



**INVITATION TO QUOTE**

Date: February 23, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b))**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PMO INFRA	0340-AM-23	Supply/Delivery of Desktop Computer with Printer.  Please see attached RFQ.	₱ 60,000.00	15 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 4:00 p.m., Monday to Friday.**
3. Price Quotations must be delivered to the following at **9:00am on March 02, 2023:**  
  
**Advance Dropping (before March 02, 2023)** Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.  
**Date of Opening (March 02, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6
4. Request for Quotation's opening shall be **on March 02, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

For:   
**DESSAMIE BUAT-SANCHEZ, CPA, J.D** √  
(Provincial Budget Officer)  
BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Matti, Digos City  
**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Shopping (Sec 52.1.b)

February 23, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than March 02, 2023 @ 9:00 AM:

Advance Dropping (before March 02, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.  
 Date of Opening (March 02, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0340-AM-23**  
 Dated: **02/23/2023**

End User:  
**PMO-INFRA**

  
**DESSAMIE BUAT-SANCHEZ, CPA, JD**  
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	Desktop Computer with Printer  * Core i5 11th Edition Processor Or Higher * Motherboard Chipset * 8Gb DDR 4 RAM * 128GB 2.5 SATA SSD * 1TB SATA HDD * 4GB VIDEO CARD * CASING * ATLEAST 21.5" FULL HD MONITOR * MOUSE WITH PAD AND SPILL PROOF KEYBOARD * SECURE AVR * WIFI READY * 3 IN 1 PRINTER  - Copy, Print and Scan Functions - Can print up to long size Paper -continuous ink Tank  <b>GREEN SPECIFICATIONS:</b> - ICT Equipment which fulfils at least Energy star 6.1 Computers & 7.0 for monitor Criteria - In case of desktop computers, the supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades -with visible on/off switch -availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production. -in recyclable packages  <b>GREEN SPECIFICATIONS for PRINTER:</b> - Compliant Energy Star Requirement (currently version 2.0 for imaging equipment) - with user instructions for green performance management  <b>DELIVERY PERIOD: 15 Calendar Days</b> <b>WARRANTY PERIOD: 1 year</b>	2	100,000.00	50,000.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.  
 ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



Republic of the Philippines  
PROVINCE OF DAVAO DEL SUR  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE  
CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)

February 23, 2023

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PR. NO.: 0340-AM-23

End User:

Dated: 02/23/2023

PMO-INFRA

  
**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: 1018 - Procurement Management Office (PMO-Infra) ICT Equipment (5-07-05-030) Purpose/Remarks: For PMO-Infra Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		100,000.00			

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
SEF	0341-AM-23	Supply/Delivery of Medical Supplies.  Please see attached RFQ.	P 55,400.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
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**MS. NORJANNA M. CAMAGUIN, MPA**  
PMO-Chief Administrative Officer  
Head BAC Secretariat  
Procurement Management Office  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
 (Provincial Budget Officer)  
 BAC Chairperson



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City  
**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

February 23, 2023

(Company Name & Address)

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**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

PR. NO.: 0341-AM-23

End User:

Dated: 02/23/2023

SEF

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		Medical Supplies:					
1	box	Sterile Gauze Pads 4"x 4", x 100's	30	15,000.00	500.00		
2	box	Medical Plaster Strips Adhesive Antiseptic 1/2 Bandage x 100's	30	12,600.00	420.00		
3	pc	Hypoallergenic plaster (1-inch)	30	2,250.00	75.00		
4	pc	Iced Box 5 liters capacity (styro)	10	3,800.00	380.00		
5	gal	70% Isopropyl Alcohol 1 GAL	10	7,000.00	700.00		
6	box	Working Gloves, non-sterile large size x100's (MEDIUM)	10	6,500.00	650.00		
7	pc	Interfold Paper Towel 1 ply, 175 pulls	50	8,250.00	165.00		
		Charges: <b>Special Education Fund</b> <b>PSB Res. # 01 s 2023</b> <b>Sports and Other Developmental Activities</b> <b>Division Athletic Meet 2023</b> <b>Medical Supplies</b> <b>5-02-03-080</b> Purpose/Remarks: For use during 2023 Division Meet on March 11-12, 2023 at Hagonoy and Padada, Davao del Sur. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>55,400.00</b>			

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