INVITATION TO QUOTE

Date: May 03, 2024

The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0744-AM-24	Supply/Delivery of Metal Fastener, Ballpen, Sign Pen etc. Please see attached RFQ.	₱ 68,240.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 09, 2024:

Advance Dropping (before May 09, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- Request for Quotation's opening shall be on May 09, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- The Supplier shall notify the PGSO a day before the actual delivery. 8.
- The Provincial Government of Davao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com

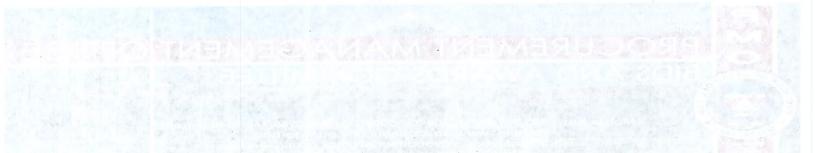
Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-\$ANCHEZ, CPA, J.D

(Provincial Budget Officer)

BAC Chairperson



I VITATION TO QUOTE

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- Request for Quantion's opening shall be on May 92, 2021 at 9:00 a.m. at Ohrapic Sept. Sudmenting Fact. Constant Rest. Cov. Dooglas Ra. Caras Cultural Sports & Business Compiles, Barrageav Marti, Digos Cop., Davag det St. r.
 - Isoprescribed Request for Quotation's form or mached; Loro bid, that not be accomed.
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AS NORTANIA M. CAMACITIN, MEA

PMO-Chiul Administrative Officer

Head BAC Secretaries

Propositional Management Office

Room & Executive Unilding, Barangay Mutt. Diago

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Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May	3	2024
iviay	J,	2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 09, 2024 @ 9:00 AM:

Advance Dropping (before May 09, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0744-AM-24

Dated: 04/30/2024

End User: **PTDPO**

DESSAMIE BUANT -SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	box	Metal fastener 50 pcs/box	2	190.00	95.00	VCLIN SURS	9, 310C
2	box	Ballpen 50pcs/box	2	360.00	180.00		
	box	Sign Pen black 12pcs/box 0.5mm 12pcs/box	5	2,700.00	540.00	1 11 9 1 5 7	AT STO
3	ream	Paper, multicopy, 70gsm, size: 210mm x 297mm (letter size) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	5	1,300.00	260.00	VALUE OF 3N	TRAWA
4	ream	Paper, multicopy, 70gsm, size: 210mm x 297mm (A4) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	10	2,650.00	265.00	REQUES B	10. ALL PROPE
5	ream	Paper, multicopy, 70gsm, size: 216mm x 330mm (LEGAL) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	15	4,200.00	280.00	RPOS SU ISIBILITY AN	IN FOR
6	piece	White Board 100x200cm	1	1,500.00	1,500.00		
7	box	White Board Marker (black) 12 pcs/box	2	2,040.00	1,020.00	B SENT 1 HT	2-54 AT
8	ream Brown Envelope (legal) 100pcs/ream -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation		1	1,000.00	1,000.00	TART GEGIL	AV CHA
9	ream	Brown folder (legal) 100pcs/ream -preferably made of recycled materials; if not must be sourced -out from a well -managed tree plantation	1	1,000.00	1,000.00	IONS EN IT	паиро
10	piece	Brown Expanded envelope (legal) -preferably made of recycled materials; if not must be sourced -out from a well-managed tree plantation	30	1,050.00	35.00	MAETONE M	3 d
11	piece	Double Sided Tape 24mm	10	630.00	63.00		
12	piece	Scotch tape, 24mm	10	1,200.00	120.00		1-1-1-1-1
13	piece	Correction tape, 8m	20	800.00	40.00		V-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1
14	piece	Transparent Tape 19mmx65.8mm	10	500.00	50.00	1. 1. 1. 1. 1. 1. 1. 1.	0
15	piece	Transparent Tape 48mmx55mm	10	900.00	90.00		
16	box	Binder Clip19mm 12pcs/box	5	275.00	55.00	UNTURING	.) (1
17	box	Binder Clip 32mm 12pcs/box	5	400.00	80.00	9 12/11/09	C y
18	box	Binder Clip 51mm 12pcs/box	5	475.00	95.00	(a)	
19	piece	Stapler no. 35 -with remover heavy duty	2	1,180.00	590.00		
20	box	Staple Wire no. 35	5	450.00	90.00	dalis Oli sidla	11-11-61
21	piece	Scissors, 8" heavy duty	5	600.00	120.00	World out	MOTUA
		R OR USEBULY ALTHORIZED REPRESENTATIVE	OTEIS	RESS FILE PROP	ME AND AD	AN YMARING	n .a ut d

