

PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

I Love Davao del Sur

INVITATION TO QUOTE

Date: May 23, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|--------|------------|--|-------------|-----------------|-------------------|-----------------------|
| PHO | 0786-AM-24 | Supply/Delivery of Ring Binder, Ballpen, Clip Back Fold etc. Please see attached RFQ. | ₱ 74,997.00 | 10 Working Days | PGSO Warehouse | Shopping (Sec 52.1.b) |

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 30, 2024**:
Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation's opening shall be **on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.


For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)
 Recanvass Item/s (2ND Opening)

May 23, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 30, 2024 @ 9:00 AM:**

Advance Dropping (before **May 30, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
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PR. NO.: **0786-AM-24**
 Dated: **05/15/2024**

End User:
PHO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|------------------------------|-------|--|-----|--|---|---------------------------------|------------|
| LOT 1 OFFICE SUPPLIES | | | | | | | |
| 1 | pc | 3Ring Binder, 2.0", FC size, green | 5 | 1,750.00 | 350.00 | | |
| 2 | pc | 3Ring Binder, 1.5", FC size, green | 6 | 1,500.00 | 250.00 | | |
| 3 | pc | 3Ring Binder, 1.0", FC size, green | 10 | 2,500.00 | 250.00 | | |
| 4 | box | Ballpen, black 0.5mm needle tip, 50 pieces per box | 1 | 450.00 | 450.00 | | |
| 5 | box | Clip Backfold, 32mm | 5 | 275.00 | 55.00 | | |
| 6 | box | Clip Backfold, 50mm | 5 | 600.00 | 120.00 | | |
| 7 | pc | Correction Tape 150mm | 10 | 1,200.00 | 120.00 | | |
| 8 | pc | Data File box | 10 | 2,500.00 | 250.00 | | |
| 9 | box | Envelope expanding, Kraft, legal | 1 | 2,500.00 | 2,500.00 | | |
| 10 | pc | Eraser, plastic/rubber | 5 | 100.00 | 20.00 | | |
| 11 | pack | Folder with tab, legal | 1 | 700.00 | 700.00 | | |
| 12 | pc | Marker permanent, felt tip, bullet type, black | 10 | 420.00 | 42.00 | | |
| 13 | pad | Notepad, stick on, 50mm x 76mm (2"x3") | 6 | 270.00 | 45.00 | | |
| 14 | pad | Notepad, stick on, 76mm x 100mm (3"x4") | 6 | 294.00 | 49.00 | | |
| 15 | box | Paper Clip, Vinyl/plastic coated, 33mm | 5 | 80.00 | 16.00 | | |
| 16 | box | Paper Clip, Vinyl/plastic coated, 50mm | 5 | 150.00 | 30.00 | | |
| 17 | reams | Paper Multicopy, 80gsm, A4, Size:210mm x 297mm | 10 | 3,000.00 | 300.00 | | |
| | | *Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable | | | | | |
| 18 | reams | Paper Multicopy, 80gsm, Legal, Size:216mm x 330mm | 10 | 3,200.00 | 320.00 | | |
| | | *Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable | | | | | |
| 19 | box | Pencil, lead with eraser | 1 | 130.00 | 130.00 | | |
| 20 | box | Plastic paper fastener, 50 sets/box | 2 | 160.00 | 80.00 | | |
| 21 | pc | Ruler, plastic 450mm | 5 | 150.00 | 30.00 | | |
| 22 | pc | Sign pen Black, liquid/gel ink, 0.5mm needle tip | 15 | 525.00 | 35.00 | | |
| 23 | pc | Staple remover, plier-type | 5 | 520.00 | 104.00 | | |
| 24 | roll | Tape, masking, 24mm | 5 | 225.00 | 45.00 | | |
| 25 | roll | Tape, masking, 48mm | 5 | 325.00 | 65.00 | | |
| 26 | roll | Tape, packaging, 48mm | 5 | 450.00 | 90.00 | | |
| 27 | roll | Tape, transparent, 24mm | 5 | 225.00 | 45.00 | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

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 Recanvass Item/s (2ND Opening)

May 23, 2024

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 Dated: **05/15/2024**

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| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | BrandName |
|----------|-------|--|-----|--|---|---------------------------------|-----------|
| 28 | roll | Tape, transparent, 48mm | 5 | 300.00 | 60.00 | | |
| 29 | pack | Vinyl inkjet sticker, A4 size white, matte, water proof, 20 sheets/pack | 2 | 500.00 | 250.00 | | |
| | | Delivery Period: 10 Working Days | | | | | |
| | | Charges: Nutrition Program CY 2024- LGDF-General Fund Responsibility Center: 4919-02 OFFICE SUPPLIES EXPENSE 5-02-03-010 Amount: 24,999.00 | | | | | |
| | | LOT 2 OFFICE SUPPLIES | | | | | |
| 2.1 | pc | Ballpen, black | 45 | 450.00 | 10.00 | | |
| 2.2 | pc | Ballpen, blue | 45 | 450.00 | 10.00 | | |
| 2.3 | pc | Brown folder, size legal | 75 | 750.00 | 10.00 | | |
| 2.4 | pc | Brown folder, size A4 | 50 | 450.00 | 9.00 | | |
| 2.5 | box | Chalk (White) | 10 | 1,700.00 | 170.00 | | |
| 2.6 | sheet | Cartolina assorted colors | 10 | 200.00 | 20.00 | | |
| 2.7 | pc | Cutter, heavy duty | 10 | 1,800.00 | 180.00 | | |
| 2.8 | bot | Ink black (genuine) for Epson L5190 | 5 | 1,950.00 | 390.00 | | |
| 2.9 | bot | Ink Cyan (genuine) for Epson L5190 | 5 | 1,950.00 | 390.00 | | |
| 2.10 | bot | Ink Magenta (genuine) for Epson L5190 | 5 | 1,950.00 | 390.00 | | |
| 2.11 | bot | Ink Yellow (genuine) for Epson L5190 | 5 | 1,950.00 | 390.00 | | |
| 2.12 | pc | Correction Tape, 150mm | 6 | 720.00 | 120.00 | | |
| 2.13 | pc | Expanding, Envelope legal size with garter | 9 | 225.00 | 25.00 | | |
| 2.14 | pc | Marker, permanent broad (black) | 6 | 540.00 | 90.00 | | |
| 2.15 | roll | Masking Tape, 1 inch | 7 | 315.00 | 45.00 | | |

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15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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Shopping (Sec 52.1.b)

Recanvass Item/s (2ND Opening)

May 23, 2024

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Dated: **05/15/2024**

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PGDH-PBO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | BrandName |
|----------|-------|---|-----|--|---|---------------------------------|-----------|
| 2.16 | roll | Masking Tape, 2 inches | 7 | 630.00 | 90.00 | | |
| 2.17 | sheet | Paper, board, 200gsm, A4 size, 10s | 6 | 720.00 | 120.00 | | |
| 2.18 | ream | Paper, Multicopy, A4 80gsm, size: 210mm x 297mm | 20 | 6,000.00 | 300.00 | | |
| | | *Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable | | | | | |
| 2.19 | ream | Paper, Multicopy, Legal 80gsm, size: 216mm x 330mm | 25 | 8,000.00 | 320.00 | | |
| | | *Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recyclable | | | | | |
| 2.20 | sheet | Photo paper, size A4, 20 sheet | 10 | 1,350.00 | 135.00 | | |
| 2.21 | pc | Picture frame, size A4 | 50 | 6,750.00 | 135.00 | | |
| 2.22 | pc | Sign pen Black, liquid/gel ink, 0.5mm needle tip | 30 | 1,050.00 | 35.00 | | |
| 2.23 | bot | Stamp pad ink | 5 | 450.00 | 90.00 | | |
| 2.24 | box | Staple wire #35 | 10 | 600.00 | 60.00 | | |
| 2.25 | pc | Storage box, 34 liters capacity | 5 | 3,250.00 | 650.00 | | |
| 2.26 | pc | Storage box, 70 liters capacity | 5 | 4,750.00 | 950.00 | | |
| 2.27 | pc | Scissors, heavy duty | 5 | 475.00 | 95.00 | | |
| 2.28 | pc | Staple with Staple Wire remover #35, heavy duty | 1 | 573.00 | 573.00 | | |
| | | Delivery Period: 10 Working Days | | | | | |
| | | Charges: Environmental and Occupational Health (EOH) Cluster Program CY 2024-LGDF-General Fund Responsibility Center: 4919-1A OFFICE SUPPLIES EXPENSES 5-02-03-010 Amount: 49,998.00 | | | | | |

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16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

Recanvass Item/s (2ND Opening)

May 23, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than May 30, 2024 @ 9:00 AM:

Advance Dropping (before May 30, 2024) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0786-AM-24**
 Dated: **05/15/2024**

End User:
PHO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | BrandName |
|----------|------|--|-----|--|---|---------------------------------|-----------|
| | | Charges: Nutrition Program CY 2024- LGDF-General Fund Responsibility Center: 4919-02 OFFICE SUPPLIES EXPENSE 5-02-03-010 Amount: 24,999.00 Environmental and Occupational Health (EOH) Cluster Program CY 2024-LGDF-General Fund Responsibility Center: 4919-1A OFFICE SUPPLIES EXPENSES 5-02-03-010 Amount: 49,998.00 Purpose/Remarks: For Environmental and Occupational Health (EOH) Cluster Program and Nutrition Program use NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 74,997.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

I Love Davao del Sur

INVITATION TO QUOTE

Date: May 23, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|--------|------------|---|-------------|-----------------|-------------------|-----------------------|
| PHDMO | 0792-AM-24 | Supply/Delivery of Desktop Computer w/ Printer. Please see attached RFQ. | ₱ 60,000.00 | 7 Calendar Days | PGSO Warehouse | Shopping (Sec 52.1.b) |

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 30, 2024**:
Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation's opening shall be **on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.


For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

Recanvass Item/s (2ND Opening)

May 23, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 30, 2024 @ 9:00 AM:**

Advance Dropping (before **May 30, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**May 30, 2024**) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0792-AM-24**
 Dated: **05/17/2024**

End User:
PHDMO

DESSAMIE BUAT SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|------|--|-----|--|---|---------------------------------|------------|
| 1 | SET | Desktop Computer with Printer - 3rd Gen 3100 Quad-core (4 core) 3.60 GHz Processor Motherboard: -8GB DDR4 RAM -120 GB SSD (OS) -1000 GB HDD (data storage) -at least 21.5" Monitor -USB Keyboard + Mouse -Web Camera -Wi-fi Ready Bluetooth -Keyboard and Mouse AVR speaker -Windows 10 (Genuine) PRINTER Functions: Single Function (Copy, Print and Scan) -Continues Ink Supply System (CISS) USB connectivity -Colors: (Black, Yellow, Magenta, Cyan) -Can print up to Long size bond paper WARRANTY : 1 YEAR DELIVERY PERIOD: 7 DAYS Green Specs -ICT equipment which full fills at least ENERGY STAR 6.1 Computer and 7.0 for monitor criteria. -in case of desktop computers: The suppliers shall supply products which memory, hard disk and CD drive are ready accessible and can be changed easily for upgrade. -with a visible on/off switch. availability of replacement batteries and power supply (UPS) is guaranteed for at least 5 years after end production. - in recyclable package | 1 | 60,000.00 | 60,000.00 | | |
| | | Charges: Capital Outlay (Office Equipment) 6511 Account Code - 1-07-05-030 Purpose/Remarks: FOR PHDMO USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 60,000.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
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INVITATION TO QUOTE

Date: May 24, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|---------|------------|--|--------------------|------------------|-------------------|-----------------------|
| COMELEC | 0799-AM-24 | Supply/Delivery of Steel Cabinet, Boltless Metal Rack, Roll Up Banner Stand etc. Please see attached RFQ. | ₱ 59,800.00 | 10 Calendar Days | PGSO Warehouse | Shopping (Sec 52.1.b) |

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 30, 2024**:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation's opening shall be **on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
Procurement Management Office
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
Email: bac.davaodelsur2@gmail.com
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT SANCHEZ, CPA, J.D
 (Provincial Budget Officer)
 BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

May 24, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 30, 2024 @ 9:00 AM:**

Advance Dropping (before **May 30, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**May 30, 2024**) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0799-AM-24**

End User:

DESSAMIE BUAT SANCHEZ, CPA, JD

Dated: **05/24/2024**

COMELEC

PGDH-PBO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|--|-----|--|---|---------------------------------|------------|
| 1 | unit | Steel cabinet 4 drawers with lock size: 46w x 72d x 132h centralized lock system heavy duty high quality | 1 | 17,500.00 | 17,500.00 | | |
| 2 | unit | Boltless metal rack, 3 layers adjustable/high quality/rust resistance/ heavy duty metal frame, middle supporting beam holds MDF board for extra stability | 3 | 9,900.00 | 3,300.00 | | |
| 3 | piece | Roll up banner stand 2.75ft x 6.5 ft/85cm x 200cm pull up banner standee, loop type top bar, aluminum tarp tarpaulin | 2 | 1,920.00 | 960.00 | | |
| 4 | piece | Clear transparent acrylic table and desk name plate holder Thickness: 2mm length: 12 inches height: 4 inches Material: clear acrylic | 24 | 14,880.00 | 620.00 | | |
| 5 | unit | Computer table with keyboard drawer and printer shelf Color : any color Dimension: 60 cm x 40 cm x 112 cm | 2 | 7,400.00 | 3,700.00 | | |
| 6 | unit | Epson ecotank I121 ink tank printer print resolution: 720 x 720 Dpi ink tech: Dye ink Colours: Black, Cyan, Yellow, Magenta Printing speed: 9 pages per min. paper format: A4, Letter, user defined, legal output tray: 30 sheets Multifunction: 50 sheets standard | 1 | 8,200.00 | 8,200.00 | | |
| | | Charges: 5-02-03-990 Other supplies and materials Purpose/Remarks: support to comelec NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 59,800.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

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Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

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GENERAL CONDITION



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INVITATION TO QUOTE

Date: May 24, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|--------|------------|--|--------------|--|-------------------|-------------------------|
| DSPH | 0802-AM-24 | Supply/Delivery of LPG Refill. Please see attached RFQ. | ₱ 107,500.00 | Staggered Delivery Basis & Staggered Payment | PGSO Warehouse | Small Value Procurement |


2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 30, 2024**:

Advance Dropping (before May 30, 2024) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City.
Date of Opening (May 30, 2024) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.
4. Request for Quotation’s opening shall be **on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation’s form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of “Brand Name” offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA
PMO-Chief Administrative Officer
Head BAC Secretariat
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Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
 BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 24, 2024

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **May 30, 2024 @ 9:00 AM:**

Advance Dropping (before **May 30, 2024**) - Room 4, Procurement Management Office, Capitol Building, Mati, Digos City.
 Date of Opening (**May 30, 2024**) – Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports and Business Complex, Barangay Mati, Digos City, Davao del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0802-AM-24**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **05/24/2024**

DSPH

PGDH-PBO, BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1 | tanks | LPG, refill, 50 kgs | 25 | 107,500.00 | 4,300.00 | | |
| | | <i>Note: Delivery will be in staggered basis per demand of the end-user. Payment will also be in staggered basis.</i> | | | | | |
| | | STAGGERED DELIVERY & STAGGERED PAYMENT | | | | | |
| | | Charges: DSPH 4411-1 GENERAL FUND 2024 5-02-03-990 OTHER SUPPLIES AND MATERIALS EXPENSE Purpose/Remarks: Hospital In-Patients Subsistence for July- December 2024. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 107,500.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

- Through a Canvasser Walk-in Supplier
 Downloaded through Philgeps Sent through BAC Email
 Downloaded through Davao del Sur Website

Valid ID

(Telephone, Cellphone No. and/or Email Address)

GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: STAGGERED DELIVERY & STAGGERED PAYMENT
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
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PROCUREMENT MANAGEMENT OFFICE BIDS AND AWARDS COMMITTEE

Mobile Nos. 0905-229-0526/0908-332-2024 (Goods), 0948-768-5848 (Infra)
Website: www.davaodelsur.gov.ph/pgo-bac
Email Add.: bac.davaodelsur2@gmail.com (Goods)
sbacdavaodelsur@gmail.com (Infra)

9 Davao Davao del Sur

INVITATION TO QUOTE

Date: May 24, 2024

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.


| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|--------|------------|--|-------------|-----------------|-------------------|-------------------------|
| PTDPO | 0803-AM-24 | Supply/Delivery of Labor & Materials of Flag w/ Pole & Suggestion Box. Please see attached RFQ. | ₱ 70,400.00 | 30 Working Days | PGSO Warehouse | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 5:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on May 30, 2024**:
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8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
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For further information, please refer to:

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PMO-Chief Administrative Officer
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DESSAMIE BUAT-SANCHEZ, CPA, J.D
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BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

May 24, 2024

(Company Name & Address)

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0803-AM-24**
 Dated: **05/24/2024**

End User:
PTDPO

DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBC / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| | | SUPPLY OF LABOR AND MATERIALS OF FLAG WITH POLE AND SUGGESTION BOX | | | | | |
| 1 | piece | FLAG with POLE (Philippine Flag and Davao del Sur Logo) Flag : -cotton -standard size Pole -stainless (silver) 8ft | 2 | 24,400.00 | 12,200.00 | | |
| 2 | piece | SUGGESTION BOX dimensions: -330 x 1300 x 330mm -acrylic container and metal standee with lockable lid and two keys with front suggestion from pocket Stand: -4ft in height Note: SEE ATTACHED PICTURES OF FLAGPOLE AND SUGGESTION BOX Delivery period: 30 working days | 5 | 46,000.00 | 9,200.00 | | |
| | | Charges: PROVINCIAL TOURISM DEVELOPMENT AND PROMOTION OFFICE 8852 C.Y 2024 GENERAL FUND OTHER SUPPLIES AND MATERIALS EXPENSE 5-02-03-990 Purpose/Remarks: Use for display in the office and economic enterprises NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 70,400.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:

Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.

Name & Signature of Canvasser

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

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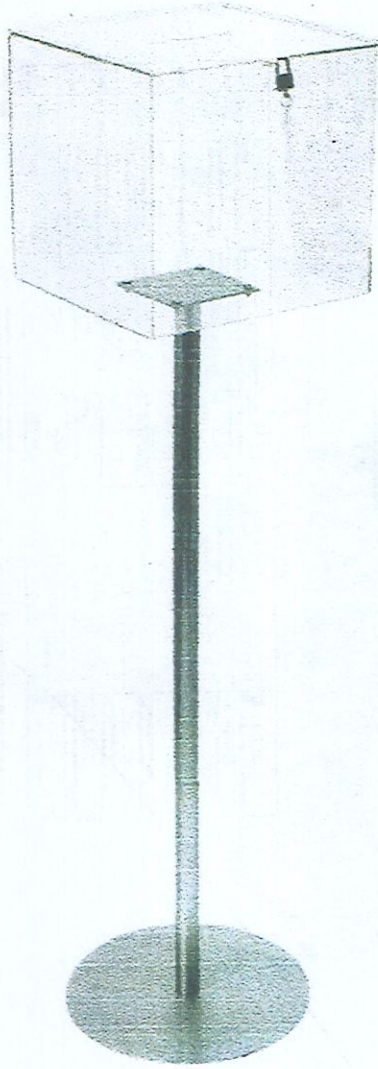
GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 30 WORKING DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Dimensions:
330 x 1300 x 330mm

Acrylic Container and metal
standee with lockable lid and two
keys, 4 ft in height with front
suggestion form pocket



**Stainless Flagpole
with stand**







INVITATION TO QUOTE

Date: May 24, 2024

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| Office | PR | Description | ABC | Delivery Period | Place of Delivery | Mode of Procurement |
|----------------|------------|--|--------------------|-----------------|-------------------|-------------------------|
| PEO-Motor Pool | 0482-AM-24 | Supply/Delivery of Acetylene Tanks Refill & Industrial Oxygen Tank Refill. Please see attached RFQ. | ₱ 71,000.00 | 10 Working Days | PGSO Warehouse | Small Value Procurement |

2. Interested Suppliers/bidders may obtain information from the **Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. – 5:00 p.m., Monday to Friday.**
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4. Request for Quotation's opening shall be **on May 30, 2024 at 9:00 a.m. at Olympic Size, Swimming Pool, Function Hall, Gov. Douglas Ra. Cagas Cultural Sports & Business Complex, Barangay Matti, Digos City, Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
8. The Supplier shall notify the PGSO a day before the actual delivery.
9. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
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 PMO-Chief Administrative Officer
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DESSAMIE BUAT-SANCHEZ, CPA, J.D
 (Provincial Budget Officer)
 BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City
BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION
 Small Value Procurement (Sec 53.9)

May 24, 2024

(Company Name & Address)

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **0482-AM-24**
 Dated: **03/20/2024**

End User:
PEO - Motorpool


DESSAMIE BUAT-SANCHEZ, CPA, JD
 PGDH-PBO / BAC CHAIRPERSON

| Item No. | Unit | Item and Description | Qty | Approved Budget for Contract (ABC) Total | Approved Budget for Contract (ABC) Unit | Supplier's Quotation Unit Price | Brand Name |
|----------|-------|---|-----|--|---|---------------------------------|------------|
| 1 | tanks | Acetylene Tanks [refill], 250 psi | 20 | 50,000.00 | 2,500.00 | | |
| 2 | tanks | Industrial Oxygen Tank [refill], 1800 psi | 20 | 21,000.00 | 1,050.00 | | |
| | | Charges: Provincial Engineer's Office - Motorpool Division 8754 Other Supplies & Materials Expenses 5-02-03-990 Purpose/Remarks: For use in Motorpool Division Mechanical Shop NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT. | | 71,000.00 | | | |

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

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 Valid ID

 (Telephone, Cellphone No. and/or Email Address)



GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: DELIVERY SHALL BE MADE TWICE:

FIRST DELIVERY: WITHIN TEN (10) WORKING DAYS UPON RECEIVED OF P.O. SECOND DELIVERY:
TWO (2) MONTHS AFTER FISRT DELIVERY OR UPON THE

DISGRESSION OF THE END-USER

* TEN (10) ACETYLENE TANKS & TEN (10) INDUSTRIAL OXYGEN TANKS PER
DELIVERY

MODE OF PAYMENT: PER DELIVERY
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.