



**PURCHASE ORDER**  
**PROVINCIAL GOVERNMENT OF DAVAO DEL SUR**  
 Mati, Digos City

Supplier: **PHILBLANC COMPANY** P.O. No.: **G-081C-24CB**  
 Address: **GH Office Depot Bldg., Countryside, Bypass Road, Ma-a, Davao City** Date: **APR 24 2024**  
 Email/Tel#: **phblanc.sales@gmail.com / 09190886685** Mode of Procurement: **Competitive Bidding**  
 T.I.N.: **477-840-976-000** End-User: **DSPH**  
 PR. No./Date: **0343-CB-24 02/29/2024**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**  
 Date of Delivery : **Within 10 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
2.	unit	OFFICE SUPPLIES				
3.	roll	Adding Machine Casio Printing Calculator DR-240TM	CASIO	1	5,985.46	5,985.46
9.	box	Adding Machine Tape 60mm	EXCEL	100	25.00	2,500.00
15.	pack	Back fold Clip JUMBO 12's, 25mm	DOUBLE A	30	29.00	870.00
16.	pack	Carbon Film, (Long) 100's/pack (black)	TM	12	417.00	5,004.00
25.	pack	Carbon Film, (Short) 100's/pack (blue)	TM	6	370.00	2,220.00
26.	ream	CD-R 50's	KODAK	10	650.00	6,500.00
27.	ream	Colored Bond Paper Long (Blue)	NAPPCO	50	240.00	12,000.00
28.	ream	Colored Bond Paper Long (Green)	NAPPCO	50	240.00	12,000.00
29.	ream	Colored Bond Paper Long (Yellow)	NAPPCO	50	240.00	12,000.00
31.	piece	Colored Bond Paper Long (Pink)	NAPPCO	50	240.00	12,000.00
33.	piece	Cork board (35x60cm)	G-SERIES	7	520.00	3,640.00
37.	piece	Cutter/ Utility knife, for general purposes	EVO	45	133.00	5,985.00
38.	piece	Expanding Envelope A4 with Garter (Brown)	EHB	60	12.50	750.00
39.	piece	Expanding Envelope Long with Garter (Blue)	PHOENIX	50	12.50	625.00
40.	piece	Expanding Envelope Long with Garter (Red)	PHOENIX	50	12.50	625.00
41.	pack	Dust-Free Eraser 1871	FABER CASTELL	60	28.00	1,680.00
45.	pack	DVD-R 50's	KODAK	3	1,300.00	3,900.00
46.	pack	Folder Tagboard A4 x 100s/packs	BONUS	15	485.00	7,275.00
50.	pad	Folder Tagboard Legal x 100s/packs	BONUS	15	485.00	7,275.00
51.	pad	Note Pad, stick on, 50mm x 76mm (2" x 3")	HBW	45	15.00	675.00
52.	ream	Note Pad, stick on, 76mm x 100mm (3" x 4")	HBW	45	25.00	1,125.00
		PAPER MULTICOPY, A4, 70gsm, size: 210mmx297mm	SMARTIST	300	155.00	46,500.00
		*Can be recycled/ can be re-used				
		*Preferably made by recycled materials, if not, it must be sourced out from a well-managed tree plantation *Preferably at least Elemental Chlorine Free (ECF)				
		*Packaging must be recyclable				
53.	ream	PAPER MULTICOPY, Legal, 70gsm, size: 216mmx330mm	SMARTIST	285	171.50	48,877.50
		*Can be recycled/ can be re-used				
		*Preferably made by recycled materials, if not, it must be sourced out from a well-managed tree plantation *Preferably at least Elemental Chlorine Free (ECF)				
		*Packaging must be recyclable				
56.	box	Paper Clip Jumbo 50mm	UK	8	20.00	160.00
58.	box	Paper Fastener Steel, Long (50pcs/box)	TIGER SUPERIOR	80	99.50	7,960.00
61.	piece	Pencil Sharpener, manual	PRINCE	20	239.00	4,780.00
64.	pack	Photo Paper, A4, 180gsm 20's/pack	KODAK	30	55.00	1,650.00
67.	book	Record Book, 300 pages	VALIANT	75	56.00	4,200.00
68.	book	Record Book, 500 pages	VALIANT	75	83.00	6,225.00
72.	piece	Stapler with remover No. 35 (Heavy Duty)	MAX	35	412.00	14,420.00
74.	box	Staple Wire No. 35	PRINCE	200	42.00	8,400.00
77.	piece	Stainless Steel Service Bell Ring	GENMES	12	200.00	2,400.00
82.	roll	Tape Masking 2"	CROCODILE	100	68.00	6,800.00
86.	piece	Whiteboard Marker (Black)	PILOT	50	50.00	2,500.00

Reminder : **Delivery shall be made not later than 12:00 noon**

Total Amount in words: **Two Hundred Fifty Nine Thousand Four Hundred Thirty One Pesos And Ninety Six Centavos** TOTAL **259,431.96**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

*Handwritten:* 5-10-24  
*Signature:* Gwendolyn S. Luism

Very truly yours

Conforme

Signature over Printed Name / Date

PHILBLANC COMPANY  
 By Authority of the Governor  
 As per EO No. 1, Series of 2022

*Signature:* YVONNE ROÑA CAGAS  
 Provincial Administrator

Funds Available

Date  
 CAFOA No. 241-5-24-10

*Signature:* HENRY R. GONZALES  
 Provincial Administrator



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		<p>*****            Hospital use            General Fund 2024 Office Supplies Expenses 5-02-03-010 DSPH-4411-1</p> <p>The Supplier shall notify the PGSO a day before the actual delivery.</p> <p>*****            Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.</p>				

Reminder : Delivery shall be made not later than **12:00 noon**  
 Total Amount in words: **Two Hundred Fifty Nine Thousand Four Hundred Thirty One Pesos And Ninety Six Centavos** TOTAL **259,431.96**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.  
*5-10-24*  
 Very truly yours

Conforme  
 Signature over Printed Name / Date  
*Glenda G. Cruz*  
**PHILBLANC COMPANY**  
 Signature over Printed Name / Date  
*Abel Hernandez R. Gonzales*  
**BY AUTHORITY OF THE GOVERNOR**  
**AS PER EO No. 1, Series of 2022**  
**YVONNE ROÑA CAGAS** Governor  
**ABEL HERNANDEZ R. GONZALES** Provincial Administrator

Funds Available CAFOA No. **771-5-24-01**