, Province of Davao del Sur.
- Request for Quotation's opening shall be on July 27, 2023 at 9:00 a.m. at Raffles Hall Davao del Sur Coliseum, Provincial Office of Davao del Sur.
- Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFP by the participating supplier. In the absence of Brand Name, offeror shall be sufficient ground for disqualification of the participating supplier/bidder.
- Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
- The Supplier shall notify the PGO 2 days before the actual delivery.
- The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 32.6 and 31 of the 2016 revised IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
The BAC Chairperson  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur@gmail.com](mailto:bac.davaodelsur@gmail.com)

MR. VOLYANNA M. CAMAGUIN, MPA  
PMO-Chief Administrative Officer  
Lead BAC Secretary  
Procurement Management Office  
Room 4, Executive Building, Bantayan Matit, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur@gmail.com](mailto:bac.davaodelsur@gmail.com)  
Telephone No.: (082) 222-9279  
Mobile No.:

RAUL D. RAUT, JR., BSA  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

DESSAMIE BE AT-SANCHEZ, CPA, J.D.  
Procurement Officer  
BAC Chairperson

Office 0905-229-0206; 0905-974-7142  
Smart 0908-332-2024; 0946-194-2281



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3<sup>RD</sup> Opening)

July 20, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.  
 Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0988-AM-23**  
 Dated: **07/05/2023**

End User:  
**PCSMO-CSU BAC VICE - CHAIRPERSON**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Liters	DIESEL FUEL	650	39,000.00	60.00		
2	Liters	GASOLINE FUEL	520	33,800.00	65.00		
3	Quarts	ENGINE OIL GASOLINE 10W40	12	7,200.00	600.00		
Conditions: 1. Latest Fuel Pump Price (for item 1 & 2) 2. Delivery: Until consumed (for item 1 & 2) and 7 working days (for item 3) 3. Staggered Payment (for item 1 & 2)							
Charges: <b>MOOE: 5-02-03-090</b> <b>CODE: 1013</b> Purpose/Remarks: For the use of PCSMO-Civil Security Unit Division NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.				80,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

\_\_\_\_\_  
 Name & Signature of Canvasser

\_\_\_\_\_  
 (Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

\_\_\_\_\_  
 Valid ID

\_\_\_\_\_  
 (Telephone, Cellphone No. and/or Email Address)

Republic of the Philippines  
 PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City  
**GENERAL CONDITION**  
 CANVASS REQUEST FOR QUOTATION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: UNTIL IT IS CONSUMED (FOR ITEM 1 & 2)  
 : 7 WORKING DAYS (FOR ITEM 3)  
 : STAGGERED PAYMENT (FOR ITEM 1 & 2)
3. PLACE OF DELIVERY: AT SOURCE OR AT STATION
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Note: In case of tie between bidders, the BAC is hereby authorized to do the final selection.  
 (TR) and (TR) shall be submitted in the case of tie in the release of payment in the case of final Value Proposition.  
 After having carefully read and accepted your General Conditions at the back, I/We have done you on the back of this sheet.

CANVASSER:  
 Name & Signature of Canvasser  
 Name & Signature of Proprietor or its duly authorized representative  
 (Date & Signature of Proprietor or its duly authorized representative)





**INVITATION TO QUOTE**

**Date: July 21, 2023**

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0989-AM-23-A	Supply/Delivery of Pool Brush & Brush Cutter.  Please see attached RFQ.	₱ 59,800.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
**Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
**BAC VICE - CHAIRPERSON**

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
 (Provincial Budget Officer)  
 BAC Chairperson



# PROCUREMENT MANAGEMENT OFFICE BIDDING AND AWARDS COMMITTEE

## INVITATION TO BIDD

Date: July 27, 2023

The Provincial Government of Davao del Sur through its Bids and Awards Committee (BAC) invites all potential bidders to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
ITDPO	1-00-AM-23-A	Supply/Delivery of Paper and Ink for Office Use	P 50,000.00	10 Calendar Days	W. Valencia	Small Value Procurement

Interested supplier/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Bantayan, Mati, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.

1. Bids must be delivered to the following address on July 27, 2023:

Address: Bidding Office, Procurement Management Office, Executive Building, Room 4, Bantayan, Mati, Digos City, Davao del Sur (July 27, 2023) - Bantayan Hall, Davao del Sur, Province of Davao del Sur.

2. Request for Quotation's opening shall be on July 27, 2023 at 9:00 a.m. at Bantayan Hall, Davao del Sur, Province of Davao del Sur.

3. The prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

4. If applicable, Brand Name shall be indicated in the RFO by the participating supplier. In the absence of Brand Name, offeror shall be sufficient ground for disqualification of the participating supplier/bidder.

5. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

6. The supplier shall notify the PCSO a day before the actual delivery.

7. The Provincial Government of Davao del Sur reserves the right to reject any and all bids declared a failure of bidding or not award the contract at any time prior to contract award in accordance with Sections 55.6 and 56.1 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur@gmail.com](mailto:bac.davaodelsur@gmail.com)

MS. ROSA LINA M. CAMAGUI, MBA  
BAC Chairperson  
Procurement Management Office

Room 4, Executive Building, Bantayan, Mati, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)

Email: [bac.davaodelsur@gmail.com](mailto:bac.davaodelsur@gmail.com)  
Telephone No.: (0852) 523-4239

Mobile No.:  
0905-229-0221; 0966-974-7143  
0905-229-0224; 0946-104-2281

RAUL D. RAUT, JD, ENR  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

DESSAMIE RUAT-SANCHEZ, CPA, IB  
Procurement Management Office  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)  
 Recanvass Item/s (2<sup>ND</sup> Opening)

**July 20, 2023**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.

Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JD, ENP**

(PGDH - HRMO)

BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0989-AM-23-A**

End User:

Dated: **07/05/2023**

**PTDPO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
5	piece	Pool Brush -swimming pool wall tile brush 18inc. -swimming pool cleaning with handle	2	7,800.00	3,900.00		
7	unit	Brush Cutter -4 stroke -gasoline Engine Type -Blade type (metal/nylon)	2	52,000.00	26,000.00		
		Charges: <b>SUPPORT TO MT. APO AGRI-TOURISM PARK 1999-75</b> <b>OTHER PURPOSE C.Y. 2023</b> <b>OTHER SUPPLIES &amp; MATERIALS EXPENSE 5-02-03-990</b> Purpose/Remarks: For the use of Mt. Apo Agri-Tourism Park NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>59,800.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

\_\_\_\_\_  
 Name & Signature of Canvasser

\_\_\_\_\_  
 (Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

\_\_\_\_\_  
 Valid ID

\_\_\_\_\_  
 (Telephone, Cellphone No. and/or Email Address)

PROVINCE OF DAVAO DEL SUR  
Matti, Digos City

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)  
Telefax: (082) 553-9579  
Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)/[sbacdavaodelsur@gmail.com](mailto:sbacdavaodelsur@gmail.com)

*I Davao Davao del Sur*

## INVITATION TO QUOTE

Date: July 21, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PSWDO	1001-AM-23-A	Supply/Delivery of Grocery Supplies. Please see attached RFQ.	₱ 20,600.00	Staggered Delivery Basis (Every Week)	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
**Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**RAUL D. RAUT, JD, ENP**  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
(Provincial Budget Officer)  
BAC Chairperson



INVITATION TO QUOTE

Date: July 21, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC) invites all qualified bidders to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement):

Office	FR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
IS/DO	IS/DO-2-A	Supply/Inventory of Goods: Supplies	P. 2023-010	Proposed Delivery Period (Three Weeks)	IS/DO Warehouse	Small Value Procurement

- Interested bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Harmony Hall, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.
- Quote submissions must be delivered to the following on Monday, July 24, 2023:  
Address: Room 4, Procurement Management Office, Capital Building, Harmony Hall, Digos City, Davao del Sur (July 27, 2023) – Katola Hall, Davao del Sur College, Province of Davao del Sur.
- Request for Quote's opening shall be on July 27, 2023 at 9:00 a.m. at Katola Hall, Davao del Sur College, Provincial Office, Davao del Sur.
- The sealed Request for Quote's form as attached, the bid shall not be accepted.
- If applicant's brand name shall be indicated in the RFO by the participating supplier, in the event of brand name-related dispute, sufficient ground for disqualification of the participating supplier.
- Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.
- The supplier shall notify the IS/DO a day before the actual delivery.
- The Provincial Government of Davao del Sur reserves the right to reject any and all bids deemed to be inferior, not award the contract at any time prior to contract award in accordance with Sections 33.6 and 41 of the 2019 revised IRR of RA No. 9164, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson  
Provincial Government of Davao del Sur  
Email: [bac@pgo.gov.ph](mailto:bac@pgo.gov.ph)

MS. NORLINA M. CAMAGUI, MBA  
TMO/Chief Administrative Officer  
Head BAC Secretariat

Procurement Management Office  
Room 4, Executive Building, Harmony Hall, Digos City  
Website: [www.pgo.gov.ph](http://www.pgo.gov.ph)

Email: [bac@pgo.gov.ph](mailto:bac@pgo.gov.ph)  
Telephone No. (082) 223-2379

Mobile No. 0967-219-8238; 0966-974-7143  
Fax No. 082-223-2024; 0944-194-2281

RAUL D. RAUT, JD, ENP  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

DESSAMIE BEAT-SANCHEZ, CPA, JD  
Procurement Management Office  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (2<sup>ND</sup> Opening)

July 21, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.

Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAB D. RAUT, JD, ENP**

(PGDH - HRMO)

BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **1001-AM-23-A**

End User:

Dated: **07/07/2023**

**PSWDO**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
2	SACKS	SUGAR, BROWN, 50KLS./SACKS	2	5,200.00	2,600.00		
7	PACK	ALL IN ONE SEASONING GRANULE, 8G, 14 PCS./PACK	40	1,800.00	45.00		
9	PIECES	SINIGANG SA SAMPALOK, ORIGINAL MIX, 44G	32	480.00	15.00		
11	PACK	UMAMI SEASONING, 11G, 18 PCS./PACK	16	800.00	50.00		
12	BAG	BISCUITS, CRAKERS, 33G, 10 PCS.	112	5,600.00	50.00		
13	BAG	BISCUITS, ASSORTED CREAM-FILLED CRACKERS, 32G, 10 PCS.	112	6,720.00	60.00		
		Charges: <b>LGDF-2023 INTERNAL ARMED CONFLICT PROGRAM (ENDING LOCAL COMMUNIST-ARMED CONFLICT); ACCOUNT CODE: 5-02-02-010; RESPONSIBILITY CENTER: 1919-20</b> Purpose/Remarks: FOR THE USE OF TPP B-4 PARTICIPANTS AND SECURITY PERSONNEL. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		20,600.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.  
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser
- Walk-in Supplier
- Downloaded through Philgeps
- Sent through BAC Email
- Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: STAGGERED DELIVERY (EVERY WEEK)
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
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12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Item No.	Unit	Description
1	PACK	...
2	PACK	...
3	PACK	...
4	PACK	...
5	PACK	...
6	PACK	...
7	PACK	...
8	PACK	...
9	PACK	...
10	PACK	...
11	PACK	...
12	PACK	...
13	PACK	...
14	PACK	...
15	PACK	...

CANVASSER:

Name & Signature of Canvasser: \_\_\_\_\_

Date: \_\_\_\_\_

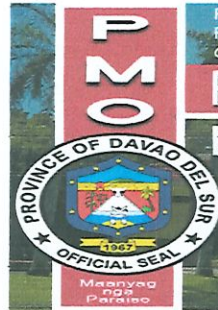
Valid ID: \_\_\_\_\_

Name & Signature of Proprietor or its duly authorized representative: \_\_\_\_\_

Date: \_\_\_\_\_

Valid ID: \_\_\_\_\_





Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Office of the Governor

# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)  
Telefax: (082) 553-9579  
Website: [www.davaodelsur.gov.ph/pgo-bac](http://www.davaodelsur.gov.ph/pgo-bac)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)/[sbacdavaodelsur@gmail.com](mailto:sbacdavaodelsur@gmail.com)

*I Love Davao del Sur*

## INVITATION TO QUOTE

Date: July 20, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEO-Motorpool	1011-AM-23	Supply/Delivery of Front Idler (Bulldozer). Please see attached RFQ.	₱ 110,769.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023:**  
**Advance Dropping (before July 27, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (July 27, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6**
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

### The BAC Chairperson

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

### MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D  
(Provincial Budget Officer)  
BAC Chairperson

  
RAUL D. RAUT, JD, ENP  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)  
Recanvass Item/s (2<sup>ND</sup> Opening)

July 20, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than July 27, 2023 @ 9:00 AM:

Advance Dropping (before July 27, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.

Date of Opening (July 27, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JD, ENP**  
(PGDH - HRMO)

PR. NO.: **1011-AM-23**

End User:

Dated: **07/11/2023**

**PEO - Motorpool**

**BAC VICE - CHAIRPERSON**

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O.	<b>Front Idler (Bulldozer)</b> Scope of Work: 1. fabricate pin 95 m dia x 430mm L, AISI 4140 2. fabricate 2 pcs bushings, hardened, 4140 3. cutting of pins & bushings 4. machining of idler bore to nearest oversize 5. rebore of collar, 2 pcs 6. fabricate lock pin, 2 pcs 7. repair of cover 8. assemble of unit 9. supply mechanical seal	1	110,769.00	110,769.00		
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x					
		For use of Shantui Bulldozer (SB-13)					
		<b>Charges: 8754 PEO Motorpool Division 5-02-13-050 R/M</b> <b>Other Machineries &amp; Equipment</b> Purpose/Remarks: For use in the Repair of Heavy Equipment in Motorpool Division NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		110,769.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.  
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

**CANVASSER:**

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

**Name & Signature of Canvasser**

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier
- Downloaded through Philgeps       Sent through BAC Email
- Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

PROVINCE OF DAVAO DEL SUR  
Matti, Digos City

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATIONS.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

CANVASSER

Name & Signature of Canvasser

HOW TO CHECK THE PROPOSAL FORM ONLY CHECK THE

- Check the name of the canvasser
- Check the name of the proprietor or its duly authorized representative
- Check the valid ID
- Check the telephone/cellphone no. and/or email address

Valid ID



**INVITATION TO QUOTE**

Date: July 21, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PPDO	1048-AM-23	Supply/Delivery of Laptop. Please see attached RFQ.	₱ 77,000.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:  
**Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
**BAC VICE - CHAIRPERSON**

**DESSAMIE BUAT-SANCHEZ, CPA, J.D** ✓  
 (Provincial Budget Officer)  
 BAC Chairperson



INVITATION TO QUOTE

Date: July 21, 2023

1. The Provincial Government of Iloilo del Sur through the Bids and Awards Committee (BAC) invites all potential bidders to quote for the following goods under Alternative Methods of Procurement (AMP) Item 02.1.1.

Office	PR	Description	ABC	Quantity	Unit	Remarks
PRO	001-AM-23	Supply of Paper	17,000.00			Classified ABC

2. Interested suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Main, Digos City from 8:00 a.m. to 4:00 p.m., Monday to Friday.

3. Bids/Quotations must be delivered to the following at 9:00am on July 27, 2023:

Address: Procurement Office, Room 4, Executive Building, Barangay Main, Digos City, Davao del Sur (July 27, 2023) - Rolando Hall, Purok del Sur, Cotabato, Province of Davao del Sur.

4. Payment for Quotation opening shall be on July 27, 2023, at 9:00 a.m. at Rolando Hall, Purok del Sur, Cotabato, Province of Davao del Sur.

5. Use prescribed request for Quotation's form as attached. Late bids shall not be accepted.

6. If applicable, brand name shall be indicated in the BPO by the participating supplier in the absence of brand name, and shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bids are allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. The supplier shall notify the PGO a day before the actual delivery.

9. The Provincial Government of Iloilo del Sur reserves the right to accept any and all bids/bidders a failure of which it may not award the contract and may enter into contract award in accordance with Section 35 and 41 of the RA 9184, without thereby incurring any liability to the successful bidder or bidders.

For further information, please refer to:

The BAC Chairperson  
Provincial Government of Iloilo del Sur  
Email: [bac@iloilodelsur.gov.ph](mailto:bac@iloilodelsur.gov.ph)

MR. NORIANDA M. CAMAGUIN, MBA  
BAC Vice Chairperson  
Procurement Management Office  
Room 4, Executive Building, Barangay Main, Digos City  
Email: [norianda@iloilodelsur.gov.ph](mailto:norianda@iloilodelsur.gov.ph)  
Telephone No: (083) 252-9379  
Mobile No: \_\_\_\_\_  
Cell: 0905-229-8820; 0935-974-7143  
Smart No: 0935-2034, 0946-194-3281

RAUL D. RAUT, JD, BSW  
(BACB - HRMO)  
BAC VICE CHAIRPERSON

ORISANTE BOUT SANCHEZ, SALUD  
Procurement Management Office  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

July 21, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.  
 Date of Opening (**July 27, 2023**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1048-AM-23**  
 Dated: **07/20/2023**

End User:  
**PPDO**

*[Signature]*  
**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
 BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	<b>Laptop</b> <b>Specifications:</b> Processor: at least i7 Windows 10 OS or latest - genuine Display: at least 13.3-inch OLED RAM: at least 16GB Internal Memory: at least 512GB SSD Graphic Card: intel Iris X3 with built-in camera inclusions: carrying bag charger wireless mouse (3.0 USB)	1	77,000.00	77,000.00		
		<b>Charges: CY 2022 - Continuing...</b> <b>LGDF - 8919-21</b> <b>Support to Philippine Rural Development Program</b> <b>1-07-05-030</b> <b>Information and Communication Technology</b> <b>Equipment</b> Purpose/Remarks: For the production of inputs and outputs for Support to Philippine Rural Development Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		77,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS



**INVITATION TO QUOTE**

Date: July 21, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-OSP	1053-AM-23	Supply/Delivery of Labor & Material for the Repair of Vehicle Plate No. 120190-902073.  Please see attached RFQ.	₱ 102,560.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on July 27, 2023**:
- Advance Dropping (before July 27, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. **Date of Opening (July 27, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on July 27, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. **The Supplier shall notify the PGSO a day before the actual delivery.**
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
 Provincial Government of Davao del Sur  
 Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
 PMO-Chief Administrative Officer  
 Head BAC Secretariat  
 Procurement Management Office  
 Room 4, Executive Building, Barangay Matti, Digos City  
 Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
 Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
 Telephone No.: (082) 553-9579  
 Mobile Nos.:  
 Globe 0905-229-0526; 0966-974-7142  
 Smart 0908-332-2024; 0946-194-2281

**DESSAMIE BUAT-SANCHEZ, CPA, J.D** 8  
*(Provincial Budget Officer)*  
 BAC Chairperson

  
**RAUL D. RAUT, JD, ENP**  
 (PGDH - HRMO)  
 BAC VICE - CHAIRPERSON
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# PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

## INVITATION TO QUOTE

Date: July 27, 2023

The Provincial Government of Davao del Sur through its Bids and Awards Committee (BAC) invites all potential bidders/suppliers to quote for the following goods under a restricted Methods of Procurement (Small / plus Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PO-058	103-AM-23	Supply Delivery of Labor & Material for the Repair of Vehicle Panel No. 120190-90273. <i>Please see attached RFQ</i>	P 103-900.00	10 Calendar Days	PO-058 Workshop	Small Value Procurement

Interested bidders/suppliers may obtain information from the Procurement Management Office, Room 4 Executive Building, Barangay Malibago, Digos City from 8:00 a.m. to 4:00 p.m., Monday to Friday.

