Date: October 13, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
РНО	1385-AM-23	Supply/Delivery of Purified Drinking Water.	₱ 52,500.00	Weekly Delivery & Staggered Payment	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.

(Provincial Budget Officer) BAC Chairperson

1



THE COURT WE SAY WAS A SECOND OF THE COURT O

INVITATION TO QUOTE

Dates October 13, 1833

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), in the premial bidders suppliers to quote for the following goods under Alternative Methods of Procurement Small Value Procurement.

		AFC			
Procureacest Small Voluc Procureacests			Supply/Dalivary of Purlikd Drinking Water	(385-AN)-23	Olid
	Pagement				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 s.m. — 8:00 p.m., Monday to Eriday.
 - 3. Price Quotations must be delivered to the following at 9:10mm on October 10 2023

Advance Dropping (hefore October 19, 2023)Room 4.Procurement Management Office, Capitel Building, Mari, 19 jos City Date of Opening (October 19, 2023) - Raiots Hall, Davao del Sur Collscum, Province of Davio del Sursi

- B. Request for Quotation's opening that be on October 19, 2023 at 9:00 a.m. of Ralota Hell Unygo del Sur Coliscum.
 Provincial of Daygo del Sur.
 - 5. Use prescribed Request for Quotation's form as attached. Late hid shall not be account.
 - 6. If applicable, Brand Name shall be indicated in the RPQ by the participating Supplier's, In the absence of "Brand Name" offered shall be sufficient ground for disquairfication of the participating supplies bidder.
 - 1. Bidder is allowed to offer maximum of two (3) brands only. Brand conferences shall at the allowed
 - 3. The Supplier shall notify the POSO a day before the actual delivered
- The Provincial Government of Davin del Sur reserves the right to reject any mainfillate, duclare a failure on biddies, as not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised 183, of RA No. 9134, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The BAC Chairperson
Provincial Government of Davao del S
Francia Arc describer of Security Con-

MS. NORJSNINA M. CAMAGUIN, MPA

Head BAC Secretarial.

Procurement Management Office

Room 4. Executive Building, Barangay Marti, Digos C

TO NOT THE PROPERTY WHEN THE SALES OF W

Talantan Visi (882) 552 0510

Mahila Ma

Mobile Nos.:

Scorne page 132-3024, united and

DESSAMIE BUAT-SANCHEZ, CPA, J.D.
(Postmeid Budget Officer)



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9) Recanvass Item/s (2ND Opening)

_	_			
Octo	her	12	2023	

(Company	Name	& Address)	

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1385-AM-23 Dated: 10/03/2023

End User:

DESSAMIE BUA T-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	container	Purified Drinking Water (5gallons)	1500	52,500.00	35.00		
	1	*NOTE: Weekly delivery and staggered payment	I A TU	STEMPINE IS	211 80 1000	111001100	
	ONA	Charges: CY 2023 LGDF- FUND GENRAL FUND PROVINCIAL COVID 19 VACCINATION PROGRAM WATER EXPENSES 5-02-04-010 Responsibility Center: 4919-11 Amount: Php 52,500.00	ASS ITTE	MADIÇADAN MADIÇADAN MADIÇADAN MADIÇAN		DO THE LOWER DO THE LOWER AND MARKEL AFFOR SURWA	AWARDI 10. ALL 10. ALL 10. ALL 11. FOR
\neg		Charges: LGDF- FUND GENRAL FUND	70-2	52,500.00		CONTRACTOR OF THE PARTY OF THE	
	en tota	COVID 19 VACCINATION PROGRAM	nnna	TR TRIBLE HA		SELLT THEC	013 51
	ULIA	WATER EXPENSES 5-02-04-010	CALL I	A SHIT OF SWIT		BHT CHECK	TALL OF
- 1		Responsibility Center: 4919-11					
	21	Purpose/Remarks: FOR COVID 19 VACCINATION	GRT9	HOY HE ACCE	JUANU BMRO	HEAVVASS F	13, peg
		PROGRAM USE					Edst
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF					
		THE RFQ AS PART OF THE CONTRACT.		LOPE	EANIS NV MIT	DBOJOMB TO	M .6
- 1					GELMATE	WETOLE NO.	H .d
					390.130	MAGEREO EN	T .0
		Is DETAILS.	invio i	MIN THE FOL	BE MARKED	TRUM BROLE	VMD AT
						KAR WAX SAID	n a
						(1743) (1747) (1746)	
					988	MON LOWERNE	
				5.740	a of tagu.	BRIBSAHOAL	
				омилано ф	томприона	40 TUU AK	
		S IN THE REGUEROUT PAGES SHALL MEAN ALTOMATIC	iio Tar	YRASSESSI	SHT JUA TU	NUMBER OF BRU	
					азпота знт	io Parinal ^e	
				881	E AND ADOR	LIAN YMAGANI	
		ITS DULY AUTHORIZED REPRESENTATIVE	10 70	GIRRORRIE	O SOUTAL	PIS CHA BIM	
		-				0.00	
		2010	ou m	ANDION EM	M SMONS IN	or mirrorma	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE	THE REO/CANVASS	FORM?	KINDLY	CHECK	THE
HOW DID TOO OLOOKL	1112 111 0007 11177 100				

APPROPRIATE BOX: ☐ Through a Canvasser

☐ Downloaded through Philgeps ☐ Sent through BAC Email □ Downloaded through Davao del Sur Website

☐ Walk-in Supplier

(Telephone, Cellphone No. and/or Email Address)

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Page 1 of 1



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY. A SESVOISO
- 2. DELIVERY PERIOD: WEEKLY DELIVERY AND STAGGERED PAYMENT
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 12, 2023

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
DSPH	1430-AM-23	Supply/Delivery of Transportation Equipment – Motor Vehicles. Please see attached RFQ.	₱ 199,000.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- Price Quotations must be delivered to the following at <u>9:00am on October 19, 2023</u>:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) — Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum.
 Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.

(Provincial Budget Officer) BAC Chairperson

1



Date: October 12, 2123

 The Provincial Government of Daygo del Sun, through its illds and Assurds Committee (BAC), invites all potential bidders suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

- 2. Interested Suppliers bidders may obtain information from the Procurement Management Office, Room 4, Eccentive Building, Barangay Matti, Digos City from 8:00 a.m., -4:00 p.m., Monday to Friday.
 - 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Propring (before October 19, 2023)Room 4.Procurement Management Office Cepitel Building, Marti. Digos Chy. Date of Opening (October 19, 2023) - Ralota Hall, Davao del Sur Coliscum, Province of Davao del Sur G.

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ratora Hall Davgo del Sur Cobservat.
 Provincial of Daygo del Sur.
 - 5. Use prescribed Request for Quotation's form as attached. Lare bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier's. In the absence of "Firend Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
 - Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
 - The Supplier shall noully the PGSO a day before the actual delivers.
- The Provincial Covernment of Dayao del Sur reserves the right to reject any and all bids, declare a failure of bidding, or not award the course; at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 16. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorlous Cases Such as Portuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to

The BAC Chairperson

Provincial Government of Davas del Sur

MS NORTANNA M CAMACIUN MRA

PMO-Chief Administrative Officer

Head BAC Secretarian

Procurement Management Office

Room 4, Executive Building, Barangay M:

III AND THE STREET STREET

Telephone No. (022) 557,0579

Mahilakaca

Trobe 0905-229-0526; 0966-974-7142

1822-194-194-22251

DESSAMIE BUAT-SANCHEZ, CPA. J.D.

