



**PURCHASE ORDER**  
 PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
 Mati, Digos City

Supplier: **MOOKING ENTERPRISE** P.O. No.: **G-089A-24CB**  
 Address: **Blk21 lot II Paradise Subd. Tres de Mayo, Digos City** Date: \_\_\_\_\_  
 Email/Tel#: **momiz\_2@yahoo.com / 09301345421** Mode of Procurement: **Competitive Bidding**  
 T.I.N.: **928-759-435-000** End-User: **PEO - Planning & Programming**  
 PR. No./Date: **0552-CB-24 03/27/2024**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **PGSO Warehouse** Delivery Term: **FOB Destination**  
 Date of Delivery: **Within 10 calendar days upon receipt of P.O.** Payment Term: **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
1	ream	Paper, Multicopy (A4) at least 70 gsm	BRIGHT WHITE	170	260.00	44,200.00
2	ream	Paper, Multicopy (Long) at least 70 gsm	BRIGHT WHITE	130	275.00	35,750.00
3	ream	Paper, Multicopy (A3) at least 70 gsm	PAPERONE	70	590.00	41,300.00
4	ream	Folder (Long), Tagboard (Brown) 100pcs/ream	BONUS/NAPCO	5	950.00	4,750.00
5	box	Paper Fastener (Metal)	GATOR	10	90.00	900.00
6	box	Binder Clip (25mm) 12 pcs/box	BOSS/PRINCE/UK	15	40.00	600.00
7	box	Staple Wire (No. 35 26/6)	WELLS	20	65.00	1,300.00
8	pcs	Correction Tape (Individual pack, 8m)	JOY	21	40.00	840.00
9	box	Balpen, (Black - 8box & Blue - 3 box) 12pcs/box	PANDA/HBW	11	250.00	2,750.00
10	box	Sign Pen (Black - 5 box & Blue - 4 box 0.71) 12pcs/box	MY GEL	9	420.00	3,780.00
11	box	Pencil (No. 2 w/ Eraser) 12pcs/box	MONGOL	3	120.00	360.00
12	pcs	Flash Drive (64 GB USB 3.0) Individual pack	SANDISK	10	850.00	8,500.00
13	pcs	Envelope Long (Brown), at least 200 lbs (Thick)		50	9.50	475.00
14	pcs	Envelope (Long) w/ Push Lock & Handle (Expanded Plastic)		15	140.00	2,100.00
15	set	Paper Cutter, (Metal Base), A3 Size		2	2,600.00	5,200.00
16	pcs	Clip Board, Long (Hard Plastic)		15	150.00	2,250.00
17	pcs	Cutter (Heavy Duty)		10	280.00	2,800.00
18	pad	Sticky Notes 3x3 (Pastel Color)	ELMER'S	25	45.00	1,125.00
19	pcs	Paper Glue at least (36 grams)		10	45.00	450.00
20	pcs	Glue Stick at least (6 grams)		22	15.00	330.00
21	pcs	Stapler (Heavy Duty) w/ staple remover, (No. 35)	MAX/DELI	15	650.00	9,750.00
22	pcs	Puncher (Two Holes), Heavy Duty	KING/GOLD	5	280.00	1,400.00
23	unit	Paper Shredder (Heavy Duty)		1	23,100.00	23,100.00

Reminder : Delivery shall be made not later than 12:00 noon  
 Total Amount in words: **One Hundred Ninety Four Thousand Ten Pesos** TOTAL 194,010.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Conforme **GAZETTE ALBERTA** Very truly yours  
 Signature over Printed Name / Date **MOOKING ENTERPRISE**  
 Date **03/27/24**  
 CAFOA No. **921-424-01**  
 YVONNE ROÑA CAGAS Governor  
 By Authority of the Governor Governor  
 As per EO No. 1 Series of 2022  
 Aky. HERBERT R. GONZALES Provincial Administrator



**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

16/11

Supplier: **MOOKING ENTERPRISE** P.O. No.: **G-089B-24CB**  
 Address: **Blk21 lot II Paradise Subd. Tres de Mayo, Digos City** Date: \_\_\_\_\_  
 Email/Tel#: **momiz\_28@yahoo.com / 09301345421** Mode of Procurement: **Competitive Bidding**  
 T.I.N.: **928-759-435-000** End-User: **PESO**  
 PR. No./Date: **0555-CB-24 03/27/2024**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:  
 Place of Delivery: **PGSO Warehouse** Delivery Term: **FOB Destination**  
 Date of Delivery: **Within 10 calendar days upon receipt of P.O.** Payment Term: **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
1	ream	Paper Multicopy for Laser/ink-jet printers 70gsm Legal Size	BRIGHT WHITE	40	310.00	12,400.00
2	ream	Paper Multicopy for Laser/ink-jet printers 70gsm A4 Size	BRIGHT WHITE	40	290.00	11,600.00
3	pcs	Stapler Heavy Duty #35	MAX/DELI	3	660.00	1,980.00
4	bottles	Laserjet Ink - Black 003 70ml for Epson Printer L590	EPSON	20	410.00	8,200.00
5	bottles	Laserjet Ink - Magenta 003 70ml for Epson Printer L590	EPSON	8	410.00	3,280.00
6	bottles	Laserjet Ink - Cyan 003 70ml for Epson Printer L590	EPSON	8	410.00	3,280.00
7	bottles	Laserjet Ink - Yellow 003 70ml for Epson Printer L590	EPSON	8	410.00	3,280.00
8	box	Sign Pen High Tech Pen Black 0.5 12pcs/box	MY GEL	7	560.00	3,920.00
9	pcs	Marker Broad Black	PILOT	10	90.00	900.00
10	box	Ballpen	PANDA/HBW	5	510.00	2,550.00
11	box	Pencil #2	MONGOL	4	140.00	560.00
12	pcs	Scissor # 8	JOY	4	130.00	520.00
13	pcs	Correction Tape 8mmx5mm	JOY	30	50.00	1,500.00
14	pcs	Brown Folder Long	BONUS	50	20.00	1,000.00
15	pcs	White Folder Long	SYSTEM	50	25.00	1,250.00
16	box	Binder Clip 51mm	BOSS/UK/PRINCE	7	130.00	910.00
17	box	Binder Clip 25mm	BOSS/UK/PRINCE	5	70.00	350.00
18	pcs	Glue gun 60W		1	360.00	360.00
19	pcs	Glue Stick 11mm	ADVENTURER/TM	10	30.00	300.00
20	pcs	Colored Cartolina Assorted		50	20.00	1,000.00
21	pcs	Manila Paper		20	20.00	400.00
22	pcs	Plastic Envelope Long		30	30.00	900.00
23	pcs	Certificate Holder A4 size 240mm x 320mm		30	130.00	3,900.00
24	pack	Special Paper 90gsm 10 sheets/pack A4 Size		15	130.00	1,950.00
25	pack	Color Sticky Notes 8x6 inch		7	55.00	385.00
26	pack	Color Sticky Notes 2x5 inch		7	45.00	315.00

\*\*\*\*\*  
 For Office use 2024  
 5511 Public Employment Service Office Code: 5-02-03-010 Office Supplies Expenses

The Supplier shall notify the PGSO a day before the actual delivery.  
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 Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.

Reminder: Delivery shall be made not later than 12:00 noon  
 Total Amount in words: **Sixty Six Thousand Nine Hundred Ninety Pesos** TOTAL **66,990.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours  
**SIRENE AGUIA**  
 MOOKING ENTERPRISE  
 Signature over Printed Name / Date **5/6/24**  
 Date

YVONNE ROÑA CAGAS  
 By Authority of the Governor  
 As per EO No. 1, Series of 2022  
**HECTOR R. GONZALES**  
 Provincial Administrator

Funds Available CAFOA No. **325-4-14-01** 04/2/24

1610 203 49



# PURCHASE ORDER

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR  
Matti, Digos City

Supplier: **MOOKING ENTERPRISE** P.O. No.: **G-089C-24CB**

Address: **Bldg 21 lot 11, Paradise Subd. Tres de Mayo, Digos City** Date:

Email/Te# : **momiz\_28@yahoo.com / 09301345421** Mode of Procurement : **Competitive Bidding**

T.I.N : **928-759-435-000** End-User : **PHO**

PR. No./Date : **0560-CB-24 03/27/2024**

Gentlemen :  
 Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**  
 Date of Delivery : **Within 15 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
1	pack	Battery AAA, 4pcs per pack	MAXX/EVEREADY	2	155.00	310.00
2	pc	Blank book record book 500 pages		5	150.00	750.00
3	pc	Ballpen (black)	PANDA/HBW	15	9.00	135.00
4	pc	Ballpen (blue)	PANDA/HBW	15	9.00	135.00
5	pc	Correction tape width: 5mm, length: 8 meters	JOY	15	30.00	450.00
6	pc	Folder (short) brown	BONUS/NAPPCO	15	6.00	90.00
7	pc	Folder (long) brown	BONUS/NAPPCO	15	7.00	105.00
8	box	Fastener metal	GATOR	5	75.00	375.00
9	bot	Ink 65 ml black (genuine) for Epson 003	EPSON	8	380.00	3,040.00
10	bot	Ink 65 ml yellow (genuine) for Epson 003	EPSON	3	380.00	1,140.00
11	bot	Ink 65 ml cyan (genuine) for Epson 003	EPSON	3	380.00	1,140.00
12	bot	Ink 65 ml magenta (genuine) for Epson 003	EPSON	3	380.00	1,140.00
13	bot	Ink 65 ml black (genuine) for Epson 664	EPSON	8	380.00	3,040.00
14	bot	Ink 65 ml yellow (genuine) for Epson 664	EPSON	3	380.00	1,140.00
15	bot	Ink 65 ml cyan (genuine) for Epson 664	EPSON	3	380.00	1,140.00
16	bot	Ink 65 ml magenta (genuine) for Epson 664	EPSON	3	380.00	1,140.00
17	pc	Pencil, Monggol 2	MONGOL	8	10.00	80.00
18	pc	Pencil sharpener big	JOY	10	6.00	60.00
19	pc	Puncher, good quality, heavy duty	KING/GOLD	3	280.00	840.00
20	box	Paper clip, 50mm	GATOR/MGK	10	28.00	280.00
21	ream	Paper Multifcopy, 80gsm -, size:216mm x 330mm legal	PAPERONE/COPY PAPER	15	320.00	4,800.00
22	ream	*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recycle Paper Multifcopy, 80gsm -, size:210mm x 297mm A4	PAPERONE/COPY PAPER	15	285.00	4,275.00
23	ream	*Can be recycled/can be re-used *Preferably made of recycled materials, if not, it must be sourced-out from a well-managed tree plantation *Preferably at least Elemental Chlorine free (ECF) *Packaging Must be recycle Payroll sheet 12.5x24		20	150.00	3,000.00
24	pc	Rubber eraser	MAX/DELI	15	12.00	180.00
25	box	Stapler #35	WELLS	5	660.00	3,300.00
26	pc	Stapler wire #35	GOLD/KING	10	55.00	550.00
27	pc	Scotch tape dispenser		2	250.00	500.00

Reminder : **Delivery shall be made not later than 12:00 noon**

Total Amount in words: **Forty Thousand Pesos** TOTAL **40,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours

*Signature*  
**SMZETTE ACOSTA**  
 MOOKING ENTERPRISE

By Authority of the Governor  
 As per EO No. 17 Series of 2011  
**YVONNE ROÑA CA**

Signature over Printed Name / Date  
**5/6/24**

Conforme



**PURCHASE ORDER**  
**PROVINCIAL GOVERNMENT OF DAVAO DEL SUR**  
 Mati, Digos City

Supplier : **MOOKING ENTERPRISE** P.O. No. : **G-089C-24CB**  
 Address : **Blk21 lot II Paradise Subd. Tres de Mayo, Digos City** Date :  
 Email/Tel# : **momiz\_28@yahoo.com / 09301345421** Mode of Procurement : **Competitive Bidding**

T.I.N : **928-759-435-000** End-User : **PHO**  
 PR. No./Date : **0552-CB-24 03/27/2024**

Gentlemen :  
 Please furnish this office the following articles subject to the terms and conditions contained herein:  
 Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**  
 Date of Delivery : **Within 15 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
28	pc	Scotch tape 1 inch	GOLD/CROCO/	15	32.00	480.00
29	pc	Sign Pen Black liquid/gel ink 0.5mm needle tip	ARMAK	20	30.00	600.00
30	pc	Sign Pen Blue liquid/gel ink 0.5mm needle tip	MY GEL	20	30.00	600.00
31	pc	Flashdrive 16GB	SANDISK	1	385.00	385.00
32	unit	USB Wi-Fi Adaptor, good quality, up to 1300mbps	TP LINK	2	2,400.00	4,800.00
<p>Delivery Period: 15 calendar days</p> <p>Charges:            PROVINCIAL HEALTH OFFICE            CY 2024 GEN-FUND            Office Supplies 5-02-03-010            Amount: 40,000.00</p> <p>*****            FOR ADMIN OFFICE USE            PROVINCIAL HEALTH OFFICE CY 2024 GEN-FUND Office            Supplies 5-02-03-010 Amount: 40,000.00</p> <p>The Supplier shall notify the PGSO a day before the actual delivery.</p> <p>*****            Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.</p>						
Reminder :		Delivery shall be made not later than 12:00 noon				
Total Amount in words:		Forty Thousand Pesos				
TOTAL						40,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours  
**YVONNE ROÑA CAGAS**  
 Governor  
 By Authority of the Governor  
**YVONNE ROÑA CAGAS**  
 As per EO No. 1 Series of 2022

Signature over Printed Name / Date  
**Suzette Alorta**  
**3/27/24**

Signature over Printed Name / Date  
**HERBERT R. GONZALES**  
**3/27/24**

CAFOA No. **1517-4-24-101**  
 Provincial Administrator