



Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Rm. 4 Executive Building, Barangay Matti, Digos City  
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
Telefax: (082) 553-9579 / Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
OPAG	1347-AM-22-A (3 <sup>RD</sup> Opening)	Supply/Delivery of SSD External Hard Disk 500 GB  Please see attached RFQ.	₱ 5,000.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am September 29, 2022**:  
**Advance Dropping (before September 29, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 29, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D.**  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (3<sup>RD</sup> Opening)

**September 22, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM**:

Advance Dropping (before **September 29, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Mati, Digos City.

Date of Opening (**September 29, 2022**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1347-AM-22-A**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **08/09/2022**

**OPAG**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
8	pc	SSD External Hard Disk 500 GB	1	5,000.00	5,000.00		
		Charges: <b>Charges: 8911-1Z OTHER AGRICULTURAL DEVELOPMENT PROGRAM</b> <b>Account Name: Other Supplies Expenses Account</b> <b>Code: 5-02-03-100</b> Purpose/Remarks: For the use in OPAG. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		5,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

**CANVASSER:**

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Small Value Procurement (Sec 53.9)  
Reconvenas Items (3<sup>rd</sup> Opening)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the loss coin/draw lots.  
ITRBTB and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.  
After having carefully read and accepted your General Conditions at the back, I/we have quote you on the items at prices noted

(Name & Signature of proposer or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)

Page 1 of 1





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## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PBO	1436-AM-22 (2 <sup>ND</sup> Opening)	Supply/Delivery of Digital B&W Multi Function Printer.  Please see attached RFQ.	₱ 54,000.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
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4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
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**DESSAMIE BUAT-SANCHEZ, CPA, J.D** ✕  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Shopping (Sec 52.1.b)  
 Recanvass Item/s (2<sup>ND</sup> Opening)

**September 22, 2022**

(Company Name & Address)

Sir/madam:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1436-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **08/24/2022**

**PBO**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	UNIT	<b>DIGITAL B&amp;W MULTI FUNCTION PRINTER</b>  <b>MAIN SPECIFICATIONS:</b> -PRINT/COPY/SCAN -CAN PRINT UP TO SIZE A3 -STANDARD 256 MB -PAPER INPUT CAPACITY STANDARD 350SHEETS -PRINTSPEED: 20PPM  <b>GREEN SPECIFICATION:</b> -COMPLIANT TO ENERGY STAR REQUIRMENT (CURRENTLY VERSION 2.0 FOR IMAGING EQUIPMENT -USER INSTRUCTION FOR GREEN PERFORMANCE MANAGEMENT	1	54,000.00	54,000.00		
		<b>Charges: 1071 PBO CY 2022 OFFICE EQUIPMENT 1-07-05-020</b> <b>Purpose/Remarks: FOR PBO USE</b> <b>NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</b>		54,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Shipping (Sec 82.1.b)  
Recesses Items (2<sup>nd</sup> Opening)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
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12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
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  - d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coin/draw lots.  
ITRATR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.  
After having carefully read and accepted your General Conditions at the back, I/we have quote you on the items at prices noted

(Name & Signature of proposer or its duly authorized representative)

Valid ID

CANVASSER:





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## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PBO	1447-AM-22 (2 <sup>ND</sup> Opening)	Supply/Delivery of Executive Chair, Office Wooden Locker Bookcase, Wooden Bookcase with Glass, Waste Ink Pads- Epson.  Please see attached RFQ.	₱ 107,120.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
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7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

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**DESSAMIE BUAT-SANCHEZ, CPA, J.D.**  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Items (2<sup>ND</sup> Opening)

**September 22, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM**:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1447-AM-22**

End User:

**DESSAMIE BUAT SANCHEZ, CPA, JD**

Dated: **08/25/2022**

**PBO**

PGDH-PBO BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pc	Executive Chair -Executive Genuine Leather Chair	1	28,000.00	28,000.00		
2	pc	Office Wooden Locker Bookcase with Locker 2400mmX400mmX2000mm Standard Manufacturers Dimension Equivalent	1	35,000.00	35,000.00		
3	pc	Wooden Bookcase with Glass Door 6 layers 120x30x202 cm Standard Manufacturers Dimension Equivalent	1	42,000.00	42,000.00		
4	pcs	Waste Ink Pads-Epson L5190	4	2,120.00	530.00		
		Charges: <b>PBO 1071 CY2022 OTHERSUPPLIES 5-02-03-990</b> Purpose/Remarks: FOR PBO USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>107,120.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)

7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.

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11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the terms at prices noted  
T/RT and Omnibus swom statement shall be submitted prior to the release of payment in the case of Small Value Procurement.  
Note: in case of the quotation between suppliers, the BAC is hereby authorized to do the loss contract award lots.

(Name & Signature of Proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





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## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PHO	1492-AM-22 (2 <sup>ND</sup> Opening)	Supply/Delivery of Siesta Bed Plastic Heavy Duty Color White 150kls.  Please see attached RFQ.	₱ 100,000.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
**Advance Dropping (before September 29, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 29, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur**.
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)  
Telephone No.: (082) 553-9579  
Mobile Nos.:  
Globe 0905-229-0526; 0966-974-7142  
Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D** ✓  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

Recanvass Item/s (2<sup>ND</sup> Opening)

**September 22, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM**:

Advance Dropping (before **September 29, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Mati, Digos City.  
 Date of Opening (**September 29, 2022**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1492-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **09/02/2022**

**PHO**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	piece	Siesta Bed plastic heavy duty color white 150kls. capacity Note: Please see attached picture	20	100,000.00	5,000.00		
		<b>Charges: LGDF 2022 BLOOD SERVICE PROGRAM OTHER SUPPLIES AND MATERIAL EXPENSE 5-02-03-990</b> Purpose/Remarks: FOR DSPH BLOOD LETTING USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		100,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



# GENERAL CONDITION



1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.

3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)

7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING

Brand Name	Supplier's Approved	Approved				Item No.	Unit

After having carefully read and accepted your General Conditions at the back, we have quote you on the item's at prices noted  
 TTRBTR and Omnibus work statement shall be submitted prior to the release of payment in the case of Small Value Procurement  
 Note: In case of its quotation between suppliers, the BAC is hereby authorized to do the loss coin/toss job.





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement Shopping (Sec 52.1.b)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
BAC-INFRA	1508-AM-22 (2 <sup>ND</sup> Opening)	Supply/Delivery of 1 Set Desktop Computer with Printer  Please see attached RFQ.	₱ 60,000.00	15 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
**Advance Dropping (before September 29, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 29, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
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Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D** ∞  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

**Shopping (Sec 52.1.b)**  
**Recanvass Items (2<sup>ND</sup> Opening)**

**September 22, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM**:

Advance Dropping (before **September 29, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Mati, Digos City.

Date of Opening (**September 29, 2022**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1508-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **09/02/2022**

**BAC-Infra**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Set	Set Desktop Computer with Printer * Core i5 11th Edition Or Higher * processor Motherboard * 8Gb DDR 4 RAM * 128GB 2.5 SATA SSD * 1TB SATA HDD * 4GB VIDEO CARD * CASING EK-01F * ATLEAST 21.5" FULL HD MONITOR * MOUSE * SPILL PROOF KEYBOARD * MOUSE PAD * SECURE AVR * WIFI READY * 3 IN 1 PRINTER - Copy, Print and Scan Functions - Can print up to long size Paper GREEN SPECIFICATIONS: -Fulfils at least ENERGY STAR 4.0 -Do not contain "controlled refrigerants " or CFC -The supplier shall ensure that the products are repairable and that replacement parts are available - in recyclable packages DELIVERY PERIOD: 15 Calendar Days WARRANTY PERIOD: 1 year	1	60,000.00	60,000.00		
		Charges: <b>TO SUPPORT TO FINANCILA MANAGEMENT AND PROCUREMENT PROJECT (BAC-Infra) ICT EQUIPMENT AND SOFTWARE (1-07-05-030)</b> Purpose/Remarks: fo sbac office NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		60,000.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Shopping (Sec 52.1.b)  
 Recanvass Items (2<sup>nd</sup> Opening)

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 15 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)

7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the loss consideration. TITRBT and Omnibus award statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the items at prices noted (Name & Signature of proposer or its duly authorized representative)

Valid ID





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Rm. 4 Executive Building, Barangay Matti, Digos City  
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement** (Shopping (Sec 52.1.b)).

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
OSP-Muslim Affairs	1518-AM-22 (2 <sup>ND</sup> Opening)	Supply/Delivery of Desktop Computer & Multifunction Printer  Please see attached RFQ.	₱ 73,100.00	10 Calendar Days	PGSO Warehouse	Shopping (Sec 52.1.b)

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
**Advance Dropping (before September 29, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 29, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
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Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D** ✕  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

**Shopping (Sec 52.1.b)**

**Recanvass Items (2<sup>ND</sup> Opening)**

**September 22, 2022**

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM:**

Advance Dropping (before **September 29, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Mati, Digos City.  
 Date of Opening (**September 29, 2022**) - Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1518-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **09/06/2022**

**OSP (Muslim Affairs)**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	unit	Desktop Computer Core i3 Processor or higher Compatible Mainboard 8gb DDR4 RAM 256gb SSD Storage 1TB Hard Drive ATX Casing w/ power supply at least 20" LED Monitor Keyboard & Mouse UPS 650VA, Speaker Window 10 Pro Genuine OS Antivirus *ICT equipment which fulfills at least ENERGY STAR 6.1 Computers and 7.0 for monitors. *in case of desktop computers: The Supplier shall supply products which memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades *with a visible On/Off switch *availability of replacement batteries and power supplies is guaranteed for at least 5 years after end of production *in recyclable packages	1	39,000.00	39,000.00		
2	unit	Multifunction Printer copy, print & scan can print up to long size paper WIFI connectivity *compliant to ENERGY STAR requirements (currently version 2.0 for imaging equipment *with user instruction for green performance management	2	34,100.00	17,050.00		
		<b>Charges: Account code: 5-02-99-080</b> <b>Charges: To support Muslim Communities</b> <b>LGDF- Gen. Fund CY-2022</b> <b>Charges</b> Purpose/Remarks: To be used of donation at Madrasah NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>73,100.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



# GENERAL CONDITION



PROVINCE OF DAVAO DEL SUR  
 Mati, Digos City  
 CANVASS REQUEST FOR QUOTATION  
 Shopping (Sec 62.1.b)  
 Recanvass Items (2nd Opening)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the loss consideration.  
 (TVR) and (M) and (M) shall be submitted prior to the release of payment in the case of Small Value Procurement.  
 After having carefully read and accepted your General Conditions at the back, I/we have quote you on the items at prices noted

(Name & Signature of proposer or its duly authorized representative)

Valid ID

CANVASSER:





Republic of the Philippines  
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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
GMDH	1636-AM-22	Supply/Delivery of Chopping Board Big (Plastic),Cling Wrap,Cup and Saucer Glass.  Please see attached RFQ.	₱ 101,240.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
**Advance Dropping (before September 29, 2022)** – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 29, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
Office of the BAC Secretariat  
Room 4, Executive Building, Barangay Matti, Digos City  
Website: [www.davaodelsur.gov.ph](http://www.davaodelsur.gov.ph)  
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Smart 0908-332-2024; 0946-194-2281

  
**DESSAMIE BUAT-SANCHEZ, CPA, J.D.**  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Matti, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

September 22, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 29, 2022 @ 9:00 AM**:

Advance Dropping (before **September 29, 2022**) - Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City.  
Date of Opening (**September 29, 2022**) – Ralota Hall Davao Del Sur Coliseum, Province of Davao Del Sur.

Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1636-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **09/22/2022**

**GMDH**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	Pcs	Chopping Board Big (Plastic) Heavy Duty	5	1,975.00	395.00		
2	Pcs	Cling Wrap (450mm x 400 yards)	5	3,600.00	720.00		
3	Set	Cup and saucer glass 4/set	3	1,050.00	350.00		
4	Pcs	Dinner Plate Glass type 10.5 inch	12	1,560.00	130.00		
5	Pcs	Dish drainer cabinet type with drawer and cover (big) Dimensions: L: 38 x W: 34 x H: 74.5cm	1	1,500.00	1,500.00		
6	Bot	Dishwashing liquid soap 500ml Green Specification: Not Chlorine Base and does not contain inorganic acids such as, but not limited to hydrochloric acid, nitric acid, sulphuric acid, phosphoric acid Containers can be re-used/recycled	50	6,750.00	135.00		
7	Pcs	Dishwashing Sponge(All purpose) , Sakto Size	25	875.00	35.00		
8	Pcs	Food Container Glass type w/ airtight cover 1520ml	6	3,900.00	650.00		
9	Pcs	Fork stainless steel (Dinner fork) Specification: Thickness: 1.2mm Length: 18cm Point slot width: 2.5cm	30	1,200.00	40.00		
10	Pcs	Glass Drinking water 10 oz	18	900.00	50.00		
11	Unit	Heavy duty cast iron stove with high pressure regulator and LPG hose	1	8,500.00	8,500.00		
12	Pcs	Kitchen Knife 10" for slicing (Stainless steel Japan)	2	980.00	490.00		
13	Pcs	Ladle Big Stainless steel	5	925.00	185.00		
14	Pcs	Paper cup with cover 8 oz.	500	3,500.00	7.00		
15	Pcs	Paper meal box Dimensions: 3cm x 10cm x 16.5cm	5000	45,000.00	9.00		
16	Pack	Scouring Sponge Pad 2/pack	5	125.00	25.00		
17	Pcs	Soup Bowl w/ Cover Glass type 1000ml capacity	12	10,200.00	850.00		
18	Pcs	Spoon Stainless Steel (Dinner Spoon) Specification: Thickness: 1.2mm Length: 18cm	30	1,200.00	40.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

September 22, 2022

(Company Name & Address)

Sir/madam:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1636-AM-22**

End User:

Dated: **09/22/2022**

**GMDH**

**DESSAMIE BUAT SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Bowl width: 4cm					
19	Pcs	Water container Round 5 Gallons (to be use for water dispenser)	30	7,500.00	250.00		
		Charges: <b>Other Supplies and Materials Expenses</b> <b>5-02-03-990</b> Purpose/Remarks: FOR GMDH USE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>101,240.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Small Value Procurement (Sec 53.9)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD WITHIN 10 CALENDAR DAYS UPON RECEIPT OF P.O.
3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.
8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of tie between suppliers, the BAC is hereby authorized to do the toss coin/draw lots.  
TR/RTB and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.  
After having carefully read and accepted your General Conditions at the back, I/we have quote you on the items at prices noted

(Name & Signature of proposer or its duly authorized representative)

Valid ID

CANVASSER:





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
Rm. 4 Executive Building, Barangay Matti, Digos City  
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)  
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Email Add.: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

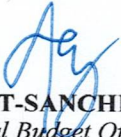
Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO Executive	1638-AM-22	Supply/Delivery of Cellcards  Please see attached RFQ.	₱ 73,920.00	10 Calendar Days	PGSO Warehouse	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
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4. Request for Quotation's opening shall be **on September 29, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**The BAC Chairperson**  
Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**  
Head BAC Secretariat  
Office of the BAC Secretariat  
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**DESSAMIE BUAT-SANCHEZ, CPA, J.D. &**  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**  
 Small Value Procurement (Sec 53.9)

**September 22, 2022**

(Company Name & Address)

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PR. NO.: **1638-AM-22**

End User:

**PGO - Local Chief Executive**

Dated: **09/22/2022**

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pcs.	CELLCARDS (MOBILE CELLCARDS AT 300'S) GLOBE - 34 SMART BUDDY - 10 SMART TNT - 10  PGO-Executive 1011 - 3rd & 4th Quarter	54	18,900.00	350.00		
2	Pcs.	CELLCARDS 300's	64	22,400.00	350.00		
3	pcs.	CELLCARDS 100's  item nos. 2 & 3 - Anti-Criminality Program (1919-17) 3rd Quarter	21	2,520.00	120.00		
4	pcs.	CELLCARDS 300's	74	25,900.00	350.00		
5	pcs.	CELLCARDS 100's  item nos. 4 & 5 - INTERNAL-ARMED CONFLICT RELATED PROGRAM (3rd & 4th Quarter)	35	4,200.00	120.00		
		Charges: item no. 1 - PGO-Executive 1011 item nos. 2 & 3 - Anti-Criminality Program Item nos. 4 & 5 - Internal-Armed Conflict Related Program Telephone Expense 5-02-05-020 Purpose/Remarks: For the use of Governor's Office to different Agencies for communication purposes. NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>73,920.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

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(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Small Value Procurement (Sec 53.9)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
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3. PLACE OF DELIVERY SHALL BE MADE AT PGSO WAREHOUSE, PROVINCIAL CAPITOL, MATTI, DIGOS CITY.
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
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  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of tie between suppliers, the BAC is hereby authorized to do the loss coin/toss.  
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After having carefully read and accepted your General Conditions at the back, I/We have quote you on the items at price noted

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

CANVASSER:





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## PGO - BIDS AND AWARDS COMMITTEE (BAC)

### INVITATION TO QUOTE

Date: September 22, 2022

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Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PACCO	1640-AM-22	Supply/Delivery of Diesel  Please see attached RFQ.	₱ 119,850.00	Until it is Consumed	At source or At station	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 29, 2022**:  
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5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

**The BAC Chairperson**

Provincial Government of Davao del Sur  
Email: [bac.davaodelsur2@gmail.com](mailto:bac.davaodelsur2@gmail.com)

**MS. NORJANNA M. CAMAGUIN, MPA**

Head BAC Secretariat  
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**DESSAMIE BUAT-SANCHEZ, CPA, J.D**  
(Provincial Budget Officer)  
BAC Chairperson





Republic of the Philippines  
**PROVINCE OF DAVAO DEL SUR**  
 Mati, Digos City

**BIDS AND AWARDS COMMITTEE**  
**CANVASS/REQUEST FOR QUOTATION**

Small Value Procurement (Sec 53.9)

September 22, 2022

(Company Name & Address)

Sir/madam:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1640-AM-22**

End User:

**DESSAMIE BUAT-SANCHEZ, CPA, JD**

Dated: **09/22/2022**

**PACCO**

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	LITER	DIESEL	1410	119,850.00	85.00		
		<b>Charges: 5 02 03 990 - FUEL, OIL, &amp; LUBRICANT</b> Purpose/Remarks: FOR THE USE OF THE PROVINCIAL ACCOUNTANT'S OFFICE NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		<b>119,850.00</b>			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)





# GENERAL CONDITION

Small Value Procurement (Sec 63.9)

September 22, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.
2. DELIVERY PERIOD: UNTIL IT IS CONSUMED
3. PLACE OF DELIVERY: AT SOURCE OR AT STATION
4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.
6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)
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8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.
9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.
10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).
11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:
  - a. NOT ENCLOSED IN AN ENVELOPE
  - b. ENVELOPE NOT PROPERLY SEALED
  - c. TAMPERED ENVELOPE
12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:
  - a. COMPANY NAME
  - b. CONTACT NUMBER
  - c. PURCHASE REQUEST NO. & DATE
  - d. SCHEDULE OF DROPPING/BID OPENING

Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the toss coin/draw lots.  
TRBTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.  
After having carefully read and accepted your General Conditions at the back, I/we have quote you on the items at prices noted

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

CANVASSER: