INVITATION TO QUOTE

Date: May 23, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
РНО	0786-AM-24	Supply/Delivery of Ring Binder, Ballpen, Clip Back Fold etc.	₱ 74,997.00	10 Working Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

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THALL VIDON TO GROLE

Date: May 23, 2014

 The Provincial Government of Daviso del Sur, through its Bids and Awards Contmittee (BAC), invit s an intervalid Eddlers'suppliers to quote for the following goods under Alternative Methods of Procurencest Shoppoing (Seg. 52.1, b.).

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Marth, Digos City from 3:00 a.m. - 5:00 p.m. Monday to Eriday.
 - 3. Price Occurions must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (hefore May 30, 2024) Knom 4. Procurement Management Office Capitol Unfiding Ment. Digns City.

Date of Opening (May 30, 2029) Olympic Size, Swimming Pool Function Hall, Gov. Douglas for Cagas Collinar Sports & Business Complex, Barangay Math. Digns City. Davan del Sur.

- Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Sire, Swimming Pool, Function Hall, Cov. Douglas Ro. Chem. Cultural Sports & Business Complex, Barangay Matri, Orgos City, Daylo del Sull.
 - Use prescribed Request for Quolution's form as attached. Late bid shall not be accepted.
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The BAC Chairperson Provincial Government of Dayso del Su

MS. NORWANNA M. CARNACTEN, MEA.

PMO Chief Administrative Officer

Head PAC Secretariat

Producement Management Office

Room J. Executive Building, Burangey Marti. Dig

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Globe 0905-229-0526; 0966-974-7140

DESSAMIE BUATI-SANCHEZ, CPA. 4.B. (Provincial Eudger Officer)



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b) Recanvass Item/s (2ND Opening)

May	23,	2024	
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(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0786-AM-24 Dated: 05/15/2024

End User:

PGDH-PBO / BAC CHAIRPERSON

PHO

item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		LOT 1 OFFICE SUPPLIES					
1	рс	3Ring Binder, 2.0", FC size, green	5	1,750.00	350.00	(m 18 2 515	ICICIA II
2	рс	3Ring Binder, 1.5", FC size, green	6	1,500.00	250.00		
3	рс	3Ring Binder, 1.0", FC size, green	10	2,500.00	250.00	121 124 F21	TENNITE.
4	box	Ballpen, black 0.5mm needle tip, 50 pieces per box	1	450.00	450.00		
5	box	Clip Backfold, 32mm	5	275.00	55.00	Francoic a	1000
6	box	Clip Backfold, 50mm	5	600.00	120.00	VALL BE GIV	CHAVVA
7	рс	Correction Tape 150mm	10	1,200.00	120.00	TIEG BUILDS	LATERIA
8	рс	Data File box	10	2,500.00	250.00		
9	box	Envelope expanding, Kraft, legal	1	2,500.00	2,500.00	a realicad	LIA OT
10	рс	Eraser, plastic/rubber	5	100.00	20.00		
11	pack	Folder with tab, legal	1	700.00	700.00	JE AJO TA	LIHOM 3
12	pc	Marker permanent, felt tip, bullet type, black	10	420.00	42.00		
13	pad	Notepad, stick on, 50mm x 76mm (2"x3")	6	270.00	45.00	UC SIJTH	TUTTER
14	pad	Notepad, stick on, 76mm x 100mm (3"x4")	6	294.00	49.00	ISIEILITI AN	0792311
15	box	Paper Clip, Vinyl/plastic coated, 33mm	5	80.00	16.00		
16	box	Paper Clip, Vinyl/plastic coated, 50mm	- 5	150.00	30.00	AHT THESE	12.590
17	reams	Paper Multicopy, 80gsm, A4, Size:210mm x 297mm	10	3,000.00	300.00	TAUTOLOU	6 1 / / 11 4
		*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable	1300 1300	LL NOT BE A	горма <u>вна</u>	SICANVASS IONS EX ST	(2. REC CONDIT
18	reams	Paper Multicopy, 80gsm, Legal, Size:216mm x 330mm	10	3,200.00	320.00	CUTOMETA	er de
		*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable	FOUL	SHT HTIW O	OT SEALED VVELOPE TIGE MARKE	NVELOPH IN NMPERCO E ELOPE AJUS	b. E. C. T 14 ENV
19	box	Pencil, lead with eraser	1	130.00	130.00		
20	box	Plastic paper fastener, 50 sets/box	2	160.00	80.00	ANT THE TWO	U B
21	рс	Ruler, plastic 450mm	5	150.00	30.00	DIVITAGE NED	0 1
22	рс	Sign pen Black, liquid/gel ink, 0.5mm needle tip	15	525.00	35.00	o source.	
23	рс	Staple remover, plier-type	5	520.00	104.00		
24	roll	Tape, masking, 24mm	5	225.00	45.00	O EJUUSH.	U, U
25	roll	Tape, masking, 48mm	5	325.00	65.00		
26	roll	Tape, packaging, 48mm	5	450.00	90.00	URE TO FILL	1157 71
27	roll	Tape, transparent, 24mm	5	225.00	45.00		87777144
		R OR ITS DHEY ALTHORIZED REPRESENTATIVE	OTRIG	PRESS THE PROP	ME AND ADI		O le II d

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted CANVASSER: Failure to fill-out completely this portion shall be a ground for rejection as stated at the

AS FORTUITOUG EVENT, OR BY ACT OF THE		back of the RFQ.				
	Signature of Canvasser RFQ/CANVASS FORM? KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representative)				
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID				

 □ Downloaded through Philgeps ☐ Sent through BAC Email □ Downloaded through Davao del Sur Website

(Telephone, Cellphone No. and/or Email Address)

Page 1 of 4

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY. TROOPS
- 2. DELIVERY PERIOD WITHIN 10 WORKING DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

Recanvass Item/s (2ND Opening)

May 23, 2024

(Company	Name	&	Address)	
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PR. NO.: 0786-AM-24 Dated: 05/15/2024

