



PURCHASE ORDER

PROVINCIAL GOVERNMENT OF DAVAO DEL SUR
Matti, Digos City

Supplier : **PAPERINK ENTERPRISES** P.O. No. : **G-184B-23CB**
 Address : **Jose Abad Santos St. Zone III Digos City** Date : **OCT 31 2023**

Email/Te# : **paperinkenterprises@yahoo.com / 09462841478** Mode of Procurement : **Competitive Bidding**
 T.I.N : **269-450-342** End-User : **PGO - Local Chief Executive**
 PR. No./Date : **1283-CB-23/1284-CB-23 09/14/2023** PGSO

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:
 Place of Delivery : **PGSO Warehouse** Delivery Term : **FOB Destination**
 Date of Delivery : **Within 10 calendar days upon receipt of P.O.** Payment Term : **Credit Basis**

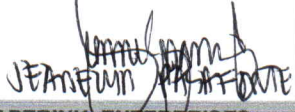
Item No.	Unit	Item and Description	Brand Name (if Applicable)	Qty	Unit Cost	Total Cost
PR No. 1283-CB-23 PGO – Local Chief Executive						
11	pad	Notepad stick on 3 x 4 100 sheets per pad	STICKIII/HBW	10	28.70	287.00
20	box	Paper Clip[33mm 100 pcs / box	LOOPS/GATOR/ MGK	12	14.60	175.20
24	pack	Brown envelope legal size, 100 per pack	OFFICE MAX	1	264.00	264.00
					SUBTOTAL	726.20
***** For the use of PGO Executive PGO Executive 1011 - Office Supply 5-02-03-010						
PR No. 1284-CB-23 PGSO						
3	PADS	YELLOW PAPER	EXCELLENT/ SAVE ON	20	34.90	698.00
6	BOX	PAPER FASTENER SMALL PLASTIC	SEIRI/WELLS	24	39.00	936.00
13	REAMS	BOOKPAPER LONG 70 GSM	IK ONE/BRIGHT WHITE	40	193.40	7,736.00
					SUBTOTAL	9,370.00
***** FOR THE USE OF PGSO 1061 MOOE OFFICE SUPPLIES 5-02-03-010 The Supplier shall notify the PGSO a day before the actual delivery. ***** Complete delivery shall be strictly observed by the supplier and no partial delivery shall be allowed except in meritorious cases such as fortuitous event, or by act of the Government or upon the approval of the Head of the Procuring Entity.						


Reminder : **Delivery shall be made not later than 12:00 noon**

Total Amount in words: **Ten Thousand Ninety Six Pesos and Twenty Centavos** **TOTAL 10,096.20**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours


JEANETTE M. P. FONTAINE
PAPERINK ENTERPRISES
 Signature over Printed Name / Date
 Date **11/8/23**

YVONNE ROÑA CAGAS
 Governor
 by Authority of the Governor
 As per MC No. 4 Series of 2023

CHRISTOPHER I. TAN
 PGDH-PDRMO

Funds Available CAFOA No. **9223-10-27-101 10/27/23**
9728-10-27-101