RFQs/Quotations must be delivered to the following on July 27, 2023:

Advanced Bidding (before July 27, 2023) Room 4 Procurement Management Office, Executive Building, Malibago, Digos City. Date of Opening (July 27, 2023) - Room 4 Hall, Davao del Sur Customs, Province of Davao del Sur.

Request for Quotation opening shall be on July 27, 2023 at 9:00 a.m. at Palata Hall Davao del Sur, Province of Davao del Sur.

The enclosed Request for Quotation form is attached. Late bid shall not be accepted.

If applicable, brand name shall be indicated in the RFQ by the participating supplier in the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

Bidder is allowed to offer maximum of two (2) brands only. Brand registration shall not be allowed.

The supplier shall notify the PGO a day before the actual delivery.

The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding or award the contract at any time prior to contract award in accordance with sections 32.8 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson  
Provincial Government of Davao del Sur  
Email: [bac@pgo.davaodelsur.gov.ph](mailto:bac@pgo.davaodelsur.gov.ph)

MS. NORLAINA M. CAMARTIN, MBA  
BAC Chairperson

Head BAC Secretary  
Procurement Management Office  
Room 4 Executive Building, Barangay Malibago, Digos City  
Website: [www.pgo.davaodelsur.gov.ph](http://www.pgo.davaodelsur.gov.ph)  
Email: [bac@pgo.davaodelsur.gov.ph](mailto:bac@pgo.davaodelsur.gov.ph)

Telephone No: (082) 253-9330  
Mobile No: \_\_\_\_\_  
Globe No: 090-229-0230; 0966-974-1143  
Smart No: 0908-330-2031; 0966-184-1281

RAUL D. RAUT, JR., ENP  
(PGDH - HRMO)  
BAC VICE - CHAIRPERSON

BERFAYIE BAY-SANKHIZ, CPA, J.D.  
Provincial Budget Officer  
BAC Secretary



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

July 21, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **July 27, 2023 @ 9:00 AM:**

Advance Dropping (before **July 27, 2023**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.  
 Date of Opening (**July 27, 2023**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

**RAUL D. RAUT, JR, ENP**  
 (PGDH - HRMO)  
 BAC VICE - CHAIRPERSON

**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **1053-AM-23**  
 Dated: **07/20/2023**

End User:  
**PGO-OSP**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O.	SUPPLY OF LABOR AND MATERIAL FOR THE REPAIR OF VEHICLE PLATE NO. 120190-902073  5-PCS TIRE-P245/70R16 107 S 4- PCS HORN	1	43,200.00	43,200.00		
2	J.O.	SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF VEHICLE W/PLATE NO. SGX 465  1 PIECE - AIR COMPRESSOR 1 PIECE - EXPANSION VALVE 1 PIECE - RECEIVER DRIER 1 SET - BRAKE SHOE 1 PIECE - EVAPORATOR 1 PIECE - SILICON GASKET 1 PIECE - HYDRO VAC ASSY 1 PIECE - BRAKE MASTER 4 PIECES - VALVE COVER GASKET 4 PIECES - INJECTOR OIL SEAL 1 PIECE - FUEL OIL SEAL 1 PIECE - OIL CAP 1 SET - INTAKE MANI. GASKET	1	59,360.00	59,360.00		
		Charges: Account Code: 5-03-13-060-01 Repairs and Maintenance (Motor Vehicle) Responsibility Center: 8914 Charges: Livelihood Development Program LGDF-Gen Fund CY-2023 LGDF - GEN FUND - CY 2023 LIVELIHOOD DEVELOPMENT PROGRAM - 8914 ACCOUNT CODE: 5-02-13-060-01 REPAIR AND MAINTENANCE - TRANSPORTATION EQUIPMENT - MOTOR VEHICLE Purpose/Remarks: To be used for Livelihood Development Program NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		102,560.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser       Walk-in Supplier  
 Downloaded through Philgeps       Sent through BAC Email  
 Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT SEALED
  - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
  - a. COMPANY NAME AND ADDRESS
  - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
  - c. VALID ID
  - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS