



PURCHASE ORDER

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
Matti, Digos City

Supplier: **MOOKING ENTERPRISE** P.O. No.: **G-057-24CB**
 Address: **BIK21 lot II Paradise Subd. Tres de Mayo, Digos City** Date: **MAR 21 2024**
 Email/Te# : **momiz_28@yahoo.com / 09301345421** Mode of Procurement : **Competitive Bidding**
 T.I.N : **928-759-435-000** End-User : **PGO-OSP**
 PR. No./Date: **0284-CB-24 02/22/2024**

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:
 Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**
 Date of Delivery : **Within 10 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
1	Box	Balpen, Water gel Pen 0.7 (25pcs/box) (black ink)	PANDA/HBW	25	249.00	6,225.00
2	Box	Sign pen, black, liquid/gel ink, 0.5mm needle tip9 (12pcs/box)	GEL/TESTGOOD	30	539.00	16,170.00
3	Box	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip9 (12pcs/box)	MY	3	539.00	1,617.00
4	Box	Pencil, Lead with eraser, 12 pieces per box	GEL/TESTGOOD	5	129.00	645.00
5	Piece	3 Grid Desk Stationery Storage Pen Holder Specification: 20.5*10.5*9.5cm Material: iron Included: 1 x pen holder	MONGOL	2	249.00	498.00
6	Box	Permanent marker (black, pointed, Refillable) 12 pieces per box *Broad point marker for general everyday use 2.0mm tip gives a line width of approx. 1.00mm	PILOT	15	960.00	14,400.00
7	Piece	File case envelope, Plastic, Legal size (13pockets) Lock and handle		6	250.00	1,500.00
8	Bottle	Ink for EPSON Printer-664 (Black) GENUINE	EPSON	15	400.00	6,000.00
9	Bottle	Ink for EPSON Printer-664 (Yellow) GENUINE	EPSON	10	400.00	4,000.00
10	Bottle	Ink for EPSON Printer-664 (Cyan) GENUINE	EPSON	10	400.00	4,000.00
11	Bottle	Ink for EPSON Printer-664 (Magenta) GENUINE	EPSON	10	400.00	4,000.00
12	Box	Binder Clip (size: 51mm)(12pc/pack)	BOSS/UK/PRINCE	3	120.00	360.00
13	Box	Binder Clip (size: 41mm)(12pc/pack)	BOSS/UK/PRINCE	3	80.00	240.00
14	Box	Binder Clip (size: 32mm)(12pc/pack)	BOSS/UK/PRINCE	3	60.00	180.00
15	Box	Binder Clip (size: 25mm)(12pc/pack)	BOSS/UK/PRINCE	3	50.00	150.00
16	Piece	Puncher (heavy duty), 2 hole	MGK/UK	2	250.00	500.00
17	Piece	Adhesive Tape (Transparent Big) 2inches width	GOLD/ARMAK/CRO	20	90.00	1,800.00
18	Piece	Adhesive Tape (Transparent Big) 1inches width	CO	20	45.00	900.00
19	Piece	Correction Tape 8mm	CO	30	45.00	1,350.00
20	Piece	Scissors (big) stainless steel size: 7 inches	JOY	3	120.00	360.00
21	Piece	Stapler heavy-duty (no. 35) with remover	JOY	6	650.00	3,900.00
22	Box	Fastener metal (50 sets)	MAX	10	90.00	900.00
23	Piece	Adhesive index highlighter tab assorted color 45 x 13mm	TM/GATOR	5	45.00	225.00
24	Pack	Index Card (50pcs/pack)		3	120.00	360.00
25	Piece	Double-sided tape (1.5 cm)	VECO	5	80.00	400.00
26	Piece	Double-sided Foam tape (1 inch)	GOLD/ARMAK/CRO	5	50.00	250.00
27	Piece	Packing Tape (2 inches width)	CO	5	90.00	450.00
28	Piece	Masking Tape (1-inch width)	GOLD/ARMAK/CRO	60	50.00	3,000.00
29	Piece	Masking Tape (2 inches width)	CO	20	90.00	1,800.00
30	Piece	Duct Tape (2 inches width)	GOLD/ARMAK/CRO	5	120.00	600.00

Reminder : **Delivery shall be made not later than 12:00 noon**
 Total Amount in words: **Two Hundred Ninety Nine Thousand Nine Hundred Thirty Five Pesos** TOTAL **299,935.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours
YVONNE ROÑA CAGAS
 Provincial Administrator

Conforme
 Signature over Printed Name / Date
SUZETTE A. ACOSTA
7/22/24
 Date

Funds Available
 CAFOA No. **6667-24-01-1**
HERBERT B. GONZALES
 Provincial Administrator



PURCHASE ORDER
PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
 Matti, Digos City

Supplier: **MOOKING ENTERPRISE** P.O. No.: **G-057-24CB**
 Address: **BIK21 lot II Paradise Subd. Tres de Mayo, Digos City** Date: **MAR 21 2024**
 Email/Te# : **momiz_28@yahoo.com / 09301345421** Mode of Procurement : **Competitive Bidding**
 T.I.N : **928-759-435-000** End-User : **PGO-OSP**
 PR. No./Date : **0284-CB-24 02/22/2024**

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Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
31	Box	Staple wire (heavy-duty No. 35)	WELLS	20	80.00	1,600.00
32	Box	Laminating film (A4 size 100 pcs/box)	QUAFF/TM	1	1,500.00	1,500.00
33	Pack	Photo Paper (A4), 12 sheets per pack	KAISITE/JINXIN	5	120.00	600.00
34	Pad	Stick Note (Big) size: 3x4	KAISITE/JINXIN	20	90.00	1,800.00
35	Pad	Stick Note (Small) size: 3x3	KAISITE/JINXIN	20	65.00	1,300.00
36	Piece	Notebook(80 leaves, yarned)		50	60.00	3,000.00
37	Piece	Notebook 80 leaves (top spring wire)		5	60.00	300.00
38	Set	1 Dated Stamp w/ Stamp and Ink	JOY	3	120.00	360.00
39	Piece	Highlighter (Assorted)	HBW	15	45.00	675.00
40	Piece	Flash Drive (16GB)	SANDISK	5	450.00	2,250.00
41	Piece	Tape Dispenser (L:21.5 x W:10.3 x D:8.5 (cm) Green)	GOLD/KING	2	250.00	500.00
42	Piece	Calculator, compact, electronic, 12 digit cap	CASIO	2	550.00	1,100.00
43	Piece	Envelope, and Expand (Legal) kraft *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	FIX/PHOENIX	30	2,500.00	75,000.00
44	Piece	Envelope, Expanding (Legal) (Plastic w/ holder and Lock) *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation		10	120.00	1,200.00
45	Ream	Paper, Multicopy, 80gsm, size: 210mm x 297mm (A4) *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	PAPERONE	165	280.00	46,200.00
46	Ream	Paper, Multicopy, 80gsm, size: 216mm x 330mm Long 8.5 x 13 *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	PAPERONE	165	300.00	49,500.00
47	Pack	Paper Board; (A4) 10 sheets per pack *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	VECOMOR/ELIT	10	120.00	1,200.00
48	Piece	Office Record Book (8.5inches x 11 inches, 500pages) *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	VALLIANT/CONSOLI DATED	25	250.00	6,250.00
49	Piece	Office Record Book (300 pages)Thickness: 0.07mm (min), Size: 205mm x 265mm (min) *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	VALLIANT/CONSOLI DATED	25	230.00	5,750.00
50	Piece	Office Record Book (500 pages) Thickness: 0.07mm (min), Size: 205mm x 265mm (min) *preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	VALLIANT/CONSOLI DATED	25	250.00	6,250.00
51	Piece	Ruler, 30 cm (plastic)	PRINCEJOY	5	20.00	100.00
52	Bottle	Pen Ink Refill (Black) 30 ml * Refill (Permanent-type marker)	PILOT	5	120.00	600.00

Reminder : **Delivery shall be made not later than 12:00 noon**

Total Amount in words: **Two Hundred Ninety Nine Thousand Nine Hundred Thirty Five Pesos** TOTAL **299,935.00**

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[Signature]
 SUZETTE A. ACCOSTA
 ID: 25-002548

Signature over Printed Name / Date
MOOKING ENTERPRISE
 4/22/24

Very truly yours

By Authority of the GOVERNOR, **YVONNE ROÑA CAGAS**
 As per EO No. 1 Series of 2022

Conforme *[Signature]*
HERNAN GONZALES
 Provincial Administrator

Funds Available CAFOA No. **667-24-01-1**



PURCHASE ORDER

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
Matti, Digos City

P.O. No.: G-057-24CB

P.O. No.:

Supplier: **MOOKING ENTERPRISE**

Date:

Address: Blk21 lot II Paradise Subd. Tress de Mayo, Digos City

Email/Tel#: momiz_28@yahoo.com / 09301345421

Mode of Procurement: Competitive Bidding

T.I.N: 928-759-435-000

End-User: PGO-OSP

PR. No./Date: 0284-CB-24 02/22/2024

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO Warehouse

Delivery Term: FOB Destination

Date of Delivery: Within 10 calendar days upon receipt of P.O.

Payment Term: Credit Basis

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
53	Ream	*Ink: Oil-based *Content: 30ml *Weight: 91.0g Newsprint Paper (long) *Low-cost printing paper for publications and other info materials *Attr: Sub-16, 48 gsm *Packaging Size: 480 pcs per ream	PILOT	30	280.00	8,400.00
54	Piece	Clear Book (Data) Spiral long *20 Sheets *Refillable Clear Book *27 ring binders		5	120.00	600.00
55	Pack	Clear Book long Refill 10 Sheets per pack *binding edge fit to 27 ring binders		9	80.00	720.00
56	Piece	File organizer *Magazine Holder Stand	TPT	10	250.00	2,500.00
57	Pack	Size: long White Mail Envelop Long 10pcs per pack **preferably made of recycled materials; if not, must be sourced out from a well-managed tree plantation	CLASSIC	20	20.00	400.00
58	Piece	SD Card (1tb) ***** TO BE USED FOR ANTI-ILLEGAL PROGRAM Account Code: 5-02-03-010 Responsibility Center: 7919-17 Charges: Anti-illegal Drug Program LGDF-Gen. Fund CY-2024 The Supplier shall notify the PGSO a day before the actual delivery. ***** Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.	TRANSCEND	1	3,500.00	3,500.00
						299,935.00

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front
SUZETTE A. ACOSTA
MOOKING ENTERPRISE

Very truly yours

Conforme

Signature over Printed Name / Date
7/22/24

By Authority of the Provincial Government
As per EO No. 1 Series of 2022

Funds Available

CAFOA No. 606-1-11-24-101-1

7/22/24 HERRERA R. GONZALES

Provincial Administrator