

PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

9 Love Davao del Sur

INVITATION TO QUOTE

Date: May 03, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0744-AM-24	Supply/Delivery of Metal Fastener, Ballpen, Sign Pen etc. Please see attached RFQ.	₱ 68,240.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from **8:00 a.m. – 5:00 p.m., Monday to Friday.**
3. Price Quotations must be delivered to the following at **9:00am on May 09, 2024:**
Advance Dropping (before May 09, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 09, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation's opening shall be **on May 09, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 3, 2024

(Company Name & Address)

Sir/madam:

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PR. NO.: **0744-AM-24**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **04/30/2024**

PTDPO

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	box	Metal fastener 50 pcs/box	2	190.00	95.00		
2	box	Ballpen 50pcs/box	2	360.00	180.00		
	box	Sign Pen black 12pcs/box 0.5mm 12pcs/box	5	2,700.00	540.00		
3	ream	Paper, multicopy, 70gsm, size: 210mm x 297mm (letter size) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	5	1,300.00	260.00		
4	ream	Paper, multicopy, 70gsm, size: 210mm x 297mm (A4) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	10	2,650.00	265.00		
5	ream	Paper, multicopy, 70gsm, size: 216mm x 330mm (LEGAL) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	15	4,200.00	280.00		
6	piece	White Board 100x200cm	1	1,500.00	1,500.00		
7	box	White Board Marker (black) 12 pcs/box	2	2,040.00	1,020.00		
8	ream	Brown Envelope (legal) 100pcs/ream -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	1	1,000.00	1,000.00		
9	ream	Brown folder (legal) 100pcs/ream -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	1	1,000.00	1,000.00		
10	piece	Brown Expanded envelope (legal) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	30	1,050.00	35.00		
11	piece	Double Sided Tape 24mm	10	630.00	63.00		
12	piece	Scotch tape, 24mm	10	1,200.00	120.00		
13	piece	Correction tape, 8m	20	800.00	40.00		
14	piece	Transparent Tape 19mmx65.8mm	10	500.00	50.00		
15	piece	Transparent Tape 48mmx55mm	10	900.00	90.00		
16	box	Binder Clip 19mm 12pcs/box	5	275.00	55.00		
17	box	Binder Clip 32mm 12pcs/box	5	400.00	80.00		
18	box	Binder Clip 51mm 12pcs/box	5	475.00	95.00		
19	piece	Stapler no. 35 -with remover heavy duty	2	1,180.00	590.00		
20	box	Staple Wire no. 35	5	450.00	90.00		
21	piece	Scissors, 8" heavy duty	5	600.00	120.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



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PROVINCE OF DAVAO DEL SUR
 Matti, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

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PR. NO.: **0744-AM-24**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **04/30/2024**

PTDPO

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
22	pack	Carbon Paper (legal) 100pcs/pack	1	1,400.00	1,400.00		
23	piece	Electric Calculator 12 Digits Cap	2	1,700.00	850.00		
24	box	Paper clip (vinyl coated) 50mm 100pcs/box	2	130.00	65.00		
25	piece	File Organizer ,gray color (legal)	5	2,400.00	480.00		
26	piece	Arch Hard File holder (legal) 1.5 color blue	5	2,400.00	480.00		
27	piece	Binder Refill notebook	20	1,000.00	50.00		
28	box	Push Pin 50pcs.box	2	160.00	80.00		
29	piece	Flash Drive 32GB	3	1,950.00	650.00		
30	pack	Photo paper A4 10pcs/pack	5	700.00	140.00		
31	pack	Construction paper (A4) 10pcs/pack	5	650.00	130.00		
32	pad	Sticky Notes 3"x4" SUPPORT TO THE OPERATION OF MT. APO AGRI-TOURISM PARK 1999-75 C.Y 2024 PGO-OTHER PURPOSE OFFICE SUPPLIES EXPENSE 5-02-03-010 TOTAL AMOUNT: ? 38,490.00	10	600.00	60.00		
33	piece	External Hard Drive 1TB	2	7,000.00	3,500.00		
34	piece	Transparent Plastic Envelop, legal	10	400.00	40.00		
35	box	Crayons 64 pcs/ box	2	260.00	130.00		
36	piece	Plastic Folder with slider, Legal	20	600.00	30.00		
37	box	Binder Clip 51mm 2", 12pcs/box	10	1,300.00	130.00		
38	pack	Photo Paper A4 10pcs/pack	10	1,400.00	140.00		
39	box	Plastic Fastener 50pcs/box	10	900.00	90.00		
40	pack	Certificate Paper A4, 10pcs/pack	10	1,300.00	130.00		
41	piece	Certificate Holder A4	10	1,300.00	130.00		
42	box	Sign Pen, black 0.3mm 12pcs/box	10	6,300.00	630.00		
43	piece	File Tray, 3 layers (metal)	4	3,840.00	960.00		
44	piece	Double Sided Tape, 48mm	15	1,350.00	90.00		
45	piece	WIFI Dongle	3	3,000.00	1,000.00		
46	piece	Plastic Folder with slider A4	10	280.00	28.00		
47	box	Brown Envelop (for money) -vertical, 7 1/2" 500pcs/box SUPPORT TO DAVAO DEL SUR RPOVINCIAL MUSEUM 1999-48 C.Y 2024 PGO-OTHER PURPOSE OFFICE SUPPLIES EXPENSE 5-02-03-010	1	520.00	520.00		

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Dated: **04/30/2024**

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Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		TOTAL AMOUNT: P29,750.00					
		Charges: SUPPORT TO THE OPERATION OF MT. APO AGRI-TOURISM PARK 1999-75 SUPPORT TO DAVAO DEL SUR RPROVINCIAL MUSEUM 1999-48 C.Y 2024 PGO-OTHER PURPOSE OFFICE SUPPLIES EXPENSE 5-02-03-010 Purpose/Remarks: For the use of tourism office and enterprises NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		68,240.00			

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I Davao Davao del Sur

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5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 3, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 09, 2024 @ 9:00 AM:**

Advance Dropping (before **May 09, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**May 09, 2024**) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0754-AM-24**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **04/30/2024**

PTDPO

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	DESKTOP COMPUTER with PRINTER Specification: -Processor core i5 9th gen or higher -Hard disk & memory: 500GB SSD at least 8GB RAM -Monitor: at least 23" LED monitor -Optical drive: DVD/RW -Operating system: windows pro-genuine -Mouse: optical mouse- USB port (3.0) black -Keyboard: wired keyboard -USB port (3.0) black with 1 unit of uninterrupted power supply -(UPS) input650 VA output 230AC (genuine) -OS; windows 10 or latest (Genuine License) INK TANK PRINTER -Copy, Scan, ADF, Duplex with Wireless Printing -Can print up to legal size paper -Color paper Delivery period: -30 working days Warranty period: - 1 year	1	72,500.00	72,500.00		
		Charges: SUPPORT TO THE OPERATION OF MT. APO AGRI-TOURISM PARK 1999-75 C.Y 2023 PGO-OTHER PURPOSE ICT EQUIPMENT 1-07-05-030 Purpose/Remarks: For the use for admin works of Mt. Apo Agri-Tourism Park NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		72,500.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 30 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

I Love Davao del Sur

INVITATION TO QUOTE

Date: April 03, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0759-AM-24	Supply/Delivery of Led Bulb, Led Spotlight Bulb, Incandescent Light Bulb etc. Please see attached RFQ.	₱ 99,350.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 09, 2024**:
Advance Dropping (before May 09, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 09, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation's opening shall be **on May 09, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.


For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer
Head BAC Secretariat
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DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

May 3, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 09, 2024 @ 9:00 AM:**

Advance Dropping (before **May 09, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**May 09, 2024**) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0759-AM-24**
 Dated: **04/30/2024**

End User:
PDRRMO

DESSAMIE BURT SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pc	Led Bulb, 15 watts	10	5,300.00	530.00		
2	pc	Led Spotlight Bulb, 13 watts	5	14,750.00	2,950.00		
3	pc	Incandescent light bulb, 18 watts	35	14,700.00	420.00		
4	pc	Flourescent tube, 18 watts	95	64,600.00	680.00		
		Charges: Operationalization of Emergency Command Center 9949-1 Other Supplies 5-02-03-990 Purpose/Remarks: For the use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		99,350.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
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(Name & Signature of proprietor or its duly authorized representative)

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- Walk-in Supplier
- Sent through BAC Email

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
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