



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR

Rm. 4 Executive Building, Barangay Matti, Digos City
Mobile Nos. 0905-229-0526 (Globe) / 0908-332-2024 (Smart)
Telefax: (082) 553-9579 / Website: www.davaodelsur.gov.ph
Email Add.: bac.davaodelsur2@gmail.com

PGO - BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO QUOTE

Date: September 19, 2022

1. The Provincial Government of Davao del Sur, through its Bids and Awards Committee (BAC), invites all potential bidders/suppliers to quote for the following goods under **Alternative Methods of Procurement (Small Value Procurement)**.

Office	PR	Description	ABC	Delivery Period	Place of Delivery	Mode of Procurement
PGO TOURISM	1602-AM-22	Supply/Delivery of Catering Services Please see attached RFQ.	₱ 46,250.00	October 01, 2022	Place of Activity	Small Value Procurement
PPDO	1603-AM-22	Supply/Delivery of Catering Services Please see attached RFQ.	₱ 16,000.00	Per Schedule of Activity	Place of Activity	Small Value Procurement

2. Interested Suppliers/bidders may obtain information from the **Office of the BAC Secretariat, Room 4, Executive Building, Barangay Matti, Digos City** from **8:00 a.m. – 4:00 p.m., Monday to Friday**.
3. Price Quotations must be delivered to the following at **9:00am on September 23, 2022**:
Advance Dropping (before September 23, 2022) – Room 4, Office of the BAC Secretariat, Capitol Building, Matti, Digos City. **Date of Opening (September 23, 2022)** – Ralota Hall, Davao del Sur Coliseum, Province of Davao del Sur.
4. Request for Quotation's opening shall be **on September 23, 2022 at 9:00 a.m. at Ralota Hall Davao del Sur Coliseum, Provincial of Davao del Sur.**
5. Use prescribed Request for Quotation's form as attached. Late bid shall not be accepted.
6. If applicable, Brand Name shall be indicated in the RFQ by the participating Supplier/s. In the absence of "Brand Name" offered shall be sufficient ground for disqualification of the participating supplier/bidder.
7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


For further information, please refer to:

The BAC Chairperson

Provincial Government of Davao del Sur
Email: bac.davaodelsur2@gmail.com

MS. NORJANNA M. CAMAGUIN, MPA

Head BAC Secretariat
Office of the BAC Secretariat
Room 4, Executive Building, Barangay Matti, Digos City
Website: www.davaodelsur.gov.ph
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Telephone No.: (082) 553-9579
Mobile Nos.:
Globe 0905-229-0526; 0966-974-7142
Smart 0908-332-2024; 0946-194-2281


DESSAMIE BUAT-SANCHEZ, CPA, J.D
(Provincial Budget Officer)
BAC Chairperson



Republic of the Philippines
PROVINCE OF DAVAO DEL SUR
 Mati, Digos City

BIDS AND AWARDS COMMITTEE
CANVASS/REQUEST FOR QUOTATION

Small Value Procurement (Sec 53.9)

September 19, 2022

(Company Name & Address)

Sir/madam:

Please quote your price on items listed below, subject to General Conditions at the back of this page, stating the shortest time of delivery and submit your quotation at the following not later than **September 23, 2022 @ 9:00 AM**:

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Late submission of quotation shall not be accepted. Request for Quotations will be opened in the presence of the Bidders who choose to attend. Thank you.

PR. NO.: **1602-AM-22**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **09/19/2022**

PGO-TOURISM

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	PAX	<p>1 MEAL AND 1 SNACK -"buffet"</p> <p>RE: PHILIPPINE TRAVEL MART ON OCTOBER 01, 2022 AT THE SMX CONVENTION CENTER MANILA, Mall of Asia Complex, Pasay city</p> <p>OCTOBER 01,2022</p> <p>PM SNACKS: PASTA (BAKED SPAGHETTI),FUDGY CHOCOLATE BROWNIES, ICED TEA LUNCH: * STEAMED JASMINE RICE* CHICKEN TERIYAKI, FISH FILLET WITH BROCCOLI CREAM SAUCE, SPARERIBS WITH WONDERFUL SAUCE, SAUTEED MIXED VEGETABLES COFFEE AND CREAM JELLY</p> <p>NOTE: Green Procurement -use of waxed carton instead of styrofoam (packed meals) -use of stainless steel, wooden/bamboo spoon and fork instead plastic spoon or fork -use glass, disposable paper cup instead of disposable plastic cup -use stainless teaspoon, wooden posicles stick instead of plastic stirrer -use of glass/personal tumbler instead Of single-use plastic bottled water -use of glass bottled softdrinks instead of single-use plastic softdrinks bottle -use usage of disposable containers for food, drink & condiments Venue- Green Procurement - training facilities/hotels/venues -preferably the supplier is practicing water saving measures e.g. collect rain water -indoor lighting is energy efficient -reduce packaging and usage of disposable/plastic containers for food, drink and condiments.</p>	50	46,250.00	925.00		

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

Valid ID

CANVASSER:

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



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 Mati, Digos City

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PR. NO.: **1602-AM-22**

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DESSAMIE BUAT SANCHEZ, CPA, JD

Dated: **09/19/2022**

PGO-TOURISM

PGDH-PBQ / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	BrandName
		Charges: TOURISM DEVELOPMENT AND PROMOTION PROGRAM LGDF-8912 REPRESENTATION EXPENSES 5-02-99-030 Purpose/Remarks: FOR THE USE FOR THE PHILIPPINE TRAVEL MART AT THE SMX CONVENTION CENTER MANILA NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.		46,250.00			

Note: In case of tie quotation between suppliers, the BAC is hereby authorized to do the toss coins/draw lots.

ITR/BTR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the item/s at prices noted

(Name & Signature or proprietor or its duly authorized representative)

CANVASSER:

Valid ID

Name & Signature of Canvasser

(Telephone, Cellphone No. Or Email Address)



GENERAL CONDITION

Small Value Procurement (Sec 83.9)

September 19, 2022

1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY.

2. DELIVERY PERIOD: OCTOBER 01, 2022

3. PLACE OF DELIVERY: PLACE OF ACTIVITY

4. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS, AT LEAST ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

5. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS EXCEPT FOR HIGH PERISHABLE GOODS, FUEL AND OTHER ITEMS WARRANTED UNDER THE CIRCUMSTANCES.

6. BIDDERS MAY SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED (EQUIPMENT ONLY)

7. IF APPLICABLE, BRAND NAME SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.

8. BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE OF THE BIDDER OFFERED MULTIPLE BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.

9. IF THE SUBJECT ITEMS FOR TIE BREAKING IS OF A MINIMUM AMOUNT (P 1.00 TO P 1,000.00), THE AWARD WILL BE GIVEN TO THE LOWEST CALCULATED AND RESPONSIVE BIDDER WITH THE HIGHEST TOTAL VALUE OF ITEMS AWARDED.

10. ALL REQUEST FOR QUOTATION (RFQ'S)/CANVASS FORMS MUST BE PUT INSIDE AN ENVELOPE PROPERLY SEALED AND MARKED (EXCEPT FOR RFQ'S SUBMITTED THROUGH THE BAC EMAIL).

11. RFQs/CANVASS FORMS SHALL NOT BE ACCEPTED FOR DROPPING WHEN ANY OF THE FOLLOWING CONDITIONS EXIST:

- a. NOT ENCLOSED IN AN ENVELOPE
- b. ENVELOPE NOT PROPERLY SEALED
- c. TAMPERED ENVELOPE

12. ENVELOPE MUST BE MARKED WITH THE FOLLOWING DETAILS:

- a. COMPANY NAME
- b. CONTACT NUMBER
- c. PURCHASE REQUEST NO. & DATE
- d. SCHEDULE OF DROPPING/BID OPENING

After having carefully read and accepted your General Conditions at the back, I/We have quote you on the items at prices noted
I/RTGR and Omnibus sworn statement shall be submitted prior to the release of payment in the case of Small Value Procurement.
Note: In case of the quotation between suppliers, the BAC is hereby authorized to do the loss calculation.

(Name & Signature of proprietor or its duly authorized representative)

Valid ID

CANVASSER:



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7. Bidder is required to offer (1) brand only. In case the bidder offered multiple brands, said bidder will be automatically disqualified.
8. The **Provincial Government of Davao del Sur** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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PR. NO.: **1603-AM-22**

End User:

DESSAMIE BUAT-SANCHEZ, CPA, JD

Dated: **09/19/2022**

PPDO

PGDH-PBO / BAC CHAIRPERSON

Item No.	Unit	Item and Description	Qty	Approved Budget for Contract (ABC) Total	Approved Budget for Contract (ABC) Unit	Supplier's Quotation Unit Price	Brand Name
1	pax	<p>One meal and two snacks (buffet) conduct joint technical review on the proposed PRDP-IREAP Sub-projects on October 6-7, 2022. Note: 20pax per day for two days</p> <p>Menu: October 06, 2022 AM Snack: Special Mamon and Softdrinks (8oz) Lunch: Rice, Humba, Tinolang Manok, Fish Fillet (Sweet & Sour), Softdrinks (8oz), Mixed Fruits PM Snack: Special Bibingka and Softdrinks (8oz)</p> <p>October 07, 2022 AM Snack: Clubhouse and Juice in can Lunch: Rice, Chicken Buffalo, Pork Chop (Sliced), Pork Sinigang, Softdrinks (8oz), Mixed Fruits PM Snack: Jelly Roll and Softdrinks (8oz) Note: "with free flowing coffe/milo and drinking water"</p> <p>Note: Green Procurement -use of waxed carton instead of styrofoam (packed meals) -use of stainless steel, wooden/bamboo spoon and fork instead plastic spoon or fork -use glass, disposable paper cup instead of disposable plastic cup -use stainless teaspoon, wooden posicles sticks instead of plastic stirrer -use of glass/personal tumbler instead of single-use plastic bottled water -use of glass bottled softdrinks instead of single-use plastic softdrinks bottle -use of paper straw instead of plastic straw -reduce usage of disposable containers for food,drink & condiments</p>	40	16,000.00	400.00		
		<p>Charges: CY 2022 - LGDF-Gen Fund Support to Philippine Rural Development Program 8919-21 5-02-99-030 Representation Expense Purpose/Remarks: For catering services: Joint Technical Review NOTE: KINDLY SEE GENERAL CONDITIONS AT THE BACK OF THE RFQ AS PART OF THE CONTRACT.</p>		16,000.00			

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Page 1 of 1