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

□ Downloaded through Philgeps ☐ Sent through BAC Email □ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Page 1 of 3

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECIEPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
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 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May	2	2024
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(Company Name & Address)

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PR. NO.: 0744-AM-24

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: 04/30/2024

PTDPO

PGDH-PBO / BAZ CHAIRPERSON

Item No. Unit		Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName	
22	pack	Carbon Paper (legal) 100pcs/pack	1	1,400.00	1,400.00			
23	piece	Electric Calculator 12 Digits Cap	2	1,700.00	850.00	VC.IIIA BI FE	0.000	
24	box	Paper clip (vinyl coated)50mm 100pcs/box	2	130.00	65.00		111145	
25	piece	File Organizer ,gray color (legal)	5	2,400.00	480.00			
26	piece	Arch Hard File holder (legal) 1.5 color blue	5	2,400.00	480.00	T THE STORES	HT TO	
27	piece	Binder Refill notebook	20	1,000.00	50.00			
28	box	Push Pin 50pcs.box	2	160.00	80.00	ME. DO JEST	-275 127	
29	piece	Flash Drive 32GB	3	1,950.00	650.00	TO BOOK	JATOL	
30	pack	Photo paper A4 10pcs/pack	5	700.00	140.00			
31	pack	Construction paper (A4) 10pcs/pack	5	650.00	130.00	ROJEST F	JUA Of	
32	pad	Sticky Notes 3"x4" SUPPORT TO THE OPERATION OF MT. APO AGRI-TOURISM	10	600.00	60.00	DE DABS YOU	390,99	
		PARK 1999-75 C.Y 2024 PGO-OTHER PURPOSE OFFICE SUPPLIES EXPENSE 5-02-03-010 TOTAL AMOUNT: ? 38,490.00	AB OF	EMAIL MUST	D ACCOUNT	MA YTIJIBIBI MA YTIJIBIBI MHT TUBB	RESPOS	
33	piece	External Hard Drive 1TB	2	7,000.00	3,500.00			
34	piece	Transparent Plastic Envelop, legal	10	400.00	40.00	December 10	000 DE	
35	box	Crayons 64 pcs/ box	2	260.00	130.00			
36	piece	Plastic Folder with slider, Legal	20	600.00	30.00	TO THE CASE		
37	box	Binder Clip 51mm 2", 12pcs/box	10	1,300.00	130.00			
38	pack	Photo Paper A4 10pcs/pack	10	1,400.00	140.00	Continue of the		
39	box	Plastic Fastener 50pcs/box	10	900.00	90.00	WELDPE NO	8 0	
40	pack	Certificate Paper A4, 10pcs/pack	10	1,300.00	130.00			
41	piece	Certificate Holder A4	10	1,300.00	130.00			
42	box	Sign Pen, black 0.3mm 12pcs/box	10	6,300.00	630.00			
43	piece	File Tray, 3 layers (metal)	4	3,840.00	960.00			
44	piece	Double Sided Tape, 48mm	15	1,350.00	90.00	an discount	73	
45	piece	WIFI Dongle	3	3,000.00	1.000.00			
46	piece	Plastic Folder with slider A4	10	280.00	28.00	DEFI JAIN	U U	
			1	520.00	520.00	a regular	9 9	
47	box	Brown Envelop (for money) -vertical, 7 1/2" 500pcs/box	5	4M 3 90 016	DECENING		6.5	
		SUPPORT TO DAVAO DEL SUR RPOVINCIAL MUSEUM 1999-48 C.Y 2024 PGO-OTHER PURPOSE	та уя	IE NECESSA	T LLIA TUO-		15. FAIL	
		OFFICE SUPPLIES EXPENSE 5-02-03-010	DER	OF THE BIDE	UPICATION		MCTUA	
				RESS	ME AND ADD		O .6	
		R OR ITS DULY AUTHORIZED REPRESENTATIVE	ROTEIS	9089 BHT 8	ENATURE OF		M d	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name	8	Signature	of	Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

□ Downloaded through Philgeps
 □ Sent through BAC Email
 □ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Celiphone No. and/or Email Address)

Page 2 of 3



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECIEPT OF P.O.
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Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May	3.	2024	

(Company	Name	&	Address)
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Sir/madam:

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PR. NO.: 0744-AM-24

End User:

DESSAMIE BUAT-SANCHEZ, CPA,

Dated: 04/30/2024

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		TOTAL AMOUNT: P29,750.00 (ARE YERRO DOWNERS (SEE BERL)	TRO	AUMIXAM RE	ED TO OFF	VC JUA STRE	0018 8
		Charges: SUPPORT TO THE OPERATION OF MT. APO		68,240.00	OBW	OT BE ALL	LIJAHB
		AGRI-TOURISM PARK 1999-75 SUPPORT TO DAVAO DEL SUR RPOVINCIAL MUSEUM	n el e cun	IE BREAKIN	TEMS FOR	T)BUBUE E	E, IF THE
		1999-48 C.Y 2024 PGO-OTHER PURPOSE OFFICE SUPPLIES EXPENSE 5-02-03-010	0002	EDWEST CA	EMS AWARE		TOTAL
		Purpose/Remarks: For the use of tourism office and enterprises	CANV FOR I	ON (REC'S). ED (EXCEPT	OR QUOTAT		10. ALL PROPE
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	a DA	HROUGH B	SMITTED T		11 FOR
		E-MATURE EXPOSURE OF THE PRICE QUOTATION'S.	119 01	SA YTLIBA	D ACCOUNT		IO4838
		OCCOMPANIED WITH CERTIFICATION OR AUTHORIZA E IS THE AUTHORIZED SIGNATORY.	EE A	EMAIL MUST REPRESEN	OUGH BAC INDEED THE		12 REC AND VA
		TED FOR DROPPING WHEN ANY OF THE FOLLOWING	ABQQ	LUNGTEEA	FORMS SHA	SICANIVARIS NONS EXILIT	13, RFC CONDIT
				VELOPE	ED IN AN EN VI SEALED IVELOPE		M s d d T.o
		OWING DETAILS:		ERT HTIW O	EE MARKE		M ENV
			0	& DATE BID OPENIN	NE ABER EQUEST NO. DROPPING		S is
		TAILS IN THE REQ (FRONT PAGE) SHALL MEAN	RY DER:	IE NECESSA OF THE GIDI	OUT ALL TH		15. RAIL AUTOMA
		R OR ITS DULY AUTHORIZED REPRESENTATIVE	OTEIS	RESS THE PROP	NE AND ADD SNATURE OF	EMPANY NA ME AND SI	a, c M, d

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Name	&	Signature	of	Canvassei

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser □ Downloaded through Philgeps

□ Downloaded through Davao del Sur Website

☐ Walk-in Supplier ☐ Sent through BAC Email

(Telephone, Cellphone No. and/or Email Address)

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Page 3 of 3



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECIEPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

INVITATION TO QUOTE

Date: May 03, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0754-AM-24	Supply/Delivery of Desktop Computer w/ Printer.	₱ 72,500.00	30 Working Days	PGSO Warehouse	Shopping (Sec 52.1.b)
	**	Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 09, 2024:

Advance Dropping (before May 09, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 09, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT/SANCHEZ, CPA, J.D

(Provincial Budget Officer) BAC Chairperson

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Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May	3.	2024
INICIA	~ ·	See View T

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 09, 2024 @ 9:00 AM:

Advance Dropping (before May 09, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0754-AM-24** Dated: **04/30/2024** End User: PTDPO

DESSAMIE BUAT SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	set	DESKTOP COMPUTER with PRINTER	1	72,500.00	72,500.00	We like out	dala s
		Specification: -Processor core i5 9th gen or higher	1 101	BUWIANN 71		NOT BE A LU	LIJAHE
		-Hard disk & memory: 500GB SSD at least 8GB RAM	8 (8 0	MD-ABRO BE		E SUBJECT	HT 41 8
		-Monitor: at least 23" LED monitor -Optical drive: DVD/RW	Jubi	AO TERWO.		WILL BE 3N	DRAMA
		-Operating system: windows pro-genuine -Mouse: optical mouse- USB port (3.0) black		ED		THE STUDY	TOTAL
		-Keyboard: wired keyboard	VMAC	ON (RFQ 5)/		REQUEST E	JUA OF
		-USB port (3.0) black with 1 unit of uninterrupted power supply -(UPS) input650 VA output 230AC (genuine) -OS; windows 10 or latest (Genuine License)	FOR	ED (EXCEPT	AND MARK	ALL SEALED	PROPE
		MAIL, THE BACKEAU SECRETARIAT SHALL TAKE	9.4	HROUGH B	T GETTIME	RFIQS 3U	HOR IT
		INK TANK PRINTER -Copy, Scan, ADF, Duplex with Wireless Printing	10 PP	ABILITY AS	D ACCOUNT	MA YTUIBIZI	RESPO
		-Can print up to legal size paper -Color paper	198	EMAIL MUS	OUGH BAC	BENT THE 2	12 RPC
	Delivery period: -30 working days Warranty period: -1 year		711A11	ив заичаи <u>A 33 ТОИ Да</u>	SORMS SHA	SICANVAGS IONS EXIST	13. RPC
		- i year		VELOPE	ED IN AN EN	DT ENGLOS	N .5
		Charges: SUPPORT TO THE OPERATION OF MT. APO		72,500.00	IT SEALED	MARTIOLE M	
		AGRI-TOURISM PARK 1999-75			VELOPE	MPEREC E	
		C.Y 2023 PGO-OTHER PURPOSE ICT EQUIPMENT 1-07-05-030	FOLL	EHT HIW O	F BE MARKE	ELOPE MUS	
		Purpose/Remarks: For the use for admin works of Mt. Apo			3/V	AM YMASIML	
		Agri-Tourism Park			MBER	DIN LOVINO	
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		8. DATE	EQUEST NO	DECHASE R	
		THE IS WHO FAIR OF THE CONTINUE.	0	IBID OPENIN	DROPPING	O BUUGBHO	
		TAILS IN THE REQ (FRONT RAGE) SHALL MEAN	ΩΥЯ	IE NECESSA	IT JUA TUO-	DIRETOFILL	
			-ABO	OF THE RID	LIFICATION	AU DEIG OITA	
				RESS	ME AND ADI	LMPANY NA	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

	bac
AS FORTH TOLIS EVENT OR BY ACT OF THE	HOUR
Name & Signature of Canvasser	TROV
HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE	

tuille a digitatare of dailyacce.	
	(Name & Signature of proprietor or its duly authorized representative)
TURE THE REO/CANVASS FORMS KINDLY CHECK THE	(realise of eighteen of proprietor of the daily defined representative)

Through a Canvasser	Walk-in Supplier
Downloaded through Philgeps	Sent through BAC Email

☐ Downloaded through Davao del Sur Website

(Telephone,	Cellphone	No.	and/or Email	Address)

Valid ID



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- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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INVITATION TO QUOTE

Date: April 03, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0759-AM-24	Supply/Delivery of Led Bulb, Led Spotlight Bulb, Incandescent Light Bulb etc. Please see attached RFQ.	P 99,350.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 09, 2024:

Advance Dropping (before May 09, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 09, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.

(Provincial Budget Officer)
BAC Chairperson

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ENVITATION TO OUD TE

Date: Aprol 03, 2024

 The Lovincial Covernment of Davis del Sur. Image his Bids and Awards Committee (BAC), have all potential bidders suppliers to quote for the following goods a derivative Methods of Procurement (Supplied Description).

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- 2. Interested Suppliers bidders may obtain prformation from the Procurement Management Office Room 4, Executive Building, Barangey Marti, Digos City from 8:00 2.m. 5:00 p.m., Monday to Friday.
 - 3. Price Questions must be delivered to the following at 9:00am on May 09, 2024.

Advance Dropping (before May 99, 2024) Room 4, Procurement Management Office.Capitol Building Minth Digns City, Date of Opening (May 98, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports of Business Complex, Barangay Matri, Digns City, Davic del Sur.

- Request for Quotation's opening shall be on May 99, 2024 at 9:00 a.m. at Of male Size. Swimming Pool Junction 1124. Gov. Douglas Ra. Cavas Cultural Sports & Business Complete Barranger Medt. Digos City, Dayan del Suc.
 - Use prescribed Request for Quotation's form as attached. Law hid shall not be neverted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating suppliers, in the absence of thread seams offered shall be sufficient ground for disqualification of the participating supplier bidder.
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- The Provincial Covernment of Dayno del Sur reserves the right to resett any and all bids, declare a name of a language not award the contract at any time prior to contract in accordance with Sections 35.6 and 41 of the 2016 revised fitte of CA No. 9184, without thereby incurring any liability to the office of the language.
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For further information, please refer to-

The BAC Chairperson
Provincial Government of Dayae del Sur
Email bee dayaedekur2a amulteem

MS: NORJANNA M. CAMAGUIN, NIJA

PMO-Cree Administrative Office

Head EAC Secretarial

Procurement Management Office

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Mobile Nos.:

3460c 0905-229-0526; 0966-974-7142

Smart 0908-332-2024: 0046-194-2131

ESSAMIE BUAT-SKNCHELL CPA. J.D.
(Provincial Budges Offices)



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 3, 2024

Company	Name & Address))
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 09, 2024 @ 9:00 AM:

Advance Dropping (before May 09, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 09, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0759-AM-24 Dated: 04/30/2024

End User: **PDRRMO**

DESSAMIE BU

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	рс	Led Bulb, 15 watts	10	5,300.00	530.00		
2	рс	Led Spotlight Bulb, 13 watts	5	14,750.00	2,950.00	ACTING ME	guilla 5
3	рс	Incandescent light bulb, 18 watts	35	14,700.00	420.00	OLA BRIOL	LIAHS
4	рс	Flourescent tube, 18 watts	95	64,600.00	680.00		
		Charges: Operationalization of Emergency Command Center 9949-1 Other Supplies 5-02-03-990	D BI 6	99,350.00	TEMS FOR TEN TO THE ENS AWARD	E SUBJECTI WILL BE 3N MLUE OF IT	AT EL R DRAVA TOTAL
		Purpose/Remarks: For the use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF	VMAC	ом (ягога)	TATOUO RO	REQUEST F	.UK 01
		THE RFQ AS PART OF THE CONTRACT.	FOR	ED (EXCEPT	AND MARK	ALY SCALED	PROPE
		MAIL, THE BACIBAC SECRETARIAT SHALL TAKE E-MATURE EXPOSURE OF THE PRICE QUOTATIONS.	H DA	ARCUGH B	BMITTED TO ID ACCIOUNT	REGS 3U ISIBIUTY AN	RESPO
		CCOMPANIED WITH CERTIFICATION OR AUTHORIZA		EMAIL MUST	ONE HEUD		12 RF0
		E IS THE AUTHORIZED SIGNATORY.		REPRESEN	INDEED THE		AVICNA
		TED FOR DROPPING WHEN ANY OF THE FOLLOWING		A BB TOMUL	FORMS SHA		13. REC CONDIT
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		OWING DETAILS:	FOLL	BHT HITW O	F BE MARKE	ELOPE M JS	
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		ETAILS IN THE REO (FRONT PAGE) SHALL MEAN	10 Y FI 10 Y FI 10 ER:	E NECESSA OF THE BID	OUT ALL TE	URE TO FILE	
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Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser
HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

Downloaded through Philgeps	☐ S

☐ Through a Canvasser

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	Sent through	BAC	Ema
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Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

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- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.