End User: PHO

DESSAMIE BUAT SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
28	roll	Tape, transparent, 48mm	5	300.00	60.00		
29	pack	Vinyl inkjet sticker, A4 size white, matte, water proof, 20 sheets/pack	2	500.00	250.00	IR IS AULOV	100l5 (8 NAME
		E A MINIMUM AMOUNT (P 1,00 TO P 1,000,00), THE	o Is d	TIE BREAKIN	TEMS FOR	TOBLECT	HT FI R
		Delivery Period: 10 Working Days	JUO I	LOWESTICA	BHT OT ME	WILL BE GIV	DIZAMA
				CED.	EMS AWARI	TI FO BUJAY	JATOT
		ASS FORMS MUST BE PUT INSIDE AN ENVELOPE	VMAC	ON (RFQ'S)	DR QUOTAT	9 T 28U038	13A-01
		RED'S SUBMITTED THROUGH THE RAC PMAIL)	FOR	ED (EXCEPT	AND MARK	DB. ABB YUS	EIBORS
CY 2024- LGDF-General Responsibility Center: 49	ОИ	Nutrition Program CY 2024- LGDF-General Fund	8 DA	HROUGH B	BMITTED T	RFOS SU ISIBILITY AN	II, FOR RESPO
	OFFICE SUPPLIES EXPENSE 5-02-03-010	38 7	EMAIL MUS	OUGH BAC	RHT THES	12 RPC	
		Allount. 24,999.00 YELS THE AUTHORIZED SIGNATORY	MITAT	REPRESEN	INDEED THE	TA IT OLD	AND VA
		TED FOR DROPPING WHEN ANY OF THE FOLLOWING	1300	LL NOT BEA	FORMS <u>SHA</u>	SE AVIADA	13 REC
		LOT 2 OFFICE SUPPLIES					
2.1	рс	Ballpen, black	45	450.00	10.00	20 IOUR TO	
2.2	рс	Ballpen, blue	45	450.00	10.00		
2.3	рс	Brown folder, size legal	75	750.00	10.00	WI ST HOUSE VE	- 4
2.4	рс	Brown folder, size A4	50	450.00	9.00	B C TREEN	1 .5
2.5	box	Chalk (White)	10	1,700.00	170.00		
2.6	sheet	Cartolina assorted colors	10	200.00	20.00	SUM BROTE	MA ENV
2.7	рс	Cutter, heavy duty	10	1,800.00	180.00		
2.8	bot	Ink black (genuine) for Epson L5190	5	1,950.00	390.00	AM YMASIME	0 5
2.9	bot	Ink Cyan (genuine) for Epson L5190	5	1,950.00	390.00	UN TOATHE	
2.10	bot	Ink Magenta (genuine) for Epson L5190	5	1,950.00	390.00		
2.11	bot	Ink Yellow (genuine) for Epson L5190	5	1,950.00	390.00	M L CANGAL	
2.12	рс	Correction Tape, 150mm	6	720.00	120.00	OF THORRE	
2.13	рс	Expanding, Envelope legal size with garter	9	225.00	25.00		
2.14	рс	Marker, permanent broad (black)	6	540.00	90.00	HE 67 191	1.A.2. 31:
2.15	roll	Masking Tape, 1 inch	7	315.00	45.00	KUESTO WIT	MOTOR
				08286	ME AND AD	AM YMASIMO	O B

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & S	Signature of Canvasser
HOW DID YOU SECURE THE PAPPROPRIATE BOX:	RFQ/CANVASS FORM? KINDLY CHECK THE
☐ Through a Canvasser	☐ Walk-in Supplier

(Name & Signature of proprietor or its duly authorized representative)

Valid ID	
Tana 12	

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 WORKING DAYS UPON RECEIPT OF P.O.
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Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

Recanvass Item/s (2ND Opening)

May 23, 2024

(Company Name & Address)

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PR. NO.: 0786-AM-24

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: 05/15/2024

PHO

PGDH-PBO / BAC CHAIRPERSON

ltem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
2.16	roll	Masking Tape, 2 inches	7	630.00	90.00		
2.17	sheet	Paper, board, 200gsm, A4 size, 10s	6	720.00	120.00		
2.18	ream	Paper, Multicopy, A4 80gsm, size: 210mm x 297mm	20	6,000.00	300.00	VOLIDITETITE	
		*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable	TOPIT B IS C	DE BREAKIN LOWEST CA	TEMS FOR TEN TO THE	WIT BE ON	SHALL OLIFT-I
2.19	ream	Paper, Multicopy, Legal 80gsm, size: 216mm x 330mm	25	8,000.00	320.00		
	CM	*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable	CANV FOR I	ION (REQ'S) ED (EXCEPT HROUGH E	DR QUOTAT AND MARK BMITTED LT	REDUEST F ILY SEALED PPOs SU	10 ALL PROPEL 11 FOR
2.20	sheet	Photo paper, size A4, 20 sheet	10	1,350.00	135.00	KY AS TIGIST	onoda
2.21	рс	Picture frame, size A4	50	6,750.00	135.00		-
2.22	рс	Sign pen Black, liquid/gel ink, 0.5mm needle tip	30	1,050.00	35.00	SECTION.	133 GF
2.23	bot	Stamp pad ink	5	450.00	90.00		
2.24	box	Staple wire #35	10	600.00	60.00	MATE OF U.S.	ny una
2.25	рс	Storage box, 34 liters capacity	5	3,250.00	650.00		
2.26	рс	Storage box, 70 liters capacity	5	4,750.00	950.00	SSAMMADE	15 0
2.27	рс	Scissors, heavy duty	5	475.00	95.00	ONS EXIST	TIGHOO
2.28	рс	Staple with Staple Wire remover #35, heavy duty	1	573.00	573.00	ROJÓWE TO	/1 6
					OT SEALED	AVE_OPIEN WEERED E	5. d T. 5
		Delivery Period: 10 Working Days	1103	ENT HTIM O	T BB MARKE	euragous	14 ENV
						OMPANY NA	U B
		Charges: Environmental and Occupational Health (EOH) Cluster Program CY 2024-LGDF-General Fund	51	& DATE USID OPENIN	EQUEST NO DROPPING	JROHASE R	9.5
		Responsibility Center: 4919-1A OFFICE SUPPLIES EXPENSES 5-02-03-010 Amount: 49,998.00	O YR	HE NECESSA	IT JJA TUO-	LIF OT ERU	15 PAL
			DEK	OIS SHI TO		OF SIG DITE	MOTOA
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		f tie quotation between suppliers, the BAC is hereby authorized to do the	DIRIS	UNGG BUT F	O -191 ITA AS	12 1110 HAVE	W 0