(Proteinclat Budget Offic RAC Chairperson

-



Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 12, 2023

			And the Control of th	
(Company	Name	&	Address)	

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1430-AM-23

End User:

T-SANCHEZ, CPA, JD DESSAMIE BUA

PGDH-PBO BAC CHAIRPERSON

Dated: 10/11/2023

DSPH

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	J.O.	Supply of labor and materials for the repair of Ambulance (SAA-4479) . Replace battery 12volts, Tubeless tire 195/14C	1	41,000.00	41,000.00		ALLOWE
	Э	Parts to be supplied/Replaced: 4 pcs Tubeless tires 195/14C AT 1 pc Battery 12volts 13 plates	A REMO	BREAKING IN ED AND RESE	MS FOR THE TECHLAT	E SUBJECT OF	HHI TMEME MANAGEMENT
2	J.O.	Supply of labor and materials for the repair of Ambulance (SAA-9033). Replace battery 12volts, Tubeless tire 195/14C	1	41,000.00	41,000.00		un or
		Parts to be supplied/Replaced: 4 pcs Tubeless tires 195/14C AT 1 pc Battery 12volts 13 plates	BTG	R PFO'S SUB	(EXCEPT F(OND WARKED	SEALED
3	J.O.	Supply of labor and materials for the repair of Ambulance (SAA-9031). Replace battery 12volts, Tubeless tire 195/14C	1	41,000.00	41,000.00	BAYTLIBAT	4U000A
	GITW	Parts to be supplied/Replaced: 4 pcs Tubeless tires 195/14C AT 1 pc Battery 12volts 13 plates		Ba Taum JiA Nari 2 ave	USH BAC EM	SENT THEE A	12. RFQ ID THAT
4	J.O.	Supply of Labor and materials for the repair of Ambulance (SHE-870) . Replacement of alternator assymbly, side mirror, tire, spindle w/ bearing front, battery, fuel filter pump, Air condition set repair, Signal light front, wiper blades, brake pads, discbrake.	1	76,000.00	76,000.00	e canvesce	13.RFQ EXIST
		Parts to be supplied/Replaced: 1 unit AlternatorAssymbly 1 set Side mirror 4 pcs Tire		59C.		OT CNCLOSE NVCLOPE NO MPERED EN	
		1 set Spindle w/ Bearing front 1 pc Battery 1 set Fuel Filter Pump 1 set Front Signal Light	LOWII	NTH THE POL	SE MARKED	ELOPE MUST	
		1 set Wiper Blades 1 set Front Brake Pad 1 set Front Disk Brake		DATE	HBE J ON TEBU	ONTACT NUM PROPASE RE	b: 0 9 0
				OPENING (ывинчеле	HO BLUGHIO	
		S IN THE KPO (FROM PAGE) SHALL MEAN AUTOMATIC	DETAIL	ECESSARY.	THE BIDDEN	PERCENION OF	
				32	E AND ADDR	MADE WELL STAN	
		ITS DULY AUTHORIZED REPRESENTATIVE	0 90	IE PROPRIE	IATURE OF T	BIR BUD SIG	
		RESS	JA Jo	ма локпиа.	DN BROHEIT	EPHONEICE	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully	y read and accepted your General Con	ditions at the back, I/We have quote you on the item/s at prices noted	
CANVASSER:		Failure to fill-out completely this portion shall be a ground for rejection as stated back of the RFQ.	at the
_	ature of Canvasser (CANVASS FORM? KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representation	tive)
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID	-
 □ Downloaded through Philgeps □ Downloaded through Davao del S 	☐ Sent through BAC Email Sur Website	(Telephone, Cellphone No. and/or Email Address)	Page 1 of 2



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY:
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 12, 2023

(Company	Name	& Address)	
----------	------	------------	--

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1430-AM-23

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Item No.	Unit	Item and Description Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: R/M TRANSPORTATION EQUIPMENT -		199,000.00			50/01 tv
		MOTOR VEHICLES 5-02-13-060-01	OF A N	BREAKING IS ED AND RESS		SUBJECT OF	LINEMS FLEIS
		GENERAL FUND 2023 Purpose/Remarks: FOR DSPH AMBULANCE USE - 4 UNITS (SAA-4479, SAA-9033, SAA-9031, SHE-870)	SSVM	(REQ S)(CAIV		0	ANVARIO 10. ALL

NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

		1	back of
Name &	Signature of Canvasser		/N1
HOW DID YOU SECURE THE APPROPRIATE BOX:	RFQ/CANVASS FORM? KINDLY CHECK THE		(IN
☐ Through a Canvasser	☐ Walk-in Supplier	-	

☐ Sent through BAC Email

□ Downloaded through Philgeps

☐ Downloaded through Davao del Sur Website

(Name & Signature of	proprietor	or its	duly	authorized	representative
----------------------	------------	--------	------	------------	----------------

Valid ID	
(Telephone, Cellphone No. and/or Email Ad	dress)



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 12, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
OPAG	1434-AM-23	Supply/Delivery of Vegetables.	₱ 137,700.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.				\(\alpha\)

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum.

 Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D.

(Provincial Budget Officer)
BAC Chairperson

V



STEED THE MED AND MALE MEDICAL STREET

INVITATION TO QUOTE

Darer October 12, 2023

1. The Provincial Government of Daygo del Sur, through its Bids and Awards Committee (BAC), invites all potential biddenscappliers to quote for the following goods under Atternative Methods of Procurement (Small Value Personance)

N			

- 2. Incressed Suppliers/bidders may obtain information from the Procurement Management Office, Know 4, Usergrive Budding, Barangay Matti, Digos Cuy from 5:00 a.m. 4:00 p.m., Monday to Eriday
 - 3. Price Quolations must be delivered to the following at 9:00gm on October 19, 2023;

Advance Dropping (hefore October 19, 2023)) noom 4. Procurement Management Office, Capitol Building, Maria Digon City Date of Opening (October 19, 2023) - Ralota Hall, Davao del Sur Colliseum, Province of Davao del Sur 6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Rolota Hall Dayae del Sur Chicenty, Provuetal of Dayae del Sur.
 - 3. Use prescribed Request for Quotarion's form as attached. Late bid shall not be accented.
- if applicable, Brand Name shall be indicated in the RFO by the participating Supplier's, in the absence of "Hrand Name" offered shall be sufficient ground for disqualification of the participating surplier bidden.
 - Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shull not be allowed.
 - 8. The Supplier shall notify the POSO a day before the netual delivery.
- 9. The Provincial Covernment of Davas del Sur reserves the right to reject any and all bids, decists a faiture of Indiang, or not award the contract at any time prior to contract award in accordance with Sections 33.6 and 41 of the 2016 revised INR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortalious Event, or by Act of the Government or Upon the Approval of the Heat, of Procedure Entity.

Lar luther information, please refer to:

The BAC Chairperson
Provincial Government of Davao del Sur
Entell: bac davadebur/Goundlesur

MS. NORDANNA M. CAMAGUIN, MPA

PMO-C net Administrative Officer

Hera BAC Secretariat

Procurement Management Office

Room 4. Evectrive Building, Barangay Mani.

HOWON THE TOTAL CONTRACTOR OF THE CONTRACTOR

Small, out devandersur Zagmall,

refellments thou (087) 283-2

Jobile Nos F

31 day 0905 209-0526; 0966-974-7142

Smart 0903-332-2024-0946-194-1781

DESSAMIE BUAT-SANCHEZ, CPA, J.D. (Provincial Eddinger Officer)
BAC Chairmeron



Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 12, 2023

(Company	Name	&	Address)	
----------	------	---	----------	--

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1434-AM-23 Dated: 10/12/2023

End User: **OPAG**

DESSAMIE BUA /T-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

tem No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pack	Tomato at least 200 seeds/pack	80	12,000.00	150.00	0	MATELIA.
2	pack	Eggplant at least 300 seeds/pack	80	12,000.00	150.00	97	
3	pack	Okra at least 200 seeds/pack	80	12,000.00	150.00	THE BURL	9.14.14
4	pack	Ampalaya at least 10 seed/pack	200	30,000.00	150.00		141240
5	pack	Pipino at least 70 seeds/pack	80	12,000.00	150.00		1007 4 444
6	pack	Sweet Pepper at least 100 seeds/pack	80	12,000.00	150.00		
7	pack	Pechay at least 5,000 seeds/pack	80	12,000.00	150.00	7.0 POJESTI	
8	pack	Upland Kangkong at least 400 seeds/pack	80	12,000.00	150.00		
9	pack	Pole Sitao at least 100 seeds/pack	80	12,000.00	150.00	227777791717	Car Talla
10	pack	Squash at least 30 seeds/pack	78	11,700.00	150.00		
At .		Charges: 8911-1Z - Other Agricultural Development Program Account Code: 5-02-03-100 Account Name: Agricultural and Marine Supplies	90 a	137,700.00	EO PRE-MATI VISH BAC EN	ea villitet SENT TURE	
8		Expenses Purpose/Remarks: For the use of HCVDP under Other Agri. Development Program. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.	(2)T9	NOT PERACOL	HAN SHALL	18 W/ACT	
					SELUED	MELLARD EN	
		3 DETAILS	4000	WITH THE FOL	BE MARKED V	TEUM 390.LL	
					FIRE FIRE	MUMTERSTALL	
				DATE DIOPENING	QUEST NO. 8 PROPRINGIB	HEDLUS OF	
		SIN THE REQ (ERONT PAGE) SHALL MEAN AUTOMATIC	MATE	LCESSARY	BHT JUA TUO THE BIDDEN	NUIR OT BRU	
				88.	HOCA ONA B	MPANY WAIN	
		ITS DULY AUTHORIZED REPRESENTATIVE	10.80	TEIMRORRI BI	INTURE OF T	IEIR DIA SMI	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Sigr	nature o	f Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Walk-in Supplier ☐ Through a Canvasser

☐ Downloaded through Philgeps ☐ Sent through BAC Email □ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 13, 2023

 The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO- Coliseum	1440-AM-23	Supply/Delivery of Other Supplies & Material Expenses.	₱ 78,700.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer) BAC Chairperson

L



ESCHEISTREIMEISTANNINE MERUESUSSE

INVITATION TO QUOTE

Date: Ocioner 13, 2023

 The Provincial Government of Davao dol Sur. through its Bids and Awards Committee (BAC), invites all potential bidders/according to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Mode of Procure ment			Description	
	Wathings			

- Interested Suppliers bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Mattl, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
 - 3. Price Quotations must be delivered to the following at 9:00sm an October 19, 2023:

Advance Dropping (before October 19, 2023)Room 4, Procurement Management Office, Capitel Building, Mars. Digns Cup Date of Opening (October 19, 2023) - Ralota Hall, Devine del Sur Colineum, Province of Davan del Sur S

- 4. Request for Quotition's opening shall be on October 19, 2023 at 9:60 a.m. at Raloca Halt Davno del Sur Colissum. Provincial of Davno del Sur.
 - 5. Use prescribed Request for Quotation's form as attached. Late his shall not be accepted
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier's In the absence of Planard Name offered shall be sufficient ground for disqualification of the participating supplier bidder.
 - 2. Bidder is allowed to offer maximum of two (3) branch only. Brown columns and so the others are
 - 3. The Supplier shall notify the POSO a day before the actual delivery.
- The Provincial Government of Dayso del Sur reserves the right to reject any and all bids, declare a failure of bidding, in not award the contract or any time print to contract award in accordance with Sections 35.6 and 41 of the 20 is revised 1810 of RA No. 9184 without thereby incurring any liability to the effected bidding or bidden.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Pariol Delivery Shall be Allowed Except at Meritorious Cases Such as Formitons Event or by Act of the Government of Upon the Approval of the Head of Properties Entity.

For further information, please refer to:

The BAC Chairperson Provincial tiovernment of Davae del Ser Finalle *hae davandrisur Za ameli com*

MS. NO LIANNA M. CAMAGUIN, MPA

PMO-Clief Administrative Officer

lead II a C Secretaria

Procurement Management Office

Room J, Executive Building, Barangay Mattl, Digos

HITM & LABORITOR OF WARRING TO BEGON

HOMOTO PROPRIETARIO DE LA PARTICIO

· - Mahidalif

Globe 0907-229-0526-0966-974-71-

Smart 090k-332425311 004A-104-2281

DESSAMIR BUAT-SANCHEZ, CPA. 3.D

Provincial Budget Cijiic BAC Claimerson



Republic of the Philippines PROVINCE OF DAVAO DEL SUR Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 13, 2023

(Company	Name	& Address)	
----------	------	------------	--

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1440-AM-23

End User:

SANCHEZ, CPA, JD DESSAMIE BUA

Dated: 10/12/2023

PGO-Coliseum

PGDH-PBO / BAC CHAIRPERSON

tem No.	Unit	ED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICAT ROUND SONLY BRAND REPLACEMENT SHALL NOT BE	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	bottle	Solution OTO 1 Chlorine/Bromine Test 240ml.	2	5,000.00	2,500.00		MOLIA
2	bottle	Solution 2 PH Test 300ml.	2	3,000.00	1,500.00		
	container	Dry Acid (5kls.)	9	20,700.00	2,300.00	SUBJECT IT	9. IF THE
4	drum	Chlorine 70% (45kls.) per drum	4	50,000.00	12,500.00	O THE LOWER	GIVEN F
		Charges: Other Purpose/Gen-Fund 8999 5-02-03-990 A SHOURWAR HARMATUR SATEMM SMRO Other Supplies and Material Expenses SHIT HOUGHET		78,700.00	COUOTATION (EXCEPT FO	D REQUEST FU AND MARKED	
		Purpose/Remarks: For the use of Governor Douglas Ralota		OKKET NAST US	DOGET OF L	REOS SURMI	
		Cagas Sports Complex and Business Center.		THE REAL TRAINING	TAM SEE OF	SANTINGAT	
		NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF		NUOVIANO IN	A Legisland Co.		
		THE RFQ AS PART OF THE CONTRACT.		BE TOUM HA	UCH BAC FIV	SENT THEC	
		GNV NORTHORAGE OF THE CREATING OF ACTIVIDATION OF THE COMMAND OF T		C DICT OF DUST	ATWESTERNITA	ант савали	
		, THO IMPORTO CLASS		3111 01 2411			
		FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITION		NOT BE ACCE	LIANS SMAC	CANVASS F	
				390.	O N NA ENVE	OT ENGLOSE	
- 1					GEDAES	WELOPE NO	
					/ELOPE	WEEPED EN	
		G DETAILS:		WITH THE FOU	BE MARYED	LIOPE MUST	
					=	MEANT NAM	
	12				923	IN IL TOATING	
					7		
		* (1) 1 1 2		STAC	a on isang	IKUHASE KEN	
				O OPENING	DROPPINGBI	RO BUUDBHO	
		S IN THE REO (FRONT PAGE) SHALL MEAN AUTOMATIC		NECESSARŸ I	OUT ALL THE THE BIODER	JPE TO FILL-O FICATION OF	
				iss.	IRGOA GWA 3	DMPANY NAM	
		ITS DULY AUTHORIZED REPRESENTATIVE		HE PROPRIET	T 90 SRUTAL	ME AND SIG	
		A THE PERSON AND THE PERSON AND ADDRESS OF T				at aut	
		PRESS		AND/OR EM	LLPHONE NO	EDEPHONE/CE	

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE	RFQ/CANVASS FORM?	KINDLY CHECK THE

APPROPRIATE BOX: ☐ Through a Canvasser

□ Downloaded through Philgeps ☐ Sent through BAC Email ☐ Downloaded through Davao del Sur Website

☐ Walk-in Supplier

(Telephone, Cellphone No. and/or Email Address)

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

Page	1	of	
5-			



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 13, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PENRO	1442-AM-23	Supply/Delivery of Repair & Maintenance – Transportation Equipment Motor Vehicle.	P 53,100.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement
	,	Please see attached RFQ.				

- Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. - 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D. 8

(Provincial Budget Officer) BAC Chairperson



Date: October 13, 2023.

 The Provincial Government of Davas del Sur, through its Bids and Awards Committee (BAC), invites all personal bidders suppliers to quote for the following goods under Alternative Methods of Procurence (Smoot Value Procurence).

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4. Executive Bridding, Baranguy Marti, Digos City from <u>3:00 a.m. - 4:00 p.m., Monday to Friday.</u>
 - 3. Price Contations must be delivered to the following at 9:00am on October 19, 2022:

Advance Dropping (before October 19, 2023) Room 4, Producement Management Office Capital Published Alasti Digos Clin. Date of Ocennig (October 19, 2023) — Ratota Hall, Davno del Sur Colissum, Province of Davao del Sur 6

- Request for Quantion's opening shall be on October 19, 2023 at 9:00 g.m. at Relote Hall Days 3 del Sur Colle una. Provincial of Days a del Sur.
 - 5 Use prescribed Request for Quotation's form as attached, it are bid shall not be accepted.
- If applicable, Brand Name shall be indicated in the RFQ by the participating Suppliers, in the absence of "thend have," offered shall be sufficient ground for disqualification of the participating supplier balder.
 - Budder is a lowed to offer maximum of two (3) beauty dayed conference of all the day library
 - The Supplier small notify the POSO anday before the acrost delivery.
- The <u>Provingial Government of Dayge dij Sur</u> reserves the right to reject any and all bids, declare a failure of bidding or
 not award the contract at any time prior to contract award in accordance with Sections 35.6 and all of the 2016 seving 1 HR
 of RA No. 9184, without thereby incurring any liability to the affected bidder or bidder.
- 16. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except to Meritarions Cases Such as Furtaneous Except, or by Acr of the Government of Upon the Approval of the Health of Providing Patity.

For further information, please refer to:

The BAC Champerson

Provincial Government of Daygo del St.

Citalis bucalgonide (sur Zagrini), com

WS NORTANNA W CAMACETES MEL

SOUTH OF WILD THE THE METERS OF THE STREET

INPERIOR DARK DESIL

Production Vianagement Office.

1 20g Cl. Subtr. Verginania, ginolina ovioco. 1 - 010 ovi

Websitet a navidavnodelsne gavah

Email: bac duvandelsur2a amail.

leksphone No.: (082) 5.3-95

and slidaly

Globe (9)(3-229-0526; 09-66-974-7) #2

Smart 0398-342-2024: 0946-194-2281

DESS VAILE BUAT-SINGHEZ, CPA, J.D. (Provincial Indiger 2002)

n -- min (2.07.8



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 13, 2023

(Company	Name	&	Address)
----------	------	---	----------

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1442-AM-23 Dated: 10/12/2023

□ Downloaded through Davao del Sur Website

End User: **PENRO**

DESSAMIE BUAT-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

lem No.	Unit	Item and Description Item and Description EVALUATE THE PROPERTY OF THE PROPE	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	LOT	SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF PICK-UP SERVICE VEHICLE WITH PLATE NO.	1	53,100.00	53,100.00	. 6	PHOTIV
		SHE-597 (AMA SHIT (00 000) S CT 00 1 TITUUDMA MUMMI A. AMARIN AND THE BANGET TO SAUCHA SHIT HER SHADELE	1 4 40	BREAKING IS		TI TORILANDE	MI H E
		CHANGE OIL, ENGINE REPLACE OIL AND FUEL FILTER - 1SET REPLACEMENT OF UPPER SWING ARM BUSHING (Both side) - 4	VICIO	ISDA GIA		0.	BOTAWA
		PCS REPLACEMENT OF LOWER ARM BUSHING (Both side) - 4 PCS	MASS	(REO'S) ICAN		REQUEST FO	10. 4.01
		REPLACEMENT OF SPRING BUSHING - 12 PCS REPLACEMENT OF TRANSMISSION FLUID AND FILTER - 1 SET	131119	1908 8 0 W		3 MARININA	32.14110
		REPLACEMENT OF SHOCKING BUSHING -10 PCS	L, THE	GH BAC EMA		RED COMM	TI.FOR
		PARTS TO BE SUPPLIED:	40.3	5U6U-11.1.2A	I I MINI-DAN O	ge Hardini	
		UPPER SWING ARM BUSHING - 4 PCS	PCCC	Air Wilst 66	UGH BAG EM	SENT THEO	
		LOWER SWING ARM BUSHING - 4 PCS SPRING BUSHING - 12 PCS	OHTU	K Braff & BVIT	MERRESENTA	Bet OBSON	
		TRANSMISSION FLUID AND FILTER - 1 SET SHOCKING BUSHING - 10 PCS	0.370	NOT BE ACCU	TTVARS SWEE	FIGATIVASS F	
		OIL FILTER - 1 SET FUEL FILTER - 1 SET					
		OIL - 8 LITERS		990a	BANS NV NI C	TO ENCLOPE	
		B. LABOR			GEALED	ON HIGH	a_d
		A. PEACE AND ORDER INTEGRATED COASTALRESOURCE MANAGEMENT DEVELOPMENT PROGRAM 8919-14 PEACE AND			390,130	MPBRED EN	
		ORDER INTEGRATED COASTALRESOURCE MANAGEMENT DEVELOPMENT PROGRAM 8919-14 REPAIR AND	HVVO J	NITH THE FOL	BE MARKED V	Tauw BROJE	
		MAITENANCETRANSPORTATION EQUIPMENT MOTOR VEHICLE 5-02-13-060-011. Php 41,100.00			3	MANAMASMO	
		B. PROVINCIAL DISASTER RISK REDUCTION MANAGEMENT			7138	MUNTACT NUM	
		(PDRRM) FUND 2023 - 9944 REPAIR AND MAITENANCETRANSPORTATION EQUIPMENT MOTOR VEHICLE		STAL	8 UN REDUK	dy action.	
		5-02-13-060-01. Php 12,000.00		DINING OPENING	ALOMIN PORC	HO BUILDER I	E C
		S IN THE REQ (FRONT PAGE) SHALL MEAN AUTOMATIC	HATEG	VECESSARY I	SHT LIA TU	UNE TO FILL	
					ardnia ahin	INCATION OF	
				833	NICCA ONA 3	MAN YELRAMS	
		ITS DULY AUTHORIZED REPRESENTATIVE	10 80	TELEPROPISIES	T =0 EIRUTAN	MAE AND SIGN	
		DRESS	GA IIA	wa aciinii	aw spickerin	DEVENERA	
		00040	Carry Link		AND THE PARTY (1924)		

