Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0595-AM-23	Supply/Delivery of Other Supplies. Please see attached RFQ.	**₱ 54,948.00**	7 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
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Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3RD Opening)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0595-AM-23** End User:
Dated: **04/24/2023** **PHO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1.1	piece	**"1 watt emergency light,** *mini dual optics 2 pcs *good quality, *heavy duty, *hi-power LED"	2	1,600.00	800.00		
1.2	piece	**"Trolley,** *heavy duty folding push cart, *300kg capacity steel platform *with foldable handle 60 x 90 cm"	1	9,700.00	9,700.00		
1.3	piece	**"Plastic pallet,** *high quality, *durable 36 x 36 x 5 inches *thick"	3	10,650.00	3,550.00		
1.4	piece	**"Plastic stackable chair** *full solid *heavy duty"	3	1,500.00	500.00		
1.5	piece	**"Plastic Foldable table,** *adjustable heavy duty, *122cm x 60cm x 74cm, *good quality"	2	4,598.00	2,299.00		
1.6	piece	**"4 Layers steel vertical cabinet** *with central lock *heavy 46width x 62 dimension x 140 height cm	1	12,500.00	12,500.00		
1.7	piece	**"Roll blinds for window curtains** *180 cm height x 80 cm widt"	6	14,400.00	2,400.00		
		Note: Delivery period of 7 calendar days					
		Charges: OTHER PROGRAM (PROVINCIAL FOOD AND DRUG REGULATION) Responsibility Center: 4919-1H Other Supplies and Material Expenses: 5-02-03-990 LGDF-GEN FUND-CY 2023 **AMOUNT - Php 54,948.00**					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier
☐ Downloaded through Philgeps ☐ Sent through BAC Email
☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

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10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3RD Opening)

May 17, 2023

(Company Name & Address)

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PR. NO.: **0595-AM-23** End User:
Dated: **04/24/2023** **PHO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: **OTHER PROGRAM (PROVINCIAL FOOD AND REGULATION)** **Responsibility Center: 4919-1H** **Other Supplies and Material Expenses: 5-02-03-990** **LGDF-GEN -CY 2023** **AMOUNT- Php 54,948.00** Purpose/Remarks: FOR OTHER PROGRAM (PROVINCIAL FOOD AND REGULATION) USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		54,948.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No., and/or Email Address)

GENERAL CONDITION

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2. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

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8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

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13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

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b. ENVELOPE NOT SEALED
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14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

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INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0644-AM-23	Supply of Labor & Materials for the Installation of Sliding Glass and Replacement of Trapal. Please see attached RFQ.	**₱ 157,500.00**	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: ***bac.davaodelsur2@gmail.com***

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PMO-Chief Administrative Officer
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DESSAMIE BUAT-SANCHEZ, CPA, J.D
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (2ND Opening)

May 17, 2023

(Company Name & Address)

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Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

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PR. NO.: **0644-AM-23**
Dated: **05/04/2023**

End User:
PDRRMO

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	**SUPPLY OF LABOR & MATERIALS:** FOR THE INSTALLATION OF SLIDING GLASS WINDOW AND DOORS LOCATED AT PDRRMO OFFICE, CAPITOL COMPOUND, MATTI, DIGOS CITY	1	81,500.00	81,500.00		
		MATERIALS TO BE SUPPLIED: 1.1 OFFICE FRONT WITH SLIDE DOOR - POWDER COATED WHITE FITTINGS; DARKGRAY 6MM GLASS - HANGING TRACK FOR SLIDE DOOR 4.50 X 3.0 1.2. ED DOOR WITH COMPLETE ACCESSORIES (OH CLOSER) .80 X 2.10 1.3. SLIDE WINDOW 1.65 X 2.10					
2	J.O	**SUPPLY OF LABOR & MATERIALS: FOR THE REPLACEMENT OF TRAPAL** - 10 X 12 - MARUYAMA S400 - 8 PCS.	1	76,000.00	76,000.00		
		Charges: **Trust Fund CY 2022** **Furniture & Fixtures 1-07-07-010** Purpose/Remarks: For use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**157,500.00**			

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CANVASSER:

Name & Signature of Canvasser

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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

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2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PDRRMO	0645-AM-23	Supply/ Delivery of DSLR Camera. Please see attached RFQ.	**₱ 200,000.00**	30 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

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Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

Recanvass Item/s (2ND Opening)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0645-AM-23**
Dated: **05/04/2023**

End User:
PDRRMO

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	**DSLR CAMERA**	1	200,000.00	200,000.00		
		SPECIFICATION: - Effective Pixels: at least 24MP or higher: CMOS Type - Lens: 128-70mm or more - AF System Points: Minimum of 10 points - ISO Range: 100-51200 or higher - Image range: 6000 x 4000 resolution - Video Resolution: Full HD (1920 x 1080) - Display size: 3 inches (minimum), Touchscreen. - WIFI & Bluetooth connectivity - Rechargeable lithium ION Battery - With camera bag, Tripod, & complete accessories **DELIVERY PERIOD: 30 CALENDAR DAYS** WARRANTY PERIOD: 1 YEAR ON PARTS & SERVICES					
		Charges: **Trust Fund CY 2022** **Technical and Scientific Equipment** Purpose/Remarks: For use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**200,000.00**			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier
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☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

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13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
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14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

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15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

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Date: May 17, 2023

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
VGO	0648-AM-23	Supply of Labor and Materials for the Fabrication of Tent.. Please see attached RFQ.	₱ 49,500.00	30 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

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5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

   For further information, please refer to:

   The BAC Chairperson
   Provincial Government of Davao del Sur
   Email: *bac.davaodelsur2@gmail.com*

   MS. NORJANNA M. CAMAGUIN, MPA
   PMO-Chief Administrative Officer
   Head BAC Secretariat
   Procurement Management Office
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PR. NO.: **0648-AM-23** End User:
Dated: **05/04/2023** **VGO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	JOB ORDER	Supply of Labor and material for the Fabrication of Tent Description: - 10ft. x 12ft x 8ft - GI pipes - post 1 1/4 dia Sched #20 - 1/2 dia GI Pipes sched #20 - steel girt with 10mm dia - Plain round web member - Trapal color - Dominant WHITE and RED print Size 10ft x 12ft x 8ft Delivery period MInimum of 30days	3	49,500.00	16,500.00		
		Charges: **5-02-09-080 PROVINCEWIDE DEVELOPMENT FUND (DONATIONS)** Purpose/Remarks: FOR THE USE OF PDAF OF THE VICE GOVERNOR NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		49,500.00			

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INVITATION TO QUOTE

Date: May 15, 2023

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO-OSP	0695-AM-23	Supply of Labor & Materials for the Repair and Replacement of Worn-out Parts of Vehicle w/ Plate No. SAA-4418. Please see attached RFQ.	**₱ 30,300.00**	10 Calendar Days	PGSO Warehouse	Small Value Procurement
PCSMO-CSU	0696-AM-23	Supply of Labor & Materials for the Repair and Replacement of Worn-out Parts of Service Vehicle Toyota Hilux Patrol Car with Plate No. SAA-4549. Please see attached RFQ.	**₱ 27,500.00**	10 Calendar Days	PGSO Warehouse	Small Value Procurement

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CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 15, 2023

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PR. NO.: **0695-AM-23** End User:
Dated: **05/12/2023** **PGO-OSP**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND REPLACEMENT OF WORN-OUT PARTS OF VEHICLE W/ PLATE NO. SAA-4418 1 set brake pad genuine 1 pc lower ball joint genuine 1 pc clutch slave assembly 1 pc rotor disc 2 pcs. CV boots	1	30,300.00	30,300.00		
		Charges: **Account Code: 5-02-13-060-01Responsibility Center: 6511 Charges: Provincial Housing Development and Management Office LGDF Gen Fund C.Y.2023** Purpose/Remarks: to be used in PHDM Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**30,300.00**			

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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

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GENERAL CONDITION

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2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

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For further information, please refer to:

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Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 15, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0696-AM-23**
Dated: **05/12/2023**

End User:
PCSMO-CSU

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	SUPPLY OF LABOR & MATERIALS FOR THE REPLACEMENT OF WORN-OUT PARTS OF SERVICE VEHICLE TOYOTA HILUX PATROL CAR WITH PLATE NO. SAA-4549 1 Pc. Brake Pad 1 Set Stabilizer Link 2 Pcs. Ball Joint (Upper) 2 Pcs. Ball Joint (Lower) 2 Pcs. upholstery Back Seat 1 Pc. Drive Belt	1	27,500.00	27,500.00		
		Charges: **MOOE: 5-02-13-060** **CODE: 1013** Purpose/Remarks: For the use of Provincial Correctional & Security Management Office CSU Division NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**27,500.00**			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

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13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 15, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0697-AM-23	Supply of Labor & Materials for the Landscaping Located at MT. APO AGRI-TOURISM PARK. Please see attached RFQ.	**₱ 600,000.00**	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

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BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 15, 2023

(Company Name & Address)

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DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0697-AM-23**
Dated: **05/12/2023**

End User:
PTDPO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O	SUPPLY OF LABOR OF MATERIALS FOR THE LANDSCAPING LOCATED AT MT. APO AGRI-TOURISM PARK INDICATED MATERIALS/PLANTS TO BE SUPPLIED: - 500 Bags Orange Amarilles - 1000 Bags Irish Lily - 500 Bags Eugenia - 200 Bags Benguet Bamboo - 500 Bags Red Snap Dragon - 500 Bags Purplexia - 40 Bags Conical Topiary Cypris - 150 Bags Organic Soil (Cocopet) - 40 Balls Pot Concrete Large - Labor 20 days x 450 x 10 person Design & Supervision Master Landscape (1,200 x 20) delivery charge ********** 1 month free maintenance **********	1	600,000.00	600,000.00		
		Charges: **SUPPORT TO MT.APO AGRI-TOURISM PARK** **1999-75 C.Y.2023** **OTHER LAND IMPROVEMENTS 1-07-02-990** Purpose/Remarks: FOR THE USE FOR THE LANDSCAPING OF MT.APO NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**600,000.00**			

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Name & Signature of Canvasser

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Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 15, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
JANITORIAL	0699-AM-23	Supply/Delivery of Other Supplies. Please see attached RFQ.	**₱ 79,970.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

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5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 15, 2023

(Company Name & Address)

Sir/madam:

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DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0699-AM-23**
Dated: **05/12/2023**

End User:
JANITORIAL

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	piece	Dust Pan Wood Handle (Plain Sheet) Regular Size	15	2,400.00	160.00		
2	piece	Dust Pan (Plastic)	6	780.00	130.00		
3	piece	Broom Soft (tambo), Standard Size, heavy duty	20	3,200.00	160.00		
4	piece	Chamois Wipe	15	2,400.00	160.00		
5	pair	Gloves Cotton (Large)	10	1,800.00	180.00		
6	piece	Handle Mop, Wooden 36", Heavy duty	7	3,920.00	560.00		
7	piece	Mophead 400grams, made of rayon	9	2,610.00	290.00		
8	can	Air freshener at least 320ml.	10	3,400.00	340.00		
9	can	Insecticide Aerosol type, at least 600ml.	10	5,600.00	560.00		
10	roll	Trash Bag Plastic, Transparent 10pcs./roll size XL, black *Preferably made of recycled materials *packaging must be recycled	40	7,600.00	190.00		
11	pouch	Detergent Powder, All Purpose (at least 1kg.) *Non-use of biohazard chemicals such as, but not limited to, ethylenediamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO) *Recyclable packaging materials	30	5,700.00	190.00		
12	box	Fabric Conditioner 43ml/pc, 360pcs./box, color red	1	4,600.00	4,600.00		
13	pack	Bathroom Tissue made of 100% virgin pulp 3 ply (12 rolls in a pack) *Preferably use of biodegredable raw materials *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemetal Chlorine Free (ECF)	29	8,120.00	280.00		
14	gallon	Bleaching Solution, 1 gallon *Not Chlorine based and does not contain inorganic acids such as, but not limited to, hydrolic acid, nitric acid, sulphuric acid, phosporic acid *Containers can be re-used/recyled	15	4,200.00	280.00		
15	bottle	Glass Cleaner 500ml.	18	4,140.00	230.00		
16	bottle	Alcohol Rubbing, 500ml. Ethyl 70%	25	3,500.00	140.00		
17	drum	Chlorine 40kls./drum	2	16,000.00	8,000.00		

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CANVASSER:

Name & Signature of Canvasser

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 15, 2023

(Company Name & Address)

Sir/madam:

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PR. NO.: **0699-AM-23**
Dated: **05/12/2023**

End User:
JANITORIAL

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: **PGO-Other Purpose** **1999-09** **5-02-03-990** **Other Supplies and Material Expenses** Purpose/Remarks: For the use of Capitol Executive Building and Gov. Douglas Ra. Cagas Sports Complex and Business Center. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		79,970.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 16, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0703-AM-23	Rental of Lights and Sound System. Please see attached RFQ.	**₱ 130,000.00**	May 25, 2023 & May 28, 2023	DOUGLAS RA. CAGAS SPORTS AND BUSSINESS CERTER (MAY 25, 2023), GAISANO MALL OF DIGOS (MAY 28,2023)	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0703-AM-23** End User:
Dated: **05/16/2023** **PTDPO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	LOT	**RENTAL OF LIGHTS AND SOUND SYSTEM (2 days)** For Anniversary of the Declaration of Insurgency Free Venue: Douglas Ra. Cagas Sports and Business Center (May 25, 2023) Gaisano Mall of Digos (May 28, 2023) **List Equipment:** 1 Unit LED wall 9x12 - P4.81 water proof 500mm x 500mm cabinet - Refresh rate 3841with nova star sending card **Audio:** -1 set drums tama -2 unit guitar amplifier -Unit bass AMP -8 units dual 12 line array system speaker -6 units subwoofer -6 units floor monitor -6 units power amplifier -1 set audio processor -1 unit Yamaha console mixer -4 wireless microphone -4 wired microphone -1 lot speaker wire and signal cables -set of stands **LIGHTING AND EFFECTS:** -4 moving heads -4 parleds -2 atomic strobe -4 amber white -4 walls washers -2 upward fog machine -1 unit haze machine -1 unit lightning controller -1 set trusses for lights -1 lot signal cables and wires - set of stands	1	130,000.00	130,000.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD: MAY 25, 20203 & MAY 28, 2023

3. PLACE OF DELIVERY: DOUGLAS RA. CAGAS SPORTS AND BUSINESS CENTER (MAY 25, 2023)

: GAISANO MALL OF DIGOS (MAY 28, 2023)

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

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b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0703-AM-23**
Dated: **05/16/2023**

End User:
PTDPO

DESSAMIE BUAT-SANCHEZ, CPA, JD.
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		TERM AND CONDITION: - 1 DAY PRIOR TO THE SAID EVENT SHALL BE PROPERLY INSTALLED AND FINISHED - MEALS DURING SET UP AND DURING THE EVENT PROPER SHALL BE PROVIDED BY THE CLIENT.					
		Charges: **SPECIAL EVENT 1999-2A** **C.Y 2023 OTHER PURPOSE** **RENT EXPENSE 5-02-99-050** Purpose/Remarks: For the use of First Anniversary of the Declaration of Insurgency Free NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		130,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

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Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

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Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD: MAY 25, 20203 & MAY 28, 2023

3. PLACE OF DELIVERY: DOUGLAS RA. CAGAS SPORTS AND BUSINESS CENTER (MAY 25, 2023)

: GAISANO MALL OF DIGOS (MAY 28, 2023)

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

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13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0709-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 179,995.00**	7 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
DSPH	0710-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 99,833.50**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
GMDH	0711-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,950.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PDRRMO	0712-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PBO	0713-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 11,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PTDPO	0714-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 49,935.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0709-AM-23** End User:
Dated: **05/16/2023** **PHO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		LOT 1 OFFICE SUPPLIES					
1.1	piece	Correction Tape 5mm x 8m	200	5,600.00	28.00		
1.2	bot	Ink,T003, Cyan Genuine for Epson printer L3150	7	2,030.00	290.00		
1.3	bot	ink,T003, Magenta Genuine for Epson printer L3150	7	2,030.00	290.00		
1.4	bot	ink,T003, Black Genuine for Epson printer L3150	12	3,480.00	290.00		
1.5	bot	Ink,T003, Yellow Genuine Epson printer L3150	7	2,030.00	290.00		
1.6	bot	Ink,T003, Magenta Genuine for Epson printer L3190	7	2,030.00	290.00		
1.7	bot	Ink,T003, Cyan Genuine for Epson printer L3190	7	2,030.00	290.00		
1.8	bot	Ink,T003, Black Genuine for Epson printer L3190	12	3,480.00	290.00		
1.9	bot	Ink,T003, Yellow Genuine for Epson printer L3190	7	2,030.00	290.00		
1.10	box	Fastener, Metal 50's	50	4,000.00	80.00		
1.11	piece	Flash drive 16gb	30	13,650.00	455.00		
1.12	pack	Folder, with tab,Legal,100's	20	18,000.00	900.00		
1.13	piece	Board Certificate Paper White	25	875.00	35.00		
1.14	piece	Sign Pen Black, liquid/gel ink, 0.5mm needle tip	39	975.00	25.00		
1.15	piece	Sign Pen Blue, liquid/gel ink, 0.5mm needle tip	39	975.00	25.00		
1.16	box	Staple Wire, Standard, #35, 5000'S	20	1,160.00	58.00		
1.17	ream	**PAPER, MULTICOPY, A4, 80gsm,size:210mmx297mm**	25	7,625.00	305.00		
		Multi-copy paper - can be recycled/can be re-used - preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - preferably at least Elemental Chlorine Free (ECF) - packaging must be recycled					
1.18	ream	**Paper, MULTICOPY, LEGAL,70gsm, size:216mmx330mm**	25	8,000.00	320.00		
		Multi-copy paper - can be recycled/can be re-used - preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - preferably at least Elemental Chlorine Free (ECF) - packaging must be recycled					
		Delivery Period: 7 calendar days upon receipt of P.O					
		Charges: **NON-COMMUNICABLE DISEASE PROGRAM** Responsibility Center: 4919-1E Office supplies expenses: 5-02-03-010 LGDF-GEN FUND-CY 2023 **Amount: Php 80,000.00**					
		LOT 2 OFFICE SUPPLIES					
2.1	piece	Correction Tape 5mm x 8m	200	5,600.00	28.00		
2.2	bot	GT53/GT53 XL (genuine) Black for HP Smart Tank 615	20	7,600.00	380.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier
☐ Downloaded through Philgeps ☐ Sent through BAC Email
☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0709-AM-23** End User:
Dated: **05/16/2023** **PHO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
2.3	bot	GT52 (genuine) Magenta for HP Smart Tank 615	10	3,800.00	380.00		
2.4	bot	GT52 (genuine) Yellow for HP Smart Tank 615	10	3,800.00	380.00		
2.5	bot	GT52 (genuine) Cyan for HP Smart Tank 615	10	3,800.00	380.00		
2.6	bot	GT 53/GT 53 XL BLACK (genuine) for HP Smart Tank 500	20	7,420.00	371.00		
2.7	bot	GT 52 Cyan (genuine) for HP Smart Tank 500	10	3,710.00	371.00		
2.8	bot	GT 52 Magenta (genuine) for HP Smart Tank 500	10	3,710.00	371.00		
2.9	bot	GT 52 Yellow (genuine) for HP Smart Tank 500	10	3,710.00	371.00		
2.10	box	Fastener, Metal 50's	39	3,120.00	80.00		
2.11	piece	Flash drive 16gb	40	18,200.00	455.00		
2.12	pack	Folder, with tab,Legal,100's	14	12,600.00	900.00		
2.13	piece	Board Certificate Paper White	29	1,015.00	35.00		
2.14	piece	Sign Pen Black, liquid/gel ink, 0.5mm needle tip	40	1,000.00	25.00		
2.15	piece	Sign Pen Blue, liquid/gel ink, 0.5mm needle tip	40	1,000.00	25.00		
2.16	box	Staple Wire, Standard, #35, 5000'S	20	1,160.00	58.00		
2.17	ream	PAPER, MULTICOPY, A4, 80gsm,size:210mmx297mm	30	9,150.00	305.00		
		Multi-copy paper - can be recycled/can be re-used - preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - preferably at least Elemental Chlorine Free (ECF) - packaging must be recycled					
2.18	ream	**Paper, MULTICOPY, LEGAL,80gsm, size:216mmx330mm**	30	9,600.00	320.00		
		Multi-copy paper - can be recycled/can be re-used - preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - preferably at least Elemental Chlorine Free (ECF) - packaging must be recycled					
		Delivery Period: 7 calendar days upon receipt of P.O					
		Charges: **HEALTH EDUCATION AND PROMOTION PROGRAM** Responsibility Center: 4919-1J office supplies expenses: 5-02-03-010 LGDF-GEN FUND-CY 2023 **Amount: Php 99,995.00**					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

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☐ Downloaded through Philgeps ☐ Sent through BAC Email
☐ Downloaded through Davao del Sur Website

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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

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13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

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14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

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   b. CONTACT NUMBER
   c. PURCHASE REQUEST NO. & DATE
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

Sir/madam:

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PR. NO.: **0709-AM-23** End User:
Dated: **05/16/2023** **PHO**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: **Charges: NON-COMMUNICABLE DISEASE PROGRAM** **Responsibility Center: 4919-1E** **office supplies expenses: 5-02-03-010** **LGDF-GEN FUND-CY 2023** **Amount: 80,000.00** **Charges: HEALTH EDUCATION AND PROMOTION PROGRAM** **Responsibility Center: 4919-1J** **office supplies expenses: 5-02-03-010** **LGDF-GEN FUND-CY 2023** **Amount: 99,995.00** Purpose/Remarks: FOR HEPO & NON COMMUNICABLE DISEASE USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		179,995.00			

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Name & Signature of Canvasser

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0709-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 179,995.00**	7 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
DSPH	0710-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 99,833.50**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
GMDH	0711-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,950.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PDRRMO	0712-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PBO	0713-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 11,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PTDPO	0714-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 49,935.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

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PR. NO.: **0710-AM-23** End User:
Dated: **05/16/2023** **DSPH**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	box	Ball Point Pen Black 12's	30	2,520.00	84.00		
2	box	ball Point Pen Red 12's	5	420.00	84.00		
3	ream	bond paper short 520	30	6,960.00	232.00		
4	pc	Bulletin Board	1	1,740.00	1,740.00		
5	pcs	Calculator 12 digits	5	2,239.00	447.80		
6	pcs	Carbon copier/ film	500	5,800.00	11.60		
7	pcs	Correction tape	250	7,250.00	29.00		
8	pcs	Envelop	30	141.00	4.70		
9	pcs	Folder long color brown	30	244.50	8.15		
10	pcs	Folder short color brown	30	174.00	5.80		
11	pcs	Heavy duty stapler	10	2,250.00	225.00		
12	box	High lighter pen 3 color per set	10	1,350.00	135.00		
13	pcs	Marker black permanent	10	430.00	43.00		
14	box	Paper Binder Clip	10	960.00	96.00		
15	pc	Paper Cutter Heavy Duty	1	1,276.00	1,276.00		
16	box	Paper Fastener jumbo 50 sets per box	10	464.00	46.40		
17	pack	Paper for Certificates	15	1,620.00	108.00		
18	box	pencil #2 12pcs. per box	5	675.00	135.00		
19	pack	Photo Paper 10pcs per pack	25	1,015.00	40.60		
20	pcs	Plastic Crates	10	3,800.00	380.00		
21	bottle	Ink Black for Epson L120 Printer, genuine	20	6,400.00	320.00		
22	bottle	Ink Cyan for Epson L120 printer, genuine	12	3,840.00	320.00		
23	bottle	Ink Magenta for Epson L120 Printer, genuine	12	3,840.00	320.00		
24	bottle	Ink Yellow for Epson L120 printer, genuine	12	3,840.00	320.00		
25	bottle	Ink Black for HP SMART TANK 500 Printer, genuine	30	10,500.00	350.00		
26	bottle	Ink Cyan for HP Smart Tank 500 printer, genuine	10	3,500.00	350.00		
27	bottle	Ink Magenta for HP Smart Tank 500 printer, genuine	10	3,500.00	350.00		
28	bottle	Ink Yellow for HP Smart Tank 500 printer, genuine	10	3,500.00	350.00		
29	pcs	Puncher, heavy duty with 2 hole guide	3	885.00	295.00		
30	pcs	Record Book 500 pages, 215mm x 275mm width	20	2,784.00	139.20		
31	pcs	Scissors, symmetrical blade length 65mm	15	780.00	52.00		
32	pc	Seal, for validity/Legal purposes	1	5,950.00	5,950.00		
33	pcs	Sign Pen, high tech pen, black, gel, 0.5	60	1,602.00	26.70		
34	box	Staple Wire, standard #35, 500's per box	10	580.00	58.00		
35	pad	Sticky Notes, 3x3 inch	10	348.00	34.80		
36	pcs	Data Filer	10	2,088.00	208.80		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

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d. SCHEDULE OF DROPPING/BID OPENING

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

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Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0710-AM-23** End User:
Dated: **05/16/2023** **DSPH**

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
37	pcs	trodat, round stamp date and time, receiver	2	1,178.00	589.00		
38	pc	Stamper, Certified true Copy	2	940.00	470.00		
39	pcs	Flash Drive 32gb	7	2,450.00	350.00		
		Charges: **4919-03 LGDF -OFFICE SUPPLIES EXPENSES 05-02-03-010 SUPPORT TO THE OPERATION OF MALASAKIT CENTER** Purpose/Remarks: FOR MALASAKIT CENTER USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		99,833.50			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

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CANVASSER:

Name & Signature of Canvasser

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PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
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DSPH	0710-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 99,833.50**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
GMDH	0711-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,950.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PDRRMO	0712-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
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PTDPO	0714-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 49,935.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

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6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

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DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0711-AM-23**
Dated: **05/16/2023**

End User:
GMDH

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Pack	Battery Dry cell, AA 2 pcs per pack	20	2,000.00	100.00		
2	Pack	Battery Dry cell, AAA 2 pcs per pack	30	3,600.00	120.00		
3	Ream	Book Paper 80gsm 8.5" x 13" , 500 sheets/ ream Green specification: Can be recycled/can be reused. Preferably made of recycled marterials. At least Elemental Chlorine Free(ECF) Packaging must be recyclable.	50	16,000.00	320.00		
4	Pcs	Calculator compact 12 digits	10	5,500.00	550.00		
5	Pcs	Clear Book Long, 20 transparent pockets	20	2,400.00	120.00		
6	Pcs	Correction Tape, Film Base type, UL 6m min	30	1,950.00	65.00		
7	Pcs	Glue (Multi purpose) 240gm	20	3,600.00	180.00		
8	Box	Metal file fastener, 50's	15	1,200.00	80.00		
9	Pcs	Puncher Heavy duty (big size)	5	1,250.00	250.00		
10	Pcs	Ruler plastic 12 inches	10	500.00	50.00		
11	Pcs	Tape, transparent, 24mm	30	1,950.00	65.00		
		Charges: **OFFICE SUPPLIES EXPENSE** **5-02-03-010** Purpose/Remarks: FOR GMDH USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		39,950.00			

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PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0712-AM-23**
Dated: **05/16/2023**

End User:
PDRRMO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	**TONER MP 2014HS (genuine) for Gestetner photocopier**	10	39,000.00	3,900.00		
		Charges: **Trust Fund CY 2021** **Other Supplies - 5-02-03-990** Purpose/Remarks: For use of PDRRMO. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		39,000.00			

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8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
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BIDS AND AWARDS COMMITTEE
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INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Shopping (Sec 52.1.b).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	0709-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 179,995.00**	7 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
DSPH	0710-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 99,833.50**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
GMDH	0711-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,950.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
PDRRMO	0712-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 39,000.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
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PTDPO	0714-AM-23	Supply/Delivery of Office Supplies. Please see attached RFQ.	**₱ 49,935.00**	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

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Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0713-AM-23**
Dated: **05/16/2023**

End User:
PBO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	PC	TONER TN228K GENUINE-DEVELOP INEO+226I	1	11,000.00	11,000.00		
		Charges: **1071 PBO CY 2023 OFFICE SUPPLIES 5-02-03-010** Purpose/Remarks: FOR PBO USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**11,000.00**			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
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- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

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Matti, Digos City

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CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 16, 2023

(Company Name & Address)

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DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0714-AM-23**
Dated: **05/16/2023**

End User:
PTDPO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	cartridge	Ink #682, Black, Genuine for HP Printer 060521	10	6,500.00	650.00		
2	cartridge	Ink #682, Color, Genuine for HP Printer 060521	10	6,500.00	650.00		
3	bottle	Ink # 003, BLACK, 65ml, Genuine for EPSON PRINTER	7	2,275.00	325.00		
4	bottle	Ink# 003, CYAN, 65ml, Genuine for EPSON PRINTER	7	2,415.00	345.00		
5	bottle	Ink # 003, YELLOW, 65ml,Genuine for EPSON PRINTER	7	2,415.00	345.00		
6	bottle	Ink # 003, MAGENTA, 65ml, Genuine for EPSON PRINTER	7	2,415.00	345.00		
7	bottle	Ink #615,CYAN, HP SMART TANK	7	2,450.00	350.00		
8	bottle	Ink ,GT 52 , MAGENTA for HP PRINTER	7	2,450.00	350.00		
9	bottle	Ink , GT 52, YELLOW for HP PRINTER	7	2,450.00	350.00		
10	bottle	Ink ,GT 53, BLACK for HP PRINTER	10	3,300.00	330.00		
11	bottle	Ink, 60bk , BLACK, for BROTHER DBK	7	3,815.00	545.00		
12	bottle	Ink ,BT 5000, CYAN for BROTHER PRINTER	7	3,500.00	500.00		
13	bottle	Ink , BT 5000, MAGENTA for BROTHER PRINTER	7	3,500.00	500.00		
14	bottle	Ink, BT 5000 , YELLOW for BROTHER PRINTER	7	3,500.00	500.00		
15	piece	Flash drive, 16GB	7	2,450.00	350.00		
		Charges: **PROVINCIAL TOURISM DEVELOPMENT AND PROMOTIONS OFFICE GEN.FUND 8852, C.Y. 2023, OFFICE SUPPLIES EXPENSE, 5-02-03-010** Purpose/Remarks: For the use for the office of tourism NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**49,935.00**			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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CANVASSER:

Name & Signature of Canvasser

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Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

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PR. NO.: **0715-AM-23**
Dated: **05/16/2023**

End User:
PHO

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	SET	**LAPTOP COMPUTER WITH PRINTER**	2	156,000.00	78,000.00		
		Specifications: PROCESSOR - RYZEN 5 - 5000 SERIES PROCESSOR or higher WINDOWS 11 (GENUINE) MEMORY - 8GB LPDDR4 RAM STORAGE - 512GB M.2 NVMe VIDEO GRAPHICS - Built - in Graphics DISPLAY - 14inch IPS FHD (1920 x 1080) 300 nits CAMERA -HD webcam with 1280 x 720 resolution ACCESSORIES -Laptop bag, mouse pad, charger w/ USB Flash Drive (SDCZ48-G46 Ultra USB 3.0 256 GB) PRINTER Specifications: -ink tank printer with ADF, WIFI Direct Type -Print, scan, copy, Fax with ADF Print Method -inkjet Colors: 4, can print and copy up to long size paper Maximum -5760 x 1440 dpi Resolution With complete accessories and starter ink consumables					
		Computer, Monitor, & Laptop ICT equipment which fulfills at least Energy Star 6.1 Computers and 7.0 for monitor criteria, in case of desktop computers: The supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades *with a visible on/off switch *availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production *in recyclable packages Warranty For All Units: at least one year warranty Delivery Period: 7 working days upon receipt of P. O.					

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0715-AM-23**
Dated: **05/16/2023**

End User:
PHO

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: **OTHER PROGRAM (PROVINCIAL FOOD & DRUG REGULATION)** **ICT Equipment (LAPTOP WITH PRINTER): 1-07-05-030 (CAPITAL OUTLAY)** **LGDF-GENERAL FUND PROPER-CY 2022** Purpose/Remarks: FOR OTHER PROGRAM (PROVINCIAL FOOD & DRUG REGULATION) USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		156,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
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Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 7 WORKING DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

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9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
OPAG	0716-AM-23	Supply/Delivery of (Shirt, Sweatshirt, Polo shirt etc.) Please see attached RFQ.	₱ 60,900.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

PR. NO.: **0716-AM-23** End User:
Dated: **05/16/2023** **OPAG**

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pcs	Shirt with Collar, Sublimation Print, for office uniform of AEWs (attached design) Small -1 Medium -1 Large -6 Extra Large -1 2XL -1	10	6,000.00	600.00		
2	pcs	Sweatshirt for field uniform Small -1 Medium -1 Large -6 Extra Large -1 2XL -1	9	6,300.00	700.00		
3	pcs	Shirt with Collar, Sublimation Print, see attached print design Small -6 Medium -2 Large -2	10	6,000.00	600.00		
4	pcs	Polo shirt (see attached sample fabric/cloth and design) Small -1 Medium -2 Large -2	5	3,000.00	600.00		
5	pcs	Jacket (attached design and sample fabric/cloth) Polyester Fully water proof outdoor jacket with hoodie X-Small- 1 Small - 1 Medium -2 Large -9 Extra Large -2 2XL - 1	16	21,600.00	1,350.00		
6	pcs	Customized Cotton Polo Shirt: (attached design and sample fabric/cloth) X-Large- 10 Large- 20 Medium - 5 Small- 5	40	18,000.00	450.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.
ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier
☐ Downloaded through Philgeps ☐ Sent through BAC Email
☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

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8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

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b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti,Digos City.
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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0716-AM-23**
Dated: **05/16/2023**

End User:
OPAG

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: **8911-1Z-Other Agricultural Development Program** **Account Name: Other Supplies Account Code: 5-02-03-990** **8911-1Z-Other Agricultural Development Program** **Account Title: Training Expenses Account Code: 5-02-02-010** Purpose/Remarks: For the use of Other Agricultural Development Program. For the use of Strengthening Techno Gabay Program in Davao del Sur (Support to FITS) under Other Agricultural Development Program. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		60,900.00			

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CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

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(Name & Signature of proprietor or its duly authorized representative)

Valid ID

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GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

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Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PENRO	0719-AM-23	Supply of Labor and Materials for the Repair of Service Vehicle. Please see attached RFQ.	₱ 50,000.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: *www.davaodelsur.gov.ph*
Email: *bac.davaodelsur2@gmail.com*
Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

Advance Dropping (before May 23, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 23, 2023) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0719-AM-23**
Dated: **05/16/2023**

End User:
PENRO

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	JOB ORDER	Supply of Labor and Materials for the repair of service vehicle TOYOTA HILUX AUTOMATIC (pick up plate no. SHE-597) to include the following: Replacement and Installation of: 1 SET TURBO CHARGER (BRAND NEW)	1	50,000.00	50,000.00		
		Charges: **PROVINCIAL DISASTER RISK REDUCTION MANAGEMENT FUND** **MINERAL RESOURCE DEVELOPMENT PROGRAM 9947** **Repairs and Maintenance Transportation Equipment - Motor Vehicles** **5-02-13-060-01** Purpose/Remarks: Repair and Maintenance of pick-up vehicle with plate no. SHE-597 NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		50,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier
☐ Downloaded through Philgeps ☐ Sent through BAC Email
☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.

7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF TWO (2) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.

12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.

13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

a. NOT ENCLOSED IN AN ENVELOPE
b. ENVELOPE NOT SEALED
c. TAMPERED ENVELOPE

14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

a. COMPANY NAME
b. CONTACT NUMBER
c. PURCHASE REQUEST NO. & DATE
d. SCHEDULE OF DROPPING/BID OPENING

15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:

a. COMPANY NAME AND ADDRESS
b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
c. VALID ID
d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Office of the Governor
PROCUREMENT MANAGEMENT OFFICE
BIDS AND AWARDS COMMITTEE
Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Telefax: (082) 553-9579
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com/sbacdavaodelsur@gmail.com

INVITATION TO QUOTE

Date: May 17, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement).**

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEO Motorpool	0720-AM-23	Supply/Delivery of Acetylene & Oxygen Tanks Refill. Please see attached RFQ.	**₱ 88,000.00**	First Delivery: Within 10 Working Days Second Delivery: On July 26, 2023	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.

3. Price Quotations must be delivered to the following at **9:00am on May 23, 2023**:

   Advance Dropping (before May 23, 2023) Room 4,Procurement Management Office,Capitol Building,Matti, Digos City. **Date of Opening (May 23, 2023)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

4. Request for Quotation's opening shall be **on May 23, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**

5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.

6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.

7. Bidder is allowed to offer maximum of two (2) brands only. Brand replacement shall not be allowed.

8. **The Supplier shall notify the PGSO a day before the actual delivery.**

9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: *bac.davaodelsur2@gmail.com*

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
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DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson

Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
Matti, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 17, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 23, 2023 @ 9:00 AM:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0720-AM-23**
Dated: **05/16/2023**

End User:
PEO - Motorpool

DESSAMIE BUAT-SANCHEZ, CPA, JD
PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	tanks	Acetylene Tank (refill), 250 psi	20	48,000.00	2,400.00		
2	tanks	Oxygen Tank (refill), 1800 psi	40	40,000.00	1,000.00		
		Charges: **8754 PEO Motorpool Division 05-02-03-990 Other Supplies and Materials Expenses** Purpose/Remarks: For use in the Motorpool Division NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		**88,000.00**			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- ☐ Through a Canvasser
- ☐ Walk-in Supplier
- ☐ Downloaded through Philgeps
- ☐ Sent through BAC Email
- ☐ Downloaded through Davao del Sur Website

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD: SHALL BE MADE TWICE

FIRST DELIVERY - WITHIN 10 WORKING DAYS UPON RECEIVED OF P.O.

SECOND DELIVERY - ON JULY 26, 2023

TEN (10) ACETYLENE TANKS & TWENTY (20) OXYGEN TANKS PER DELIVERYMODE OF

PAYMENT: PER DELIVERY

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOSCITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ATLEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLEGOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

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