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name	&	Signature	of	Canvasser	

HOW DID YOU SECURE THE REQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier☐ Sent through BAC Email

□ Downloaded through Philgeps□ Sent t□ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Celiphone No. and/or Email Address)

Page 3 of 4



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 WORKING DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
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 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b) Recanvass Item/s (2ND Opening)

May	23	2024
Iviay	40,	2029

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0786-AM-24

End User:

Dated: 05/15/2024 PHO

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: Nutrition Program		74,997.00	770 07 07		anua o
		CY 2024- LGDF-General Fund Responsibility Center: 4919-02 OFFICE SUPPLIES EXPENSE 5-02-03-010	I OF 1	NUNIXAM HE	WED.	NOT BE VILL	TTAHS
		Amount: 24,999.00	0 18 0	TE BREAKIN	TEMS FOR	TCBLBUS E	HTRIE
		Environmental and Occupational Health (EOH) Cluster	LUD	LOWESTICA	BHT OT MB	WILL BE GIV	AVIARO
		Program CY 2024-LGDF-General Fund		ED.	EMS AWARI	FI FO BUJAN	TOTAL
		Responsibility Center: 4919-1A	CANV	ON (RFO'S)	TATOUR 90	REQUEST F	10, ALL
		OFFICE SUPPLIES EXPENSES 5-02-03-010 Amount: 49,998.00	FOR	T9BOXB) OF	AND MARK	ILY SEALED	PROPE
	Y510	Purpose/Remarks: For Environmental and Occupational	AC E	HEOUGH B	BMITTED T	RFQs SU	ROBLIT
	1000	Health (EOH) Cluster Program and Nutrition Program use	19 01	SA YTIJIBAT	MUODDA OI	IN APPIBLISM	09839
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF				War (1975)	N 100 01
	MOL	THE RFQ AS PART OF THE CONTRACT.	188	EMAIL MUS	DAN HEUU	HH INDES	DAYABA
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		TED FOR DROPPING WHEN ANY OF THE FOLLOWING	1300	LLNOT BE	FORMS SHA	SCANVASS	13 RFC
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				& DATE	EQUEST NO	REBANDRU	9 6
			Э	WBID OPENIN	эміччона з	о пистен	8 9
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Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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Name & Signature of Canvasser
HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Through a Canvasser ☐ Walk-in Supplier □ Downloaded through Philgeps ☐ Sent through BAC Email

□ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Page 4 of 4

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INVITATION TO QUOTE

Date: May 23, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHDMO	0792-AM-24	Supply/Delivery of Desktop Computer w/ Printer.	₱ 60,000.00	7 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.

(Provincial Budget Officer)
BAC Chairperson

M



DIVITATION TO OHOTE

Date 37a 23, 2724

The Provincial Government of Diugo del Sur through its Bids and Awards Committee (BAC), invites all potential bidder-Suppliers to quote for the following goods under Alternative Methods of Procurement Shapping (Set \$2.1,b).

- 2. Interested Suppliers/bidders may obtain infornation from the Procurement Management Office, Rocal 4, Freculty:
 Building, Burnagay Matri, Digos City from 3:00 a.m. 5:00 a.m. Monday to Friday.
 - 3 Price Opotations must be delivered to the following at 9:60gm on May 30, 2024

Advance. Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capital Building, Marti, Digus City Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Ringtion Hell, Cov. Douglas Ra. Cagas Column Sports Dusiness Complex: Barangay Mani, Digos City, Dayso del Sur.

- Request for Outlation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool: Function Hall. Gov. Douglas Bay Cultural Sports & Business Complex, Burangay Marti, Digos City, Dayso del Sur.
 - 5. Use prescribed Request for Quotation's form as aunched. Late bid shall not be recepted.
- If applicable, Brand Name shall be indicated in the RFO by the participating Suppliers, in the absence of Brand Variety of faced shall be sufficient ground for disqualification of the participating supplier bidder.
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For firstler information, please refer to:

The BAC Chairperson Provincial Government of Day

MS. NORJANNA M. CAIMACUM, MPA

PMO-Clief Administrative Officer

blend BAC Secretarian

Proceedings Management Office

Room 4. Executive Building, Barangay Matti, Digos

Websites sensus drawalednic gasenti

Email: bac.davaodelsetr2.argmail.com

seeld stide

C1006 0205-229-0226; 0966-974-71-12

ment 1908-332-2024: 0946-194-2281

DESSAMIR, BUATLÉAÍNCHEZ, CPA, J.D.

(Provincial Budget Officer)

3 AC Chairperson

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Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b) Recanvass Item/s (2ND Opening)

B	00	0004	
IVIAV	23.	2024	

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0792-AM-24

Dated: 05/17/2024

End User: **PHDMO**

SANCHEZ, CPA, JD DESSAMIE BU

PGDH-PBO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	SET	Desktop Computer with Printer - 3rd Gen 3100 Quad-core (4 core) 3.60 GHz Processor Motherboard:	1.	60,000.00	60,000.00	NO, UA AL 95 NOT BE ALLI	SHALL
		-8GB DDR4 RAM -120 GB SSD (OS) -1000 GB HDD (data storage)	0.810	GE BREAKIN	TEMS FOR	TC FLBUR B	9.1873
		-at least 21.5" Monitor -USB Keyboard + Mouse -Web Camera -Wi-fi Ready Bluetooth -Keyboard and Mouse AVR speaker	LIUDI	LOWEST CA JED	ENTOTHE EMS AWARI	MILLEG GIT VALUE OF IT	LATOT
			VMAS	ION (REQ'S)	TATOUR PO	REQUEST R	10 AU
		-Windows 10 (Genuine)	ALC: A	A HOUGHH	EMITTED T	REQ SIN	HOT. IT
		Functions: Single Function (Copy, Print and Scan) -Continues Ink Supply System (CISS) USB connectivity -Colors: (Black, Yellow, Magenta, Cyan) -Can print up to Long size bond paper WARRANTY: 1 YEAR DELIVERY PERIOD: 7 DAYS Green Specs -ICT equipment which full fills at least ENERGY STAR 6.1 Computer and 7.0 for monitor criteriain case of desktop computers: The suppliers shall supply products which memory, hard disk and CD drive are ready accessible and can be changed easily for upgradewith a visible on/off switch. availability of replacement batteries and	19 OT	EVELPLA VS	ID ACCOUN	NSIGILITY AN	OSBUR
			BE I	EMAIL MUS	OUGH BAC INCEED THE	IS SENT THE	12 SPC AND VA
			CCER	A FRITONILL	FORMS SHA	BS WMAON	13 SFC
				VELOPE	AS MAJA CIT	TO KE EX ST	n e
				2 10124	DISEALED	NVELOPEN	E d
			C 1000	U.ST CITALS II	WELOPE TO MADIN	ELIN DOOLE	O N
		power supply (UPS) is guaranteed for at least 5 years after end production. - in recyclable package	1304	EM HILV C	EMERICA EM	AM YMARMO	5 .6
	291	Charges: Capital Outlay (Office Equipment) 6511		60,000.00	лана. Изнам	ONTACT NU	0 6
	Account Code - 1-07-05-030 Purpose/Remarks: FOR PHDMO USE		91	& DATE //BID OPENII	EQUEST NO F DROPPING	O E JUOZHO	e b
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	O YR	HE NECESSA	-OUT ALL T	URE TO FILE	15 FA.1
			:930	OF THE BID	MIFICATION	ATIC DISCU	MOTUA
				ORESS	ME AND AD	OMPANY NA	0 .6

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CANVASSER:	
Name & Signature of Canvasser HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:	(Name & Signature of proprietor or its duly authorized representative)
☐ Through a Canvasser ☐ Walk-in Supplier ☐ Downloaded through Philgeps ☐ Sent through BAC Email	Valid ID
□ Downloaded through Davao del Sur Website	(Telephone, Cellphone No. and/or Email Address) Page 1

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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INVITATION TO QUOTE

Date: May 24, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
COMELEC	0799-AM-24	Supply/Delivery of Steel Cabinet, Boltless Metal Rack, Roll Up Banner Stand etc.	₱ 59,800.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT SANCHEZ, CPA, J.D

(Provincial Budget Officer) BAC Chairperson

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ENVITATION TO DUOTE

Days May 24 2024

 The Provincial Government of Diavao del Sur, through its Bids and Awards Committee (BAC), invites all pulsarially bidders appliers to quote for the following goods under Aiternative Methods of Procurement Shupping (See \$1.10).

			PR	
Bhorping (Sec. 23.1.b)				

- Interested Suppliers bidders may obtain information from the Procurement Management Office, Royal 4, Except to Building, Barangay Marti, Dagos City from 8:90 a.m. - 5:00 p.m., Monday to Friday.
 - Price Quotations must be delivered to the following or 9:00am on May 30, 202a;

Advance Bropping (before May 34, 2024) Room 4, Procurement Management Office Capitol Balsaing Mt (1, 15 go. C.B.)

Oute of Opcoing (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Goy, Douglas Ru, Cagais C. mard Sports &

Buriness Complex, Barangay Matth. Discos City, Daygo del Syn.

- Request for Quotation's opening shall be on May 30, 2024 at 9:00 g.m. at Olympic Size, Sydmatics Pool, Especien Part. Gov. Douglas Ra. Casts Cultural Sports & Business Complex, Barangay Marti, Diseas City, Days end Sg.
 - 5. Use pescribed Request for Quotation's form as attached. Late bid shall not be accepted
- If applicable, Brand Name shall be indicated in the RFQ by the participating Suppliers in the absence of Brand values
 offered shall be sufficient ground for disqualification of the participating supplier/bidder.
 - Ridder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
 - 8. The Supplier shall notify the PGSO a day before the actual delivery
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 of RA No. 9184, without thereby recording any biability to the affected bidder or hidder.
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For further information, please refer to:

The PLAC Chairperson Provincial Government of Davae del Sur Emeil: <u>huc.davandelsur2.a gmail.com</u>

VIS. NORJANNA M. CAMAGUBN, MPA

PMO-Clien Administrative Officer Food PAC Secretarian

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website. waskaaraataweentenkaa Enall: bac.dovaadelyir2a gmail.co

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Clobe 3905-229-0526; 0966-974-7142

DESSAMBLE BUATÉSANCHEZ, CPA, LD

Provincial Budget Officer

700



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May	24.	2024
ITICA W	400	

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0799-AM-24 Dated: 05/24/2024

End User: COMELEC

AT/SANCHEZ, CPA, JD DESSAMIE BU

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	Steel cabinet 4 drawers with lock size: 46w x 72d x 132h centralized lock system heavy duty high quality	1 	17,500.00	17,500.00	ER IS ALLOV VOT BE ALLO E SUBJECT	S ELOD SHALL O UF TH
2	unit	Boltless metal rack, 3 layers adjustable/high quality/rust resistance/ heavy duty metal frame, middle supporting beam holds MDF board for extra stability	3	9,900.00	3,300.00	MALUE O TIT	TOTAL
3	piece	Roll up banner stand 2.75ft x 6.5 ft/85cm x 200cm pull up banner standee, loop type top bar, aluminum tarp tarpaulin	2	1,920.00	960.00	REDUCES THE SUY SEALED	10. ALL PROPE
4	piece	Clear transparent acrylic table and desk name plate holder Thickness: 2mm length: 12 inches height: 4 inches Material: clear acrylic	24	14,880.00	620.00	REQUESTO AN	11. FOR
5	unit MOIT	Computer table with keyboard drawer and printer shelf Color: any color Dimension: 60 cm x 40 cm x 112 cm	2	7,400.00	3,700.00	S SENT HA	12 REC
6	unit	Epson ecotank I121 ink tank printer print resolution: 720 x 720 Dpi ink tech: Dye ink Colours: Black, Cyan, Yellow, Magenta Printing speed: 9 pages per min. paper format: A4, Letter, user defined, legal output tray: 30 sheets Multifunction: 50 sheets standard	1 (EDD	8,200.00	8,200.00	SCANVAGE IONS EX ST	13, REC 00NOIT
		Charges: 5-02-03-990 Other supplies and materials Purpose/Remarks: support to comelec NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	0.05	59,800.00	OT SEALED VELORE T BE MARKE	NVELOPILIN NAPERE) E EL CEE VIIS	
			5	STAG &	ME MBER EQUEST NO EDROPPING	OMPANY NA ONTACT NU JRCHAS ERI CHEDDIJ OJ	
		ETAILS IN THE REO (FRONT PAGE) SHALL MEAN	RY DI SER.	HE NECESSA OF THE BID	OUT ALL TI	UP OT BRU AUCBIC OFFA	
				RESS	ME AND AD	AM YMARMO	J6

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots. ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

☐ Downloaded through Davao del Sur Website

After having carefully CANVASSER:	y read and accepted your General Cond	Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.
	ature of Canvasser CANVASS FORM? KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representative)
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

INVITATION TO QUOTE

Date: May 24, 2024

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery	Place of	Mode of
				Period	Delivery	Procurement
DSPH	0802-AM-24	Supply/Delivery of LPG Refill.	₱ 107,500.00	Staggered Delivery Basis & Staggered	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.		Payment		

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D. (Provincial Budget Officer)

BAC Chairperson



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INVITATION TO QUOTE

Oute May 24 212.4

 The Provincial Government of Davao det Sur. through its Bids and Awards Committee (BAC), invast all potential bidders suppliers to quote for the following goods under Alternative Methods of Procurement (Small Vidue Procurement)

- 2. interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, executive Building, Sarangay Marti, Digos City from 8:00 a.m. S:00 p.m., Monday to Feld av.
 - 3. Frice Quotations must be delivered to the following at 2:0ttam on May 30, 2024:

Advance Drupping (before May 30, 2024) Room 4, Procurement Management Office Capitol Bullating, Ni 14, Digos Circ. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Half, Gov. Douglas Ra. Cagas C. Imml Sport, & Business Complex, Barangay Marth. Digos Circ. Davan del Sur.

- Request for Quoistion's opening shall be on May 20, 2026 at 9:00 a.m. at Olympic Size, Swimming Pool, Punytion Hall, Cov. Douglas Re. Cagas Cultural Sports & Dasines: Complex, Barangay Marti, Digos City, Dayon del San.
 - 5. Use prescribed Request for Quotation's form as arrached. Late hid shall not be accepted.
- If applicable, Brand Nume shall be indicated in the RIV2 by the participating Supplier's. In the absence of "Brand Manue" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
 - Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be oflowed.
 - The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The Provincial Covernment of Daygo del Sur reserves the right to reject any and all bids, declare a failure of bidobid, as not award the contract along time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised 100 of RA Vo. 9184, without thereby incurring any librality to the affected bidder or bidder.
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For further information, please refer to

The BAC Chairperson

Provincial Government of Dayao del Sur-

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MS. NORJANNA W. CAMAGUIN, MPA

Charles of the Commission of the Control

Head BAC Secretarian

Room J. Everative Building Darson

Websites were davaadelsar goseph

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Violate Nos.:

Globe 0905-229-0526; 0966-974-7142

omain 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-ŞANCHEZ, CPA, 4.0
(Trovincial Budget Office)

BAC Chairperson



Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 24, 2024

(Company	Name &	Address)
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0802-AM-24

Dated: 05/24/2024

End User:

DSPH

SANCHEZ, CPA, JD DESSAMIE'B

PGDH-PBO BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	tanks	LPG, refill, 50 kgs	25	107,500.00	4,300.00		
		Note: Delivery will be in staggered basis per demand of the end- user. Payment will also be in staggered basis. STAGGERED DELIVERY & STAGGERED PAYMENT	IO MU	FER MAXIM	VED TO OF OVIED.	ER IS ALLOY NOT BE AUG	77 PIOS
		Charges: DSPH 4411-1 GENERAL FUND 2024 5-02-03-990 OTHER SUPPLIES AND MATERIALS EXPENSE		107,500.00		VILLE BLE G VALUE OF T	AMARI TOTAL
		Purpose/Remarks: Hospital In-Patients Subsistence for July- December 2024. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF		TION (REO'S KED (EXCE)		REQUEST R RLY SEVILE	PROFE
		THE RFQ AS PART OF THE CONTRACT.		E ROUGAP		HEOR SU	11. FOR
		PRE-MATURE EXPOSURE OF THE PRICE QUOTATIO		A YTLIBATI	ND ACCOU	A YTHIBIEN A Y	OPRER
		IST BE ACCOMPANIED WITH CERTIFICATION		AME DAS	HOUGH	8 SENT	12 BFG
		E REPRESENTATIVE IS THE AUTHORIZED SIGNATI		BOWLTAHT	UL CITIAN ON	RIZATIONA	CHTUA
		SPTED FOR DROPPING WHEN ANY OF THE FOLLOV		DE TON LIE	FCRMS BH	FELLIA BIMON	13 RFC CONOT
				ago.jayi	EO IN AN E OT SEALED NVELOPE		a 'v B. B D. C
		LOWING DETAILS:	IE FO	ит нтих ав	T RE MARK		14 ENV
				A DATE	WEER MEER EQUEST N		a. C b c c P
			ING	S/BID OPEN	F CROPPIN		8 h
		DETAILS IN THE REQ (FRONT PAGE) SHALL MEAN	SARY	HE NECES V OF THE B	E-OUT ALL A		15. FAIL AUTOM

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

	Name & Signature of Canvasser
HOW DID YOU APPROPRIATI	SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE BOX:

Through a Canvasser	☐ Walk-in Supplier

□ Downloaded through Philgeps □ Downloaded through Davao del Sur Website

vvaik-iii oupplici
Sent through BAC Ema

	Valid ID	
(Telephone,	Cellphone No. and/o	or Email Address)

(Name & Signature of proprietor or its duly authorized representative)

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD: STAGGERED DELIVERY & STAGGERED PAYMENT
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
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- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
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 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS

INVITATION TO QUOTE

Date: May 24, 2024

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	0803-AM-24	Supply/Delivery of Labor & Materials of Flag w/ Pole & Suggestion Box. Please see attached RFQ.	₱ 70,400.00	30 Working Days	PGSO Warehouse	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- 4. Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

A



ENVITATION TO QUOTE

Date: May 24, 2014

 The Provincial Government of Davao del Son through its Bids and Awards Committee (BAC), invites att potential hidders suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value) recurrented).

		Please see amedied RFQ	

- interested Suppliers/bidders may obtain information from the Procurement Management Office, Book 4, Executive Building, Bacangay Marti, Digos City from 8:00 a.m. -5:00 p.m. Monday to Enday.
 - 3. Price Ouotations must be delivered to the following at 9:00am on (May 3b, 2024:

Advance Dropping (before May 30-2024) Room 4, Procurement Management Office, Capitol Building, Mutri, Digos riligit Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas C. Bural Sport, & Business Complex, Berangary Matri, Digos City, Davao del Sur.

- 4 Request for Quention's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size. Swimming Pool: Function Pall. Gov. Douglas Ra. Contaval Sports & Business Complex, Barangay Marti, Digos City, Daygo del Su.
 - 5. Use prescribed Request for Quotation's form as attached. Lare bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Suppliers. In the alwance of "thand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
 - V. Pidder is allowed to offer maximum of (wo (3) brands only. Drand replacement shall not be allowed.
 - 8 The Supplier shall notify the PGSO's day before the serial delivery.
- The Prayingial Government of Dayno del Sur reserves the right to reject any and all bids, declare a failure of bidding or
 not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 26 fd avised twite
 of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Freepoint Meritimious Cases Such as Portuitous Event, or by Act of the Government or Upon the Approval of the Head of threeuring Entity.

For further information, please refer to

The BAC Chairperson Provincial Government of Davac del Sur Email: *buc davandelsur2a gmail com*

MS. PORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head SAC Secretarial

Procurement Management Office

Room 4. Evecative Building Barangay Mani, Libray Ca.

udyand turkimaniam makan susce v

Email: bac.dayaodeksur.2rigmoil.co

Mobile Nos.

Nobe (1905-229-0526; 0966-974-7142

ORSSAMIE BUATES/NCHEZ, CPA. 3.B (Provincial Budget Officer) (AC Chairperson



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

B	04	0004
Iviay	44,	2024

Company	Name	&	Address)
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0803-AM-24 Dated: 05/24/2024

End User:

PGDH-PBC / BAC CHAIRPERSON

PTDPO

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
		SUPPLY OF LABOR AND MATERIALS OF FLAG WITH POLE AND SUGGESTION BOX	170	NUMIXAM SE	GED TO OFF	VO LIA ÈI RE	
1	piece	FLAG with POLE (Philippine Flag and Davao del Sur Logo)	2	24,400.00	12,200.00		LIAHE
		Flag: IT JOS 000 N 9 OT 00 N 9) TUUOMA MUMIMIM A H	0 818	TE BREAKIN	TEMS FOR	BSUBJECT	
		-cotton -standard size Pole -stainless (silver) 8ft	1001	LOWEST CA IED.	EN TO THE EM3 AWARU	MELES GIT	
2	piece	SUGGESTION BOX	/ 5	46,000.00	9,200.00	A T ZBUDBA	LIA OF
		dimensions: -330 x 1300 x 330mm	FOR	T980XS) O	AND MARK	CLY BEALED	
		-acrylic container and metal standee with lockable lid and two keys with front suggestion from pocket Stand: -4ft in height	B DA	B HOUGH	BMITTED T	UC SORA	
		Note: SEE ATTACHED PICTURES OF FLAGPOLE AND SUGGESTION BOX	29.7	EMAIL MILE		THE TRACES	
		Delivery period: 30 working days	MTAT	REPRESEN		TA IT OLOU	
		Charges: PROVINCIAL TOURISM DEVELOPMENT AND PROMOTION OFFICE 8852 C.Y 2024 GENERAL FUND	9900	70,400.00	EORWS SHA	SCANVABB ONS EX ST	па вго понор
		OTHER SUPPLIES AND MATERIALS EXPENSE 5-02-03-		VELOPE	ED IN AN EN	OT ENOLOS	
		990			OT SEALED	MAETONESM	
		Purpose/Remarks: Use for display in the office and economic enterprises			AVELOPE	B CERERMA	
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	MOS	EHT HTIW O	FRE MARKE	ELOPE NUS	
					3lv	AM YMA9MC	
					8380	ONTACT NU	
				& DATE	EQUEST NO	JRCHAS ER	
			5	AL/1990 GIBI	DROPPING	IO E DUCE HO	
		ETAILS IN THE REQ (FRONT PAGE) SHALL MEAN	O YE	E NECESSA	OUT ALL TH	LIF OT BRU	
			7130	OH THE BID	NOTAJINIJ	RUL GIU UITA	
				IRESS	ME AND AD	AN YMAGMO	
		DOLLAR DISTRICTOR DESCRIPTION OF	STALE	andd bur i	o agur us	US DAY SEAR	1 1

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After flaving calefully lead and accepted your General Co	billions at the back, live have quote you on the items at phoes noted
CANVASSER: A TRACE ON DIA SELICIONE ELECTRONICA ENTRE ELECTRONICA ELECTRONICA ELECTRONICA ELECTRONICA ELECTRONICA	Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser	
HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK	(THE

APPROPRIATE BOX:

☐ Through a Canvasser

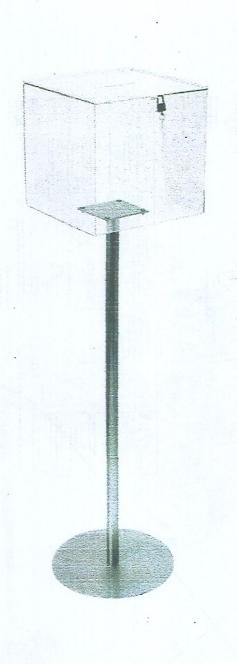
☐ Walk-in Supplier

☐ Downloaded through Philgeps ☐ Sent through BAC Email ☐ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

1/2	hile	ID	
		10	

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 30 WORKING DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

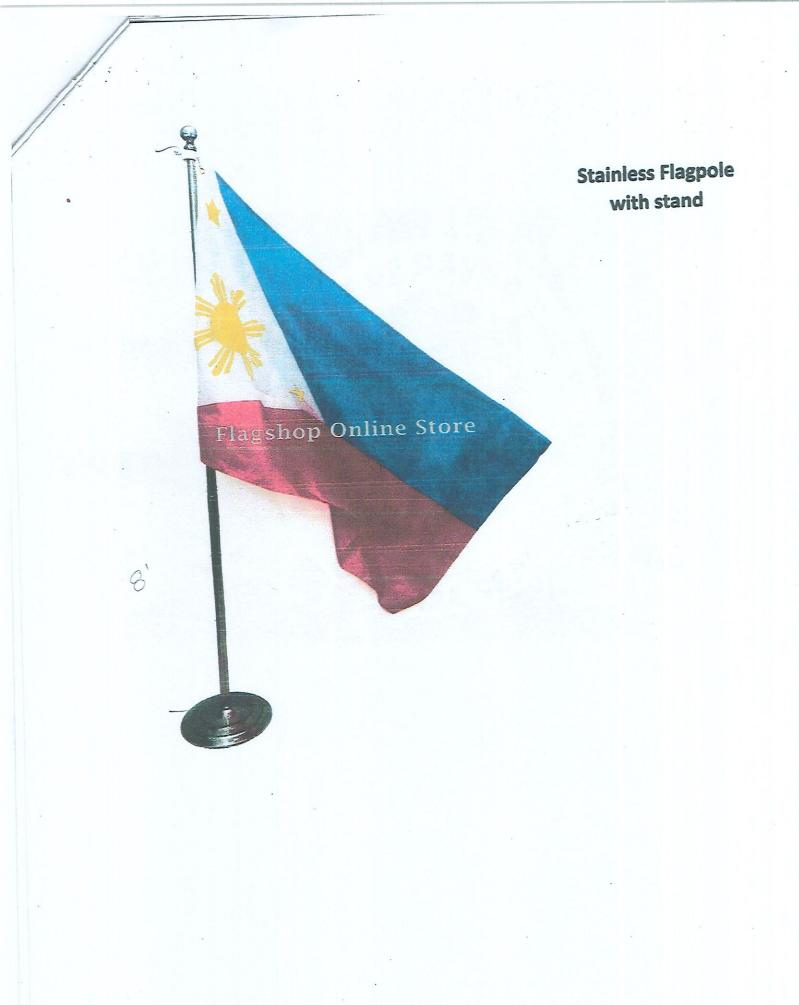


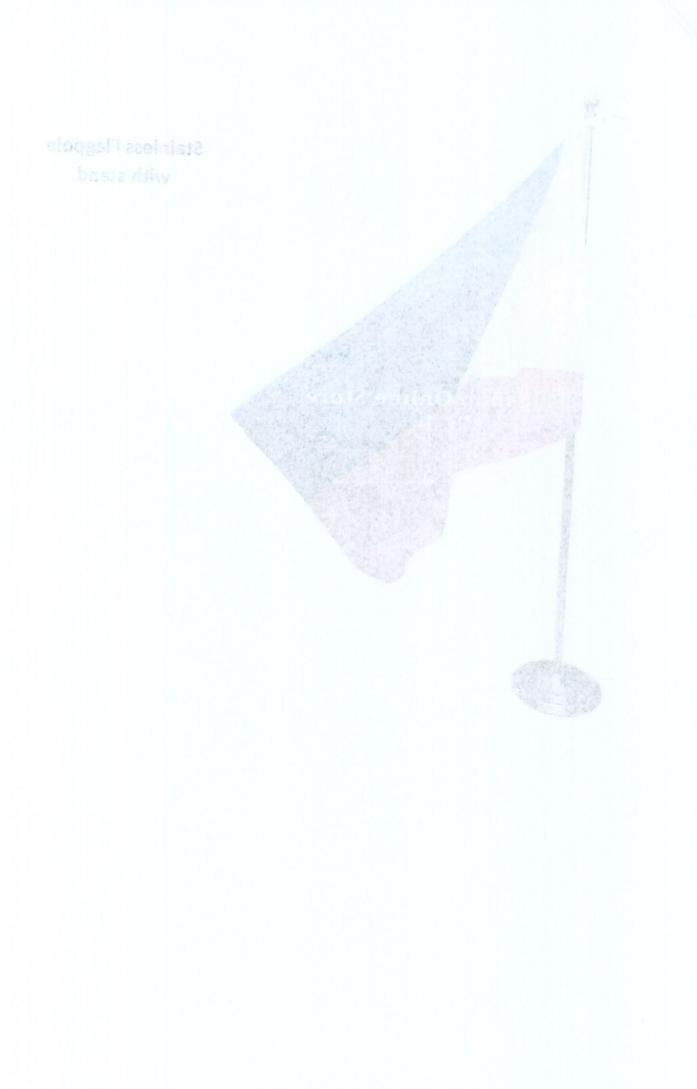
Dimensions: 330 x 1300 x 330mm

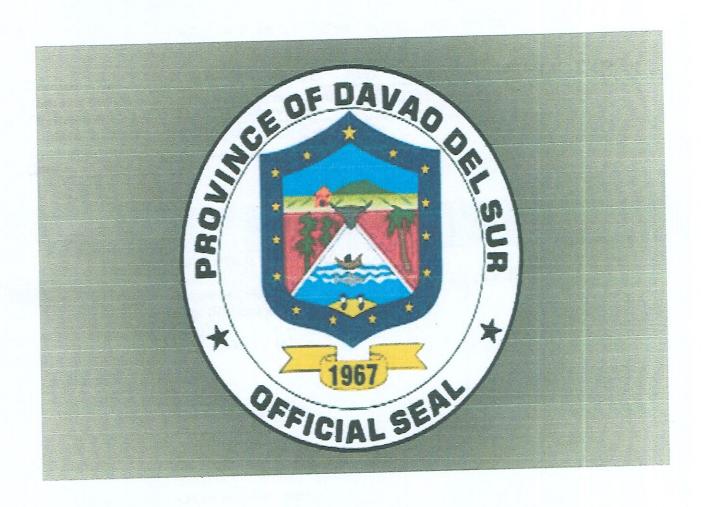
Acrylic Container and metal standee with lockable lid and two keys ,4 ft in height with front suggestion form pocket Dimensions:

330 x 1300 x 330mm

Acrylic Container and ms tal
standee with locsable lie and two
legs, 4 ft in height with iront
suggestion form pocket









INVITATION TO QUOTE

Date: May 24, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PEO-Motor Pool	0482-AM-24	Supply/Delivery of Acetylene Tanks Refill & Industrial Oxygen Tank Refill. Please see attached RFO.	₱ 71,000.00	10 Working Days	PGSO Warehouse	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 5:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.

- Request for Quotation's opening shall be on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.
(Provincial Budget Officer)

BAC Chairperson

To



SIERIO DE LA PROPERTA DEL PROPERTA DE LA PROPERTA DEL PROPERTA DE LA PROPERTA DEL PROPERTA DE LA PROPERTA DEL PROPERTA DE LA PROPERTA DE LA PROPERTA DEL PROPERTA DEL PROPERTA DE LA PROPERTA DE LA PROPERTA DEL PROPERTA

TOUGHTOUTATIVE

Onto New 2 1, 2024

The Provincial Government of Davau del Sur, through its Bids and Awards Coumittee (BAC), lavil is all potential bidders/suppliers to quote for the following grods under Alternative Methods of Procurement (Small Value Procurement).

		ЯЧ	

- 2. Interested Suppliers bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Mutti, Digos City from 8:00 n.m. 5:00 p.m., Monday to Friday.
 - 3. Price Quotations must be delivered to the following at 9:00am on May 30, 2024

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office:Capitol Building Muni, Digns Cryl Date of Opening (May 30, 2024) - Olympic Size, Swamming Pool, Function Hall, Gov. Douglas Ra. Cagas C. Humi Sports & Busin as Complex, Berangay Marti, Digos City, Davas dei Sur.

- 4. Request for Queution's opening shall be on May 19, 2024 at 9:00 a.m. at Otyanoic Size, Swimming Pool, Provide Had. Gov. Denglas Ra. Caras Cultural Sports & Husiness Complex, Barangey Marti, Digos City, Dayso del Su.
 - Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFO by the participating Suppliers. In the absonce of "Board Marrie" offered shall be sufficient ground for disqualification of the participating supplier hidder.
 - Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
 - 8. The Supplier shall notify the PCSO a day before the actual delivery.
- 9. The <u>Provincial Coverament of Dayan del Sur</u> receives the right to reject any and all bids, declare a failun, of biteling or not award the contract at any time prior to contract award in accordance with Sections 35.6 and all of the 20 to revised 1816 of RA No. 0184, without thereby incurring any liability to the affected bidder or hidder.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meriturious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Lie 6 of Procurant Entity.

For further information, please refer to

The UAC Chairperson

Frovincial Covernment of David del

MS. PURUANNA M. CAMAGUIN, MEA

PMO-Chief Administrative Officer

Huad BAC Scoretarum

Frocurement Management Office

Room 4, Executive Building, Barangay Marti, Digos Clty

Website: www.dayaadalsur.gav.ph

Email. bac.dovaodelsur2a.cmall.co.

tobile Nos

Globe 0905-229-0526: 0965-974-7142

Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.
(Provincial Endget Officer)
(BAC Champerson

SANCHEZ, CPA, J.D



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 24, 2024

(Company	Name 8	Address)
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Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (May 30, 2024) - Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Matti, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 0482-AM-24 Dated: 03/20/2024

End User:

PEO - Motorpool

DESSAMIE BU -SANCHEZ, CPA, JD

AMIE BUAT-SANCHEZ, CF PGDH-PBOYBAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	tanks	Acetylene Tanks [refil], 250 psi	20	50,000.00	2,500.00		
2	tanks	Industrial Oxygen Tank [refil], 1800 psi	20	21,000.00	1,050.00	AND SERVICE	7 15 1110
	Ð	Charges: Provincial Engineer's Office - Motorpool Division 8754 Other Supplies & Materials Expenses 5-02-03-990 Purpose/Remarks: For use in Motorpool Division Mechanical Shop NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	SUPP (3) BI AINIPN FTHE F	39 71,000.00	ODEL OFFERI TO CEFERIMAX S FOR TIE BRE ND FESPONSN	OMONIEA ID N RISMILOV ED R RUBJECT TEN TALCULATION	OF TEMAN SUPPLIED SUPPLIED OUT THE
		MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND EMAIL)	FORMS HE DAG	SSAVWAD/SC CHOUGHT	BOS SUBMITT		10. AU. I MAHAM
		SACJBAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY OF QUOTATIONS	L, THI PREPR	IN BAC EMA.	TELL THROUGH		11 FOR ACCOUN
		D WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT IN	APANIE Y.	AUST BE ACCON	H BAC EMAIL I		12. ВБЭН ТИНЕ РЕГИ
		CORDING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST	0.903	BEACCEPTED	гои цана вм		13.,950
				3	N AN ENWELOR		w s
					GBJAdi		e d
					3903		KT .D
		AILS	rad ov	IMOTTOS BELL	MARKED WITH		14.,E31VE
							a. c
					7		b. of
				3	AO 5 ON TRIE		0.11
				PENING	o dialawingot		d. sd
		IE REQ (FRONT PACE) SHALL MEAN AUTOMATIC	п ига.	ESSARY DETAI	T ALL THE NEC JE OLDDER		15 PAILS
					AND ADDRESS		lo la
		DUY AUTHORIZED REPRESENTATIVE	n em a	о лотзілиолі	BHT RO BRUT		u, d

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

TO CANDER MEN NO DEVENTURAL AND AND THE MENT NOT USE THE MENT OF THE PROPERTY	back of the RFQ.
Name & Signature of Canvasser	THE CHINACON I
HOW DID YOU SECURE THE DESIGNATIVACE FORMS KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY	CHECK	THE
ADDDODDIATE BOY:		

1000			
	Downloaded through Philgeps		Sent
	Downloaded through Davao del S	Sur We	ebsite

CANVASSER:

Through a Canvasser

Walk-in Supplier					
Sent through BAC Email					

(Telephone	Cellphone	No	and/or	Email	Address

Valid ID



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY. persuagram and six listerial
- 2. DELIVERY PERIOD: DELIVERY SHALL BE MADE TWICE:

FIRST DELIVERY: WITHIN TEN (10) WORKING DAYS UPON RECEIVED OF P.O. SECOND DELIVERY: TWO (2) MONTHS AFTER FISRT DELIVERY OR UPON THE

DISGRESSION OF THE END-USER

* TEN (10) ACETYLENE TANKS & TEN (10) INDUSTRIAL OXYGEN TANKS PER

DELIVERY

MODE OF PAYMENT: PER DELIVERY

- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - C. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - C. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.