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:		Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.				
Name & Signature of Canvasser HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:		(Name & Signature of proprietor or its duly authorized representative)				
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID				
Downloaded through Philgeps Downloaded through Dayso del 3	Sur Website	(Telephone, Celiphone No. and/or Email Address) Page				

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

October 13, 2023

(Company	Name	&	Address)
----------	------	---	----------

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1442-AM-23

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

PGDH-PBO / BAC CHAIRPERSON

Dated: 10/12/2023

PENRO

Item No.	Unit	Item and Description Standard Brand Brand Shall Not Be and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
39		Charges: PEACE AND ORDER INTEGRATED COASTALRESOURCE MANAGEMENT	A A EO	53,100.00	MS FOR THE	TI TOBLEUR	HWODIA HYPL®
		DEVELOPMENT PROGRAM 8919-14 REPAIR AND MAITENANCE-TRANSPORTATION EQUIPMENT MOTOR VEHICLE 5-02-13-060-01	ONSI	ED AND RESE		EWOJEHT () G	OIVENT AWARDI
		PROVINCIAL DISASTER RISK REDUCTION MANAGEMENT (PDRRM) FUND 2023 -9944 REPAIR AND MAITENANCE-TRANSPORTATION	ANSS MITTE	(REQIS)(CAN R REQIS SUBI		REQUEST FOR ANO MARKED	10 ALL SEALED
		EQUIPMENT MOTOR VEHICLE 5-02-13-060-01. Purpose/Remarks: FOR MOTOR VEHICLE USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF	L, THE B OF	OH BAC EMA RE EXPOSUR		RECE SUBMI TABILITY AS	11LFOR ACCOUN
		THE RFQ AS PART OF THE CONTRACT. TO THE GENERAL GENERAL CENTRACT AND GEN	DOOA OHTU	AIL MUST BE TIVE IS THE A		SENT THRO	12 REC ID THAT
		FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITION	GE(TR)	NOT BE ACCE		R SEAVITA DE	13 neo Exist.
				990.		OT ENGLOSE: AVELOPE NO: AMPERED CN	а. N b, E с т
		G DETAILS	("VO.1	ATH THE FOL		ELOPE MUST	vna .ht
				DATE P OPENING		OMFANY NAN ONTACT NUM IRCHASE RE OHEOULE OF	8 C D. C O F d. S
		SIN THE REQUERONT PAGE) SHALL MEAN AUTOMATIC	DETAIL	VECESSARY I	OUT ALL THE THE BIDDER	JELLATOR OF	15. FAIL DISQUAL
		UTS DULY AUTHORIZED REPRESENTATIVE		ESS FEPROPRIET		MAN MAN AND SIG MJD ID	a. c b. N c. V
		PRESS		мэ лохаил .		ELEPHONS/CE	d. Ti

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having care	fully read and accepted your General Con	ditions at the back, I/We have quote you on the item/s at prices noted
CANVASSER:		Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.
	ignature of Canvasser FQ/CANVASS FORM? KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representative)
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID

 □ Downloaded through Philgeps ☐ Sent through BAC Email ☐ Downloaded through Davao del Sur Website

Valid ID (Telephone, Cellphone No. and/or Email Address)

Page 2 of 2



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. FNVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 13, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PENRO	1443-AM-23	Supply/Delivery of Office Supplies.	₱ 115,904.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- Price Quotations must be delivered to the following at <u>9:00am on October 19, 2023</u>:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum.

 Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson



	P 115,904,00		



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

October 13, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1443-AM-23

End User:

SANCHEZ, CPA, JD DESSAMIE BUAT

PGDH-PBO / BAC CHAIRPERSON

Dated: 10/12/2023

PENRO

item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pcs	Ballpen, black	49	539.00	11.00	.63	MOTTE
2	pcs	Ballpen, blue	25	275.00	11.00		
3	ream	Bookpaper, A3 size	1 A10	670.00	670.00	E SUDJECTIT	HITIE
4	ream	Bookpaper, A4 size	10	2,900.00	290.00	DIRETOMES	THBV ()
5	ream	Bookpaper, legal size	5	1,550.00	310.00	r:	MIGANNA
6	pcs	Correction tape (8m)	20	1,100.00	55.00		
7	pcs	Envelop, Expanded plastic long	20	3,200.00	160.00	OB TRAINORE	114-01-
8	pcs	Eraser, plastic/rubber (pencil)	5	125.00	25.00	amount and make	55,417,7
9	pcs	Folder, Expanded long green	100	2,800.00	28.00	and the same of th	
10	pcs	Folder, long Tagboard	50	650.00	13.00	michiga con	100
11	pcs	Folder, short Tagboard	20	260.00	13.00		
12	box	Paper Clip, viny/plastic coated, jumbo 50mm	4	240.00	60.00	CA THENDAT	UESTON
13	box	Paper fastener, non-rust metal	5	400.00	80.00		
14	box	Paper fastener, non-rust metal, long	5	1,250.00	250.00	DANTE TATAL	111-41
15	pcs	Record Book 300 pages	5	800.00	160.00	SHI (1959XI)	TAME UI
16	pcs	Scissors, symmetrical/assymetrical	3	390.00	130.00		
17	pcs	Sign pen, extra fine tip, black	25	1,125.00	45.00	H CHAVMAJA	17.01
18	pcs	Sign pen, extra fine tip, blue	25	1,125.00	45.00		- Tâlxa [
19	pcs	Sticky notes 3" x 4" (assorted colors)	10	600.00	60.00		
	9	ITEM 1 to 19 GENERAL FUND 2023 REGULAR FUND 8731 OFFICE SUPPLIES 5-02-03010 Php 19,999.00		390.	I SEALED	MAETOLE NO.	0.6
20	pcs	Ballpen, blue	100	1,100.00	11.00	nul u anul ini	
21	packs	Battery +AA , 2pcs/packs	5	650.00	130.00		
22	packs	Battery +AAA , 2 pcs/packs	5	650.00	130.00	700 (5-00)	AND AT
23	box	Binder Clip (black) # 2 & 1 - 12/pcs/box	15	1,950.00	130.00		
24	ream	Bookpaper, A4 size	45	14,400.00	320.00	THE PERSON NAMED IN	
25	ream	Bookpaper, legal size	30	9,900.00	330.00	MUM TOATH	0 .0
26	pcs	Correction Tape (8m)	45	2,475.00	55.00	ER SPANIS	0 1
27	pcs	Double sided tape, 1 inch	50	2,250.00	45.00		
28	pcs	Envelop, Expanded, plastic long	10	1,600.00	160.00	THE SECOND SECOND	
29	pcs	Envelop, Expanded, plastic short	10	1,450.00	145.00		
30	pcs	Erasers · WO TO A WASHI SUAMING LIDON I FINON II DAN SULLING	5	125.00	25.00	PUNCT DEU	JIM T. UT
31	pcs	Folder, long Tagboard	150	1,950.00	13.00	O MULIANTI	ALLEIU
32	pcs	Folder, short Tagboard	100	1,300.00	13.00		
33	box	Paper fastener, non-rust metal 50 sets/box)	10	850.00	85.00	WAY TVACING	
34	pcs	Puncher SULLATUSE SIGNATURA Y LUG 27	5 0	1,250.00	250.00	WE AND SIG	/ .d
35	pcs	Scissors, symmetrical/assymetrical	5	650.00	130.00	mi mi	
50	poc	28390	LIA JIA	. АИФ/ОТ ЕМ	LUPHONE NO	ELEPHONE/OR	T B

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the

12			
Name	& Signature	of Canvasser	

(Name & Signature of proprietor or its duly authorized representative)

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX: ☐ Through a Canvasser □ Walk-in Supplier

Valid ID

☐ Downloaded through Philgeps Sent through BAC Email

☐ Downloaded through Davao del Sur Website

CANVASSER:

Page 1 of 3

(Telephone, Cellphone No. and/or Email Address)



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

October 13, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

Da

R. NO.: 1443-AM-23 ated: 10/12/2023	PENRO				CHAIRPERSON		
DISQUALIFICATION	IT GROUND FOR	ERRED SHALL BE A SUFFICIEN	Approved	Approved	Supplier's	BBA BATT	1

item No.	Unit	Item and Description Security of the second	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
36	pcs	Sign pen, extra fine tip, black	54	2.430.00	45.00		HWOJJW-
37	pcs	Toner for RICOH COPIER	4	16,000.00	4,000.00		
31	pcs	ITEM 20 to 36	10 30	STEMPLES	FIT 90 - 8M	TI TOTUBUS	HTRLE
		PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT FUND 2023 Mineral Resource Development Program Office Supplies Expenses 9947 OFFICE SUPPLIES 5-02-03010 Php 60,980.00	ONSIV	ED AND RESE (REC'S)IC AN REC'S SUB	CALCULATION OUGTATION (EXCEPT FO	O THE LOWES O REQUEST FOR	GIVEN T AWARDI 10. ALL SEALED
37	box	Paper fastener, non-rust metal	2	200.00	100.00		
38	box	Paper fastener, non-rust metal, long	3	765.00	255.00	UNIQUE SUEF	AUT. IT
39	ream	PBC long (Book Cover)	13	1,250.00	1,250.00	SAYILIRA	AUGUDA
40	box	Special paper (for certificate) 10pcs/box	10	1,300.00	130.00		
41	box	Staple wire, heavy duty no. 35	5	450.00	90.00	SENT THRO	D-1X XFD
42	pcs	Toner Cartridge, Brother LC535XL - black	5	3,500.00	700.00	ант азааи	TAFITOL
43	pcs	Ink Cartridge, Brother LC535XL - magenta	5	3,500.00	700.00		
44	pcs	Ink Cartridge, Brother LC535XL - yellow	5	3,500.00	700.00	I SEAVIACO	13.RFD
46	pcs	Ink Cartridge, Brother LC535XL -cyan	5	3,500.00	700.00		EXIDE
47	DC	white Board (4 x 5)	1	7,000.00	7,000.00		
		ITEM 37 to 47 PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT FUND 2023 Watershed Protection & Development Program 9945 OFFICE SUPPLIES 5-02-03010 Php 24,965.00		.OPE) IN AN ENVE CSEALLED VELOPE	OT ENCLOSEI WELOPE NOT MPERED EN	a. N. b E c. T
48	box	Ballpen, black (25 pcs/box)	1	280.00	280.00		
49	box	Binder Clip (black) 2"	11//10_	130.00	130.00	1St W 9400:	ANE P
50	PCS	Bookpaper, legal size, 70 gsm	2	640.00	320.00		
51	PCS	calculator pocket size	2	1,360.00	680.00	MAK THARIN	V 8
52	PCS	Correction Tape (8m)	5	250.00	50.00	MELLICITATION	0.0
53	ream	Tagboard ream Folder	1	1,100.00	1,100.00	TEANOTI	0
54	ream	Folder, Tagboard A4 ream	1	1,100.00	1,100.00		0 h
55	pcs	Ink Stamping pad (small botle)	1	140.00	140.00	an annual i	100 100
56	pcs	Note book big (50 leaves)	7	560.00	80.00	Fine of Sol	
57	pcs	Note book small (50 leaves)	7 -	420.00 600.00	300.00	-101 101 271	-101061
58	ream	Paper Bookpaper, A4 size	2		90.00	<u>an anuana</u>	MUDBUT
59	box	Paper Clip, viny/plastic coated, jumbo 50mm	2	180.00 180.00	90.00	TALL HANGE	
60	box	Paper fastener, non-rust metal	2	510.00	255.00	VIEW TRANSTON	112
61	box	Paper fastener, non-rust metal, long	2	510.00	255.00	SRUNTAN	A A
62	box	Puncher		510.00	255.00		
		ORESS	GA JII	MS ROJCHA .	LLPHONE NO		er .b

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

CANVASSER:		Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ.			
	Signature of Canvasser RFQ/CANVASS FORM? KINDLY CHECK THE	(Name & Signature of proprietor or its duly authorized representative)			
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID			

☐ Downloaded through Philgeps ☐ Sent through BAC Email ☐ Downloaded through Davao del Sur Website

(Telephone, Celiphone No. and/or Email Address)



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SFALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

October 13, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1443-AM-23

End User:

SANCHEZ, CPA, JD DESSAMIE BUAT

PGDH-PBO / BAC CHAIRPERSON

Dated: 10/12/2023

PENRO

Approved Approved Supplier's **Budget for Budget for** Item **BrandName** Item and Description Quotation Qty Unit Contract Contract No **Unit Price** (ABC) Unit (ABC) Total 140.00 Scissors, symmetrical/assymetrical #7 280.00 2 63 pcs 10 600.00 60.00 Sign pen, extra fine tip, black .5 64 pcs 130.00 260.00 2 65 Special paper (for certificate) (10pcs/box) pack 180.00 90.00 2 Stapler wire, heavy duty no. 35 66 box 680.00 680.00 67 Stapler, heavy duty no. 35 1 pc Community-based forest Management program PEACE AND CBFM fund 8919 - 66 Office Supplies Expenses 5-02-03010 Php 9,960.00 Charges: GENERAL FUND 2023 REGULAR FUND 8724 115,904.00 OFFICE SUPPLIES 5-02-03010 PROVINCIAL DISASTER RISK REDUCTION AND **MANAGEMENT FUND 2023** Mineral Resource Development Program 9947 OFFICE SUPPLIES 5-02-03010 Provincial Disaster Risk Reduction Management Watershed Protection & Development Program 9945 OFFICE SUPPLIES 5-02-03010 Community-based forest Management program PEACE AND ORDER CBFM fund 8919 - 60 Office Supplies Expenses 5-02-Purpose/Remarks: FOR OFFICE SUPPLIES USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the CANVASSER:

		The second secon	_	
Name	8	Signature	of	Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:

☐ Walk-in Supplier

☐ Through a Canvasser □ Downloaded through Philgeps ☐ Sent through BAC Email

□ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Celiphone No. and/or Email Address)

Page 3 of 3



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - C. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 13, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement (Small Value Procurement).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PTDPO	1444-AM-23	Supply/Delivery of Portland Cement.	₱ 100,000.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement
		Please see attached RFQ.			8	

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- 4. Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer) BAC Chairperson

1



		Description	

- Complete Delivery Shall be Smiotly Observed by the Supplier and no Partial Delivery Shall be Alterned if one or Mentendus Cases Such as Fermitians Event, or by Act of the General or Upon the Approval of the Head or Penning



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

		Small Value Procu	rement (Se	c 53.9)		ctober 13, 20)23
	adam:	any Name & Address) **TIC ROBIG STAMLIC TIPA CLARATIVO DE SERVICIO DE SERVICI	eneral Condi	tions at the ba	ck of this pag	e, stating the s	shortest ti
of deli	very ar	nd submit your quotation at the following not later than <u>c</u>	October 19,	2023 @ 9:00 <i>i</i>	AM:		
¥	Date	ance Dropping (before <u>October 19, 2023</u>) - Room 4, Pro- e of Opening (<u>October 19, 2023</u>) – Ralota Hall Davao D submission of quotation shall not be accepted. Reques	el Sur Colis	eum, Provinc	e of Davao D	el Sur.	
	e to att	tend. Thank you. 44-AM-23 End User: 390 A 28 JUANS 048	ORIĞINAL E JREĞUN THE		AMIE BUAT	r-sanchez,	CPA, JE
Dated	1: 10/12	2/2023 PTDPO	ALL BE INDIC	ID MODEL SH		AC CHAIRPERS	ON
Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1.	bag	Portland Cement (40kg/bag	400	100,000.00	250.00		AL COLJA
		NOTE: STAGGARD PAYMENT SATOT TO SHARE SHIT HTML SIGO	ONSIVE BID	BREAKING IS BO AND RESE	EMS FOR THE T UAUCUUNT	E SUBJECT IN DITHE LOUVE D	
		Charges: SUPPORT TO PASSIG ISLET AQUA ECO	ASS ORM	100,000.00	R QUOTATION (EXQEPT PO	CEQUEST FO AND MARKED	10, ALL GEALED
		CY 2023 GEN FUND OTHER PORPUSE OTHER SUPLLIES & MATERIALS EXPENCES 5-02- 990	.03-g PHT 2	BH BAC EMA BUROSUF	TED THROU	PFO3 SUBMI TAĞILITY AS	
		Purpose/Remarks: for the use of passig repair NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OTHE RFQ AS PART OF THE CONTRACT.	ACCOMPA P	AIL MUST BE TWE IS THE A	UGH BAC EN REPRESENTA	SENT THRO	
		OF OPPING WHEN ANY OF THE FOLLOWING CONDITION	PTED FOR B	NOT BE ACCE	LIAHS SWILL	R REAVMADA	
				390.	DINAN ENVE	OT ENCLOSE	
			2		SEALED	MPERED EN	
		TAILS	LOWING DE	IOR BET HTW	PE MARKED V	ELOPE MUST	
					9	MENNYMANN	
				BTAC	PER DUESTING &	EU BSVHOM	
				о оренияс	เลโอมเสิดกรณ	PO BINDEHO	
		HE REQ (FRONT PAGE) SHALL MEAN AUTOMATIC	DETAILS IN T	VECESSARY I	OUT ALL THE THE BIDDER	URETO PILLA IFICA FION OF	
				88.		WAN SHAP SHAP	
		DULY AUTHORIZED REPRESENTATIVE	OR OHALS	HE FRUPRIE		O' GLA	
		8	NL ADORES	AND/OR EM		LEPHONEGU	
Note:	In case	of tie quotation between suppliers, the BAC is hereby authorized	to do the toss	coins/draw lots.	LIAHS YAHVI.	OMPLETE DEL	J .dl
ITR/B	TR and	Omnibus sworn statement shall be submitted prior to the release are having carefully read and accepted your General Conditions a	of payment in	the case of Sma			NOTO
CAN	Aft IVASSE	R: Failure back o				for rejection as sta	ted at the
	DID YOU	SECURE THE REQUESTIVASS FORM? KINDLY CHECK THE	Name & Signa	ture of proprieto	r or its duly aut	horized represent	tative)
_		Canvasser		,	Valid ID		

☐ Downloaded through Davao del Sur Website

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - C. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.

Date: October 13, 2023

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under Alternative Methods of Procurement Shopping (Sec 52.1.b).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PCO	1445-AM-23	Supply/Delivery of Office Supplies.	₱ 74,732.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)
		Please see attached RFQ.				

- 2. Interested Suppliers/bidders may obtain information from the Procurement Management Office, Room 4, Executive Building, Barangay Matti, Digos City from 8:00 a.m. 4:00 p.m., Monday to Friday.
- 3. Price Quotations must be delivered to the following at 9:00am on October 19, 2023:

Advance Dropping (before October 19, 2023) Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.6

- Request for Quotation's opening shall be on October 19, 2023 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum.
 Provincial of Davao del Sur.
- 5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
- 6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
- 7. Bidder is allowed to offer maximum of two (3) brands only. Brand replacement shall not be allowed.
- 8. The Supplier shall notify the PGSO a day before the actual delivery.
- 9. The <u>Provincial Government of Davao del Sur</u> reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 10. Complete Delivery Shall be Strictly Observed by the Supplier and no Partial Delivery Shall be Allowed Except in Meritorious Cases Such as Fortuitous Event, or by Act of the Government or Upon the Approval of the Head of Procuring Entity.

For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur Email: <u>bac.davaodelsur2@gmail.com</u>

MS. NORJANNA M. CAMAGUIN, MPA

PMO-Chief Administrative Officer

Head BAC Secretariat

Procurement Management Office

Room 4, Executive Building, Barangay Matti, Digos City

Website: www.davaodelsur.gov.ph Email: bac.davaodelsur2@gmail.com Telephone No.: (082) 553-9579

Mobile Nos.:

Globe 0905-229-0526; 0966-974-7142 Smart 0908-332-2024; 0946-194-2281

DESSAMIE BUAT-SANCHEZ, CPA, J.D

(Provincial Budget Officer)
BAC Chairperson

1



		Plonge securinghed RFQ.	



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

October 13, 2023

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1445-AM-23 Dated: 10/12/2023

☐ Downloaded through Philgeps

☐ Downloaded through Davao del Sur Website

End User:

SANCHEZ, CPA, JD DESSAMIE BU

PCO

PGDH-PBO / BAC CHAIRPERSON

item No.	Unit	Item and Description Service only brand replacement shall not be	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	box	Sign Pen, black, liquid/gel, 0.5 , 12pcs/pack	10	5,600.00	560.00	C	ğiri ətram.
2	ream	Paper, Multicopy, 210mmx297mm, 70 gsm, A4 - Can be recycled/can be re-used - Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - Preferably at least Elemental Chlorine Free (ECF)	60	18,000.00	300.00 HT 90	E SUPLIT OT LT DITHE LOWER ID.	o desp
3	ream	Paper, Multicopy, 215.9mmx297.4mm, 70 gsm, letter -Can be recycled/can be re-used - Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - Preferably at least Elemental Chlorine Free (ECF)	10	2,800.00	280.00	REQUEST FO AND MARKED ALOS SUDM	IÓ ALL SEALEU 1 L. FUC
4	рс	Envelope, Expanding, Kraftboard, Legal	80	2,240.00	28.00	CA HILLIAN	NUOLOA
5	bot.	Ink Refill 664, black, genuine for Epson L565	21	8,610.00	410.00		
6	bot	Ink Refill 664, Magenta, genuine for Epson L565	10	4,100.00	410.00	DALL MARI	0.48 .11
7	bot	Ink Refill 664, Cyan, genuine for Epson L565	10	4,100.00	410.00	MDEBOINE	TAHTO
8	bot	Ink Refill 664, Yellow, genuine for Epson L565	10	4,100.00	410.00		
9	рс	White board eraser	5	200.00	40.00	FIGANIA SEF	18 BFC
10	рс	Highlighter Pen, Assorted Item Nos. 1-10 charges to LGDF-GENFUND 8919-01 (P50,000.00)	5	250.00	50.00		TBNG
11	рс	Permanent Marker, Black, refillable	5	500.00	100.00	TENCHOSE	M E
12	рс	Marker, White Board, Black, refillable	5	500.00	100.00		-
13	рс	Correction Tape 5mmx10mm	40	2,000.00	50.00	OVI 5 10.15	
14	ream	Paper, Multicopy, 216mmx330mm, 70 gsm, Legal - Can be recycled/can be re-used - Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation - Preferably at least Elemental Chlorine Free (ECF)	60	19,200.00	320.00	ELOPE MUST	c.in 14. gWV 15. d
15	рс	Stapler #35 with remover, Heavy Duty	3	2,040.00	680.00		
16	рс	Ballpen, Black (Item nos. 11-16 charges to Cooperative Services 8761 (P24,732.00))	41	492.00 6 11/1290 0	12.00	THE BUILD OF	a .b
		S IN THE REQUEREMENT PAGE) SHALL MEAN AUTOMATIC	DETAIL	(FOESSARY	THE SIDDER	JPE TO FILLY JEICATION OF	15. FAIL DISQUAL
		LITS DULY AUTHORIZED REPRESENTATIVE		EDS HE PROPRIET	E AND ADDRI NATURE OF T	OMPANY NAN AME AND SIG U ID ID	u e Mid V 5
		DRESS		NADVOR EM	LLEHONE NO	LEPHONEICL	T

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

☐ Sent through BAC Email

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having car	refully read and accepted your General Con	ditions at the back, I/We have quote you on the item/s at prices noted			
CANVASSER:		Failure to fill-out completely this portion shall be a ground for rejection as stated at back of the RFQ.			
Name & Signature of Canvasser HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE APPROPRIATE BOX:		(Name & Signature of proprietor or its duly authorized representative			
☐ Through a Canvasser	☐ Walk-in Supplier	Valid ID			

(Telephone, Cellphone No. and/or Email Address)



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL THE AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.



Matti, Digos City

BIDS AND AWARDS COMMITTEE CANVASS/REQUEST FOR QUOTATION

Shopping (Sec 52.1.b)

October 13, 2023

Company	Name	&	Address)
---------	------	---	----------

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than October 19, 2023 @ 9:00 AM:

Advance Dropping (before October 19, 2023) - Room 4, Procurement Management Office, Capitol Building, Matti, Digos City. Date of Opening (October 19, 2023) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: 1445-AM-23

End User:

DESSAMIE BUAT SANCHEZ, CPA, JD

PCO PGDH-PBO / BAC CHAIRPERSON Dated: 10/12/2023 Approved **Approved** Supplier's **Budget for Budget for** Item Quotation **BrandName** Item and Description Qty Unit Contract Contract No. Unit Price (ABC) Total (ABC) Unit 74,732.00 Charges: Cooperative Services 8761- P24,732.00/ LGDF GENFUND (8919-01) P50,000.00/Account Code: 5-02-03-010 Purpose/Remarks: For the use of Provincial Cooperative Office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted Failure to fill-out completely this portion shall be a ground for rejection as stated at the back of the RFQ. CANVASSER:

Name & Signature of Canvasser

HOW DID YOU SECURE THE RFQ/CANVASS FORM? KINDLY CHECK THE

APPROPRIATE BOX:

☐ Through a Canvasser

☐ Walk-in Supplier

 □ Downloaded through Philgeps ☐ Sent through BAC Email □ Downloaded through Davao del Sur Website

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

(Telephone, Cellphone No. and/or Email Address)

Page 2 of 2



- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
- 2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
- 3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
- 4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL 18-01 AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
- 6. FOR EQUIPMENT: BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERRED. FAILURE TO ATTACH BROCHURES IN THE RFQ SHALL BE A GROUND FOR DISQUALIFICATION.
- 7. IF APPLICABLE, BRAND NAME AND MODEL SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME AND MODEL" OFFERRED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
- 8. BIDDER IS ALLOWED TO OFFER MAXIMUM OF THREE (3) BRANDS ONLY. BRAND REPLACEMENT SHALL NOT BE ALLOWED.
- 9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
- 10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SFALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
- 11. FOR RFQs SUBMITTED THROUGH BAC EMAIL, THE BAC/BAC SECRETARIAT SHALL TAKE NO RESPONSIBILITY AND ACCOUNTABILITY AS TO PRE-MATURE EXPOSURE OF THE PRICE QUOTATION/S.
- 12. RFQs SENT THROUGH BAC EMAIL MUST BE ACCOMPANIED WITH CERTIFICATION OR AUTHORIZATION AND VALID ID THAT INDEED THE REPRESENTATIVE IS THE AUTHORIZED SIGNATORY.
- 13. RFQs/CANVASS FORMS <u>SHALL NOT BE ACCEPTED FOR DROPPING</u> WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
 - a. NOT ENCLOSED IN AN ENVELOPE
 - b. ENVELOPE NOT SEALED
 - c. TAMPERED ENVELOPE
- 14. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
 - a. COMPANY NAME
 - b. CONTACT NUMBER
 - c. PURCHASE REQUEST NO. & DATE
 - d. SCHEDULE OF DROPPING/BID OPENING
- 15. FAILURE TO FILL-OUT ALL THE NECESSARY DETAILS IN THE RFQ (FRONT PAGE) SHALL MEAN AUTOMATIC DISQUALIFICATION OF THE BIDDER:
 - a. COMPANY NAME AND ADDRESS
 - b. NAME AND SIGNATURE OF THE PROPRIETOR OR ITS DULY AUTHORIZED REPRESENTATIVE
 - c. VALID ID
 - d. TELEPHONE/CELLPHONE NO. AND/OR EMAIL ADDRESS
- 16. COMPLETE DELIVERY SHALL BE STRICTLY OBSERVED BY THE SUPPLIER AND NO PARTIAL DELIVERY SHALL BE ALLOWED EXCEPT IN MERITORIOUS CASES SUCH AS FORTUITOUS EVENT, OR BY ACT OF THE GOVERNMENT OR UPON THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY.